



APPLICATION ZONING

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Select Application Type: ☐ Specific Use Permit (SUP) ☐ Gas Well Drilling

* **Date Pre-Application Meeting was held:** _____

Development Information

PROJECT ADDRESS: _____

Project Name: _____

Legal Description: _____ Acreage: _____

Current Zoning: _____ Proposed Zoning: _____

Current Use: _____ Proposed Use: _____

Owner Information *(for additional owners, please include additional copies of pages 1 and 2).*

Firm Name (authorized representing agent, if applicable): _____

Owner Name: _____

Address: _____ City: _____ State: _____

ZIP Code: _____ Telephone: _____ Email: _____

Representative/ Agent Information

Firm Name: _____

Owner Name: _____

Address: _____ City: _____ State: _____

ZIP Code: _____ Telephone: _____ Email: _____

Preparer's Signature: _____

Printed Name: _____ Date: _____

***Note: No application accepted prior to a Pre-Application Meeting with staff.**

Owner Certification and Disclosure of Interest

Article XII, Code of Ethics, of the "Administration" Chapter of the Code of the City of Arlington, Section 12.06, requires all persons seeking City Council, Planning and Zoning Commission, or Zoning Board of Adjustment consideration or action concerning any application for rezoning, plat approval, special exception, variance, or similar application requiring action by the Planning and Zoning Commission or Zoning Board of Adjustment, to provide the following information. The applicant and the owner shall both file statements in those cases where the applicant does not own the property which is the subject of consideration or action.

Do you believe that a City official or City employee may have a conflict of interest in the aforementioned property or application?
☐ YES ☐ NO

If YES, state the name of each person and the department they represent known by you that may have a conflict of interest in the property of the application referenced.

Name: _____ Council, Board, Commission, or City Department: _____

Name: _____ Council, Board, Commission, or City Department: _____

This is to certify that (owner name) _____, the stated undersigned, is/are the sole owner(s) of the property described in this application, and that I/we have read and understand the "Disclosure of Interest".

Owner Signature

Date

Owner Name (print)

Agent Signature

Date

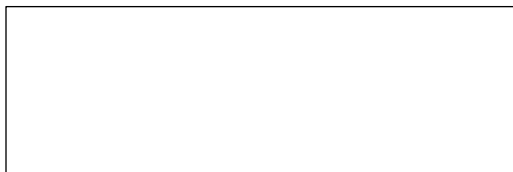
Owner Name (print)

Notary Statement – All Signatures Must Be Notarized

Before me, the undersigned authority, on this day, personally appeared (owner) _____ Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and, in the capacity, therein stated.

Given under my hand and seal of office on this _____ day of _____, 20____.

Notary Public in and for the State of Texas



Before me, the undersigned authority, on this day, personally appeared (agent) _____ known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and, in the capacity, therein stated.

Given under my hand and seal of office on this _____ day of _____, 20____.

Notary Public in and for the State of Texas



REQUIRED FEES

Please see Fee Schedule.

APPLICATION SUBMITTAL REQUIREMENTS

All complete applications must be submitted online at www.arlingtonpermits.com. Please be sure that all required items are included for the type of application requested. Additional information can be found in Article 10, Review Procedures of the Unified Development Code, which is available online: [Unified Development Code](#). If you have questions about the application process or any submittal requirements, please call the Planner of the Day at 817-459-6502.

ALL APPLICATIONS

The following items are required with all types of applications:

- ☐ Zoning Application form to be completed, scanned, and uploaded through www.arlingtonpermits.com.
- ☐ Owner Certification and Disclosure of Interest form (signed and notarized) scanned and uploaded through www.arlingtonpermits.com.
- ☐ One (1) 11" x 17" electronic copy of the subdivision plat (if the property is platted)
- ☐ If request is for (i) a portion of a platted lot, or (ii) an unplatted lot, surveyed site boundary dimensions (metes and bounds) and gross acreage determined by a licensed surveyor must be provided electronically in Microsoft Word format. The following items should be clearly identified as metes and bounds within the location map's description:
 - The point of beginning (POB), describing the corner tie, and a tie to a Global Positioning System (GPS) monument accepted by the City. At least one corner shall be tied by course and distance to a corner of a platted lot or to an original corner of the original survey of which it is a part. In case of a location map depicting a completely new area without any specific monument, or recorded addition lot corner, the geographic coordinate numbers of the point of beginning should be provided.
 - Metes and bounds calls, stating bearings in degrees, minutes, and seconds, and distances in feet and hundredths of feet.
 - Metes and bounds calls of each line should be described in separate paragraphs.
 - Curved lines should be defined by their direction left or right, angle of intersection or central angle, radius, arc length, and chord bearing and distance. Non tangent curves should be identified as such.
 - Scale factor should be provided in case of ground survey.
- ☐ If the ownership does not match the ownership on the Tarrant County Appraisal District website, www.tad.org, a warranty deed shall be submitted with this application. Please verify ownership prior to submitting the application.
- ☐ Additional application submittal requirements, based on type of application (**see following pages**).

SPECIFIC USE PERMIT (SUP) for GAS DRILLING OPERATIONS

- ☐ SUP site plan showing the items indicated in the technical requirements below. Upload all documents in electronic format (PDF) reduced to 11"X17" sheet size (minimum).
- ☐ Accurate legal descriptions of the (a) drill site and (b) drill zone. Property recorded by plat should reference subdivision, block, and lot numbers. * The point of beginning (POB), describing the corner tie, and a tie to a Global Positioning System (GPS) monument accepted by the City. At least one corner shall be tied by course and distance to a corner of a platted lot or to an original corner of the original survey of which it is a part.
- ☐ An aerial exhibit showing the location and description of all buildings within 600-feet of the proposed drilling zone.
 - Provide distance measurements, with general ordinal direction, from drill zone to nearest residence, day care, school, and park.
 - Show the location of all improvements and equipment, including the location of the proposed well(s) and other facilities, including, but not limited to storage tanks, lights, floodways, compressors, separators, and storage sheds and show the fire hydrants or alternative means of fire protection. Also include impacted vegetation, creeks, and other topographic features.
- ☐ A detailed Landscape and Fence Plan showing the specific landscaping requirements, noting all required and proposed setbacks, transitional buffers, screening, and fencing.
 - Landscaping and Fencing shall be designed in accordance with Gas Drilling and Production Ordinance Section 7.01.C.1.
- ☐ A detailed Water Plan of the proposed drill site to include the location of the fire hydrant(s) or reclaimed water connections proposed to supply water to the site and an estimate of the total volume of water for both drilling and fracing stages.
- ☐ Frac Ponds shall be designed in accordance with Gas Drilling and Production Ordinance Section 7.01.A.14.
- ☐ Map showing proposed Transportation Route and roads for equipment, supplies, chemicals, or waste products used or produced by the gas operation. The map shall include a list of the length of all public roads that will be used for site ingress and egress. The map shall show the location of any areas to be used for off-site truck staging related to this drill site.
- ☐ Dust Mitigation Plan shall include a private road and pad site watering schedule as well as alternatives.
- ☐ Noise Mitigation Plan detailing the ambient noise level and anticipated mitigation techniques.