

Demolition Permit Process for Structures 50 Years or Older

Demolition Permit applications are included in the Commercial Building Permit found online at <u>www.arlingtonpermits.com</u>. All Demolition Permit applications should submit required documents, including an aerial site plan showing the limits of the demolition, proof of an asbestos survey (commercial sites), and a SWPP plan (sites over 1 acre).

Historic Review Process

The following procedures are adopted by the City Council and can be found in the City Code of Ordinances – Construction Code Chapter 4 and Unified Development Code Article 9.5.

If the structure to be demolished is 50 years or older, the age cannot be determined, or is included in the Landmark Preservation Overlay (LPO), the application must be reviewed by the Landmark Preservation Commission (LPC). The LPC generally meets on the second Thursday of each month. All meeting dates are listed at

www.arlingtontx.gov/city hall/departments/office of strategic initiatives/landmark preservation c ommission.

If a Historic Review is required based on the criteria above, information will be included on the permit review comment letter from the Plans Examiner team. The Demolition Permit application will be added to the agenda for the next scheduled meeting. A Demolition Permit application cannot be placed on the LPC agenda until an application has been received by the City at least nine (9) business days prior to the next LPC meeting.

Attendance at the LPC meeting is encouraged.

The LPC has two possible determinations for Demolition Permit applications: (1) to release the Historic Stay on the property, or (2) to extend the Historic Stay on the property for an additional 45 days. The LPC cannot deny a demolition permit application. Once LPC has decided to release the Historic Stay on the property, the application will continue through the normal permit review process.

Applicants wishing to demolish a structure that is 50 years or older should anticipate an additional project time frame of up to 45 days.

The following processes/applications can be completed simultaneously with the Demolition Permit application to assist with time management:

- Platting
- Site Plan Review

- Zoning Cases/Specific Use Permits
- Early Grading Permit

For questions related to the Historic Review process, please contact the Historic Preservation Officer, Jacob Browning at <u>Jacob.Browning@arlingtontx.gov</u> or 817-459-6285.