

Score Summary

Case Id: xxxxx
Name: PY2025 CDBG Scoring

Score
0 out of 100
Status: Active

Last updated: 9/27/2024 9:01:34 AM

SECTION	POINTS AWARDED	AVAILABLE POINTS
B. Organizational Capacity and Experience	0	29
C. Evidence of Need for Service	0	21
D. Statement of Work and Scope of Services	0	26
E. Program Budget and Narrative	0	16
F. Required Documents	0	8
Total	0	100

Reviewer Notes:

Score Report

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Name: PY2025 CDBG Scoring

Reviewer: Krystal Almaraz

B: ORGANIZATIONAL CAPACITY AND EXPERIENCE	POINTS AWARDED	AVAILABLE POINTS
B.1 & B.2 Are the history, mission, and services of the organization consistent with the program proposed?	0	3
B.3 , B.7 & B.7b., B.8 Based on the applicant's response, how experienced is the program staff in administering the proposed program?	0	3
B.7, B.7c., & B.8. To what extent is the applicant experienced with private or public grants management (including City of Arlington CDBG funds)? Does the organization have written policies describing its management of the CDBG program? Does the applicant demonstrate capacity to adhere to grant requirements?	0	10
B.12, B.12a, & B.12b Do the requirements to become a board member enhance the organization's capacity to complete the proposed project? Are board members adequately trained and oriented to the organization? Scoring Range based on adequate recruitment/training	0	3
B.12e How well does the organization's Board of Directors represent the Arlington clients served by the organization? Scoring Range based on representation	0	3
B.9, B.9a., B.9b, B.9c Has the organization received monitoring findings or concerns from the City of Arlington or any other organization? If so, were they addressed adequately? Scoring Range based on no monitoring findings or resolution of findings	0	2
B.11. B.11a, B.11b, & F.8 Does the organization have a financial audit? If so, are there any unresolved findings or concerns?	0	1
B.9c Has the applicant ever been required to pay back Federal funds for any violation of regulations? In your previous experience with Federal Projects, was your organization required to pay back funds, in violation of regulations, etc.? If Yes, Please describe the amount repaid and reason for the required repayment. Scoring Range is based on yes or no: (0 points) = yes; 1 point = no)	0	1
B.10 & F.9 (required document) Fiscal Management – Describe the organization's fiscal management, including: Financial Reporting, Record Keeping, Accounting Systems, Payment procedures and audit requirements. Did the applicant describe an adequate overall fiscal management system, including sufficient internal controls? Scoring Range is based on required documentation and explanation on fiscal management	0	3
Section Total	0	29

C: EVIDENCE OF NEED FOR SERVICE	POINTS AWARDED	AVAILABLE POINTS
C.1., C.2, C.2a How well does the applicant describe the target population (size, demographics, location, etc.) and a typical client? Does the proposed target population to be served by the CDBG-funded program seem adequate? Was an elaborate description of percentage calculation provided?	0	5
C.3 & C3.a How well did the applicant demonstrate a need for the proposed program? Is the statistical data current? Did the applicant provide sources for their data? Did the applicant adequately describe how the need has changed in the past 3 years?	0	7
C.4 How well did the applicant describe how the proposed service is different from or unique when compared to similar programs? Is there significant duplication of services and all efforts?	0	5
C.5 How well does this organization collaborate with other public service programs within the City of Arlington to provide this service? Scoring Range based upon collaboration	0	4
Section Total	0	21

D: STATEMENT OF WORK AND SCOPE OF SERVICES	POINTS AWARDED	AVAILABLE POINTS
D.4, D.4a Did the applicant achieve past performance goals? If not, did they provide a reasonable explanation for not meeting their goals and identify steps they'll take to meet goals in the future? Scoring Range based upon meeting goals and explanation	0	2
D.5 , D.6, D.6b, D.7, D.8, D.11 & F14 How well did the applicant articulate the program goal and statement of work? Does the Performance Measurement System identify methods and tools that the program will use to measure objectives and outcomes?	0	20
D.12, D.13 & D.14 Does the project meet a City of Arlington Consolidated Plan objective, Arlington Community Priority or City Council Priority?	0	4
Section Total	0	26

E: PROGRAM BUDGET AND NARRATIVE	POINTS AWARDED	AVAILABLE POINTS
E.6 & E.5 Budget Narrative – Does the budget narrative provide a clear detail description of the line items in the budget? Are CDBG costs tied directly to client services? Will CDBG funds be used to cover cost of indirect services? Scoring Range based on budget narrative (0 = no budget narrative -10 = complete budget narrative that ties to client services and appropriate costs)	0	10
E.1 & E.2 Program Budget – Are the organizational budget & program budget amounts provided? Scoring Range is based on yes or no: 0 points = no; 2 points = yes	0	2
E.4 Cost per Person – Does the CDBG Cost per Person seem reasonable for the service proposed? Scoring Range is based on proportion to the CDBG funding as reasonable	0	2
E.7 Has the applicant applied for and/or secured funding from other sources to support the majority (51% or more) of the total program cost?	0	2

Scoring range based on amount of secured funding		
Section Total	0	16

F: REQUIRED DOCUMENTS	POINTS AWARDED	AVAILABLE POINTS
F.3-F.16 Does the proposal include all of the required attachments?	0	3
F.10 & F.13 Does the information on the organizational chart match the resumes that are attached? Are there resumes included for the positions listed on the budget forms? Do resumes indicate adequate experience, education, or training necessary to implement the proposed services? If position(s) is unfilled, do other key positions demonstrate capacity to operate a quality program? Scoring range is based on documents outlining experience or capacity	0	3
F.16. How well does the applicant's current or proposed organizational structure and staffing demonstrate the capacity to provide the services outlined in the proposal?	0	2
Section Total	0	8