

Score Summary

Case Id:

Name:

Score

0 out of 100

Status: **Active**

SECTION	POINTS AWARDED	AVAILABLE POINTS
C. Organizational Capacity & Experience	0	34
D. Evidence of Need for Service	0	18
E. Statement of Work and Scope of Services	0	29
F. Program Budget and Narrative	0	18
G. Required Documents	0	1
Total	0	100

Reviewer Notes:

Score Report

Case Id:

Name:

C: ORGANIZATIONAL CAPACITY & EXPERIENCE	POINTS AWARDED	AVAILABLE POINTS
<p>C.1 & C.2 Does the organization’s mission and core services align with the proposed program?</p> <p>Scoring range based on the alignment of mission and services to the proposed program. Points (0 - 2)</p>	0	2
<p>C.3, C.4 & C.5, (C.5a - C5g, if applicable) Does the applicant demonstrate experience managing grants and operating similar programs with a proven track record of performance, including clients intake, length of stay, & housing transition relevant to their chosen ESG program(s)?</p> <p>Scoring range based on experience managing ESG or similar programs. Points (0 - 7)</p>	0	7
<p>C.6 & C.7 Does the applicant show a strong commitment to serving Arlington residents through local service reach and budget allocation?</p> <p>Scoring range based on evidence of organizational commitment to serving Arlington residents. Points (0 - 2)</p>	0	2
<p>C.8 Does the organization have qualified staff who are positioned to manage all business and grant functions to ensure program operation and compliance?</p> <p>*Reference Documents (1) Program-Specific Organizational Chart</p> <p>Scoring range based on staff capacity to manage ESG or similar programs & Written Procedures provided. Points (0 – 6)</p>	0	6
<p>Section G Reference Documents * Does the information on the organizational chart match the resumes that are attached? Are there resumes included for the positions listed on the budget forms? Do resumes indicate adequate experience, education, or training necessary to implement the proposed services? If position(s) is unfilled, do other key positions demonstrate capacity to operate a quality program?</p>	0	3

<p>*Reference Documents (1) Job Descriptions and Resumes of Key Personnel & (2) Organizational Chart Program-Specific</p> <p>Scoring range is based on documents being consistent across resumes, organizational structure (both general and programmatic) in highlighting key positions and outlining experience or capacity. Points (0 - 3)</p>		
<p>C.9 & Section G Reference Documents Does the organization have written policies and procedures to ensure effective program oversight, compliance, and grant management demonstrating capacity to meet grant requirements? *Reference Documents (1) Internal Control Policies and Procedures</p> <p>Scoring range based on the extent the organizations written policies and procedures demonstrate its ability to effectively manage CDBG or similar programs. Points (0-3)</p>	0	2
<p>C.10, (C.10a - C.10. if applicable) Has the organization received monitoring findings or concerns from the City of Arlington or any other organization within the past 5 years? If so, were they addressed adequately?</p> <p>Scoring Range based on monitoring findings or resolution of findings. Points (0 – Unresolved findings or concerns, 1 or 2 – Resolved findings or concerns, 3 – No findings or concerns)</p>	0	3
<p>C.11, (C.11a, if applicable) Has the organization ever been required to return funds due to noncompliance, and if so, were corrective actions clearly documented?</p> <p>Scoring Range based on monitoring findings or resolution of findings. Points (0 – return of funds, no corrective actions addressed, 1 – return of funds and corrective actions addressed, 2 – no return of funds)</p>	0	2
<p>C.12 & C.13 (C.13a, C.13b & C.13c, if applicable) Did the applicant demonstrate sufficient financial management systems and tools to provide accurate financial reporting and transparency. Does the organization have a financial audit? If so, are there any unresolved findings or concerns? (see uploaded documents: Financial Audit/Certified Financial Statement)</p> <p>Scoring Range based on the strength of applicant’s explanation and the effectiveness of financial systems, policies, and controls in place to support compliance and accountability. Points (0 - 2)</p>	0	2
<p>C.14, (C.14a – C.14f, C.15, if applicable) Does the organization’s Board (or governing body) represent the community served, provide effective oversight, and maintain policies, training, and insurance to reduce risk? (see uploaded documents: Board Members, Bylaws, and Code of Conduct Listing Prohibited Behavior for Board and Employees)</p> <p>Scoring Range based on Board representation of the community and adequate recruitment and training practices, effective board governance practices and demonstrated capacity to ensure successful project completion. Points (0 - 4)</p>	0	4
<p>C.14c Does the applicant demonstrate how homeless or formerly homeless individuals have been involved in the planning, design, operation, or evaluation of ESG-funded activities, in compliance with HUD requirements?</p> <p>Scoring Range based on at least one homeless or formerly homeless individual representation and involvement in ESG program. Points (Yes -1, No -0)</p>	0	1

Section Total	0	34
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D: EVIDENCE OF NEED FOR SERVICE	POINTS AWARDED	AVAILABLE POINTS
D.1 & D.2 Does the applicant provide strong, current data to show community need, and explain how the need has changed in the last 3 years, and the organizations response to the changes. Scoring Range b: Based on statistical data showing need and organizations response to change, any significant changes to their programs. Points (0 - 9)	0	9
D.2 a Does the program offer a unique approach or fill a gap without duplicating existing services? Scoring Range Based on non-duplication of services & uniqueness of programs. Points – (0 - 4)	0	4
D.3 Does the applicant clearly describe the target population, including demographics, service area, and projected clients served? Scoring Range Based on an adequate description of the population, demographics, and clients to be served. Points (0 - 3)	0	3
D.4 (D.4a, if applicable) How well does this organization collaborate with other public service programs within the City of Arlington to provide this service? Scoring Range based upon collaboration with other organizations. Points (0 - 2)	0	2
Section Total	0	18

E: STATEMENT OF WORK AND SCOPE OF SERVICES	POINTS AWARDED	AVAILABLE POINTS
E.4, E.5, & E.6 – E.6b Does the application present a clear work plan with specific goals, activities, and realistic target numbers for clients to be served? Scoring Range based on how well the described goals and activities align with and support the proposed target number of clients to be served. Points (0 - 9)	0	9
E.7 & E.8 Do program outcomes and outputs align with proposed activities and demonstrate meaningful impact? Scoring Range based upon activity impact aligning with outcomes and output. Points (0 - 3)	0	3
E.11 Are the outcome measurement methods and tools appropriate for HUD reporting and effective program evaluation? *Reference Documents (1) Performance Measurement Tools and Results Scoring Range based on the quality and appropriateness of the proposed outcomes and evaluation methods to measure program performance and compliance with HUD requirements. Points (0 - 4)	0	4
E.12 (E.12a.- 12b. if applicable) Has the applicant operated in ESG or similar Grant funded program(s)? Did the applicant achieve past performance goals for number served? If not, did they provide a reasonable explanation for not meeting their goals? Did the applicant identify action steps for meeting goals in the future? Scoring based on achievement of performance of goals and action steps for meeting future goals. (Points 0 -5)	0	5

E.13 Does the applicant appropriately describe their collaboration with the Tarrant County Continuum of Care to provide and coordinate proposed services? Have they demonstrated commitment to Continuum participation by attending TCHC General Meetings, committee meetings, and trainings on a regular basis? Scoring Range Based upon information provided on involvement and collaboration with TCHC. (Points 0 - 4)	0	4
E.14 & E.15 Does the program align with City Consolidated Plan objectives and City Council priorities? Scoring range based on programs correct alignment with the chosen objectives and priorities. Points (0 - 4)	0	4
Section Total	0	29

F: PROGRAM BUDGET AND NARRATIVE	POINTS AWARDED	AVAILABLE POINTS
F.1 & F.2 Are total organizational and program budgets provided? Scoring Range based on budget amounts provided. Points (0 – 2)	0	2
F.4 & F.4a Is the ESG cost per person reasonable for the services provided? Scoring Range based on whether the proposed cost per person a reasonable and appropriate use of ESG funds in proportion to the overall program design is and expected outcomes. Points (0 - 2)	0	2
F.5 Fiscal Management – Did the applicant describe a suitable overall fiscal management system, including sufficient internal controls? Scoring Range based on information and sufficient internal controls for oversight on Fiscal management. Points (0-4)	0	4
F.6 & F.7 (F.7a, if applicable) Are budget line items and salary allocations clearly detailed and limited to eligible direct costs? Scoring Range based on the clarity, level of detail, and appropriateness of the budget line items provided. Points (0 - 2)	0	2
F.8 Has the applicant applied for and/or secured funding from other sources to support program costs not funded by ESG with the majority (51% or more) of the total program cost? Scoring Range based upon completion of information for other sources funding of funds covering the stated percentage of 51% or more on-ESG funded program costs. (Points (0 - 2)	0	2
F.9 Did the applicant identify eligible match funding to meet or exceed the required match for their ESG grant? Applicants should budget for 110% of the grant amount for planning purposes. Scoring Range based on meeting the match requirement aligning with categories and total percentage match at 110%. Points (Yes = 3; No = 0)	0	3
F.10 Does the additional information in the budget Narrative provide a complete explanation of the budget when combined with the line items described in the ESG budget, Non-ESG budget, salary & match tables? Scoring Range based upon adequate additional detail for line items and explanation on securing funding. Points (0 - 3)	0	3

Section Total	0	18

G: REQUIRED DOCUMENTS	POINTS AWARDED	AVAILABLE POINTS
See all required documents Does the proposal include all of the required attachments? Scoring Range on sliding scale of appropriate documents provided (Sliding scale: 0 = <50%, 2 = 50–75%, 3 = 75%+) Points (0 - 1)	0	1
Section Total	0	1