



Staff Report

Annual Requirements Contract for the Purchase and Installation of Grass Sod, Project 24-0009

City Council Meeting Date: 11-07-2023 | Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for the purchase and installation of grass sod with King Ranch Turfgrass, LP of Wharton, Texas, in the estimated amount of \$171,516. King Ranch Turfgrass, LP is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for Raleigh/St. Augustine, Bermuda, and Buffalo grass sod to be used to re-establish grass in parks, ball fields, medians, golf courses, and at various municipal buildings where the grass has died or where construction activities have occurred. The contract provides for vendor delivery to City sites and installation, or pick-up by City personnel at the vendor's location. The grass sod will be provided on an as-needed basis.

Bid closed:	September 28, 2023, at 2:00 p.m.
Vendors notified through IonWave:	848
MWBE Vendors Notified through IonWave:	198
Vendors who viewed bid:	16
MWBE Vendors who viewed bid:	4
Vendors responding to bid request:	2
MWBE Vendors responding to bid request:	2
Procurement Method:	Lowest Responsible, Responsive Bidder
Original contract term:	One year/two one-year renewals
Current term:	November 8, 2023 – October 31, 2024

VENDOR	MWBE	TOTAL
King Ranch Turfgrass, L.P Wharton, Texas	N/A	\$171,516
Blue Sky Sod Farm, LLC,* Ferris, Texas	HI	\$137,737
Di-Pech International, LLC* Desoto, Texas	BL	\$149,643

* Blue Sky Sod Farm, LLC was deemed non-responsive due to not bidding on all line items and Di-Pech International, LLC was deemed non-responsive for not meeting bid specifications.

Name of Prime Vendor	King Ranch Turfgrass, LP
Total Contract Value	\$171,516
Prime Vendor's M/WBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$171,516
Percentage Amount of Prime Vendor's Self-Performance	100%
Total MWBE Participation	\$0 (0%)

The Office of Business Diversity (OBD) recommended the citywide aspirational goal of 30% MWBE participation on this contract. King Ranch Turfgrass, LP, has opted to self-perform the

project scope internally. OBD will assist the vendor with their efforts if any subcontracting opportunities become available.

FINANCIAL IMPACT

King Ranch Turfgrass, LP, returned the lowest responsive responsible bid for the supply of grass sod in the total estimated amount of \$171,516. The Arlington Parks Department and the Office of Procurement agree that the vendor meets the bid specification requirements. The projected financial impact for this contract term is as follows:

<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
\$157,223	\$14,293	\$0

Funds are budgeted in various departmental accounts and subject to FY2025 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Requested
MWBE:	No

STAFF CONTACT(S)

James Orloski, Director Parks & Recreation 817-459-5479 James.Orloski@arlingtontx.gov	Jessica Santiago Purchasing Agent 817-459-6305 Jessica.Santiago@arlingtontx.gov	April Nixon Director of Finance 817-459-6345 April.Nixon@arlingtontx.gov
---	--	--