



Staff Report

Annual Requirements Contract for Fire Station Uniforms, Project 22-0100

City Council Meeting Date: 04-12-2022 | Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for fire station uniforms with Galls, LLC, of Lexington, Kentucky in the estimated amount of \$154,679. Galls, LLC, is not an MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for the supply and delivery of Nomex IIIA station uniform pants and shirts, jackets, Honor Guard coats, dress shirts, ties, and trousers for the Fire Department personnel. The uniforms will be used for new hires and to replace uniforms that have been damaged or that have reached the end of their useful service life. Uniforms will be ordered on an as-needed basis.

Bid closed:	March 24, 2022, 2:00 p.m.
Vendors notified through IonWave:	328
MWBE Vendors Notified through IonWave:	166
Vendors responding to bid request:	3
MWBE Vendors responding to bid request:	0
Original contract term:	One year/Two, one-year renewal options
Current term:	May 1, 2022 – April 30, 2023
MWBE:	No
Procurement Method:	Lowest Responsive, Responsible Bidder

VENDOR	MWBE	CLASSIFICATION	TOTAL
Galls, LLC Lexington, Kentucky	No	N/A	\$2,587.17
Got You Covered Uniforms Fort Worth, Texas	No	N/A	\$3,226.91
Just Right Products** Haltom City, Texas	No	N/A	\$261.50

**Partial Bid

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. For the services requested on this solicitation, there was limited MWBE opportunities, therefore, no contract specific goal was established.

FINANCIAL IMPACT

Selected vendor will provide uniforms on an as-needed basis. Solicitation was awarded based off unit cost and a quantity of one. The \$154,679 is the total estimated amount the Fire Department anticipates spending on uniforms during this contract term. Galls, LLC, returned as the lowest responsible bidder in the estimated amount of \$154,679.

The contract term is for one year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
\$64,450	\$90,229	\$0

Funds are budgeted in Fire Department/Resource Management Account No. CC220601-SC0503 and subject to FY2023 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	No
MWBE:	No

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