



## CITY OF ARLINGTON TENANT USER LIABILITY INSURANCE PROGRAM (TULIP) BLOCK PARTY TRAILER INFORMATION

This insurance program is designed for those who organize short term special events at facilities owned by the City of Arlington. In order to qualify for coverage, the special event must meet the following criteria:

- Total attendance is less than 3,000
- Maximum number of consecutive event days is 10 (not including set-up or tear down)
- Event is listed as an “Eligible Operation”
- Event is held at a single city-owned location

The policy provides liability insurance covering the applicant (tenant user) as the named insured. The liability limit is \$1,000,000 per occurrence. The City of Arlington is included as an additional insured. The policy is purchased online by the tenant user, and the premium is paid by credit card at the time of purchase. A certificate of insurance is provided to the tenant user and to the city, as evidence of coverage.

In order to obtain a quote for coverage, please follow the following steps.

- Go to [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)
- Look for the box for TULIP – Event Insurance. Click “Learn more”.
- If you are ready to obtain a quote, click on the button to “Purchase or Quote”.
- If you have a seven digit ID for the city facility location, enter it. All Block Parties will use the code: 4253-003
- Select the type of event from the list of eligible activities.
- Answer the questions and enter the dates for the event.
  - Be sure to include the name of the event. We recommend “*Your Neighborhood – Block Party*”
  - Include average daily attendance expected
  - If liquor liability coverage is requested, it must be selected and there is an additional premium charge.
- Once the quote is received, the tenant user (event holder or lessee) information is entered, as well as the contact to receive the certificate of insurance.
- When the data entered is confirmed, the tenant user enters credit card information for payment of the policy premium.
- Once payment is made, the insurance carrier will issue and distribute certificates of insurance to the tenant user and the City of Arlington.

If you have any questions, you may contact Specialty Advantage Insurance Services at 1-800-507-8414 from 8:30am – 5pm PT, Monday through Friday.

<b>ELIGIBLE OPERATIONS</b>		
<b>CLASS 1 PRIVATE INVITATION EVENTS</b>	<b>CLASS 2 EVENTS OPEN TO THE PUBLIC</b>	<b>CLASS 3</b>
Achievement celebrations	Auctions (property or real estate)	Aerobics/Jazzercise events
Anniversary party	Bingo games (for charity fundraising only)	Amateur Baseball or Basketball
Award banquets or presentations	Car, RV or boat shows (static displays only)	Block Parties or Street Closures
Baby shower	Celebrations (holiday)	Bowling Tournaments
Banquets	Charity events (auction, benefit, dance or dinner)	Casino and Lounge shows
Baptism	Concerts – other than techno/DJ, alternative, rap or hip hop	Cheerleading Events/Competitions (no Pyramids)
Bar mitzvahs or bat mitzvahs	Conventions	Comedy shows
Birthday party	Festivals or Fairs (harvest, craft, ethnic, job or art)	Company or corporate retreats
Business dinner, lecture, seminar, meeting, party or banquet	Flea market or swap meets	Cornfield mazes
Celebrations (holiday)	Graduation ceremonies	Country/Western events
Charity or fundraising event (auction, benefit, dance or dinner)	Lectures or workshops	Festival & cultural events – outdoors
Debuts or debutante balls / proms	Pageants	Film screenings & showings
Dinners, luncheons or showers	Picnics (no water activity)	Golf tournaments - daytime
Graduation party	Reunions (class, family)	Laser tag (indoors)
Lectures	Rummage sales	Marathons – under 500 attendees
Meetings (clubs or business)	School band or drill team competitions	New Years party (private only)
Memorial service	School carnivals (no inflatables or rides)	Parades – under 5,000 spectators
Parties (retirement, house, anniversary, engagement or graduation)	Shows (antique, art, baby, boat, business, consumer, craft or fashion)	Plays, play readings & theatrical stage performances
Quinceanera	Speaking engagements	Proms
Recitals (dance or musical)	Stage show (musical, dance or theatrical)	RV shows (professionally managed)
Reunion (class, family or military)	Tours (garden, holiday, parade of homes, historical sites)	Sporting events – indoors (amateur only)
Seminars	Walking tours (garden, holiday, parade of homes, historical sites)	Talent show – no rap, hip hop, heavy metal
Social gatherings or receptions		Tennis tournaments
Wedding ceremony, shower reception or rehearsal dinner		Wagon or hayrides
<b>INELIGIBLE OPERATIONS</b>		
Activist rallies, marches or literature distribution	Haunted attractions	
Animal obedience training	Health fairs or shows	
Athletic events and competitions	Historical battle reenactments	
Bonfires	In or on water activities	
Cinematography and photography for commercial use	Mazes (corn, hay or fence)	
Circuses	Overnight retreats	
Color party, foam party or raves	Parades	
Events and/or concerts involving rap, hip-hop, alternative or techno/DJ	Political events (except private fundraising auctions, benefits, dances, dinners)	
Events held on an airport premises	Pumpkin chucking events	
Events honoring national and/or local celebrities or professional athletes	Religious events (except memorial services)	
Food eating contests	Rodeos	
Fraternity or sorority events	Seances	
Geocaching events	Tractor pulls	
Gun and/or knife shows	Union meetings	

<b>NOTABLE EXCLUSIONS</b>	
Abuse, molestation, harassment or sexual conduct	Fireworks
All operations listed as ineligible	Operations of concessionaires, exhibitors and/or vendors at your event
Amusement devices (e.g.: rides, slides, inflatables, bungees, climbing walls, dunk tanks – does not apply to structures that are not designed to bounce on, slide on, ride on or tunnel through)	Petting zoos
Animals (injury or death to any animal OR injury, death or property damage caused by your animal)	Room and board liability
E-commerce	Saddle animals
Employment-related practices	Violation of statutes that govern emails, faxes, phone calls or other methods of sending materials or information

<b>TULIP RATING</b>				
<b>Events 1-4 days</b>				
<b>Total Attendance (Spectators/Participants)</b>	<b>Class 1</b>	<b>Class 2</b>	<b>Class 3</b>	<b>Additional Premium for Liquor Liability</b>
1 – 100	\$75.00	\$100.00	\$150.00	\$75.00
101 – 500	\$100.00	\$135.00	\$200.00	\$185.00
501 – 1500	\$150.00	\$185.00	\$310.00	\$260.00
1501 – 3000	\$200.00	\$315.00	\$425.00	\$375.00
<b>Refer to company for larger events, longer events, vendor liability rates and events not listed above.</b>				