

PROGRAM YEAR 2019 (JULY 1, 2019 - JUNE 30, 2020)

ACTION PLAN



OFFICE OF STRATEGIC INITIATIVES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)
EMERGENCY SOLUTIONS GRANT (ESG)



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Program Year 2019 Action Plan describes how the City of Arlington intends to use funds available under the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) programs to meet priority community needs. The Action Plan also serves as the application for these grant funds to the U.S. Department of Housing and Urban Development (HUD) for the program year which begins July 1, 2019 and ends June 30, 2020. The primary objectives of the Plan include provision of decent housing, creation of a suitable living environment, and expanded economic opportunities to citizens, primarily low- and moderate-income (LMI) individuals and households.

The Action Plan describes the use of funds for the fifth year of the 2015-2019 Consolidated Plan, including activities and budgets that address the needs and priorities established in the Consolidated Plan. Priorities include activities addressing affordable and decent housing, homelessness, special needs, and community development needs. The development and implementation of the plan is a coordinated effort with neighborhood groups, private sector contractors, developers, non-profit organizations, City departments, neighboring jurisdictions, and regional planning groups.

An overview of the Program Year 2019 Action Plan Funding Recommendation is in Attachment B. A summary of the Program Year 2019 Annual Action Plan goals can be found in the table below.

Program Year 2019 Action Plan Goals Summary				
<i>Strategy Area</i>		<i>Strategy</i>	<i>Citywide Output</i>	<i>Target Area Output¹</i>
Affordable Housing	1	Homebuyers' Assistance	14 households	5 households
	2	Housing Rehabilitation	63 households	5 households
	3	Tenant-Based Rental Assistance	33 households	
	4	CHDO Acquisition/Demo/Reconstruction or Acquisition/Rehab/Resale	4 units	4 units
	5	Homebuyer Education	10 seminars	
	6	Fair Housing Seminars	2 seminars	
Homelessness	7	Homeless Shelter Care	1,500 persons	
	8	Case Management and Support Services	1,000 persons	
	9	Transitional and Permanent Housing	150 units	
	10	Rapid Rehousing	15 households	
	11	Support State ESG and/or CoC applications	1 application	
	12	Homeless Prevention	75 persons	
Special Needs	12	Housing Rehabilitation for Elderly and Disabled	15 households	
	13	Meals and Case Management for Elderly	200 persons	
	14	Day Habilitation for Persons with Disabilities	50 persons	
Community Development	15	Case Management – Substance Abuse	100 persons	
	16	Youth Services	1,500 persons	
	17	Transportation ²	150 persons	
	18	Victim Services	75 persons	
	19	Adult Literacy/ESL	500 persons	
	20	Advocacy Services - Abused/Neglected Children	30 persons	
	21	Code Compliance	1,500 households	1,500 households
	22	Neighborhood Infrastructure Projects	1 project	East Arlington
	23	Health Services	8,000 persons	
	24	Economic development/Micro-Enterprise Technical Assistance	15 businesses	
Anti-Poverty	25	Childcare	24 persons	
	26	VITA/Financial Stability	2,000 Tax Returns	
Lead-Based Paint	27	Lead-Based Paint Hazard Education	1 seminar	
	28	Lead Testing to Reduce Hazards	15 households	
Planning	29	United Way - Arlington	1 report	

¹ Target Area Outputs are a subset of Citywide Outputs.

² Services providing access to jobs, training, and health and social services for low-income and homeless individuals.

Program Year 2019 Action Plan Goals and Objectives

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Many activities are provided city-wide to serve residents that are predominantly low to moderate-income. Other projects and activities are focused in two low-income target areas: The Central Arlington Neighborhood Revitalization Strategy Area (NRSA) and the East Arlington Target Area. A map of these target areas can be found in Attachment F. Planned activities are designed to produce measurable impacts at the neighborhood level and include homeownership opportunities, owner-occupied housing rehabilitation, new owner-occupied housing, rapid rehousing for the homeless, homeless prevention, neighborhood infrastructure improvements, NRSA code compliance, and access to job training and educational services.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Arlington has successfully utilized CDBG, HOME and ESG funds to meet community needs and anticipates that annual goals will be met or exceeded based on past performance. Accomplishment highlights from the most recent complete program year (PY17) include:

- Public services provided for over 13,021 citizens;
- Transportation services for over 408 low-income persons seeking access to employment and educational opportunities;
- Homeless services for over 1,937 individuals;
- Down payment and closing costs assistance provided to 7 low-income, first-time homebuyers;
- Housing rehabilitation for 67 low- to moderate-income homeowners.
- Temporary rental assistance was provided to 44 households;
- Over 2,801 free tax returns were prepared by partner organizations for low-income, working Arlington residents resulting in total tax refunds of \$4,972,742. Overall, in PY2017 the City met or exceeded 23 of 29 annual program goals and made significant progress toward meeting the remaining objectives in the 2015-2019 Consolidated Plan. The explanation of goals where progress was not made, or activities fell behind schedule was due to 1) The CHDO developer faced permitting and construction delays on two homes currently under construction which

resulted in goal not being met for PY17, but will be completed in PY18; 2) The Homebuyer Assistance activity fell below the projected goals due to a seller's housing market, increased demand, number of housing units available for sale, and increased sales prices. Additional CHDO production in PY18 will help increase inventory; 3) The Literacy/ESL activity fell below the projected goal due to the Library program redesign from adult education and GED classes to early childhood literacy which resulted in fewer numbers served; 4) The New York Corridor Infrastructure Project is currently underway to be completed in PY18; 5) Code Compliance fell below the goal due to two vacant Code Officer positions for nine months which resulted in less coverage than originally planned in the NRSA; and 6) Water From The Rock fell below the contracted goal due to a prolonged leave of absence by the instructor which resulted in fewer participants enrolling in the GED and job readiness programs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A notice informing the public of the Action Plan was published in the Star-Telegram on March 27, 2019. The notice announced a 30-day public comment period from March 28 through April 29. Public hearings were conducted during this time at 1) George W. Hawkes Downtown Library, Resilience Multipurpose Room, 2nd floor, 100 S. Center., Arlington, TX 76010, on March 28, 2019, at 6:00 p.m., and 2) Arlington City Hall, Council Briefing Room, 3rd floor, 101 W. Abram Street, Arlington, TX 76010, on April 3, 2019 at 6:00 p.m. These facilities were wheelchair accessible. Accommodations were made with 48 hours' notice for non-English speaking participants and individuals with disabilities by calling 817-459-6238 or 817-459-6258. Written comments were submitted to grantsmanagement@arlingtontx.gov or mailed to the City of Arlington, Grants Management, MS 01-0330, P.O. Box 90231, Arlington, TX 76004-3231. The Action Plan was made available for review and comment by citizens, public organizations, and other interested parties prior to City Council approval. The Action Plan Summary was available through the City website at <http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>, the City Secretary's Office, and at public libraries. A copy of the plan was also available to residents and organizations upon request.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public Hearing #1: March 28, 2019 at George W. Hawkes Downtown Library, Resilience 6:00 p.m.

All attendees expressed support for funding.

Cynthia Jensen, Regional Director of United Way – Arlington, expressed her appreciation of the City of Arlington for: 1) Its continued partnership with United Way for over 40 years; 2) Allowing up to the 15% maximum cap on funding CDBG public services; and 3) The efficient and well-run Grants Management cycle from the issuance of RFPs through reviewing and scoring applications by the Grants Review Committee, funding and contract execution. She indicated that the long-standing partnership between the City and United Way is a model in the state of Texas and the nation. Steve Brooks, Executive Director of Advocates for Special People, expressed his support of the draft Action Plan and echoed the sentiments of Cynthia Jensen.

Darwin Wade and Sheryl Kenny, City of Arlington Grants Management staff, spoke about the importance of performance-based outcomes and stressed the City's strong and continued focus on performance and impacts for all public service programs. Nancy Blinn, Executive Director of Dental Health Arlington and Monique Barber, CEO of Sixty and Better both provided comments in support of performance-based outcomes for public service agencies.

Public Hearing #2: April 3, 2019 at Arlington City Hall, Council Briefing Room; 6:00 p.m.

All attendees expressed support for funding.

Shirley Adams, an Arlington resident and retired Arlington staff member, expressed comments on the need for more transportation options especially for seniors in Arlington. She recommended Community Housing Development Organizations (CHDOs) funded under the HOME program look for more opportunities to expand development of not only affordable housing but to include mixed-income housing, multifamily, and market rate housing. Shirley stressed affordable housing as a top priority due to the changing demographics of the city and its lack of affordable housing units. She was very supportive of the economic development activity proposed in the PY19 Draft Action Plan to assist entrepreneurs with technical assistance on startups in Arlington. Finally, she stressed the importance of the upcoming U.S. Census count and how it affects grant funding for Arlington.

JoAnna Cardoza, an Arlington resident, emphasized the need for more services and housing opportunities for the working poor. She expressed the need for expanded transportation options in Arlington, more opportunities to provide public input on 2020-2025 Five-Year Consolidated Plan.

Elizabeth Brown, Caseworker for Arlington Urban Ministries, expressed her support for the draft plan and pledged to collaborate with other non-profits to assist in providing affordable housing opportunities and social services to clients in Arlington.

Amanda Au, a representative from Tarrant County Commissioner Devan Allen's Office, expressed comments on the importance of demonstrating the impact of grant funds to all elected officials to ensure continued support for CDBG, ESG, and HOME funding at the federal level.

Written Public Comments as of April 23, 2019:

1. A letter of support for CDBG funding from Mission Metroplex was received from Tillie Burgin, Executive Director.

2. A letter of support for ESG funding from Arlington Urban Ministries was received from Gerald and Janis Saxon, volunteers.

3. A letter of support for ESG funding from SafeHaven of Tarrant County was received from Kathryn Jacob, President/CEO.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The Program Year 2019 Action Plan describes the use of funds for the fifth year of the 2015-2019 Consolidated Plan, including activities and budgets that address the needs and priorities established in the Consolidated Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ARLINGTON	
CDBG Administrator	ARLINGTON	Office of Strategic Initiatives
HOPWA Administrator		
HOME Administrator	ARLINGTON	Office of Strategic Initiatives
ESG Administrator	ARLINGTON	Office of Strategic Initiatives
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Office of Strategic Initiatives is the responsible department for administering CDBG, HOME, and ESG.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The section outlines the various ways the City of Arlington consulted social service organizations, community partners and other units of government to obtain information for the 2019 Action Plan. This section also details ongoing coordination which the City is involved with and also provides support to in order to encourage connection and information sharing between service providers and government agencies.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Through the use of CDBG Administration funding, the City of Arlington supports the United Way Arlington (UWA) and its efforts to serve as the City's human services planning and coordinating body. UWA assists in the assessment of community needs and researches solutions to priority human service issues with the assistance of community leaders and subject matter experts. UWA regularly connects service providers through the Arlington Resource Sharing Group (ARSG), a monthly networking meeting for non-profits and government agencies who serve low and moderate income Arlington residents. The ARSG meetings provide speakers and discussion panels on issues such as Homelessness, Youth Issues, Financial Stability, Fair Housing, Homeownership, Aging and Elderly special needs and Workforce Resources. City of Arlington Grants Management Staff and partner organizations also participate in Continuum of Care Monthly Meetings, the Arlington Financial Stability Task Force Meetings, City of Fort Worth Advisory Commission on Ending Homelessness, Mental Health Connection, the Tarrant County Alliance for Economic Independence, and the Arlington Aging Well Task Force, among other networking and coordinating groups. During the year, the City worked with United Way Arlington on a social service gaps analysis study to determine the highest priority social service needs in Arlington. High priority needs included child care, mental health, substance abuse, and food insecurity. Strategies to address these needs are included in the current action plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Management staff at the City of Arlington regularly attend Continuum of Care monthly meetings and bring back information to share with other City staff and partners. The City also participates in the Coordinated Assessment system for referrals and prioritization of chronically homeless individuals, families with children and other priority groups in need of housing resources and services, as well as

coordination with the Arlington Housing Authority for services to a range of homeless and chronically homeless individuals, families and children. The Continuum of Care periodically hosts joint meetings in Arlington to coordinate responses to the specific needs of homeless individuals and families in and around the city limits.

The City of Arlington is an active participant in Continuum of Care activities, public hearings, training sessions, monthly meetings, the annual point in time count, and strategic plan development. Joint meetings are held regularly with City of Fort Worth, Tarrant County, City of Arlington and CoC partner organizations to ensure that policies and procedures for homeless services are consistent across jurisdictions and that the needs of homeless persons are met through a well-coordinated approach to funding and services. Particular attention is paid to addressing the needs of chronically homeless, families with children, veterans, unaccompanied youth, and persons at risk of homelessness. The City continues to coordinate with the University of Texas at Arlington on an updated Ten-Year Plan to End Chronic Homelessness in Arlington.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City disseminates CoC policies and performance goals to providers receiving ESG funding, and requires HMIS participation for ESG subrecipients, with the exception of the Domestic Violence Shelter, which uses a comparable data base. The CoC is consulted during the planning process, RFP development, and public comment period regarding the allocation of ESG funds to homeless providers. ESG performance standards and HMIS policies and procedures are jointly developed by local jurisdictions and the CoC.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ARLINGTON HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Review of the Arlington Housing Authority Administrative Plan as well as program implementation. AHA is a regular participate at the Arlington Resource Sharing Group, led by United Way. Through an interlocal agreement with the City of Arlington, the Housing Authority is a department of the city and operates programs funded by CDBG and HOME, including Housing Rehabilitation and Tenant Based Rental Assistance. The Housing Authority is regularly consulted to obtain feedback on the needs of beneficiaries of these programs.

2	Agency/Group/Organization	Arlington Life Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Arlington Life Shelter (ALS) is a regular participant in the Tarrant County Continuum of Care and the Arlington Resource Sharing Group, led by United Way. ALS participated in a panel discussion on homelessness at the ARSG meeting on February 6, 2019. ALS provided information on the homeless population characteristics, gaps, and barriers. Arlington Life Shelter submitted a grant application for the PY2019 Action Plan Cycle. In this application, they provided data documenting homeless needs within the city.
3	Agency/Group/Organization	Arlington Charities
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Arlington Charities submitted a grant application for the PY19 Action Plan Cycle. The agency provided documentation documenting the needs of many citizens in Arlington facing hunger, poverty, and homelessness. Arlington Charities grant application provided data on the number of individuals in Arlington living below the poverty level.
4	Agency/Group/Organization	Advocates for Special People
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Advocates for Special People submitted a grant application for the PY2019 Action Plan Cycle. In this application, they provided data documenting the needs of mentally disabled adults in the City of Arlington. In addition, a representative of Advocates for Special People attended and provided input at the Public Hearing #1 on March 28, 2019.
5	Agency/Group/Organization	Arlington Urban Ministries
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Arlington Urban Ministries (AUM) submitted a grant application for the PY19 Action Plan Cycle. In this application, they provided documentation documenting the needs of homeless individuals by providing homeless prevention services. AUM's grant application provided data on the number calls per day from 211 for urgent rental assistance. AUM attended the #2 public hearing on April 3, 2019 and a letter of support was submitted in support for funding in the PY19 Action Plan. AUM also provided input at the March 6, 2019 Arlington Resource Sharing Group and is an active participant at the Tarrant County Homeless Coalition CoC meetings and focus groups.
6	Agency/Group/Organization	BIG BROTHERS BIG SISTERS
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Big Brothers Big Sisters (BBBS) submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of at-risk youth needing mentoring in the City of Arlington.
7	Agency/Group/Organization	Boys and Girls Club of Greater Tarrant County
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys and Girls Club submitted a grant application for the PY2019 Action Plan cycle. In this application they provided data documenting the needs of low-income students and their families in the City of Arlington.

8	Agency/Group/Organization	CASA OF TARRANT COUNTY
	Agency/Group/Organization Type	Services-Children Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CASA of Tarrant County submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of abused children who are working through protective custody in the courts.
9	Agency/Group/Organization	The Center for Transforming Lives
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Center for Transforming Lives submitted a grant application for the PY2019 Action Plan cycle for childcare services and Rapid Rehousing. In this application they provided data documenting the needs of homeless families and low-income families in need of childcare assistance to find work. The Center for Transforming Lives is an active participant at the CoC Roundtable discussion as well as the Arlington Resource Sharing Group.
10	Agency/Group/Organization	Dental Health Arlington
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Health Agency

	What section of the Plan was addressed by Consultation?	public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Dental Health for Arlington submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of elementary aged children that have little or no access to ongoing dental care and education. A representative from Dental Health Arlington attended the #1 public hearing on March 28, 2019 and expressed support for the PY19 Action Plan.
11	Agency/Group/Organization	City of Arlington Judge's Office
	Agency/Group/Organization Type	Services-Children Services-Education Grantee Department
	What section of the Plan was addressed by Consultation?	public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Arlington Judge's Office submitted a grant application for the PY2019 Action Plan cycle. In their application, the Juvenile Case Management (JCM) program provided statistical data on the number of students in AISD who are economically disadvantaged and experiencing discipline issues (e.g., school suspension or alternative education).
12	Agency/Group/Organization	CITY OF ARLINGTON PARKS & RECREATION DEPARTMENT
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	public services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Arlington Parks and Recreation department submitted a grant application for the PY2019 Action Plan cycle. In their application, the Parks and Recreation department provided statistical data to support their Build a Dream program. The program provides financial assistance to low-income Arlington youth for participation in Parks and Recreation activities and classes. The grant application provided the evident need in the growing number of families requiring assistance each year. The program allows children to enroll in sports, social and skill development activities that they would not otherwise be able to afford.
13	Agency/Group/Organization	DEVELOPMENT CORPORATION OF TARRANT COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Community Housing Development Organization (CHDO)
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Development Corporation of Tarrant County submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided market data analysis of housing needs for the City of Arlington. Such needs include owner-rehabilitation, demolition and reconstruction of existing, substandard units within the NRSA.
14	Agency/Group/Organization	Housing Channel
	Agency/Group/Organization Type	Housing Services - Housing Community Housing Development Organization (CHDO)

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Housing Channel submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided market data analysis of housing needs for the City of Arlington.
15	Agency/Group/Organization	Girls Incorporated of Tarrant County
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Girls Inc. submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of low and moderate income elementary aged girls with regards to education development support needs.
16	Agency/Group/Organization	Green Oaks Education and Support Inc.
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Green Oaks Education and Support submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of low and moderate income youth and adults with regards to education development support needs and vocational training.

17	Agency/Group/Organization	H.O.P.E. Tutoring Center, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	H.O.P.E. Tutoring submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of low and moderate elementary aged girls with regards to education development support needs. A representative from HOPE attended the #1 public hearing on March 28, 2019 and expressed support for the PY19 Action Plan.
18	Agency/Group/Organization	MEALS ON WHEELS INC. OF TARRANT COUNTY
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health
	What section of the Plan was addressed by Consultation?	public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meals on Wheels submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of home-bound elderly Arlington residents with regards to their health and social interaction needs.
19	Agency/Group/Organization	Mission Metroplex, Inc.
	Agency/Group/Organization Type	Services-homeless Services-Health transportation
	What section of the Plan was addressed by Consultation?	public services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mission Metroplex submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the transportation needs of low income and homeless persons in the City. Mission Metroplex submitted a written comment expressing support for the PY19 Action Plan.
20	Agency/Group/Organization	SafeHaven of Tarrant County
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Safe Haven submitted a grant application for the PY2019 Action Plan cycle for shelter services and Rapid Rehousing. In this application they provided data documenting the needs of victims of domestic violence and their families. A representatives from Safe Haven attended the public hearing held on March 28, 2019 and provided input and submitted a written letter of support for the 2019 Action Plan.
21	Agency/Group/Organization	Sixty and Better, Inc.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	public services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Sixty and Better, Inc., submitted a grant application for the PY2019 Action Plan cycle. In this application they provided data documenting the needs of elderly Arlington residents with regards to their health, social interaction and transportation needs. A representative of Sixty and Better attended the #1 public hearing held on March 28, 2019 and expressed support for CDBG funding in the PY2019 Action Plan.
22	Agency/Group/Organization	Tarrant County Homeless Coalition
	Agency/Group/Organization Type	Regional organization Continuum of Care
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Tarrant County Homeless Coalition submitted a grant application for the PY2019 Action Plan cycle on a coordinated entry process developed to ensure individuals with the greatest need for housing are quickly defined. The grant application provided statistical data on the January 2019 Point In Time Count for Arlington and Homeless Management Information System (HIMS) data for homeless households in Arlington. Additionally, the grant application provided data on the types of homeless services provided such as sheltered, unsheltered, transitional and permanent housing, permanent supportive housing and rapid rehousing in Arlington.

23	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Housing Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of homeless families in Arlington. The Salvation Army is a regular participant in the Tarrant County Continuum of Care and the Arlington Resource Sharing Group.
24	Agency/Group/Organization	The Women's Center of Tarrant County, Inc.
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Women's Center submitted a grant application for the PY2019 Action Plan cycle. In this application, they provided data documenting the needs of low and moderate-income women regarding job training and employment.
25	Agency/Group/Organization	WATER FROM THE ROCK
	Agency/Group/Organization Type	Services-Education Services-Employment Community Based Development Organization (CDBO)
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy public services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Water from the Rock submitted a grant application during the PY2019 Action Plan cycle. In the application, they provided data documenting the needs of adult literacy, job-readiness programs and support services for low to moderate income individuals living in Central Arlington.
26	Agency/Group/Organization	United Way Arlington
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Services - Victims Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Way Arlington facilitates the Arlington Resource Sharing group which promoted networking and resource sharing between Arlington Social Service organizations. In addition, UWA provides data from the 2-1-1 system where Arlington residents in need of services can call for help. United Way completed an Arlington Social Services Priority Needs Assessment. Information was gathered on gaps in access to services, needs on the vulnerable populations, and etc. The study identified four highest needs: childcare, food insecurity, mental health, and substance abuse. The United Way also completed the 2018-2019 Community Assessment which identified issues in Tarrant County: housing and homelessness, health, mental health, and wellness, transportation, education, early childhood, and you (quality affordable childcare), and basic needs and emergency assistance (food insecurity).
27	Agency/Group/Organization	Workforce Solutions for Tarrant County
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Workforce Solutions for Tarrant County provided valuable information and consultation at the Tarrant County Alliance. Information was provided on establishing a community-wide collaboration focused on achieving economic independence for all workable customers through career pathways, identifying and removing employment barriers. City staff becomes a member of the Alliance Work Group with the task of working to collaborate with Workforce Solutions for Tarrant County and other like-minded organizations.
28	Agency/Group/Organization	Arlington Tomorrow Foundation
	Agency/Group/Organization Type	Other government - Local Foundation

	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Arlington Tomorrow Foundation funds several non-profit organizations benefitting low income residents of Arlington. The foundation provides grant funding for youth services, childcare development, partners with human service professionals, anti-crime and safety programs, strengthen neighborhood spirit and community partnership, and strengthening organizational capacity of community based organizations.
29	Agency/Group/Organization	MHMR of Tarrant County
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	public services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MHMR consults and collaborates with the City and other community organizations to provide mental health services to improve the lives of individuals with health care needs, such as substance abuse, psychiatric disorders, intellectual delays and related disabilities. Because of the consultation, Arlington residents with disabilities are provided increased access to mental health resources.
30	Agency/Group/Organization	FOUNDATION COMMUNITIES
	Agency/Group/Organization Type	Housing Services - Housing Services-Health Services-Education Services-Employment Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Foundation Communities consults with the City on housing, education, and financial stability needs of low income families to succeed. This organization provides low-income housing units and connects low-income families to free tax preparation, financial coaching, budgeting and other resources.
31	Agency/Group/Organization	NEIGHBORHOOD LAND CORP./TRINITY HABITAT
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Trinity Habitat provides housing opportunities to Arlington residents through sweat equity affordable housing programs. Trinity Habitat provides housing resources to low-income Arlington residents. This agency continues to discuss strategies for improving housing in low income neighborhoods within the City of Arlington.
32	Agency/Group/Organization	Redemption Bridge
	Agency/Group/Organization Type	Housing Services-Children Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	public services

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Redemption Bridge provides consultation on the various needs of (1) Adult offenders, served by Texas Department of Criminal Justice, (2) Youth offenders; and (3) Veterans served by the Texas Veterans Commission. Redemption Bridge offers monthly community meetings on housing, training and employment, mental and medical health, transportation, and support services offered by community and faith-based organizations. City staff are regular attendees and participants at the various community meetings.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

None

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Tarrant County Homeless Coalition	The Homeless Services Strategic Plan goal aligns and supports the implementation of the TCHC Plan to End Homelessness through such elements as shared measures, and mutually reinforcing activities.
Comprehensive Plan	City of Arlington	Business and Job Development, Infrastructure Improvements, Public Facility Development/Improvement and Neighborhood Development and Revitalization Goals will work to support the seven Catalyst Projects identified in the City of Arlington Comprehensive Plan.
Arlington IDS Strategic Plan	Arlington Independent School District	Neighborhood Development and Revitalization, Public Facility Development/Improvement, Infrastructure Improvements, Public Services and Homeless Services goals will work collaboratively with the AISD Strategic Plan to support the development of bond projects, support the development of low-income AISD students and their families as well as homeless youth.
United Way Strategic Plan	United Way Tarrant County	Support projects that implement the Live well, Learn well and Earn Well goals in the City of Arlington.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Mansfield Strategic Plan	Mansfield Independent School District	Public Services and Homeless goals will work collaboratively with the MISD Strategic plan to support the education, social development, enrichment and healthcare services of MISD low-income students and their families, as well as homeless youth.
Kennedale ISD	Kennedale Independent School District	Public Services and Homeless goals will work collaboratively with the KISD Strategic plan to support and provide resources to enrich teaching, inspire learning and maximize innovative opportunities for low income KISD students and their families, as well homeless youth. Support projects that implement the Live well, Learn well and Earn Well goals in the City of Arlington.
Hurst Euleess Bedford ISD Strategic Plan	HEB Independent School District	Public Services and Homeless goals will work collaboratively with the HEB ISD Strategic plan to support and provide resources to support early childhood reading, maintain safe, healthy and nurturing environments, enrich teaching, inspire learning and maximize innovative opportunities for low income HEB IS students and their families beyond academics, as well homeless youth.
Forth Worth ISD Strategic Plan	Fort Worth Independent School District	Public Services and Homeless goals will work collaboratively with the Fort Worth ISD Strategic plan to support and provide resources to increase student achievement, enhance family and community engagement, literacy development, initiatives to build resiliency in students, enrich teaching, inspire learning and maximize innovative opportunities for low income Fort Worth ISD students and their families beyond academics, as well homeless youth.
Grand Prairie ISD Strategic Plan	Grand Prairie Independent School District	Public Services and Homeless goals will work collaboratively with the Grand Prairie ISD Strategic plan to support and provide resources to increase maximize student achievement, promote 21st century learners who are college ready, enhance family and community engagement, literacy development in students, enrich teaching, inspire learning and maximize opportunities for low income Grand Prairie ISD students and their families, as well homeless youth.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

A broad spectrum of organizations are consulted during the planning process. Additional organizations may be added as needed during the program year.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A notice informing the public of the Action Plan was published in the Star-Telegram on March 27, 2019. The notice announced a 30-day public comment period from March 28 through April 29. Public hearings were conducted during this time at 1) George W. Hawkes Downtown Library, Resilience Multipurpose Room, 2nd floor, 100 S. Center., Arlington, TX 76010, on March 28, 2019, at 6:00 p.m., and 2) Arlington City Hall, Council Briefing Room, 3rd floor, 101 W. Abram Street, Arlington, TX 76010, on April 3, 2019 at 6:00 p.m. These facilities were wheelchair accessible. Accommodations were made with 48 hours' notice for non-English speaking participants and individuals with disabilities by calling 817-459-6238 or 817-459-6258. Written comments were submitted to grantsmanagement@arlingtontx.gov or mailed to the City of Arlington, Grants Management, MS 01-0330, P.O. Box 90231, Arlington, TX 76004-3231. The Action Plan was made available for review and comment by citizens, public organizations, and other interested parties prior to City Council approval. The Action Plan Summary was available through the City website at <http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>, the City Secretary's Office, and at public libraries. A copy of the plan was also available to residents and organizations upon request.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Please see public comment summary	Please see public comment summary	N/A	http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public hearing at George W. Hawkes Downtown Library, Resilience Multipurpose Room, 2nd floor, 100 S. Center St., Arlington, TX 76010 on March 28, 2019 at 6:00 p.m. Nine agency representatives were at the meeting.	All agencies expressed their support of the Program Year 2019 Action Plan funding.	None	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Public hearing at Arlington City Hall, Council Briefing Room, 3rd floor, 101 W. Abram Street, Arlington, TX 76010, on April 3, 2019 at 6:00 p.m.</p> <p>Three agency representatives were at the meeting and one Arlington resident.</p>	<p>All agencies expressed their support of the Program Year 2019 Action Plan funding.</p>	None	N/A

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following section outlines anticipated federal funds to be received during the 2015-2019 Consolidated Plan period as well as how those funds will be leveraged with other non-federal funds to meet the goals and objectives outlined in this plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,273,648	0	492,137	3,765,785	0	N/A

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,156,155	0	36,284	1,192,439	0	N/A
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	279,640	0	0	279,640	0	N/A

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will leverage additional resources in several ways. Non-profits who receive public service funding match those resources at various levels with private and other foundation funding. With regards to HOME and ESG, the City will match TBRA, Homebuyer and Housing

Rehabilitation funding with other programs and services provided by subrecipients, such as below market interest rate loans, counseling and services for TBRA voucher recipients, and private donations of programs and resources. ESG subrecipients are required to demonstrate how the required match will be met. In recent years this has been met with other agency resources such as food donations, staff resources, private donations, and other eligible grants. Additional resources that have partnered with the City in the past and will continue to on future projects partially funded with federal community development dollars include Arlington ISD bond funding, Tarrant County Community College, UT-Arlington, TDHCA, Workforce Solutions, Texas Education Agency, United Way, Arlington Tomorrow Foundation and other local foundations.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Several publicly owned properties are used to address ongoing needs of low and moderate-income households in Arlington, including the Arlington Human Services Center at 401 Sanford, the Alliance for Children facility at 1312 W. Abram, which serves abused and neglected children, and the Boys and Girls Club facility at 2011 Wynn Terrace. At this time, there are no additional plans to use publicly owned land or property to address new needs identified in the Consolidated Plan.

Discussion

The resources outlined in this section will be used to leverage the work of the City and its community partners in addressing the needs of low and moderate-income persons in the City of Arlington. During this 5-year period, the City will also seek to identify additional funding and resources that may be used to meet needs that may not be addressed due to resource limitations.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Improvements	2015	2019	Non-Housing Community Development	EAST ARLINGTON	Economic Development Neighborhood Development and Revitalization	CDBG: \$1,085,261	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 6000 Households Assisted
2	Housing Rehabilitation	2015	2019	Affordable Housing	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON	Quality Housing Opportunities	CDBG: \$1,191,960	Homeowner Housing Rehabilitated: 63 Household Housing Unit
3	Neighborhood Development and Revitalization	2015	2019	Non-Housing Community Development	REVISED CENTRAL ARLINGTON NRSA	Economic Development Neighborhood Development and Revitalization Social Service Support	CDBG: \$186,741	Public service activities for Low/Moderate Income Housing Benefit: 620 Households Assisted Housing Code Enforcement/Foreclosed Property Care: 1500 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Homebuyer Program	2015	2019	Affordable Housing	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON	Quality Housing Opportunities		Direct Financial Assistance to Homebuyers: 14 Households Assisted
5	Tenant-Based Rental Assistance	2015	2019	Affordable Housing Homeless	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON	Quality Housing Opportunities	HOME: \$400,000	Tenant-based rental assistance / Rapid Rehousing: 33 Households Assisted
6	Housing Development	2015	2019	Affordable Housing Non-Homeless Special Needs	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON	Quality Housing Opportunities	HOME: \$600,000	Homeowner Housing Added: 4 Household Housing Unit
7	Homeless Services	2015	2019	Homeless		Homeless Services	ESG: \$250,343	Tenant-based rental assistance / Rapid Rehousing: 15 Households Assisted Homeless Person Overnight Shelter: 1500 Persons Assisted Homelessness Prevention: 75 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Public Services	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON	Social Service Support	CDBG: \$488,993	Public service activities for Low/Moderate Income Housing Benefit: 10000 Households Assisted
9	Business and Job Development	2016	2019	Non-Housing Community Development	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON	Economic Development	CDBG: \$101,367	Businesses assisted: 15 Businesses Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Infrastructure Improvements
	Goal Description	In September 2018, the City Council approved \$410,832 in partial funding of a neighborhood infrastructure project on Kimberly Drive in East Arlington during its approval of the Program Year 2017 CAPER. An additional \$1,085,261 is allocated in the PY19 Action Plan for street rebuilds.
2	Goal Name	Housing Rehabilitation
	Goal Description	The Arlington Housing Rehabilitation program will provide rehabilitation assistance to income eligible Arlington residents city-wide.

3	Goal Name	Neighborhood Development and Revitalization
	Goal Description	The Neighborhood Development and Revitalization goal will provide public service support through a Community Based Development Organization (CBDO) and code compliance services to Arlington residents within the NRSA target area.
4	Goal Name	Homebuyer Program
	Goal Description	The Homebuyer program will provide direct financial services in the form of down payment and closing cost assistance up to \$20,000 based on underwriting and subsidy needed to eligible first-time homebuyers looking to purchase a home in Arlington.
5	Goal Name	Tenant-Based Rental Assistance
	Goal Description	The Tenant-Based Rental Assistance program provides temporary rental assistance up to 24 months to income eligible individuals in Arlington. This program is administered by the Arlington Housing Authority.
6	Goal Name	Housing Development
	Goal Description	The Housing Development goal of four new owner-occupied housing units is provided through a certified Community Housing Development Organization (CHDO).
7	Goal Name	Homeless Services
	Goal Description	The Homeless Services goal provides Emergency Solutions Grant funding under eligible activities such as shelter services, rapid rehousing, and homeless prevention.
8	Goal Name	Public Services
	Goal Description	The Public Services goal provides a wide range of needed public services to Arlington residents by several social service providers.
9	Goal Name	Business and Job Development
	Goal Description	The Office of Strategic Initiatives plans to work with a non-profit entity, public agency, or collaboration of organizations with expertise in economic development/small business development to administer a micro-enterprise technical assistance program for low- to moderate-income residents of Arlington, Texas.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Arlington PY2019 Action Plan outlines the proposed use of funding for its PY2019 funding allocations for CDBG, HOME and ESG. The specific activities which the City of Arlington PY2019 Action Plan proposes to fund can be found in Attachment B: Program Year 2019 Action Plan Budget, and the Reprogramming Summary can be found in Attachment C.

Projects

#	Project Name
1	CDBG Administration
2	HOME Administration
3	Tenant Based Rental Assistance
4	Neighborhood Infrastructure: Kimberly Drive Residential Rebuild
5	Housing Rehabilitation
6	Public Services
7	Community Based Development Organization
8	NRSA Code Compliance
9	CHDO Housing Development (DCTC)
10	ESG19 Arlington
11	Economic Development Micro-Enterprise Technical Assistance

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities were determined based on continued funding of existing housing programs that are making an impact on the community as well as needed infrastructure projects that were determined to be a priority in low and moderate-income areas. ESG funding provides for shelter funding to the maximum allowed by program regulations as well as rapid rehousing funds to assist homeless families quickly transition back to stable housing and prevention services for those at risk of homelessness. Obstacles to addressing underserved needs include limited funding resources and competing priority needs. United Way Arlington is assisting the city with an indepth look at the highest priority needs in Arlington, to be followed by a plan to combine resources to make an even bigger impact on the most vulnerable populations.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$654,730
	Description	Funding for administration of the PY2019 CDBG Activities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration will include support for monitoring, technical assistance, performance tracking, financial management, training, community coordination, housing needs assessment, analysis of impediments to fair housing, fair housing and overall grant oversight and implementation.
2	Project Name	HOME Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$115,615
	Description	Funding to administer PY2019 HOME funding.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration will include support for monitoring, technical assistance, performance tracking, financial management, training, housing needs assessment, analysis of impediments to fair housing study, fair housing, administration of the TBRA program, and overall grant oversight and implementation.

3	Project Name	Tenant Based Rental Assistance
	Target Area	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON
	Goals Supported	Tenant-Based Rental Assistance
	Needs Addressed	Quality Housing Opportunities
	Funding	HOME: \$400,000
	Description	This program will target low income and homeless families with tenant-based rental assistance.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 33 households who are low income and/or homeless will be served by this program.
	Location Description	This program will target households city-wide.
	Planned Activities	Tenant-based rental assistance to low and moderate-income families.
4	Project Name	Neighborhood Infrastructure: Kimberly Drive Residential Rebuild
	Target Area	EAST ARLINGTON
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Neighborhood Development and Revitalization
	Funding	CDBG: \$1,085,261
	Description	The Kimberly Drive street improvement will be from Sherry Drive to 300 ft. West of Monaco. The project consists of the following proposed improvements: rebuilding of curbs, pavement (concrete), subgrade, ADA ramps, drive approaches, and other related street improvements, as well as water and or sanitary line renewals, which will be funded with non-federal funds. The project will rebuild existing infrastructure only. There are no new water and sanitary sewer services. The total cost of the project is estimated at \$2.2 million; CDBG will contribute \$1.5 million (\$410,832 in PY18 CDBG and \$1,085,261 in PY19 CDBG funding).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The PY2019 Kimberly infrastructure improvement project will benefit an estimated 6,000 low and/or moderate-income households.

	Location Description	The Kimberly Drive street improvement will be from Sherry Drive to 300 ft. West of Monaco.
	Planned Activities	The planned activities of the following improvements: rebuilding of curbs, pavement (concrete), subgrade, sidewalks, ADA ramps, drive approaches, and other related street improvements.
5	Project Name	Housing Rehabilitation
	Target Area	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Quality Housing Opportunities
	Funding	CDBG: \$1,191,960
	Description	The Housing Rehabilitation Program assists income-eligible households with home repairs to ensure decent, safe housing for Arlington citizens, and to preserve and improve neighborhoods.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The PY2019 Housing Rehabilitation program will benefit 63 low and/or moderate-income households.
	Location Description	This program will target low and/or moderate-income households citywide.
	Planned Activities	Assist low-income Arlington homeowners at or below 80% of AMI residing within city limits to rehabilitate and/or repair their homes to ensure decent, safe housing and to preserve and improve neighborhoods.
6	Project Name	Public Services
	Target Area	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON
	Goals Supported	Public Services
	Needs Addressed	Social Service Support
	Funding	CDBG: \$488,993
	Description	Funding to provide public services to low and/or moderate income persons in the City of Arlington. 15% of the annual CDBG allocation
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	An estimated 10,000 individuals will benefit from PY2019 Public Services funding.
	Location Description	The PY2019 Public Services will be provided citywide.
	Planned Activities	Public services to low and moderate-income individuals/families.
7	Project Name	Community Based Development Organization
	Target Area	REVISED CENTRAL ARLINGTON NRSA
	Goals Supported	Neighborhood Development and Revitalization Public Services
	Needs Addressed	Social Service Support
	Funding	CDBG: \$62,578
	Description	Funding to support job training, GED preparation, and general social service support in the NRSA outside the 15% Public Service cap by a certified Community Based Development Organization (CDBO).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 120 persons will be provided with job training and GED preparation and 500 will be provided with general social service support.
	Location Description	This activity will serve families residing the Central Arlington NRSA.
	Planned Activities	This activity will serve families residing the Central Arlington NRSA with job training and GED preparation.
8	Project Name	NRSA Code Compliance
	Target Area	REVISED CENTRAL ARLINGTON NRSA
	Goals Supported	Neighborhood Development and Revitalization
	Needs Addressed	Neighborhood Development and Revitalization
	Funding	CDBG: \$124,163
	Description	Funding to provide Code Compliance services in the NRSA.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	An estimated 1,500 unduplicated households will be inspected for code compliance activities.
	Location Description	Central Arlington NRSA
	Planned Activities	Code compliance in NRSA
9	Project Name	CHDO Housing Development (DCTC)
	Target Area	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON
	Goals Supported	Housing Development
	Needs Addressed	Quality Housing Opportunities
	Funding	HOME: \$600,000
	Description	To provide funding to Development Corporation of Tarrant County for the Development of four affordable homeownership units.
	Target Date	12/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Development Corporation of Tarrant County CHDO activity estimates four low- to moderate-income families will benefit from the proposed activity.
	Location Description	Plans to build four newly constructed units with green components for income-eligible households at or below 80% of area median income.
Planned Activities	Plans to build four newly constructed units with green components for income-eligible households at or below 80% of area median income.	
10	Project Name	ESG19 Arlington
	Target Area	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON
	Goals Supported	Homeless Services
	Needs Addressed	Homeless Services
	Funding	ESG: \$279,640
	Description	Provide funding to address homeless issues in the City of Arlington
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1,500 individuals will be served by shelter services, 15 families will be served by rapid rehousing assistance, and 75 by prevention.
	Location Description	City-wide
	Planned Activities	Shelter services, rapid rehousing, prevention, and Homeless Management Information System (HMIS).
11	Project Name	Economic Development Micro-Enterprise Technical Assistance
	Target Area	REVISED CENTRAL ARLINGTON NRSA EAST ARLINGTON
	Goals Supported	Business and Job Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$101,367
	Description	The Office of Strategic Initiatives plans to work with a non-profit entity, public agency, or collaboration of organizations with expertise in economic development/small business development to administer a micro-enterprise technical assistance program for low- to moderate-income residents of Arlington, Texas.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	We project 15 low- to moderate-income residents of Arlington will benefit from this economic development/small business development project.
	Location Description	City-wide
	Planned Activities	Provide technical assistance to income eligible business owners seeking technical assistance.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City plans to use a majority of PY2019 CDBG and HOME funding for citywide projects, with specialized activities targeted to areas of high need such as the Central Arlington NRSA and the East Arlington target area.

Geographic Distribution

Target Area	Percentage of Funds
REVISED CENTRAL ARLINGTON NRSA	30
EAST ARLINGTON	30

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Central Arlington NRSA and the East Arlington target areas are older areas of the City and have some of the greatest needs for infrastructure improvement and neighborhood revitalization.

Discussion

CDBG and HOME funds will be used to meet priority community needs.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City plans to foster and maintain affordable housing for Arlington residents by funding activities for homebuyers’ assistance, homebuyer education and foreclosure prevention, housing rehabilitation, new owner-occupied housing, housing reconstruction, and temporary rental assistance. The HOME match requirement of 25 percent is met by HOME subrecipients and CHDOs through a combination of resources that are available to support housing activities and address identified housing needs.

One Year Goals for the Number of Households to be Supported	
Homeless	33
Non-Homeless	61
Special-Needs	20
Total	114

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	33
The Production of New Units	5
Rehab of Existing Units	63
Acquisition of Existing Units	13
Total	114

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Housing rehabilitation is intended to enhance, improve, and preserve neighborhoods. The program is designed to help low- to moderate-income homeowners to rehabilitate their homes, which may include removal of architectural barriers by installing ramps or widening doorways to ensure safety and decent housing. During PY19 CDBG funds will be allocated for the Housing Rehabilitation Program which is offered citywide to approximately 63 households. The Arlington Homebuyers’ Assistance Program (AHAP) is designed to increase access to affordable owner housing for approximately 14 low- to moderate-income households. A portion of the funds will serve homebuyers within the NRSA and East Arlington target areas. Additionally, homebuyers will receive up to \$20,000 based on their subsidy review and circumstances to purchase existing and/or new housing units. The Arlington City Council approved the updated amount homebuyer assistance from \$7,500/\$10,000 up to \$20,000 based on

each individual's assessment and subsidy needed at the time. Homebuyers will receive a zero percent interest-rate forgivable loan if the housing is their primary residence for the required period of affordability. The loan is forgiven after a five to ten year period if program requirements are met. The City contracts with a subrecipient which will provide homebuyer education and foreclosure prevention seminars to participants of AHAP. HOME funds will support at least four CHDO housing activities such as housing acquisition, demolition, reconstruction or housing acquisition, rehabilitation, resale of single-family housing. CHDO proceeds will be used from the sale of the initial properties to build additional housing units for low- to moderate-income households, or support other housing activities that benefit low-income families. The Tenant-Based Rental Assistance (TBRA) Program will continue to be provided city-wide to maintain the availability of affordable housing to very low-income individuals and households. The Consolidated Plan included a housing gaps analysis demonstrating that rental assistance for low-income individuals and households was a high priority housing need. The funds allocated for the TBRA program will allow the Arlington Housing Authority to provide rental assistance to approximately 33 families for up to 24 months. Preference is given to persons that are homeless or at risk of becoming homeless and may include special needs populations. Case management for this program is provided by non-profit organizations.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Arlington operates a Housing Choice Voucher program, but does not operate publicly-owned housing projects.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Participants in the Housing Choice Voucher program are included in policy making for the organization through a tenant advisory board. A family self-sufficiency program also connects Housing Choice Voucher participants to homeownership opportunities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Arlington Housing Authority has not been designated as a troubled PHA.

Discussion

The City of Arlington has an interlocal agreement with the Arlington Housing Authority for the provision of housing and homeless services for Arlington residents. The Arlington Housing Authority is a department of the City of Arlington.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In 2018, the Arlington City Council requested an evaluation of the city's 10-year Plan to End Chronic Homelessness 10 years after the council adopted the plan in 2008. The current evaluation will address five questions:

- To what degree has the City of Arlington achieved the goals articulated in the 2008 plan?
- What factors have helped the City of Arlington to make progress toward achieving these goals?
- What factors have presented challenges toward achieving these goals?
- How should the City of Arlington pivot in order to best achieve its stated goals toward eliminating homelessness?

The evaluation of the plan should be completed by the summer of 2019.

In 2018, the Continuum of Care was restructured with a Board of Directors consisting of a Leadership Council with 5 elected officials and a Membership Council with 26 community representatives. The new board will be undertaking a new strategic plan to set common priorities and defined strategies with a housing focus and agreed upon performance measures. The City of Arlington will continue to work in coordination with the Continuum of Care and neighboring jurisdictions to improve systems, services, and outcomes for homeless individuals and families based on the continuum-wide strategic plan.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

One-year goals for reducing and ending homelessness in Arlington include: 1) support for homeless shelters that will serve approximately 1,500 individuals experiencing homelessness, 2) Rapid Re-housing assistance for 15 households who are homeless, 3) Prevention assistance for 75 persons, 4) Support services and case management for approximately 1,000 homeless individuals, 5) temporary rental assistance for 33 homeless households, and 6) support for state application for ESG and/or competitive federal homeless funds.

The City will continue to work with local providers and the Continuum of Care to enhance referral systems and build partnerships to increase access to services for homeless individuals, particularly individuals that are unsheltered. Organizations in Arlington that focus on outreach and assessment of unsheltered homeless individuals and families include the Arlington Independent School District Families in Transition Program, Arlington Housing Authority, Arlington Life Shelter, Arlington Police Community

Outreach Unit, Arlington Urban Ministries, Catholic Charities Outreach Team, MHMR, AIDS Outreach Center, Workforce Development Center, Recovery Resource Council, Mission Metroplex, The Salvation Army, SafeHaven of Tarrant County, and the Center for Transforming Lives. Common intake and assessment tools were established county-wide for use by Emergency Solutions Grant and related programs.

Organizations may also have specialized intake and assessment tools for specific homeless populations such as victims of domestic violence, which record the needs of homeless individuals and provide appropriate referrals. Outreach tools for case managers have been coordinated and are available on the Tarrant County Homeless Coalition website, which contains links to a variety of provider resources and the Homeless Management Information System (HMIS) for assessment and referral tools.

The Coordinated Entry Subcommittee is responsible for the planning, evaluation, and redesign of the effectiveness of the housing assessment services in the Continuum of Care. The Improvement, Coordination, & Training Committee also reviews and provides input into the Annual Work-Plan objectives as established by HUD. Assessment tools will be evaluated and modified continually as needed by the CoC with input from Arlington, Fort Worth, and Tarrant County. The Continuum of Care Board has a new Standing Committee structure, which includes: 1) Governance, 2) HMIS Governance, 3) Allocations, and 4) Improvement, Coordination, and Training.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue to support the existing emergency shelters in Arlington and provide resources to enable ongoing operations. Emergency shelters in Arlington include the Arlington Life Shelter, SafeHaven of Tarrant County, and the Salvation Army Arlington Family Life Center. The City will allocate \$163,829 of its ESG funds to assist emergency shelter operations and services.

The City will continue to support existing temporary housing programs using CDBG funds to support transportation and child care for homeless families and by using HOME funds to provide temporary rental assistance to very low-income individuals, including families that are homeless. The City will coordinate referrals to shelter and transitional housing resources with the Continuum of Care central intake and assessment system. Transitional housing programs have been converted in many cases to Rapid Rehousing programs through organizations such as Arlington Housing Authority, Arlington Life Shelter, Samaritan House and SafeHaven.

To address the emergency shelter and transitional housing needs of homeless individuals, the City of Arlington will remain an active member of the Continuum of Care board and committees. The Improvement, Coordination, & Training Committee oversees planning and evaluation of the effectiveness and directs strategies to improve the efficiency and of housing services for the homeless. This committee also tracks the progression of information being reported to the CoC board; assess that HUD objectives are being met; and collaborates and gathers feedback from local housing service providers for any information necessary to ensure effective evaluations.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Arlington will support CoC efforts to help homeless persons transition to permanent housing by supporting rapid rehousing programs, and related supportive services, including employment and skills training programs, transportation for homeless families, substance abuse treatment, child care, and expanding employment readiness training to accommodate additional transitional housing households. This year, the City of Arlington will support a dedicated navigator position with CDBG funds. This position will help homeless individuals and families to access the Coordinated Entry assessment and referral process to connect rapidly with housing. Priority populations for housing include chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth.

The Tarrant Area Continuum of Care is addressing the needs of individuals who are chronically homeless through persistent and comprehensive street outreach. These efforts will continue with increased emphasis on accessing main stream benefits for persons with disabilities and increasing the inventory of inpatient and outpatient treatment beds to stabilize and prepare for housing the most vulnerable chronic homelessness. The CoC will work to end chronic homelessness by addressing the underlying medical and behavioral health barriers as one of its top priorities. The CoC is leading the effort through the Taskforce on Health Care for the Homeless to create a HRSA Health Care for the Homeless new access point clinical services for the unsheltered and emergency sheltered homeless with a primary focus on dual diagnosed, severely mentally ill and chronic substance abuse patients.

ESG funds will be increasingly allocated to focus on rapid rehousing and homeless prevention resources. In the Program Year 2019 Action Plan, homeless prevention efforts are proposed to be provided by Arlington Urban Ministries, with additional prevention services provided by the Arlington Housing Authority with funds from the State of Texas Housing and Homeless Services Program (HHSP). CoC prevention strategies are centered on expanding cash and non-cash benefits for eligible families to retain housing. Other prevention resources include Tarrant County Department of Human Services, Mission Metroplex and numerous faith-based organizations.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Tarrant Area Continuum of Care is working on an improved diversion plan. Currently, the CoC has a homeless help hotline that can direct low-income families to the most appropriate sources of support. Families may also access referrals through the United Way 211 Information and Referral hotline. There is a newly formed homeless prevention workgroup that focuses on a coordinated approach to prevent homelessness across the county.

Arlington has adopted the CoC Discharge Planning Policy: Mental Health: John Peter Smith (JPS) Health Network is the primary provider of emergency or in-patient mental health care. If a patient presents as homeless and there are no housing options immediately available, social services at JPS attempts contact family & friends to arrange placement during recovery. If this is not possible, JPS locates group home providers or other facilities to meet the specific needs of the patient. For severe cases, JPS refers to onsite mental health court that determines if a longer stay at Trinity Springs or a transfer to a state hospital is warranted. The hospital discharge committee reviews mental health care cases that have had difficulty with placement & provides feedback & resources to JPS to avoid discharge to homelessness.

Foster Care: ACH Child and Family Services, Preparation for Adult Living (PAL) and Circle of Support (COS) staff coordinate with DFPS to connect youth exiting foster care with benefits allowed by Texas including transitional living allowances, transitional Medicaid, and tuition and fee waivers for college attendance. It is the policy of DFPS agencies to provide discharge planning services within one year prior to a youth aging out of foster care in coordination with PAL & COS staff & with ACH child & family services when necessary. The CoC uses PAL and COS practices to ensure discharge planning and individual service plans include a thorough review of individual housing needs and options. COS is a youth-driven process to help youth exiting foster care plan and focuses on bringing together a healthy support system. These practices are provided to youth aged 15-21 and help to ensure youth exiting foster care are not discharged into homelessness. For youth that cannot be re-united with family or find safe and suitable housing independently upon discharge from foster care or through the PAL and COS assistance, housing is provided by ACH that is specific to youth aged 18-21 who need additional support and includes provision for housing for those exiting foster care. Health Care: The CoC hospital discharge committee meets monthly to facilitate collaboration between hospitals, EMS, shelter and outreach staff. JPS Health Network is the primary indigent health care provider. JPS social workers and discharge nurses coordinate with shelters to provide discharge plans for currently homeless persons. Those with chronic health conditions are prioritized for SH or assisted by Housing Specialists to identify long term, rehab, or assisted living care. True Worth, a new nonprofit serving the homeless has developed a central resource facility in collaboration with JPS that includes 10 respite beds connected to discharge housing. When a homeless person presents at an emergency shelter with health conditions that indicate an inappropriate discharge, shelter staff will call Medstar and return the patient to the discharging hospital until appropriate care and shelter is identified.

Discussion

The City of Arlington will continue to coordinate with the Tarrant Area Homeless Coalition and the partnering agencies through the Continuum of Care to ensure the strategies for addressing and ending homelessness remain effective for Arlington residents. City Staff will be active participants in the CoC planning process, and continue to serve on applicable workgroups, committees and subcommittees. Arlington is represented on the Continuum of Care Board by Council member Victoria Farrar-Myers, Tori Sisk with the Arlington ISD, and Bill Coppola with Tarrant County College. The City also actively participates in regular community meetings hosted by Redemption Bridge and partners to develop an action plan to connect individuals being released from prisons and military to housing opportunities in Tarrant County.

The strategies outlined in the Continuum of Care Strategic Plan will also guide service strategies and will include a focus on CoC goals to make progress toward ending chronic homelessness, ending veterans' homelessness, reducing the number of people experiencing homelessness, reducing the length of stay in homelessness, ending family homelessness, and reducing the incidence of sexual and physical assault against homeless women.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Arlington relies on accurate and up-to-date data and analysis to prevent barriers to affordable housing for homeless and low-income persons. The City has completed its Analysis of Impediments to Fair Housing Choice (AI). This analysis not only examines what discriminatory practices may potentially be occurring in Arlington, but also determines if housing costs or availability are barriers that exist to affordable housing for low- to moderate- income households. The AI was completed as part of a comprehensive housing strategy for the City of Arlington. One impediment listed in the AI was the need for increased awareness, outreach and education. The City of Arlington has developed and implemented an Outreach Plan to continually address the need for increased awareness, outreach and education. Such actions include the following: Continue to expand its efforts by city departments, the Arlington Housing Authority, housing advocacy groups and service organizations to inform renters and homebuyers of their rights and means of recourse if they feel they have been discriminated against. The City plans to host an information session on fair housing during its Annual Homeownership Fair in August. Continue to work with and strengthen our partnerships with Housing Channel (formerly Tarrant County Housing Partnership), Development Corporation of Tarrant County, Arlington Housing Authority and its Family Self Sufficiency and Homeownership Voucher programs, community development organizations and other HUD-Approved Counseling agencies to develop pre-purchase and post purchase homeownership education programs. Plan to educate households and housing related organizations through online community engagement and disseminating Fair Housing law literature in a variety of forms and media. Ensure that as appropriate, Fair Housing marketing and public awareness educational materials printed in English and Spanish, especially in neighborhoods and communities with high percentages of Spanish-speaking persons.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To ameliorate any barriers to affordable housing, the City of Arlington has a Comprehensive Plan with the following goals:

- Promote a range of available, accessible affordable housing;
- Provide quality housing to preserve existing neighborhoods;
- Provide quality housing to preserving existing neighborhoods;
- Protect the city's history;
- Identify areas to reduce review and approval process times for both new construction, home modification applications, encourage use of universal design in new housing; and

- Ensure local ordinances and building codes properly address issues of concern with respect to higher density housing, persons with disability, and group homes, congregate living, and community care.

Current public policies do not serve as substantial barriers to affordable housing and residential investment. The City's One-Start Center assist in expediting the plan review process and enables developers to move expeditiously throughout the development process. The City also has a Building Code and a Zoning Code, which serve to protect the public interest and create safe and sanitary living conditions. The Zoning Code permits this range of development and permits a range of housing in a range of areas within the City.

The AI was completed as part of a comprehensive housing strategy for the City of Arlington and will be updated in PY19. The review of public policy issues in the AI showed the following:

- The newly updated City's Comprehensive Plan emphasizes the development range of housing opportunities for all residents
- The City's Building and Zoning Codes do not limit fair housing, and the development of the new Unified Development Code addresses key issues concerning group living in particular.

Discussion:

The City of Arlington is a relatively affordable housing community, with housing options available at all income levels. There is a spectrum of housing choice and opportunity for local residents. The City of Arlington will take all necessary actions in citywide planning efforts and future development initiatives to address the needs of low- to moderate-income residents and special needs populations, including persons with physical and mental disabilities, individuals living with HIV/AIDS, homeless persons and families, and the elderly to ensure negative effects of public policies are not barriers to affordable housing.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Arlington plans to take significant actions over the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of families in poverty, develop institutional structure, and enhance coordination between public and private housing and social service agencies as outlined in the narrative below.

Actions planned to address obstacles to meeting underserved needs

The principal obstacles to meeting underserved needs in Arlington include limited funding, need for increased transportation options, limited provider and staff capacity, and lack of community awareness of available services. The most significant of these obstacles is limited funding. Declining HUD funds in recent years has limited the City's ability to meet the goals of the Consolidated Plan. Projects that use CDBG, HOME, and ESG funds as seed money are encouraged to leverage other public and private funds. Arlington neighborhoods and organizations have access to grants from several local funding sources, including the Arlington Tomorrow Foundation and Neighborhood Matching grants. CDBG funds are paired with City of Arlington general funds administered by other departments to maximize benefits. The City of Arlington continues to pursue transportation solutions to improve service delivery and provide access to jobs and education for low- to moderate-income individuals. The City sub-grants CDBG funds to provide transportation services for low-income and homeless individuals seeking access to health care, employment and education, and job-related activities. Since FY14 the City Council identified Enhance Regional Mobility as a priority. The City appointed a Transportation Advisory Committee to review local needs and issues, gather information, analyze data, and develop a strategic approach to frame future transportation decisions by City Council. As result of the recommendations by the committee, the City of Arlington has implemented a rideshare program using an called Via. The service is offered between 6 a.m. and 9 p.m. Monday through Friday and between 9 a.m. and 9 p.m. on Saturday. Non-profit organizations often have limited funding and capacity to meet multiple needs of low-income individuals. Support and capacity-building resources for non-profits are available from organizations such as the University of Texas at Arlington, the Funding Information Center of Fort Worth, the Center for Non-Profit Management, the Tarrant County Homeless Coalition, and United Way. In addition, the City offers two technical assistance workshops to non-profit organizations throughout the year, provides monthly desk monitoring, and individual technical assistance to grant subrecipients as needed. The City also informs its subrecipients and other organizations of upcoming training opportunities such as seminars, webinars, and conferences while also investing time and resources to allow its staff to participate in such capacity-building events. Another obstacle to meeting community needs is effective outreach to low-income families. In general, many Arlington families are unaware of resources available in the community supported with CDBG, HOME, and ESG funds. Continued

promotion of United Way's 2-1-1 information referral phone line will assist with connecting these families to needed services. The City of Arlington Neighborhood Network and NRSA Code Compliance Officers will be utilized to disseminate information to neighborhood organizations regarding services and programs available for low- to moderate-income residents. The City and many grant recipients provide program information in Spanish as well as participate in neighborhood events as part of outreach efforts. The City has used and will continue to use all of its social media platforms and communication tools to create awareness about CDBG, HOME, and ESG grant programs to Arlington residents. During PY18, the Grant Management Team along with the Office of Communication created a video showcasing several Arlington non-profits. The video highlighted key programs and services and their outcomes and impacts made in the lives of Arlington residents.

Actions planned to foster and maintain affordable housing

In PY19, the City of Arlington will spend over \$2.5 million in CDBG and HOME funds to foster and maintain affordable housing. The Homebuyer's Assistance Program (AHAP) will help 14 households become first-time homebuyers. Participants in the program will attend homebuyer education seminars and foreclosure prevention counseling. Additionally, the City will partner with a certified CHDO to rehabilitate and/or construct energy-efficient single-family housing. Affordable housing objectives will also be met through the Housing Rehabilitation Program. In PY19, at least 63 households will participate in the Housing Rehabilitation Program. Housing rehabilitation activities include full rehabilitations, emergency rehabilitations, and architectural barrier removals. Finally, the City will promote affordable housing by providing temporary rental assistance (TBRA) to at least 33 households.

Actions planned to reduce lead-based paint hazards

The Consolidated Plan analysis of HUD provided data, indicates approximately 17,180 households with children living in housing units at risk of lead-based paint (built prior to 1980). The primary means by which lead poisoning among young children can be prevented is to have lead-safe housing. The following activities will be implemented by the City of Arlington's housing programs to reduce or eliminate lead hazards in federally-assisted housing units built before 1978. Offer a lead-based paint training seminar to contractors for the City's Owner-Occupied Housing Rehabilitation Programs and sub-recipients. All contractors used by the City will have "Safe Work Practices" or "Lead Abatement" certification; Issue the pamphlet "Renovate Right" to each household scheduled for rehabilitation under the Owner-Occupied Housing Rehabilitation and Emergency Repair Programs; Issue the pamphlet "Renovate Right" to each household assisted under the Homelessness Prevention and Rapid Re-Housing Program that is moved into a housing unit built prior to 1978 and that includes either young children or a pregnant woman; Distribute the pamphlet "Renovate Right" to owners of rental properties within the

Central Arlington NRSA and other target areas with a high percentage of housing units built before 1978; Provide unit occupants with notification of the results of any lead hazard evaluation or the presumption of lead-based paint or hazards after results are determined. Provide unit occupants with notification of the results of hazard reduction activities. The type of reduction activity will vary according to the level of assistance provided; Utilize funds for recipients of the Owner-Occupied Housing Rehabilitation Programs and the Emergency Repair Program for lead remediation activities as needed. The goals of lead reduction activities are to: 1) reduce lead poisoning or the risk of lead poisoning to children and families; 2) educate families about lead poisoning prevention; and 3) provide intervention through the reduction of lead-based paint hazards in pre-1978 units that contain lead-based paint hazards in the City's federally-assisted housing programs.

Actions planned to reduce the number of poverty-level families

To help reduce the number of families at or below the poverty level, the City of Arlington plans to provide the maximum amount of funding allowable for public services. Currently, the City funds 23 nonprofit organizations to provide services to low-income youth, seniors, persons with disabilities, and those experiencing homelessness. The City will coordinate with public and private organizations to produce and preserve affordable housing and related services for low-income persons in the City. The City of Arlington plans to reduce the number of families in poverty through strategies such as: Coordinating with United Way Arlington on financial literacy and asset-building strategies; Continued partnership with transportation providers such as the Via rideshare app to provide employment-related transportation; Continued funding for housing, community, and economic development for low-income residents; Continued partnership with multiple partners in East Arlington for a concept similar to the Promise Zone designation, whereby poverty is addressed through increased jobs, educational opportunity and improved housing and public safety; Continued support of United Way Arlington to facilitate coordinated solutions to reduce poverty; Continued support of services to homeless families and families at risk of homelessness to increase housing options; Continued support of information and referral networks to allow easier access to community Dissemination of information about specific anti-poverty programs such as the Earned Income Tax Credit (EITC), Family Self-Sufficiency Program, Head Start, and mainstream public assistance resources. In 2019, the City partnered with Foundation Communities to support the Volunteer Income Tax Assistance (VITA) sites in Arlington. Working closely with Foundation Communities, approximately 2,801 Arlington low- and middle-income families received increased access to free tax assistance and EITC. Locally, AARP assists taxpayers age 60 and older.

Actions planned to develop institutional structure

The Grants Management staff team is part of the Office of Strategic Initiatives and is the responsible

entity for the development of the Consolidated Plan and Annual Action Plan. The team works in partnership with public institutions and private and non-profit partners to implement activities and projects that require multiple funding sources. Staff members work with other City departments to develop coordinated plans and to leverage resources for parks, infrastructure, code compliance, housing development and other projects in the City. The team also coordinates with adjacent HUD entitlement grantees and regional planning groups such as the North Central Texas Council of Governments. The Arlington Housing Authority (AHA) plays a key role in the implementation of Consolidated Plan activities. AHA has an Interlocal Cooperation Agreement with the City of Arlington to oversee the City's housing rehabilitation program, homeless services, and other related programs. AHA also receives HOME Tenant-Based Rental Assistance funds which provide them with an additional tool for serving low-income households and special needs clients. The City subcontracts with approximately twenty-three non-profit organizations to carry out public service activities, homeless services, and affordable housing activities. The City also works with private industry to provide design and construction services for infrastructure, housing, and related projects. The City of Arlington contracts with United Way Arlington, a local arm of the United Way of Tarrant County, to identify human service needs and recommend and coordinate responses. UWA also provides networking and coordinating among social service providers, and non-profits in Arlington. The UWA Work Plan during the program year includes facilitation of the Grant Review Committee, conducting roundtables and studies of priority needs in Arlington, and participation in initiatives such as the Financial Stability Partnership, Arlington Resource Sharing Group, and the Mental Health Connection. The City is also assisted in its affordable housing mission by two CHDOs which develop and/or rehabilitates and offers for sale single family affordable homes within the City and its target areas.

Actions planned to enhance coordination between public and private housing and social service agencies

Coordinated approaches to service delivery are common in Tarrant County. Examples of collaborative approaches include:

- United Way - Arlington and partnering agencies participate in monthly service provider meeting to share ideas and resources for low-income families.
- Tarrant County Homeless Coalition in its Coordinated Entry process for the planning and evaluation. This new process will create a streamlined system where all who need housing have fair and equal access.
- Habitat for Humanity partners with local housing developers and volunteers to provide affordable housing and improve aging housing stock.
- Housing Channel, formerly Tarrant County Housing Partnership (TCHP) partners with University of Texas at Arlington College of Architecture, financial institutions and other nonprofit organizations to plan community events in Arlington, while also providing affordable housing opportunities and foreclosure prevention classes.

- Mission Metroplex partners with the school district and local apartment complexes to provide tutoring and afterschool care to students living in high-risk areas
- Sixty and Better, Inc, formerly Senior Citizen Services partners with Neustro Hogar to provide transportation from the retirement community to the senior center.
- Other long-standing coordination groups include Tarrant County Homeless Coalition, Continuum of Care, Mental Health Connection, United Way Impact Councils, and the North Central Texas Housing Coalition.
- University of Texas at Arlington School of Social to update the City's 10-Year Plan to End Homelessness.

The City and local non-profits continue to seek collaboration opportunities that will maximize the effectiveness of many housing and social services available to Arlington residents. During the PY18 Request for Proposals process, local non-profits agencies with innovative collaborations, exemplary performance, measurable and impactful outcomes received larger grant awards.

Discussion:

The City of Arlington leverages public and private resources to address the most pressing needs. CDBG, HOME, and ESG provide important resources to allow the City to address the needs of low-income residents and special needs populations.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Program-specific requirements are included in this section for CDBG, HOME, and ESG.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

See Attachment H.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See Attachment I.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

See Attachment D.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The CoC Coordinated Assessment System provides a standardized process whereby clients can be assessed using consistent standards and matched to programs according to client need, eligibility, and preferences. The system also allows communities to prioritize access to increase the impact and cost effectiveness of those programs. For Rapid Rehousing programs, subrecipients must prioritize households based on the Tarrant County Homeless Coalition policy.

Please see the Tarrant Area Continuum of Care Coordinated Assessment System Policy in

Attachment J.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

In October, the City of Arlington issued a Request for Proposals, available to all organizations that serve Arlington residents. A copy of the RFP document is provided to staff of the CoC for review prior to issuance. The RFP was issued in hard copy at the public libraries, on the City of Arlington website, and published in the local newspaper. Organizations have approximately six weeks to complete the ESG application and submit it to the City. City staff review the applications to verify that they have been submitted in their entirety and are eligible to receive ESG funds.

Eligible applications are then reviewed by an independent volunteer-based Grant Review Committee (GRC) that is facilitated by United Way-Arlington. The GRC reviews each application independently based upon the following rubric: 1) Organizational capacity and relevant experience - 30 points; 2) Evidence of need for service - 30 points, 3) Statement of Work/Service Plan - 30 points, and 4) Budget Narrative and Financial Management - 10 points.

The scores are aggregated and presented to the Community and Neighborhood Development Council Committee for use in determining preliminary funding recommendations. The City Council committee then makes draft funding recommendations, which are published on the City website, in the local newspaper, and available for viewing at the public libraries. The draft plan is available for public review and comment for 30 days. Interested individuals may also attend one of two public hearings after the plan is published. Upon completion of the public participation process, comments are summarized, and adjustments made as needed, based on feedback and input from residents, service providers, and CoC representatives. The final budget is presented to full Council along with the Action Plan for approval by City Council and submission to HUD. Organizations receiving grant awards are notified by letter and must attend a subrecipient workshop prior to signing contracts. The City of Arlington begins its program year on July 1.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Arlington meets the homeless participation requirement as defined in 24 CFR 576.405(a). As a condition of their award funding, the City will require ESG subrecipients to have a homeless person or formerly homeless person involved in a policy-making capacity or in the operations of their programs to satisfy the ESG homeless participation requirement. The

subrecipient contracts include the requirement that homeless or formerly homeless individuals are involved in ongoing policy development and improvements associated with the ESG service that is funded by the City. The Continuum of Care also has representation of homeless or formerly homeless individuals on their policy board.

5. Describe performance standards for evaluating ESG.

The Tarrant County Homeless Coalition consulted with representatives of CoCs across the state and local jurisdictions to develop ESG performance standards. After consultation with the state network and local partners, the CoC adopted the standards included in the attached table 1. The attached table summarizes the performance standards for street outreach, emergency shelter, homelessness prevention, and rapid re-housing.

The performance standards will require initial evaluations and re-evaluations. Subrecipients will be required to conduct initial evaluations of all households interested in receiving ESG assistance to determine eligibility and the cost and type of assistance necessary for the household to regain stability in permanent housing. The evaluation must comply with the City's written standards and the CoCs centralized or coordinated assessment system. To successfully record performance outcomes, the CoC system requires that once a household is enrolled in an applicable ESG program, non-domestic violence agencies must complete an initial HUD Intake Assessment within the HMIS system (ETO), the HUD Mid-Program Assessment, and the HUD Exit Assessment upon program completion. Performance outcomes will be reported to the City using the HMIS generated ESG reports. Domestic Violence Organizations will provide the same data utilizing their comparable data systems. Reassessments are required for program participants receiving homelessness prevention assistance and rapid re-housing assistance. Participants receiving homeless prevention must be reassessed at least quarterly; rapid re-housing participants must be reassessed at least annually to ensure clients do not exceed 30% AMI to remain in the program. All participants must receive an exit assessment.

ESG programs are continually evolving as the CoC Board of Directors makes decisions and approves policies for use in addressing the issue of homelessness. The Tarrant Area Continuum of Care Strategic Plan provides a guide for allocating limited resources to more effectively address priority needs. As this

plan evolves and changes to meet client needs, the City of Arlington will play an integral role in the planning and implementation process.

Attachments

Citizen Participation Comments

REQUEST FOR PROPOSALS FOR PROGRAM YEAR 2019-2020 (July 1, 2019-June 30, 2020)

The City of Arlington is requesting proposals for the following federal grants:

- Community Development Block Grant (CDBG) – Public Services, Projects, and Planning
- HOME Investment Partnerships (HOME) – Housing Development
- Emergency Solutions Grant (ESG) – Homeless Services

The City will hold a Request for Proposals (RFP) Workshop for interested non-profit organizations on Wednesday, October 31, 2018, from 10:00 a.m. to 12:00 p.m. at the George W. Hawkes Downtown Library, 1st Floor, Library Re-brary Room A&B, 100 S. Center St., Arlington, TX 76010. Facilities are wheelchair accessible. For language translation or other accommodations, please contact 817-459-6258 at least 48 hours in advance. RFP documents will be available on October 31st, 2018 on the City's website at <http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>.

Questions regarding the RFPs should be submitted to GrantsManagement@arlingtontx.gov or by fax to 817-459-6253.

All CDBG, HOME, and ESG proposals must be submitted before the 11:59 p.m. deadline on Friday, December 7, 2018.

**SOLICITUD DE PROPUESTAS
PARA EL PROGRAMA DEL AÑO 2019-2020 (Julio 1, 2019-Junio 30, 2020)**

La ciudad de Arlington está solicitando propuestas para las siguientes subvenciones federales:

- Community Development Block Grant (CDBG) - Servicios Públicos y Planificación
- Asociaciones para Inversión en Vivienda (HOME) - Desarrollo de la Vivienda
- Soluciones de emergencia Grant (ESG) - Servicios para personas sin hogar

La Ciudad llevará a cabo una Solicitud de Propuestas (RFP) para organizaciones sin fines de lucro el miércoles 31 de octubre de, 2018, 10:00-12:00 en la biblioteca del centro de George W. Hawkes Hall, primer piso, Arlington, TX 76010. Las instalaciones están adaptadas para personas minusválidas. Para la traducción de idiomas u otro alojamiento, por favor póngase en contacto con 817-459-6258 al menos 48 horas de antelación. RFP documentos estarán disponibles el 31 de octubre de 2018 en la página web de la Ciudad en <http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>

Las preguntas relacionadas con las solicitudes de propuestas deben presentarse a GrantsManagement@arlingtontx.gov o por fax a: 817-459-6253.

Todo CDBG, HOME, y ESG propuestas deben ser presentadas antes de la fecha 11:59 pm el viernes 7 de Diciembre de 2018.

Star-Telegram MEDIA

AR (English) | CD (Spanish) | The Keller | Green | La Caille
 Memorial | Star-Telegram Northwest | Weatherford Star-Telegram
 star-telegram.com | 808 Throckmorton St. | Ft. Worth, Tx. 76102-6315 | 800.776.7827

AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Classification	PO	Amount	Color	Depth
600574	000366884	REQUEST FOR PROPOSALS FOR PROGRAM	CDRG	\$21.73	1	88.00 L

Attention: DARWIN

CITY OF ARLINGTON PLANNING DEPARTMENT
 PO BOX 90231
 MAIL STOP 01-0241
 ARLINGTON, TX 780043231

THE STATE OF TEXAS

County of Tarrant

Before me, a Notary Public in and for said County and State, this day personally appeared CHRISTINE LOPEZ, Bid and Legal Coordinator for the Star-Telegram, published by the Star-Telegram, Inc. at Fort Worth, in Tarrant County, Texas, and who, after being duly sworn, did depose and say that the attached clipping of an advertisement was published in the above named paper on the listed dates:

1 Insertion(s)

Published On:
 October 17, 2018

Christine Lopez
 (Printed Name)

SUBSCRIBED AND SWORN TO
 BEFORE ME, THIS 22nd day of
 October in the year of 2018

Deborah Baylor
 Notary Public - Deborah Baylor

REQUEST FOR PROPOSALS
 FOR PROGRAM YEAR 2019-2020
 (July 1, 2019-June 30, 2020)
 The City of Arlington is requesting proposals for the following categories:

- Community Development Block Grant (CDBG) - Public Services, Parks, and Planning
- HOME Investment Partnerships (HOME) - Housing Development
- Emergency Subtitle Grant (ESG) - Business Services

The City will hold a Request for Proposals (RFP) Workshop for interested non-profit organizations on Wednesday, October 3, 2018, from 10:00 a.m. to 12:00 p.m. at George W. Hewitt Development Library, 1st Floor, Library Re-entry Room, 400 E. Davis St., Arlington, TX 76010. Facilities are wheelchair accessible. For language translation or other accommodations, please contact 817-59-6218 at least 48 hours in advance. RFP documents will be available on October 3rd, 2018 on the City's website at www.arlington-tx.gov/planning-and-economics. Questions regarding the RFPs should be submitted to arlingtonprocurement@arlington-tx.gov or by fax to 817-409-6293. All CDBG, HOME, and ESG proposals must be submitted before the 2:59 p.m. deadline on Friday, December 7, 2018.

SOLICITUD DE PROPUESTAS PARA EL PROGRAMA DEL AÑO 2019-2020
 (Julio 1, 2019-Junio 30, 2020)
 La Ciudad de Arlington está solicitando propuestas para las siguientes subcategorías:

- Community Development Block Grant (CDBG) - Servicios Públicos y Planificación
- Asociación de Inversión Vivienda (HOME) - Desarrollo de la Vivienda
- Solicitudes de emergencia Grant (ESG) - Servicios para negocios

La Ciudad de Arlington realizará un taller de propuestas para organizaciones interesadas el miércoles 3 de octubre de 2018, de las 10:00 a.m. a las 12:00 p.m. en la Biblioteca George W. Hewitt, Sala de Re-entrada de la Biblioteca, primer piso, 400 E. Davis St., Arlington, TX 76010. Las instalaciones son accesibles para sillas de ruedas. Para traducción de idiomas u otras acomodaciones, por favor llame al 817-59-6218 con al menos 48 horas de anticipación. Los documentos de solicitud estarán disponibles el 3 de octubre de 2018 en el sitio web de la Ciudad de Arlington en www.arlington-tx.gov/planning-and-economics. Las preguntas sobre las RFPs deben enviarse a arlingtonprocurement@arlington-tx.gov o por fax al 817-409-6293. Todas las propuestas de CDBG, HOME y ESG deben enviarse antes de las 2:59 p.m. el viernes 7 de diciembre de 2018.



CITY OF ARLINGTON REQUEST FOR PROPOSALS WORKSHOP

PY2019

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
EMERGENCY SOLUTIONS GRANT (ESG)
HOME INVESTMENT PARTNERSHIPS GRANT (HOME)

Community Planning and Development
Grants Management
October 31, 2018

1



WORKSHOP AGENDA

- Welcome and Staff Introductions
- Announcements
- Overview of Grant Funds Available
 - ✓ CDBG and ESG
 - ✓ HOME Investment Partnership
- Evaluation Process
- Proposal Guidelines
- Online Application
- Funding Timeline

City of Arlington, Texas

2

1

ESTIMATED GRANT FUNDING AVAILABLE

Grant Type	*Estimated PY2018 Funding
CDBG Public Services	\$494,342
ESG Homeless Services – Shelter	\$156,132
ESG Homeless Services – Rapid Rehousing & Prevention	\$87,516
HOME CHDO Set-Aside	\$305,253

*Assumes level funding from PY2018 to PY2019

City of Arlington, Texas 3

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CITY COUNCIL PRIORITIES 2019

PUBLIC PARTICIPATION

- Public Meetings, Planning, or Advisory, with you invited to provide input, ideas and plans.

FEEL THE COMMUNITY

- TOPIC of interest, research about it, make it a public program or an ongoing, multi-media effort.
- All types, all ages and all backgrounds.

SUSTAINABLE SERVICES

- Public Safety
- Housing, Homeless, & Disaster
- Transportation, Recreation, & Parks

LIVE OUR VALUES

- Integrity
- Respect
- Innovation
- Commitment
- Inclusion
- Diversity
- Growth
- Excellence

ARLINGTON
A City of Possibilities

4

2

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



- Uses of Funds:
 - ✓ Planning Studies
 - ✓ Public Services
- General Limitations
 - Public Services: 15% of overall allocation
 - Programs must serve Low and Moderate Income persons (at least 51% of the funds)

City of Arlington, Texas 5

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ELIGIBLE CDBG PUBLIC SERVICES



- Services to low-income Arlington citizens such as:
 - ✓ Senior Citizen Services
 - ✓ Employment Assistance
 - ✓ Financial Literacy
 - ✓ Child Care and After School Programs
 - ✓ Health Care
 - ✓ Substance Abuse Treatment
 - ✓ Education
 - ✓ Other

City of Arlington, Texas 6

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EMERGENCY SOLUTIONS GRANTS (ESG)

- Eligible Use of Funds:
 - ✓ Homeless Shelters
 - ✓ Rapid Rehousing
 - ✓ Homeless Prevention
 - ✓ Homeless Management Information System
- General Limitations
 - ✗ Shelter funding: no more than 60% of grant
 - ✓ Rapid Rehousing and Homeless Prevention must serve Families at or below 30% of Median Income
- Match
 - ESG funds must be matched 100% from non-ESG sources.
 - The following can be used as match:
 - Cash
 - the value or fair rental value of any donated material or building; 3) the value of any lease on a building
 - any salary paid to staff to carry out the program
 - the value of the time and service contributed by volunteers to carry out the program (\$5.00 per volunteer hour).

City of Arlington, Texas 7

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ESG REQUIREMENTS

- Grantees are required to participate in the Tarrant County Continuum of Care Coordinated Assessment
- Match
 - ESG funds must be matched 100% from non-ESG sources.
 - The following can be used as match:
 - Cash
 - the value or fair rental value of any donated material or building; 3) the value of any lease on a building
 - any salary paid to staff to carry out the program
 - the value of the time and service contributed by volunteers to carry out the program (\$5.00 per volunteer hour).
 - Subrecipients must involve at least one homeless or formerly homeless person(s) in a policy-making function with the organization, such as the Board of Directors.

City of Arlington, Texas 8

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CDBG & ESG EVALUATION CRITERIA

	Points Available (Maximum)
Organizational Capacity and Experience	30
Evidence of Need for Services	30
Statement of Work and Scope of Services	30
Budget and Budget Narrative	10
Subtotal	100

City of Arlington, Texas 9

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- ## HOME INVESTMENT PARTNERSHIP
- **Uses of Funds:**
 - ✓ Acquisition, Demolition, and Reconstruction of properties for sale to low- to moderate- income homebuyers
 - ✓ Acquisition and New construction of properties for sale to low- to moderate- income homebuyers.
 - ✓ Acquisition and Rehabilitation of homebuyer properties for sale to low- to moderate- income homebuyers
 - ✓ **Match**
 - ✓ 25% Match required At least 15% minimum set-aside for CHDOs
 - ✓ **Examples of Match**
 - Cash
 - the value or fair rental value of any donated material or building; 3) the value of any lease on a building
 - any salary paid to staff to carry out the program
 - the value of the time and service contributed by volunteers to carry out the program (\$5.00 per volunteer hour).
 - Direct cost of homebuyer counseling services
- City of Arlington, Texas 10

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HOME EVALUATION CRITERIA

	Maximum Points Available
Organizational Capacity and Experience	25
Evidence of Need for Services	25
Project Design and Development Details	30
Project Budget	10
Subtotal	100
Bonus Points	30
Total	130

City of Arlington, Texas 11

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- ## GENERAL PROPOSAL GUIDELINES
- Proposal deadline for electronic submission is
 - 11:59 p.m. on:
 - ✓ On Friday, December 7, 2018 for CDBG, HOME, and ESG applications
 - Late proposals will not be accepted.
 - NO paper applications will be accepted.
 - Submit signed Organization Certification Form electronically
- City of Arlington, Texas 11

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PY 2019 DRAFT ACTION PLAN TIMELINE SUMMARY 

City Staff & Grants Review Committee Evaluation Process	Dec. 2018 – Jan. 2019
City Council CND Committee reviews	Feb. – Apr. 2019
30-day public comment period and public hearings	March – April 2019
City Council review/approval of Action Plan	April-May 2019
Applicants notified regarding awards	May 2019
Sub-recipient Workshop and contract signing	June 14, 2019
New Contract Year begins	July 1, 2019



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**GRANT REVIEW COMMITTEE
EVALUATION PROCESS
(CDBG, ESG, & HOME)**

City of Arlington, Texas 

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UNITED WAY OF TARRANT COUNTY

**United Way-Arlington
Grant Review Committee**



LIVE

October 31, 2018

15



UNITED WAY OF TARRANT COUNTY

About United Way-Arlington:
United Way - Arlington is an organization of Community Volunteers formed by an agreement between United Way Tarrant County and the City of Arlington. United Way - Arlington provides identification of and recommendations for Arlington's emerging human service issues and needs.



LIVE



Community
Volunteers

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UNITED WAY OF TARRANT COUNTY

Grant Review Committee

- Standing committee of United Way - Arlington
- Members are volunteers and citizens of Arlington
- UW receives CDBG funding to provide Grant Review Committee.



LIVE

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UNITED WAY OF TARRANT COUNTY

Point System – 100 maximum

- ☐ Organizational Capacity & Experience (30 Points)
- ☐ Evidence of Need/Collaboration (30 Points)
- ☐ Statement of Work/Performance (30 Points)
- ☐ Budget (10 Points)



LIVE

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UNITED WAY OF TARRANT COUNTY

- 1. Organizational Capacity & Experience (30 Points)**
 - History, mission, capacity
 - Past performance
 - Diversity of board
- 2. Evidence of Need/Collaboration (30 Points)**
 - Priority issue
 - Target population
 - Need
 - Collaboration



LIVE

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UNITED WAY OF TARRANT COUNTY

- 3. Statement of Work/Performance (30 Points)**
 - Work plan, program design, implementation plan
 - Performance objectives, outcomes, and goals
- 4. Budget (10 Points)**
 - Budget completed correctly
 - Reasonable expenses
 - Adequate fiscal management



LIVE

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UNITED WAY OF TARRANT COUNTY

Timeline

December - January
Committee reviews and scores the applications

February
All scores and comments are put into a report that is submitted to City Staff and City Council

February - March
City Council uses the scores to help them make their funding decisions.



LIVE

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UNITED WAY OF TARRANT COUNTY

THANK YOU



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APPLICANTS SHOULD...

- Fully answer all questions in the application
- Provide job descriptions and resumes for all grant-funded positions and other key staff
- Be sure performance measures fully capture services to Arlington residents
- Double (triple) check your budget documents!
- Name each submitted document in the prescribed format (pdf when possible):
"Organization Name - Cover Letter"

City of Arlington, Texas 23

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ONLINE APPLICATION SUBMISSION

- Go to COA RFP website:
<http://www.cityofarlington.gov/procurement-management/procurement-and-reporting>
- Click "APPLY"
- Create grant application account
- Upload attachments
- Click "Submit" to submit application
- Upload complete Organization Certification Form

City of Arlington, Texas 24

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ADDITIONAL QUESTIONS FOR INFORMATION 

Darwin Wade
817-459-6221 (phone)
817-459-6253 (fax)
Darwin.Wade@arlingtontx.gov
or visit:
<http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>

City of Arlington, Texas 75

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Handwritten notes: "Total 15" and "2/15/18" with a checkmark.



DATE: Wednesday, October 31, 2018

**Program Year 2019 Request for Proposals Workshop
George W. Hawkes Downtown Library Re-brary Room A & B**

NAME	Organization	Street Address	Email	Phone
Mr. Joe Dob Sample	Helping Neighbors, Inc.	1600 Mulberry Ln. Arlington, TX 76010	joebob@emai.com	817-555-5555
Cynthia Jensen	United Way	401 W Sanford	cynthi.jensen@unitedway.org	817-548-7545
Rebecca Farrow	Omnia of Tarrant Co.	1126 E. Weatherford St. FW 76102	rfarrow@givingtarrant.org	817-252-1050
Angie Parnell	Delaware Children's	811 S. Exchange Dr. Ft. Worth	Angie.Parnell@delawarechildrens.org	817-350-1820
Don Campbell	Arlington Children's	801 S. Exchange Dr. Ft. Worth	doncampbell@arlingtonchildrens.org	817-275-5179
Queen Lindsey	Hope Growing Center	2200 S. Collins St.	director.hope@global160.org	817-160-8169
Christina	South Side	101 S. Messinger St.	christina@southside.org	817-459-1933
Lisa Matyke	CTL	512 W 4th St., Ft. Worth, TX 76102	lmatyke@centralatl.org	817-253-5979
Elizabeth Barman	Arlington African American Ministries	701 Dugan St., Arlington 76010	elizabeth.barnan@aaam.org	817-841-8585
Jennifer Wilbur	Arlington African American Ministries	701 Dugan St., Arlington 76010	jwilbur@aaam.org	817-841-8585
Wendy Blair	Central Health Arlington	Rubenstein Ave. TX 76010	wblair@centralhealtharlington.org	817-272-1188
Jasmine Folan	Fort Worth Women's Center	1723 Hemphill St. Fort Worth	jfolan@womenscenter.org	817-927-4006
Sharon Buckley	City of Fort Worth	200 Tavis St. FW 76102	sharon.buckley@cityofwfw.org	817-342-5785
Andi Davis	Library	101 W. Abram St. 76010	andi.davis@arlingtontx.gov	817-459-6708
Alfreda High	Advocates for Special			

Grants Management Team | 101 W. Abram Street | Arlington, Texas 76010 | 817-459-6258 | www.arlingtontx.gov

DATE: Wednesday, October 31, 2018



**Program Year 2019 Request for Proposals Workshop
George W. Hawkes Downtown Library Re-brary Room A & B**

NAME	Organization	Street Address	E-mail	Phone
Mr. Joe Bob Sample	Helping Neighbors, Inc.	1600 Midberry Ln. Arlington, TX 76010	jnehob@gmail.com	817-555-5555
Joni Elias	BIBS	450 E. John Carpenter ⁷⁵⁰⁶	jelias@bbbs.org	972-573-2427
Joni Campbell-Hubbard	Safe Haven	1101 Hemplist St 301, FW TX	scampbell@safehaven.org	817-322-7125
Elizabeth Brown	Arlington Housing	501 W. Smitford St 207011	elizabeth.brown@arlingtonhousing.org	817-276-6726
Ken Wapron	SAFARIATION ARMY	8787 N STEPHENS ^{DRIVE 75207}	kenneth.wapron@ussouthwest.com	817-459-5469
Barbara Lambert	Ari Life Shelter	13 LAMSONS ^{ARLINGTON}	barbaralambert@arlingtonfamilyshelter.org	817-459-5469
Sharon Kanan	Savation Army	Arlington Life Shelter	sharon.kanan@ussouthwest.com	817-459-5469
Mukayla Coker	COA	717 W. Main St. 76013	mukayla.coker@arlingtonhousing.org	817-459-5469
Rebecca J. Moore	TCAC	1201 E. 34th St. 76014	rebecca.moore@tcac.org	817-509-3655
Feta Elveston	Water From The Rock	1015 Redhina	fetaelveston@waterfromtherock.org	817-800-9702
Olga Ulyanova	Hertington Charities	811 Secretary Dr	olga@arlingtoncharities.org	817-275-1115
Arriane Fiasome	Child Care Associates	3000 E. Belknap St., Fort Worth, TX	arriane.fiasome@childcareassoc.org	817-338-0055
Jessica Pamy	COA	501 W. Smitford St 20	jessica.pamy@arlingtonhousing.org	817-459-5469
Ryan Mulkey	City of Fort Worth	408 Monroe St, FW	ryan.mulkey@cityofwashington.org	817-459-5469
Carla Stacey	TCAC	1201 E. 34th St, 76014	carla@arlingtonhousing.org	817-459-5469
Barbara McNamee	Alliance For Children	908 Southland Ave, 76014	barbaramc@allianceforchildren.org	817-459-5469

Grants Management Team 101 W. Abram Street Arlington, Texas 76010 817-459-6258 www.arlingtontx.gov

DATE: Wednesday, October 31, 2018



**Program Year 2019 Request for Proposals Workshop
George W. Hawkes Downtown Library Re-brary Room A & B**

NAME	Organization	Street Address	Email	Phone
Mr. Joe Bob Sample	Helping Neighbors, Inc.	1600 Madberry Ln. Arlington, TX 76010	joebob@email.com	817-555-5555
Kristine Hunt	TSA	712 W. Abrams, Arlington, TX 76010	Kristine.Hunt@uss.salvationalarmy.org	214-411-1112
Perla Infante	TSA	8787 N. Spanglers Property Stages	per.infante@uss.salvationalarmy.org	214-637-8100
Liz Jones	Women's Center TC	1723 Trumpet Hill	lizjones@womenscenter.org	
Eric Jorack	City of Ft. Worth	200 Texas St. 76102	eric.jorack@fortworth-texas.gov	817-391-7523
Stephanie Storey	Sale Haven of TC	1100 Hemphill FN 76004	Stephanie@salehaven.org	817-502-9457
Steve Brooks	Advocate for Aging Special People	1000 Lakeside, 76012	Steve@advocateforaging.org	817-398-6500
Liz Hammond	GREEN OAKS	500 The Strand 76012	liz.hammond@greenoaks.org	817-391-7111
Jesse Lopez	Arlington Housing	501 W. Sanford Suite 20, 76011	Jesse.Lopez@arlingtonhousing.org	817-276-6135
Heather Pearson	CASA of Tarrant County	101 Summit Ave, Suite 505, Ft. Worth, TX 76102	heather.pearson@casa.org	817-539-1111
Marcus Fickell	Sixty & Better	1400 Circle Drive #200	Marcus@sixtyandbetter.org	817-349-7119
Donna Van Dusen	Housing Channel	4200 South Freeway, Ft. Worth, TX 76109	donna@housingchannel.org	817-509-1111
Kristina Marshall	ATTA	501 W. Sanford St	Kristina@attatexas.org	817-391-7111
Jean Goodwin-Ginsheim	Boys & Girls Club of Greater Tarrant Co.	501 W. Sanford St	Jean@bgsctc.org	817-391-7111
Martina Lopez	Housing	501 W. Sanford St	martina@housingchannel.org	817-391-7111

Grants Management Team 101 W. Abrams Street Arlington, Texas 76010 817-459-6258 www.arlington-tx.gov



**Program Year 2019 HUD Action Plan for CDBG, HOME, ESG
Public Comment Summary
Presented to the Community and Neighborhood Development Committee
April 9, 2019**

Public Hearing #1: March 28, 2019 at George W. Hawkes Downtown Library, Resilience 6:00 p.m.
Attendees included the organizations and individuals who expressed support for funding:

1. Advocates for Special People – Steve Brooks
2. Boy and Girls Clubs of Greater Tarrant County – Christine Nguyen
3. Dental Health Arlington – Nancy Blinn
4. H.O.P.E. Tutoring Center – Gloria Lindell
5. Meals on Wheels – Barbara Lundgren
6. Safe Haven – Nichole Henry
7. Sixty and Better – Monique Barber
8. United Way Arlington – Cynthia Jensen
9. University of Texas at Arlington – Burke Bonyard

Cynthia Jensen, Regional Director of United Way – Arlington, expressed her appreciation of the City of Arlington for: 1) Its continued partnership with United Way for over 40 years; 2) Allowing up to the 15% maximum cap on funding CDBG public services; and 3) The efficient and well-run Grants Management cycle from the issuance of RFPs through reviewing and scoring applications by the Grants Review Committee, funding and contract execution. She indicated that the long-standing partnership between the City and United Way is a model in the state of Texas and the nation.

Steve Brooks, Executive Director of Advocates for Special People, expressed his support of the draft Action Plan and echoed the sentiments of Cynthia Jensen.

Darwin Wade and Sheryl Kenny, City of Arlington Grants Management staff, spoke about the importance of performance-based outcomes and stressed the City's strong and continued focus on performance and impacts for all public service programs.

Nancy Blinn, Executive Director of Dental Health Arlington and Monique Barber, CEO of Sixty and Better both provided comments in support of performance-based outcomes for public service agencies.

Public Hearing #2: April 3, 2019 at Arlington City Hall, Council Briefing Room; 6:00 p.m.

Attendees included the following organizations and individuals who expressed support for funding:

1. Arlington Urban Ministries – Elizabeth Brown
2. Faith in Texas – JoAnna Cardoza
3. Tarrant County Commissioner Devan Allen’s Office – Amanda Au
4. Resident – Shirley Adams

Shirley Adams, an Arlington resident and retired Arlington staff member, expressed comments on the need for more transportation options especially for seniors in Arlington. She recommended Community Housing Development Organizations (CHDOs) funded under the HOME program look for more opportunities to expand development of not only affordable housing but to include mixed-income housing, multifamily, and market rate housing. Shirley stressed affordable housing as a top priority due to the changing demographics of the city and its lack of affordable housing units. She was very supportive of the economic development activity proposed in the PY19 Draft Action Plan to assist entrepreneurs with technical assistance on startups in Arlington. Finally, she stressed the importance of the upcoming U.S. Census count and how it affects grant funding for Arlington.

JoAnna Cardoza, an Arlington resident, emphasized the need for more services and housing opportunities for the working poor. She expressed the need for expanded transportation options in Arlington, more opportunities to provide public input on 2020-2025 Five-Year Consolidated Plan.

Elizabeth Brown, Caseworker for Arlington Urban Ministries, expressed her support for the draft plan and pledged to collaborate with other non-profits to assist in providing affordable housing opportunities and social services to clients in Arlington.

Amanda Au, a representative from Tarrant County Commissioner Devan Allen’s Office, expressed comments on the importance of demonstrating the impact of grant funds to all elected officials to ensure continued support for CDBG, ESG, and HOME funding at the federal level.

Written Public Comments:

1. A letter of support for CDBG funding from Mission Metroplex was received from Tillie Burgin, Executive Director.
2. A letter of support for ESG funding from Arlington Urban Ministries was received from Gerald and Janis Saxon, volunteers.
3. A letter of support for ESG funding from SafeHaven of Tarrant County was received from Kathryn Jacob, President/CEO.

To be posted on Wednesday, March 27, 2019

**NOTICE OF PUBLIC HEARINGS AND REQUEST FOR COMMENT ON THE
CITY OF ARLINGTON DRAFT PROGRAM YEAR 2019 ACTION PLAN**

The Program Year 2019 Annual Action Plan describes how the City of Arlington plans to use federal grant funds from Community Development Block Grant, HOME Investment Partnerships Program, and Emergency Solutions Grant to meet community needs. The primary objectives of the plan include decent housing, creation of a suitable living environment, and economic opportunities for Arlington residents who are primarily low- and moderate-income. The draft PY2019 Action Plan is currently under review by the City Council Community and Neighborhood Development Committee, and public comment is requested on the planned activities and budgets. The City has adopted the following contingency language in the event actual HUD allocations are greater or less than planned estimates in the draft PY2019 Action Plan: 1) If actual allocations exceed planned estimates, the City will budget up to the maximum administrative cap, and increase other activities in proportion to the overall HUD grant increase, and 2) If actual allocations are less than planned estimates, activity budgets will be proportionally decreased by the percent of the overall funding decrease.

The draft plan is available for public comment for 30 days from March 28 to April 29, 2019 and is available at Arlington public libraries, the City Secretary's Office, and on the City website at <http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>

Interested parties are invited to the following public hearings to review the Action Plan: 1) George W. Hawkes Downtown Library, Resilience Multipurpose Room, 2nd floor, 100 S. Center St., Arlington, TX 76010, on March 28, 2019, at 6:00 p.m. or 2) Arlington City Hall, Council Briefing Room, 3rd floor, 101 W. Abram Street, Arlington, TX 76010, on April 3, 2019 at 6:00 p.m. These facilities are wheelchair accessible. Accommodations can be made with 48 hours' notice for non-English speaking participants and individuals with disabilities by calling 817-459-6238 or 817-459-6258. Submit written comments to grantsmanagement@arlingtontx.gov or mail to the City of Arlington, Grants Management, MS 01-0330, P.O. Box 90231, Arlington, TX 76004-3231.

**AVISO DE AUDENCIAS PÚBLICAS Y SOLICITUD PARA COMENTARIO TOCANTE
EL BORRADOR DEL PLAN DE ACCIÓN 2018**

El Plan de Acción Anual 2018 describe cómo la ciudad de Arlington planea utilizar fondos federales de Globales para el Desarrollo Comunitario (CDBG), la programa de subsidios para Soluciones de Emergencia (ESG), y la programa de asociación para Inversiones en Vivienda HOME (HOME), para resolver necesidades de la comunidad. Los objetivos primarios del plan incluyen la vivienda decente, un entorno de vida apropiado, y oportunidades económicas, principalmente para personas de ingresos bajos y moderados. El Plan está actualmente bajo evaluación del Comité de Desarrollo de la Comunidad y de la Vecindad del consejo de la ciudad. Las recomendaciones de financiamiento finales serán determinadas en la conclusión del período público del comentario.

El Plan está disponible para el comentario público por 30 días a partir del 8 de Marzo hasta el 9 de Abril 2018 en las bibliotecas públicas, oficina de la secretaria de la ciudad, y at <http://arlingtontx.gov/planning/grants/planningandreporting.html/>. Se invita a todas las partes interesadas que atiendan a una de las audiencias públicas siguientes: 1) Arlington Human Services Center, en la sala de conferencias A, 401 W. Sanford Street, 22 de Marzo 2018, 6:00pm 2) Arlington City Hall, Council Briefing Room 101 W. Abram Street, 3 de Abril 2018, 6:00pm. Ambas instalaciones son accesibles para silla de ruedas. Las acomodaciones se pueden hacer con 48 horas de aviso para los participantes que no hablan inglés y con inhabilidades llamando 817-459-6238 o 817-459-6258. Someta los comentarios escritos a grantsmanagement@arlingtontx.gov o por correo a: City of Arlington, Grants Management, MS 01-0330, P.O. 90231, Arlington, TX 76004-3231.

Star-Telegram MEDIA

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AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Description	PO	Amount	Ctrk	Dwrth
G00582	0004147176	NOTICE OF PUBLIC HEARINGS AND REQUEST FOR COMMENT ON THE CITY OF ARLINGTON DRAFT 2019 ACTION PLAN		\$39.26	1	143.00 L1

Attention: DARWIN

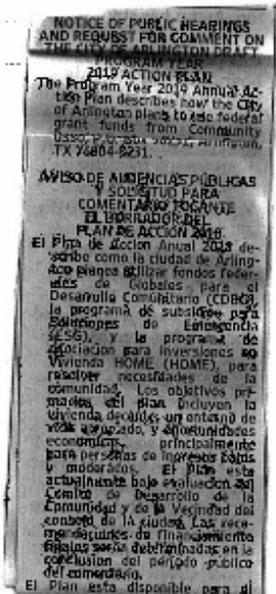
CITY OF ARLINGTON COMMUNITY DEV AND PLANNING
PO BOX 90231
MAIL STOP 01-0241
ARLINGTON, TX 760043231

NOTICE OF PUBLIC HEARINGS AND REQUEST FOR COMMENT ON THE CITY OF ARLINGTON DRAFT 2019 ACTION PLAN

The Program Year 2019 Annual Action Plan describes how the City of Arlington plans to use federal grant funds from Community Development Block Grant, HOME Investment Partnerships Program, and Emergency Solutions Grant to meet community needs. The primary objectives of the plan include decent housing, creation of a sustainable living environment, and economic opportunities for Arlington residents who are primarily low- and moderate-income. The draft PY2019 Action Plan is currently under review by the City Council Community and Neighborhood Development Committee and public comment is requested on the planned activities and budgets. The City has adopted the following contingencies in the event actual HUD allocations are greater or less than planned estimates in the draft PY2019 Action Plan: 1) If actual allocations exceed planned estimates, the City will budget up to the maximum administrative cap, and increase other activities in proportion to the overall HUD grant increase, and 2) If actual allocations are less than planned estimates, activity budgets will be proportionally decreased by the percent of the overall funding decrease.

The draft plan is available for public comment for 30 days from March 28 to April 27, 2019 and is available at Arlington public libraries, the City Secretary's Office, and on the City website at <https://www.arlington-tx.gov/city-management/planning-and-reporting/>

Interested parties are invited to the following public meetings to review the Action Plan: 1) George W. Hankins Downtown Library, Resource Multipurpose Room, 2nd floor, 100 S. Center St., Arlington, TX 76010, on March 28, 2019, at 6:00 p.m., or 2) Arlington City Hall, Council Storage Room, 3rd floor, 021 W. Abram Street, Arlington, TX 76010, on April 3, 2019 at 6:00 p.m. These facilities are wheelchair accessible. Accommodations can be made with 48 hours' notice for non-English speaking participants and individuals with disabilities by calling 817-459-6298 or 817-459-6296. Submit written comments to grants management@arlington-tx.gov or mail to the City of Arlington, Grants Management, MS 01-0830, P.O. Box 90231, Arlington, TX 76004-3231.



THE STATE OF TEXAS

County of Tarrant

Before me, a Notary Public in and for said County and State, this day personally appeared VICTORIA RODELA, Bid and Legal Coordinator for the Star-Telegram, published by the Star-Telegram, Inc. at Fort Worth, in Tarrant County, Texas; and who, after being duly sworn, did depose and say that the attached clipping of an advertisement was published in the above named paper on the listed dates:

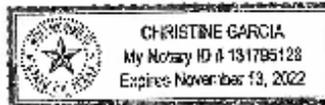
1 Insertion(s)

Published On:
March 27, 2019

[Signature]
Principal Clerk

SUBSCRIBED AND SWORN TO
BEFORE ME, THIS 27th day of
March in the year of 2019

[Signature]
Notary Public



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!

PROGRAM YEAR 2019 (JULY 1, 2019 - JUNE 30, 2020)

ACTION PLAN

DRAFT FOR PUBLIC COMMENT PERIOD (MARCH 28 - APRIL 29, 2019)



OFFICE OF STRATEGIC INITIATIVES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)
EMERGENCY SOLUTIONS GRANT (ESG)



Executive Summary

1. Introduction

The Program Year 2019 Action Plan describes how the City of Arlington intends to use funds available under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs to meet priority community needs. The Action Plan also serves as the application for these grant funds to the U.S. Department of Housing and Urban Development (HUD) for the program year which begins July 1, 2019 and ends June 30, 2020. The primary objectives of the Plan include provision of decent housing, creation of a suitable living environment, and expanded economic opportunities to citizens, primarily low- and moderate-income (LMI) individuals and households.

- The Action Plan describes the use of funds for the fifth year of the 2015-2019 Consolidated Plan, including activities and budgets that address the needs and priorities established in the Consolidated Plan. Priorities include activities addressing affordable and decent housing, homelessness, special needs, and community development needs. The development and implementation of the plan is a coordinated effort with neighborhood groups, private sector contractors, developers, non-profit organizations, City departments, neighboring jurisdictions, and regional planning groups. An overview of the anticipated Program Year 2019 budget is in the table below. A summary of the Program Year 2019 Annual Action Plan goals is on page 3. The Program Year 2019 Draft Action Plan Funding Recommendations are listed on page 6. The City plans to adopt the following contingency language: 1) If actual allocations exceed planned estimates, the City will budget up to maximum administrative cap, and increase other activities in proportion to the HUD grant increase, and 2) If actual allocations are less than planned estimates, activity budgets will be proportionally decreased by the percent of the overall funding decrease. For example, if the City receives a one percent reduction in funding, each of the activities would also receive a one percent reduction.

Source	CDBG	HOME	ESG	Total
Estimated PY2019 Entitlement Allocation	\$3,295,613	\$1,253,024	\$265,881	\$4,814,518
Estimated Prior Year Reprogrammed Funds	\$492,137	\$36,284	-	\$528,421
Estimated Program Income	-	-	-	-
Total	\$3,787,750	\$1,289,308	\$265,881	\$5,342,939

Table – Program Year 2019 Budget Summary (PY2019 Entitlement Allocation based on PY18 grant allocations)

Program Year 2019 Action Plan Goals Summary				
Strategy Area		Strategy	Citywide Output	Target Area Output¹
Affordable Housing	1	Homebuyers' Assistance	14 households	5 households
	2	Housing Rehabilitation	63 households	5 households
	3	Tenant-Based Rental Assistance	33 households	
	4	CHDO Acquisition/Demo/Reconstruction or Acquisition/Rehab/Resale	4 units	4 units
	5	Homebuyer Education	10 seminars	
	6	Fair Housing Seminars	2 seminars	
Homelessness	7	Homeless Shelter Care	1,500 persons	
	8	Case Management and Support Services	1,000 persons	
	9	Transitional and Permanent Housing	150 units	
	10	Rapid Rehousing	15 households	
	11	Support State ESG and/or CoC applications	1 application	
	12	Homeless Prevention	75 persons	
Special Needs	12	Housing Rehabilitation for Elderly and Disabled	15 households	
	13	Meals and Case Management for Elderly	200 persons	
	14	Day Habilitation for Persons with Disabilities	50 persons	
Community Development	15	Case Management – Substance Abuse	100 persons	
	16	Youth Services	1,500 persons	
	17	Transportation ²	150 persons	
	18	Victim Services	75 persons	
	19	Adult Literacy/ESL	500 persons	
	20	Advocacy Services - Abused/Neglected Children	30 persons	
	21	Code Compliance	1,500 households	1,500 households
	22	Neighborhood Infrastructure Projects	1 project	East Arlington
	23	Health Services	8,000 persons	
	24	Economic development/Micro-Enterprise Technical Assistance	15 businesses	
Anti-Poverty	25	Childcare	24 persons	
	26	VITA/Financial Stability	2,000 Tax Returns	
Lead-Based Paint	27	Lead-Based Paint Hazard Education	1 seminar	
	28	Lead Testing to Reduce Hazards	15 households	
Planning	29	United Way - Arlington	1 report	

¹ Target Area Outputs are a subset of Citywide Outputs.

² Services providing access to jobs, training, and health and social services for low-income and homeless individuals.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Projects and activities are focused in two low-income target areas: The Central Arlington Neighborhood Revitalization Strategy Area (NRSA) and the East Arlington Target Area. A map of these target areas can be found on page 7. Other activities will be provided city-wide to serve residents that are predominantly low- to moderate-income. Planned activities are designed to produce measurable impacts at the neighborhood level and include homeownership opportunities, owner-occupied housing rehabilitation, new owner-occupied housing, rapid rehousing for the homeless, homeless prevention, neighborhood infrastructure improvements, NRSA code compliance, and access to job training and educational services. The funds budgeted in the PY2019 Action Plan for CDBG, HOME, and ESG, including reprogrammed funds and anticipated program income, are summarized on page 2.

3. Evaluation of past performance

The City of Arlington has successfully utilized CDBG, HOME and ESG funds to meet community needs and anticipates that annual goals will be met or exceeded based on past performance. Accomplishment highlights from the most recent complete program year (PY17) include:

- Public services provided for over 13,021 citizens;
- Transportation services for over 408 low-income persons seeking access to employment and educational opportunities;
- Homeless services for over 1,937 individuals;
- Down payment and closing costs assistance provided to 7 low-income, first-time homebuyers;
- Housing rehabilitation for 67 low- to moderate-income homeowners.
- Temporary rental assistance was provided to 44 households;
- Over 2,801 free tax returns were prepared by partner organizations for low-income, working Arlington residents resulting in total tax refunds of \$4,972,742.

Overall, in PY2017 the City met or exceeded 23 of 29 annual program goals and made significant progress toward meeting the remaining objectives in the 2015-2019 Consolidated Plan. The explanation of goals where progress was not made, or activities fell behind schedule was due to 1) The CHDO developer faced permitting and construction delays on two homes currently under construction which resulted in goal not being met for PY17, but will be completed in PY18; 2) The Homebuyer Assistance activity fell below the projected goals due to a seller's housing market, increased demand, number of housing units available for sale, and increased sales prices. Additional CHDO production in PY18 will help increase inventory; 3) The Literacy/ESL activity fell below the projected goal due to the Library program redesign from adult education and GED classes to early childhood literacy which resulted in fewer numbers served; 4) The New York Corridor Infrastructure Project is currently underway to be completed in PY18; 5) Code Compliance fell below the goal due to two vacant Code Officer positions for nine months which resulted in less coverage than originally planned in the NRSA; and 6) Water From The Rock fell

below the contracted goal due to a prolonged leave of absence by the instructor which resulted in fewer participants enrolling in the GED and job readiness programs.

CDBG and HOME

Funds Available for Reprogramming

<i>Grant Type and Activity</i>	<i>Funds Available</i>	
	<i>From</i>	<i>To</i>
CDBG		
PY17 General Administration (414301)	37,117.41	-
PY18 ADA Sidewalk Improvements	446,175.00	-
PY17 New York Corridor	8,845.00	
PY18 Infrastructure-Kimberly Residential Rebuild		355,020.00
PY19 Economic Development Activity		100,000.00
PY19 Housing Study		37,117.41
Total CDBG Available for Reprogramming	\$ 492,137.41	\$ 492,137.41
HOME		
PY17 General Administration (410744)	36,283.63	
PY19 Housing Needs Assessment & Fair Housing Study		36,283.63
Total HOME Available for Reprogramming	\$ 36,283.63	\$ 36,283.63
Total Available for Reprogramming	528,421.04	528,421.04

DRAFT Program Year 2019 Action Plan Funding Recommendations

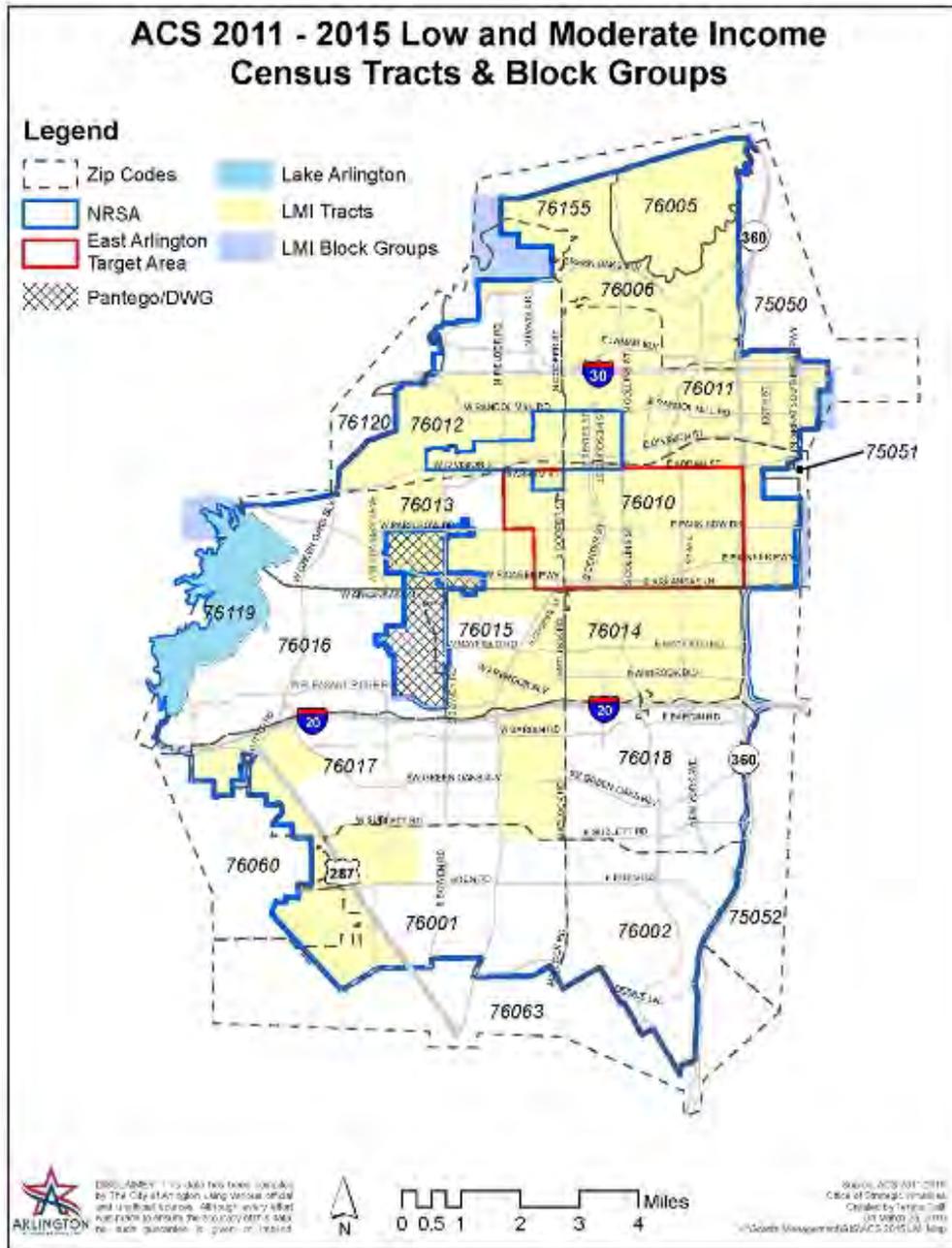
	CDBG	HOME	ESG	TOTAL
ADMINISTRATION & PLANNING				
	Cap = 389,422	Cap = 3125,392	Cap = 519,914	
1 City of Arlington and AHA General Administration	\$ 595,407	\$ 56,016	\$ 19,941	\$ 671,364
2 United Way Tarrant County	\$ 40,000	\$ -	\$ -	\$ 40,000
3 Housing Needs Assessment and Analysis of Impediments to Fair Housing	\$ 63,116	\$ 26,254	\$ -	\$ 89,370
	SUBTOTAL	\$ 658,523	\$ 125,302	\$ 783,825
CITY PROJECTS - RENEWALS				
	CDBG	HOME	ESG	TOTAL
4 Housing Rehabilitation - Arlington Housing Authority	\$ 1,200,000	\$ -	\$ -	\$ 1,200,000
5 NRSA Code Compliance	\$ 125,000	\$ -	\$ -	\$ 125,000
6 Project Compliance - Grants Management	\$ 30,000	\$ 10,000	\$ -	\$ 40,000
7 Homebuyer Assistance	\$ -	\$ -	\$ -	\$ -
8 Tenant-based Rental Assistance - AHA	\$ -	\$ 400,000	\$ -	\$ 400,000
9 Economic Development Activity (TDO)	\$ 102,051	\$ -	\$ -	\$ 102,051
10 Neighborhood Infrastructure - Kimberly Drive	\$ 1,085,198	\$ -	\$ -	\$ 1,085,198
	SUBTOTAL	\$ 2,536,219	\$ 410,000	\$ 2,946,219
SUBRECIPIENT REQUESTS				
	CDBG	HOME	ESG	TOTAL
	Public Services		Cap = 1248,940	
City-Administered Public Services				
11 Judge's Office - Community Corrections/Probation Case Management	\$ -	\$ -	\$ -	\$ -
12 Parks and Recreation Department - Build & Drain	\$ 75,000	\$ -	\$ -	\$ 75,000
Non-Profit Public Services				
13 Advocates for Special People, Inc. - Services for persons with disabilities	\$ 38,500	\$ -	\$ -	\$ 38,500
14 Arlington Life Shelter - Shelter support	\$ -	\$ -	\$ 70,000	\$ 70,000
15 Arlington Charities, Inc. - Food and nutrition program	\$ 22,000	\$ -	\$ -	\$ 22,000
16 Arlington Urban Ministries - Homeless prevention services	\$ -	\$ -	\$ 27,200	\$ 27,200
17 Big Brothers Big Sisters Lone Star - Youth mentoring	\$ 15,000	\$ -	\$ -	\$ 15,000
18 Boys and Girls Club of Arlington - Youth services	\$ 34,000	\$ -	\$ -	\$ 34,000
19 CASA of Tarrant County - Youth advocacy	\$ 30,000	\$ -	\$ -	\$ 30,000
20 Center for Transforming Lives - Child development services	\$ 44,000	\$ -	\$ 27,000	\$ 71,000
21 Dental Health for Arlington, Inc. - Dental clinic and SMILES	\$ 37,000	\$ -	\$ -	\$ 37,000
22 Development Corporation of Tarrant County (DCHD) housing	\$ -	\$ 800,000	\$ -	\$ 800,000
23 Girls Incorporated of Tarrant County - Youth services	\$ 13,500	\$ -	\$ -	\$ 13,500
24 Green Oaks Education and Support, Inc (WBR) - Educational services for persons with disabilities	\$ -	\$ -	\$ -	\$ -
25 Housing Channel (CHDC) Housing	\$ -	\$ -	\$ -	\$ -
26 H to THE Funding Center, Inc. - Youth tutoring	\$ 21,589	\$ -	\$ -	\$ 21,589
27 Meals on Wheels, Inc. of Tarrant County - Home delivered meals for seniors	\$ 24,325	\$ -	\$ -	\$ 24,325
28 Mission Metropoli, Inc. - Transportation services	\$ 42,000	\$ -	\$ -	\$ 42,000
29 Recovery Resource Council - Substance abuse treatment services	\$ 16,798	\$ -	\$ -	\$ 16,798
30 SafeHaven of Tarrant County - Shelter Services	\$ -	\$ -	\$ 80,000	\$ 80,000
31 SafeHaven of Tarrant County - Rapid Rehousing	\$ -	\$ -	\$ 27,488	\$ 27,488
32 Sky and Better, Inc. - Congregate meals and social programs for seniors	\$ 26,000	\$ -	\$ -	\$ 26,000
33 Tarrant County Homeless Coalition - Navigator	\$ 20,000	\$ -	\$ -	\$ 20,000
34 Tarrant County Homeless Coalition - Direct Client Service Fund	\$ -	\$ -	\$ -	\$ -
35 Homeless Management Information System (HMIS)	\$ -	\$ -	\$ 7,062	\$ 7,062
36 The Salvation Army - Shelter support	\$ -	\$ -	\$ 21,000	\$ 21,000
37 Women's Center of Tarrant County, Inc. - Rape crisis and victim services	\$ 28,500	\$ -	\$ -	\$ 28,500
	SUBTOTAL	\$ 692,281	\$ 600,000	\$ 1,292,281
Other - Community Based Development Organization - Excluded from Public Services Cap				
38 Walks From The Rock (CBDO) - Literacy programs and family support services	\$ 38,000	\$ -	\$ -	\$ 38,000
39 Other activities - To Be Determined	\$ 87,117	\$ 154,008	\$ -	\$ 241,125
	TOTAL REQUESTS	\$ 3,787,750	\$ 1,288,308	\$ 5,076,058
	TOTAL FUNDS	\$ 3,787,750	\$ 1,288,308	\$ 5,076,058
	DIFFERENCE	\$ -	\$ -	\$ -

All grant functions contingent upon actual allocations received. The following contingency language is proposed in the event actual allocations differ from the planned estimates. If actual allocations exceed planned estimates, the City will budget up to the maximum administrative cap, and increase other activities in proportion to the overall HUD grant increase. If allocations are less than planned estimates, activity budgets will be proportionally decreased by the percent of the overall funding decrease. For example, if City receives a one percent reduction in funding, each activity would also receive a one percent reduction.

4. Summary of citizen participation process

A notice informing the public of the Action Plan will be published in the Star-Telegram on March 27, 2019. The notice will announce a 30-day public comment period from March 28 through April 29. Public hearings will be conducted during this time at 1) George W. Hawkes Downtown Library, Resilience Multipurpose Room, 2nd floor, 100 S. Center., Arlington, TX 76010, on March 28, 2019, at 6:00 p.m., and 2) Arlington City Hall, Council Briefing Room, 3rd floor, 101 W. Abram Street, Arlington, TX 76010, on April 3, 2019 at 6:00 p.m. These facilities are wheelchair accessible. Accommodations can be made with 48 hours' notice for non-English speaking participants and individuals with disabilities by calling 817-459-6238 or 817-459-6258. Submit written comments to grantsmanagement@arlingtontx.gov or mail to the City of Arlington, Grants Management, MS 01-0330, P.O. Box 90231, Arlington, TX 76004-3231.

The proposed Action Plan will be made available for review and comment by citizens, public organizations, and other interested parties prior to City Council approval. The Action Plan Summary is available through the City website at <http://www.arlington-tx.gov/osi/grants-management/planning-and-reporting/>, the City Secretary's Office, and at public libraries. A copy of the plan is also available to residents and organizations upon request. Submit written comments to GrantsManagement@arlingtontx.gov or mail to the City of Arlington, Grants Management, MS 01-0330, P.O. Box 90231, Arlington, TX 76004-3231.



PY19 ACTION PLAN

P U B L I C H E A R I N G



Thursday March 28, 2019 | 6:00 pm

George W. Hawkes Public Library, Resilience Multipurpose Room 2nd floor
100 S Center St., Arlington, TX

Wednesday April 3, 2019 | 6:00 pm

Arlington City Hall, Council Briefing Room, 3rd floor, 101 W. Abram Street, Arlington, TX

Facilities are wheelchair accessible. Contact 817-459-6258 (48 hours in advance) to make arrangements for language translation or other accommodations.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)
EMERGENCY SOLUTIONS GRANT (ESG)



DATE: Thursday, March 28, 2019



Public Hearing Participation List
Program Year 2019 Annual Action Plan – Public Hearing Downtown Library Resilience Room

NAME	Organization	Street Address	Email	Phone
Mr. Joe Bob Sample	Helping Neighbors, Inc.	1600 Mulberry Ln. Arlington, TX 76010	joebob@benmail.com	817-555-5555
Jessica Linnegar	MEALS ON WHEELS	5140 AIRPORT Fwy 76117 <small>FULL 40-3271</small>	MEALSON barbara@wheelson.org	817-258-6405
Shelia Kirkell	H.O.P.E. Recovery Ctr	2020 S. COLLINS ST. 76010 <small>ARLINGTON</small>	director.hope@hosp.org	817-660-7157
John Henry Siefert	St. James	11011 Hampshire Ave 76109	ahenry@stjames.net	
Bike Bayard	OF ARLINGTON	200 W. W. WALKER DR. APT 1271 A	bikebayard@news.itsradio.com	817-287-8580
Cynthia Joseph	United Way	401 W. Sanford	cyj@unitedway.org	817-548-0392
Steve Probst	Advocate for the People	10105 17th St. 76012	steve.k.s@advocateforthepeople.org	
Nancy Blinn	DENTAL HEALTH ARLINGTON	500 W. SANFORD ST. 5011	n.blinn@dentalhealtharlington.org	817-277-1154
Christina Nguyen	BEG. OF TARRANT COUNTY	3218 E BELKAMP, FORT WORTH, TX 76104 <small>POST BOX</small>	christina@beg.tarrant.gov	817-703-5287
Monique Barber	SIXTY FOUR BETTER	1400 CIRCLE DRIVE 56130	MONIQUE@64BETTER.COM	817-413-4949
Staff				
Greg Kelly	City	City Hall	greg.kelly@cityofarlington.com	6251
Dawn White	City	City Hall	Dawn.White@cityofarlington.com	6221

Office of Strategic Initiatives 101 W. Abram Street Arlington, Texas 76010 817-459-6258 www.arlingtontx.gov

From: Janis Saxon
To: [Cynthia Anderson](#)
Subject: ESG grant for Arlington Urban Ministries
Date: Thursday, April 04, 2019 2:22:51 PM

April 4, 2019

Grants Management
City of Arlington
PO Box 90231
Mail Stop 01-0330
Arlington, Tx 76004-3231
grantsmanagement@arlingtontx.gov

To Whom It May Concern:

We are writing in support of Emergency Services Grant funding for Arlington Urban Ministries (AUM). We have supported this organization since 2005 through donations to their resale shop, financial contributions and volunteering. We believe in the mission of helping others in need.

For more than 17 years, AUM has supported our community by helping low income neighbors with utilities, rent, and food. This organization not only helps families in times of crisis but works to help them become self-sufficient, financially healthy, and to maintain a stable, safe living environment in which to build a better future. Arlington Urban Ministries truly is making a difference in families' lives.

We support the awarding of ESG funds to Arlington Urban Ministries. This organization helps make Arlington a better community for everyone; a community in which all of us can be thankful to live in because of an attitude of inclusion, friendliness, cleanliness, safety, and neighborliness.

Sincerely,

Gerald and Janis Saxon
3409 Sheffield Drive
Arlington, Tx 76013

Sent from [Outlook](#)

3/28/19

I heard your shout for
your letter informing us
of the preliminary funding
recommndations. We are
grateful for the message
and for you as you work
& serve this Community. You
hold the ropes well!

Jillie Benz



April 9, 2019

Community and Neighborhood Development Committee Members:

SafeHaven of Tarrant County has been a proud and vital part of the Arlington community since opening the doors of our first Arlington shelter in 1978. For more than 40 years, SafeHaven has provided critical emergency shelter, housing, and supportive services for people in Arlington who have experienced the pain and trauma of domestic violence.

To this day, SafeHaven operates the only emergency shelter in Arlington that is designed and operated specifically to meet the unique needs of victims fleeing domestic abuse. Because this service is so critical to the community, SafeHaven is grateful to have had longstanding support for our programming from the City of Arlington. For FY 19-20, SafeHaven is seeking to continue that support through ESG funding for emergency shelter and rapid rehousing rental assistance for victims of domestic violence. We hope the City will continue to help the thousands of victims who call our hotline, seek safety in our shelter, and then transition from victimhood to survivorship via our housing program.

In 2017, twenty-nine percent (29%) of all the domestic violence incidents in Tarrant County occurred in Arlington. That same year, SafeHaven answered 22,846 calls to our 24-hour crisis hotline and served 671 unduplicated women and children in our Arlington shelter.

Through SafeHaven, adults and children who have fled domestic violence enter safe shelter and receive case management, counseling, and other supportive services they need to begin anew and build lives free from the scourge of abuse. With us, victims have access to childcare, medical services, play therapy for their children, and help developing the skills necessary for self-sufficiency.

For those who need additional help and support after they leave the shelter, SafeHaven also provides rapid rehousing services. The rapid rehousing program provides up to 12 months of rental assistance as clients transition from homelessness in the shelter to stable, independent housing and self-sufficiency. In the housing program, clients continue to receive the intensive case management that is the hallmark of SafeHaven's service for all domestic violence victims.

The City's understanding and support of domestic violence victims and the services SafeHaven provides them have been invaluable. We hope that support will continue in FY 2019 as SafeHaven moves forward in our efforts to serve the citizens of Arlington and help those fleeing domestic violence become the self-sufficient survivors they deserve the chance to be.

With best regards, I am

Sincerely yours,

Kathryn Jacob
President/CEO
SafeHaven of Tarrant County

The mission of SafeHaven is to end domestic violence through safety, support, prevention and social change.

1100 Henshill Street, Fort Worth, Texas 76104 | 817.385.3162 | safehaven.org | 24-hour hotline | 1.972.701.SAFE (7233)

ATTACHMENT B

Program Year 2019 Action Plan Funding Recommendations

		CDBG	HOME*	ESG	TOTAL
ADMINISTRATION & PLANNING		Cap = 684,730	Cap = 115,615	Cap = 20,972	
1	City of Arlington and AHA General Administration	\$ 551,709	\$ 82,136	\$ 20,972	\$ 654,817
2	United Way Tarrant County	\$ 39,732	\$ -	\$ -	\$ 39,732
3	Housing Needs Assessment and Analysis of Impediments to Fair Housing	\$ 63,289	\$ 33,479	\$ -	\$ 96,768
	SUBTOTAL	\$ 654,730	\$ 115,615	\$ 20,972	\$ 791,317
CITY PROJECTS - RENEWALS		CDBG	HOME*	ESG	TOTAL
4	Housing Rehabilitation - Arlington Housing Authority	\$ 1,191,960	\$ -	\$ -	\$ 1,191,960
5	NRSA Code Compliance	\$ 124,163	\$ -	\$ -	\$ 124,163
6	Project Compliance - Grants Management	\$ 16,866	\$ 10,000	\$ -	\$ 26,866
7	Homebuyer Assistance	\$ -	\$ -	\$ -	\$ -
8	Tenant-Based Rental Assistance - AHA	\$ -	\$ 400,000	\$ -	\$ 400,000
9	Economic Development Activity (TBO)	\$ 101,367	\$ -	\$ -	\$ 101,367
10	Neighborhood Infrastructure - (Kimberly Drive)	\$ 1,085,261	\$ -	\$ -	\$ 1,085,261
	SUBTOTAL	\$ 2,522,616	\$ 410,000	\$ -	\$ 2,932,616
SUBRECIPIENT REQUESTS		CDBG	HOME*	ESG	TOTAL
City-Administered Public Services		Public Services Cap = 481,047		Cap = 528,667	
11	Judge's Office - Community Connections/Juvenile Case Management	\$ -	\$ -	\$ -	\$ -
12	Parks and Recreation Department - Build a Dream	\$ 78,471	\$ -	\$ -	\$ 78,471
Non-Profit Public Services					
13	Advocates for Special People, Inc. - Services for persons with disabilities	\$ 38,242	\$ -	\$ -	\$ 38,242
14	Arlington Life Shelter - Shelter support	\$ -	\$ -	\$ 80,636	\$ 80,636
15	Arlington Charities, Inc. - Food and nutrition program	\$ 21,853	\$ -	\$ -	\$ 21,853
16	Arlington Urban Ministries - Homeless prevention services	\$ -	\$ -	\$ 29,613	\$ 29,613
17	Big Brothers Big Sisters Lone Star - Youth mentoring	\$ 14,900	\$ -	\$ -	\$ 14,900
18	Boys and Girls Clubs of Greater Tarrant County - Youth services	\$ 33,772	\$ -	\$ -	\$ 33,772
19	CASA of Tarrant County Inc. - Youth advocacy	\$ 29,799	\$ -	\$ -	\$ 29,799
20	Center for Transforming Lives - Child development services	\$ 43,706	\$ -	\$ 29,613	\$ 73,319
21	Dental Health for Arlington, Inc. - Dental clinic and SMILES	\$ 36,752	\$ -	\$ -	\$ 36,752
22	Development Corporation of Tarrant County (CHDO Housing)	\$ -	\$ 600,000	\$ -	\$ 600,000
23	Girls Incorporated of Tarrant County - Youth services	\$ 13,410	\$ -	\$ -	\$ 13,410
	Green Oaks Education and Support, Inc. (NEW) - Educational services for persons with disabilities	\$ -	\$ -	\$ -	\$ -
25	Housing Channel (CHDO Housing)	\$ -	\$ -	\$ -	\$ -
26	H.O.P.E. Tutoring Center, Inc. - Youth tutoring	\$ 21,524	\$ -	\$ -	\$ 21,524
27	Meals on Wheels, Inc. of Tarrant County - Home delivered meals for seniors	\$ 24,153	\$ -	\$ -	\$ 24,153
28	Mission Metroplex, Inc. - Transportation services	\$ 41,719	\$ -	\$ -	\$ 41,719
29	Recovery Resource Council - Substance abuse treatment services	\$ 16,683	\$ -	\$ -	\$ 16,683
30	SafeHaven of Tarrant County - Shelter Services	\$ -	\$ -	\$ 60,000	\$ 60,000
31	SafeHaven of Tarrant County - Rapid Rehousing	\$ -	\$ -	\$ 27,488	\$ 27,488
32	Sixty and Better, Inc. - Congregate meals and social programs for seniors	\$ 25,826	\$ -	\$ -	\$ 25,826
33	Tarrant County Homeless Coalition - Navigator	\$ 19,866	\$ -	\$ -	\$ 19,866
34	Tarrant County Homeless Coalition - Direct Client Service Fund	\$ -	\$ -	\$ -	\$ -
35	Homeless Management Information System (HMIS)	\$ -	\$ -	\$ 8,324	\$ 8,324
36	The Salvation Army, a Georgia Corporation - Shelter support	\$ -	\$ -	\$ 22,993	\$ 22,993
37	Women's Center of Tarrant County, Inc. - Rape crisis and victim services	\$ 28,309	\$ -	\$ -	\$ 28,309
	SUBTOTAL	\$ 488,993	\$ 600,000	\$ 258,668	\$ 1,347,661
Other - Community Based Development Organization - Excluded from Public Services Cap					
38	Water From The Rock Enterprises, Inc. (CBDO) - Literacy programs and family support services	\$ 62,578	\$ -	\$ -	\$ 62,578
39	Other activities - To Be Determined	\$ 36,863	\$ 66,823	\$ -	\$ 103,686
	TOTAL REQUESTS	\$ 3,765,785	\$ 1,192,438	\$ 279,640	\$ 5,237,863
	TOTAL FUNDS	\$ 3,765,785	\$ 1,192,439	\$ 279,640	\$ 5,237,864
	DIFFERENCE	\$ -	\$ -	\$ -	\$ -

HOME activity budgets were not decreased in proportion to the HOME decrease of 7% due to available funds from an unallocated line item of \$154,006. HOME activity funding remains the same as the budgets published on March 27, 2019.

ATTACHMENT C

**CDBG and HOME
Funds Available for Reprogramming
PY19 Action Plan**

Grant Type and Activity	Funds Available	
	From	To
CDBG		
PY17 General Administration (414301)	37,117.41	
PY18 ADA Sidewalk Improvements	-46,175.00	
PY17 New York Corridor	8,845.00	
PY18 Infrastructure-Kimberly Residential Rebuild		355,020.00
PY19 Economic Development Activity		100,000.00
PY19 Housing Needs Assessment & Fair Housing Study		37,117.41
Total CDBG Available for Reprogramming	\$ 492,137.41	\$ 492,137.41

HOME	From	To
	PY17 General Administration (410744)	36,283.63
PY19 Housing Needs Assessment & Fair Housing Study		36,283.63
Total HOME Available for Reprogramming	\$ 36,283.63	\$ 36,283.63
Total Available for Reprogramming	528,421.04	528,421.04

ATTACHMENT D

Emergency Solutions Grant Policies
Excerpt from City of Arlington Consolidated Plan Amendment, April 2012
Revision 1: Effective July 1, 2014

I. Written Standards for Provision of ESG Assistance

a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG.

The subrecipient must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(d) and the written standards established under §576.400(e), and the Continuum of Care (CoC) policies established for ESG subrecipients.

The subrecipient must re-evaluate the program participant's eligibility and the types and amounts of assistance the program participant needs not less than once every 3 months for program participants receiving homelessness prevention assistance and not less than once annually for program participants receiving rapid re-housing assistance. At a minimum, each re-evaluation of eligibility must establish that: (i) The program participant does not have an annual income that exceeds 30 percent of median family income for the area, as determined by HUD; and (ii) The program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance.

- When the program participant's income or other circumstances change (e.g., changes in household composition) that affect the program participant's need for assistance under ESG, the subrecipient must re-evaluate the program participant's eligibility and the amount and types of assistance the program participant needs. The evidence of reevaluation must be documented in the HMIS (or its equivalent).
- When determining the annual income of an individual or family, the recipient or subrecipient must use the standard for calculating annual income under 24 CFR 5.609. The most current area income limits can be found at <http://www.huduser.org/datasets/il.html>.
- Subrecipients must assist each program participant, as needed, to obtain appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; housing stability case management; other Federal, State, local, and private assistance available to assist the program participant in obtaining housing stability including:
 - (i) Medicaid (42 CFR chapter IV, subchapter C);
 - (ii) Supplemental Nutrition Assistance Program (7 CFR parts 271–283);
 - (iii) Women, Infants and Children (WIC) (7 CFR part 246);
 - (iv) Federal-State Unemployment Insurance Program (20 CFR parts 601–603, 606, 609, 614–617, 625, 640, 650);
 - (v) Social Security Disability Insurance (SSDI) (20 CFR part 404);
 - (vi) Supplemental Security Income (SSI) (20 CFR part 416);
 - (vii) Child and Adult Care Food Program (42 U.S.C. 1766(t) (7 CFR part 226));
 - (viii) Other assistance available under the programs listed in §576.400(c).

b. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

Coordination to assist the homeless and prevent homelessness will be led by CoC. Active engagement and membership in the CoC is required to receive funding. The CoC will further engage and coordinate resources to improve current programs and funding strategies; and provide ongoing training as procedures are refined.

c. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

Based upon the assessment, families and individuals should be referred to the types of housing and services most appropriate to their situations. Under homelessness prevention assistance, funds are available to persons below 30% of Area Median Income (AMI), and are homeless or at risk of becoming homeless. These funds can be used to prevent an individual or family from becoming homeless and/or regain stability in current housing or other permanent housing. Rapid re-housing funding will be available to those who are literally homeless to ultimately move into permanent housing and achieve housing stability.

d. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

Standards for both homelessness prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following in addition to the policies and procedures set forth in the Continuum of Care Guidelines. No rental assistance will be made if a client is receiving rental assistance from another public source for the same time period.

- Current Fair Market Rent (FMR) limits
- Rent reasonableness while taking into account the neighborhood
- Minimum habitability standards
- Rental assistance agreement and lease between property manager and tenant as well as owner of property and agency. Per 24 CFR 576.106 (e), the subrecipient may make rental assistance payments only to an owner with whom the subrecipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the subrecipient a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

e. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.

Subject to the general conditions under §576.103 and §576.104, the subrecipient may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance as referenced below in addition to the policies and procedures set forth in the Continuum of Care Guidelines.

- Short-term rental assistance is assistance for up to 3 months of rent.
- Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.

f. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

Please refer to items (d) and (e) above.

II. Describe Process for Making Sub-awards

The City issues a Request for Proposals (RFP) in October each year for the program year that begins on July 1st. Proposals are generally due late November or early December.

Proposals are evaluated based on the following criteria:

- | | |
|---|-----------|
| • Organizational capacity and relevant experience | 30 points |
| • Evidence of need for service | 30 points |
| • Statement of Work/Service Plan | 30 points |
| • Budget Narrative and Financial Management | 10 points |

The proposal review team includes City staff and independent citizen-led Grant Review Committee facilitated by United Way Arlington. The City provides the CoC with a copy of the RFP and summary information about the proposals and subsequent funding recommendations. The Grant Review Committee summarizes scores and provides the information to the Arlington City Council Community and Neighborhood Development Committee. The Committee reviews citizen comments and makes recommendations to the full City Council. The City will continue this annual process in coordination with needs identified by the CoC.

III. Homeless Participation Requirement

As a condition of their award funding, the City will require ESG subrecipients to have one or more homeless persons or formerly homeless persons involved in a policy-making capacity or in the operations of their programs to satisfy the ESG homeless participation requirement. The Consumer Council will also ensure that homeless or formerly homeless individuals are involved in ongoing policy development and improvements.

IV. Performance Standards

The following table summarizes the continuum-wide performance standards for street outreach, emergency shelter, homelessness prevention, and rapid re-housing.

TX-601 Emergency Solutions Grant Performance Measures

Activity	Output / Outcome	Data Source
1) Street Outreach	Number of Persons: A. Total Unduplicated Served B. Total Unduplicated Engaged	Pulled From: A. CAPER Q7a B. CAPER Q9b
	Of those engaged, Number of Persons: A. Those placed in temporary housing destinations B. Those placed in permanent housing destinations	Pulled From: A. CAPER Q23a&b B. CAPER Q23a&b
2) Emergency Shelter Operations	Number of Persons: A. Total Unduplicated Served	Pulled From: A. CAPER Q7a
	Of those receiving Case Management, Number of Persons: A. Those exiting ES to temporary or permanent housing destinations B. Those who have non-cash benefits at exit	Pulled From: A. CAPER Q23a&b B. CAPER Q20a
3) Homeless Prevention	Number of Persons: A. Total Unduplicated Served	Pulled From: A. CAPER Q7a
	Of those served, Number of Persons: A. Those able to maintain housing at exit B. Those who have non-cash benefits at exit	Pulled From: A. CAPER Q23a&b B. CAPER Q20a
4) Rapid Re-Housing	Number of Persons: A. Total Unduplicated Served	Pulled From: A. CAPER Q7a
	Of those served, Number of Persons: A. Those who exited to or maintained permanent housing at exit B. Those who have non-cash benefits at exit C. Those who have cash income at exit	Pulled From: A. CAPER Q23a&b B. CAPER Q20a C. APR Q19a3
5) Coordinated Entry System	A. 100% of RRH enrollments come from CES B. 90% of CES referrals must be accepted by housing providers C. The average length of time between referral to lease up is less than 60 days.	Pulled From: A. HMIS Report B. HMIS Report C. CAPER Q22c

Last Updated: July 2, 2018

The performance standards will require initial evaluations and re-evaluations. Subrecipients will be required to conduct initial evaluations of all households interested in receiving ESG assistance in order to determine eligibility and the cost and type of assistance necessary for the household to regain stability in permanent housing. The evaluation must comply with the City's written standards and the CoC's centralized or coordinated assessment system.

In order to successfully record performance outcomes, the CoC system requires that ESG recipients must complete an initial Intake Assessment, A Mid-Program Assessment, as applicable, and an Exit Assessment upon program completion. Performance outcomes will be reported to the City using the HMIS generated ESG reports. Domestic Violence Organizations will provide the same data utilizing their comparable data systems, as approved by the CoC.

Reassessments are required for program participants receiving homelessness prevention assistance and rapid re-housing assistance. Participants receiving homeless prevention must be reassessed at least quarterly; rapid re-housing participants must be reassessed at least annually. All participants must receive an exit assessment.

V. Centralized or Coordinated Assessment System

Case managers use HMIS to collect data from intake to service exit. A continuum-wide centralized or coordinated assessment system was developed by TCHC for use by the Tarrant County, City of Arlington and City of Fort Worth subrecipients. All subrecipient case managers working with clients will complete the "ESG Intake Assessment" form to prove eligibility. If the client meets initial eligibility, the case manager will complete the "ESG Client Intake Packet" consisting of demographic information, income verification and information about their current status.

VI. Monitoring

The City monitors its ESG and other HUD programs to ensure compliance with HUD regulations and attainment of Consolidated Plan goals. Annual Action Plan activities are set up and tracked in Integrated Disbursement Information System (IDIS) to allow ongoing review of activity expenditures and program performance. Data entry into HMIS is completed monthly by applicable ESG subrecipients and both HMIS and IDIS reports are reviewed for accuracy by the appropriate program staff according. In coordination with the CoC, the City monitors HMIS data on a quarterly basis.

Activity outputs and outcomes are also reviewed monthly to determine which activities are projected to meet planned performance goals. Additionally, quarterly dashboard reports provide a concise performance summary to inform department leadership.

Compliance staff members monitor internal operations along with sub-recipient agreements. Additional staff assists with internal monitoring duties according to local policies and procedures. Monitoring includes financial monitoring for program reimbursements, compliance with HUD objectives, consistency with HUD requirements, contract compliance, and program match requirements.

At the beginning of each grant year, a monitoring Risk Analysis is completed for all subrecipients. The Risk Analysis identifies risk criteria and establishes a base-line level of risk for each entity. Entities are assigned levels of monitoring based on outcomes of the Risk

Analysis. Sub-recipients are notified of the level of monitoring which they have been assigned prior to the execution of their contract. A preliminary schedule of on-site monitoring visits is established prior to the beginning of the program year.

The level of monitoring can be adjusted during the contract period for reasons such as non-compliance with contract provisions, failure to meet performance objectives, failure to submit accurate and timely monthly reports, findings identified from monitoring, staff turnover in key positions of the organization and other identified changes that increase the risk of administering grant funds. Due to the fact that the Emergency Solutions Grant is a relatively new program, all subrecipients will receive onsite monitoring. Program staff assures that sub-recipients expend funds in a timely manner. Non-compliance can result in suspension of funds, termination of the contract and request for repayment of funds provided under the contract.

ATTACHMENT E

Resolution No. 19-125

A resolution authorizing the adoption and submission of the PY2019 Action Plan for the City of Arlington, Texas to the United States Department of Housing and Urban Development, in compliance with federal regulations, authorizing the administration of matters and execution of documents relative to such submission

WHEREAS, the City must submit an annual action plan to the United States Department of Housing and Urban Development (HUD) to receive federal Community Development Block Grant (CDBG), HOME Investment Partnerships Grant (HOME), and Emergency Solutions Grant (ESG) funds; and

WHEREAS, the plan provides direction for the use of federal funds to meet identified community development and housing needs; and

WHEREAS, funds for the PY2019 Action Plan include the following:

<i>Funding Source</i>	<i>CDBG</i>	<i>HOME</i>	<i>ESG</i>	<i>Total</i>
PY2019 Entitlement Grant	\$3,273,648	\$1,156,155	\$279,640	\$4,709,443
Prior Year Reprogrammed Funds	\$492,137	\$36,284	\$-	\$528,421
TOTAL	\$3,765,785	\$1,192,439	\$279,640	\$5,237,864

WHEREAS, twenty-three local organizations and five City Departments are recommended for funding in the PY2019 Action Plan budget, including 17 CDBG contracts, five ESG contracts, one HOME contract, and Memoranda of Understanding with five City Departments; NOW THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON, TEXAS:

I.

That the City Council hereby approves the PY2019 Action Plan for the City of Arlington, Texas, effective July 1, 2019 to June 30, 2020.

II.

Further, the City Manager or his designee is hereby authorized to submit, on behalf of the City of Arlington, the above-referenced PY2019 Action Plan to the United States Department of Housing and Urban Development, in compliance with federal regulations.

III.

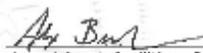
The City Manager or his designee is further authorized to administer to all matters relating to the PY2019 Action Plan, and to execute such assurances, certifications and necessary documents relative to the submission of such plan and later acceptance of grant funds.

PRESENTED AND PASSED on this the 7th day of May, 2019, by a vote of 8 ayes and 0 nays at a regular meeting of the City Council of the City of Arlington, Texas.



W. JEFF WILLIAMS, Mayor

ATTEST:



ALEX BUSKEN, City Secretary

APPROVED AS TO FORM:
TERIS SOLIS, City Attorney

BY _____

(2)

Resolution No. 19-126

A resolution authorizing the execution of Subrecipient contracts with various local human service organizations relative to the disbursement of Community Development Block Grant funds

WHEREAS, on May 7, 2019, by Resolution No. 19-125, the City Council approved the PY2019 Action Plan for use of federal funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships Grant (HOME), and Emergency Solutions Grant (ESG) Programs; and

WHEREAS, federal regulations require that individual agreements be executed with subrecipient agencies prior to any disbursement of funds; and

WHEREAS, these grant funds are expected to become available with the beginning of the program year, July 1, 2019, subject to availability of funds through the U.S. Department of Housing and Urban Development; NOW THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON, TEXAS:

I.

That the City Manager or his designee is hereby authorized to execute Subrecipient contracts relative to the disbursement of Community Development Block Grant funds allocated by the City of Arlington with the various local human service and affordable housing agencies indicated in the list below for the corresponding amounts.

SUBRECIPIENTS	AWARD AMOUNT
Advocates for Special People, Inc.	\$38,242
Arlington Charities, Inc.	\$21,853
Big Brothers Big Sisters Lone Star	\$14,900
Boys & Girls Club of Greater Tarrant County	\$33,772
CASA of Tarrant County, Inc.	\$29,799
Center for Transforming Lives	\$43,705
Dental Health for Arlington, Inc.	\$36,752
Girls Incorporated of Tarrant County	\$13,410
H.O.P.E. Tutoring Center, Inc.	\$21,524
Meals on Wheels, Inc. of Tarrant County	\$24,163
Mission Metroplex, Inc.	\$41,719
Recovery Resource Council	\$16,683
Sixty and Better, Inc.	\$25,826
Tarrant County Homeless Coalition	\$19,866
United Way of Tarrant County	\$39,732
Women's Center of Tarrant County, Inc.	\$28,309
Water From the Rock Enterprises, Inc.	\$62,578
TOTAL	\$512,833

II.

In authorizing the execution of each contract, the City of Arlington hereby exercises a governmental function in accordance with but not limited to Section 101.0215, Texas Civil Practices and Remedies Code.

PRESENTED AND PASSED on this the 7th day of May, 2019, by a vote of 9 ayes and 0 nays at a regular meeting of the City Council of the City of Arlington, Texas.

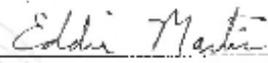

W. JEFF WILLIAMS, Mayor

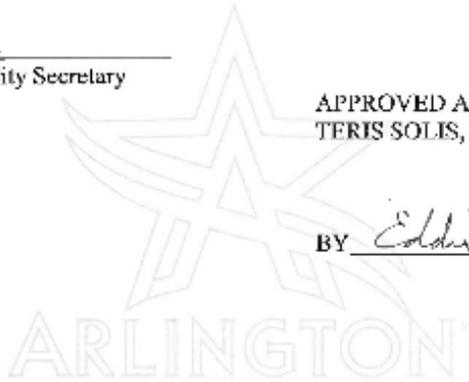
ATTEST:




ALEX BUSKEN, City Secretary

APPROVED AS TO FORM:
TERIS SOLIS, City Attorney

BY 



(2)

Resolution No. 19-127

A resolution authorizing the execution of Subrecipient contracts with various local homeless service providers relative to the disbursement of Emergency Solutions Grant funds

WHEREAS, on May 7, 2019, by Resolution No. 19-125, the City Council approved the PY2019 Action Plan for use of federal funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships Grant (HOMB), and Emergency Solutions Grant (ESG) Programs; and

WHEREAS, federal regulations require that individual agreements be executed with subrecipient agencies prior to any disbursement of funds; and

WHEREAS, these grant funds are expected to become available with the beginning of the program year, July 1, 2019, subject to availability of funds through the U.S. Department of Housing and Urban Development; NOW THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON, TEXAS:

I.

That the City Manager or his designee is hereby authorized to execute Subrecipient contracts relative to the disbursement of Emergency Solutions Grant funds allocated by the City of Arlington with the various local human service and affordable housing agencies indicated in the list below for the corresponding amounts.

SUBRECIPIENTS	AMOUNT
Arlington Life Shelter – Shelter services	\$80,836
Arlington Urban Ministries – Homeless prevention	\$29,513
Center for Transforming Lives – Rapid Rehousing	\$29,513
SafeHaven of Tarrant County – Shelter Services	\$60,000
SafeHaven of Tarrant County – Rapid Rehousing	\$27,488
The Salvation Army, a Georgia Corporation – Shelter Services	\$22,993
TOTAL	\$250,343

II.

In authorizing the execution of each contract, the City of Arlington hereby exercises a governmental function in accordance with but not limited to Section 101.0215, Texas Civil Practices and Remedies Code.

PRESENTED AND PASSED on this the 7th day of May, 2019, by a vote of 8 ayes and 0 nays at a regular meeting of the City Council of the City of Arlington, Texas.



W. JEFF WILLIAMS, Mayor

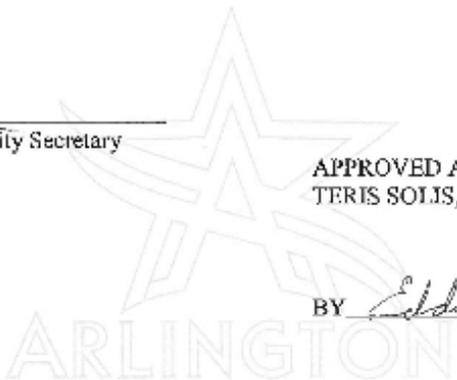
ATTEST:



ALEX BUSKEN, City Secretary

APPROVED AS TO FORM:
TERIS SOLIS, City Attorney

BY 



(2)

Resolution No. 19-128

A resolution authorizing the execution of Community Housing Development Organization contracts with various local housing providers relative to the disbursement of HOME Investment Partnerships Grant funds

- WHEREAS, on May 7, 2019, by Resolution No. 19-125, the City Council approved the PY2018 Action Plan for use of federal funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships Grant (HOME), and Emergency Solutions Grant (ESG) Programs; and
- WHEREAS, federal regulations require that individual agreements be executed with Community Housing Development Organizations (CHDOs) prior to any disbursement of funds; and
- WHEREAS, these grant funds are expected to become available with the beginning of the program year, July 1, 2019, subject to availability of funds through the U.S. Department of Housing and Urban Development; NOW THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON, TEXAS:

I.

That the City Manager or his designee is hereby authorized to execute a Community Housing Development Organization contract relative to the disbursement of HOME Investment Partnerships Grant funds allocated by the City of Arlington as indicated in the list below for the corresponding amount.

COMMUNITY HOUSING DEVELOPMENT ORGANIZATION	AMOUNT
Development Corporation of Tarrant County	\$600,000
TOTAL	\$600,000

II.

In authorizing the execution of each contract, the City of Arlington hereby exercises a governmental function in accordance with but not limited to Section 101.0215, Texas Civil Practices and Remedies Code.

PRESENTED AND PASSED on this the 7th day of May, 2019, by a vote of 8 ayes and 0 nays at a regular meeting of the City Council of the City of Arlington, Texas.



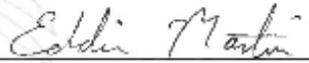
W. JEFF WILLIAMS, Mayor

ATTEST:



ALEX BUSKEN, City Secretary

APPROVED AS TO FORM:
TERIS SOLIS, City Attorney

BY 



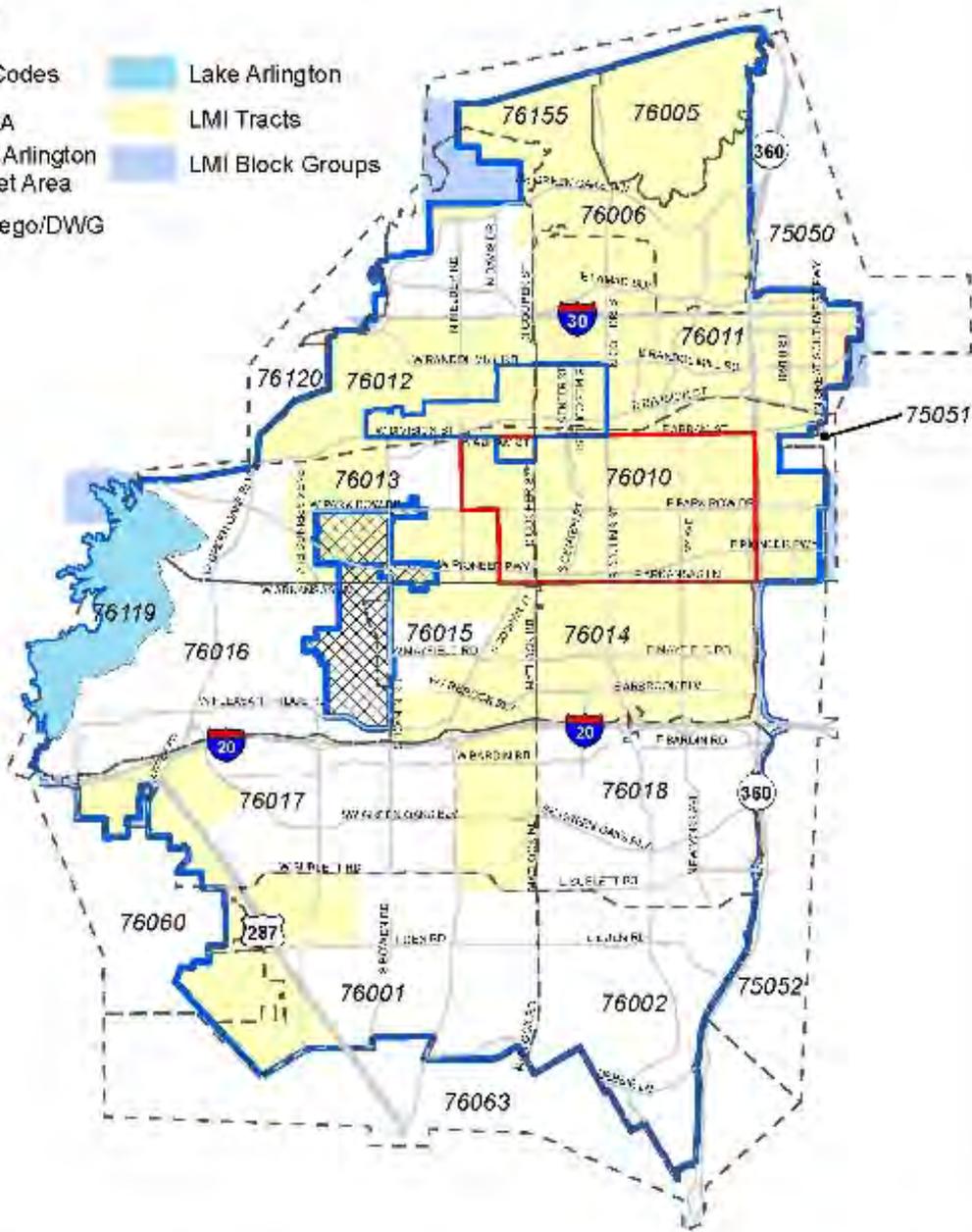
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ATTACHMENT F

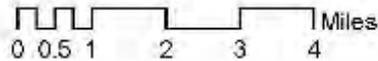
ACS 2011 - 2015 Low and Moderate Income Census Tracts & Block Groups

Legend

- Zip Codes
- NRSA
- East Arlington
Target Area
- Lake Arlington
- LMI Tracts
- LMI Block Groups
- Pantego/DWG



DISCLAIMER: This data has been compiled by the City of Arlington using public data and is provided as a service. All data is subject to change without notice. For more information, please contact the City of Arlington at 703.246.1000.



Source: ACS 2011-2015
City of Arlington
Created by: [Name]
Date: 10/11/18

ATTACHMENT G

AP-90 HOME 24 CFR 91-220(I)(2)

**AP-90 Program Specific Requirements
HOME Investment Partnerships (HOME)
Reference 24 CFR 91-220(l)(2)**

The Housing Rehabilitation Program is designed to assist low-income Arlington homeowners at or below 80% of the Area Median Income (AMI) residing within the city limits of Arlington, Texas to rehabilitate the sub-standard conditions of their home to preserve and extend the useful life of the dwelling, preserve housing affordability, provide safe, decent housing and maintain a suitable living environment for lower income individuals or families. This program is administered through the Arlington Housing Authority located at 501 West Sanford, Suite 20 Arlington, TX 76011. General rehabilitation may be performed as part of any housing rehabilitation project authorized under this program as is necessary to bring the structure up to the City of Arlington's code, rehabilitation standards, and lead-based paint regulations, including actual and incipient code violations.

The availability of the Housing Rehabilitation Program is advertised on the City of Arlington's website https://www.arlingtontx.gov/city_hall/departments/housing_authority and on the Arlington Housing Authority website at www.arlingtonhousing.us. The Housing Rehabilitation Program solicits applications from Arlington residents through various means, including, but not limited to COA and AHA web sites, marketing materials such as online articles, pamphlets, brochures, flyers, and newsletters. Marketing program availability also occurs through staffing various community events such as the Homeownership Fair hosted by City of Arlington and occasional door to door outreach. The AHA also receives referrals through COA Code Compliance officers, community organizations, United Way help line (211), and from local churches. A homeowner must submit a preliminary application to the Arlington Housing Authority. A preliminary application can be picked up from the Arlington Housing Authority located at 501 W. Sanford St., Suite 20, Arlington, TX 76011, or applications may be downloaded from the website at www.arlingtonhousing.us or by calling (817)-276-6707 and a preliminary application can be mailed to the applicant upon request. The Housing Rehabilitation Program order of preferences includes 1)Disabled/Elderly, 2)Elderly (62 or older), and 3)No disability, non-elderly. Within each category, applications are accepted in chronological order by date of application. In the event the household is not eligible or the housing unit does not meet the requirements of either the HOME and/or CDBG program, referrals to other local resources are provided.

The Arlington Housing Authority also administers the Tenant Based Rental Assistance Program (TBRA) funded by HOME Investment Partnerships Program to provide temporary transitional rental housing assistance (up to 24 months) to eligible households who reside in Arlington. The HUD regulations describe income limits for TBRA as follows: 90% of the TBRA program participants must have gross household income at or below 60% of Area Median Income (AMI) for their family size. However, the general program income limit is 80% of AMI, which means that up to 10% of the TBRA program participants, may have income between 60% and 80% of area median income. Eligible households must pass a criminal background check. No person or household shall be denied admission to the TBRA program on the basis of race, creed, color, religion, ethnicity, gender, age, familial status, handicap, or disability.

Program participants are required to utilize the rental housing assistance in Arlington. Applications/referrals can be made by a partner agency on behalf of the applicant or, by the applicant. Applications can be submitted in person, by mail or digitally. Applications received from partner agencies will be processed before self-referral applications, on a first come-first served basis. Preference is given to persons that are homeless or at risk of becoming homeless and may include special needs populations. HUD defines special needs population as frail and non-frail elderly, persons with physical, mental, or behavioral disabilities, persons with HIV/AIDS, persons with alcohol or drug addictions. Case management for this program is provided by non-profit partner organizations to help the special needs client become self-sufficient.

The TBRA Program is advertised on the City of Arlington's main website https://www.arlingtontx.gov/city_hall/departments/housing_authority and the Arlington Housing Authority website at www.arlingtonhousing.us and is accessible through the United Way 211 Information and Referral call center. The AHA markets the availability of the TBRA program through the COA and AHA web sites, and its network of homeless services providers. Applications are available upon request at the Arlington Housing Authority office located at 501 W. Sanford St., Suite 20 Arlington, TX 76011. Applications can be downloaded from the AHA website at www.arlingtonhousing.us or by calling (817)-276-6707 to request that an application be mailed.

Housing Channel formerly Housing Channel (Housing Channel) administers the City of Arlington Homebuyer's Assistance Program (AHAP). Assistance for down payment and/or closing costs is available to income-eligible homebuyers for up to \$20,000 based on underwriting and subsidy layering analysis throughout the City of Arlington. Eligible applicants must be at or below 80% of Area Median Income (AMI), be a first-time homebuyer in Arlington, able to acquire a market rate mortgage loan, and attend 8 hours of homeownership counseling.

Housing Channel hosts AHAP information sessions regularly and advertises these on their website. Brochures are also distributed throughout the community and information is available by calling 211 and/or the City of Arlington. Applications for the AHAP program are advertised and available at www.housingchannel.org, https://www.arlingtontx.gov/city_hall/departments/office_of_strategic_initiatives/grants_management/quality_housing_resources, and may be provided by hard copy at the Housing Channel office located 4200 South Freeway Tower, Suite 307 Fort Worth, TX 76115. AHAP marketing brochures are distributed at the Arlington Resource Sharing Group, which is attended by multiple Arlington-serving non-profit organizations, the local school district, and other service organizations. Marketing materials are also available at Office of Strategic Initiatives Grants Management offices located at 101 West Abram Street Arlington, TX 76004-3231 and the Arlington Human Services Center located at 401 and 501 W. Sanford Street. Applicants for AHAP are assisted in chronological order, based on the date they become eligible for AHAP and are able to locate a suitable property for purchase.

Housing Channel also has a long-standing history and recognition in the community as a homeownership and educational resource for low-income families. Housing Channel's target groups for affordable housing efforts are households at or below 80% AMI, including individuals with special housing needs. This

includes lower-income renters with the potential to become homeowners, including entry-level and emerging professionals; single female heads of household; veterans and disabled veterans; and government, service industry, office support staff and skilled laborers.

Housing Channel conducts monthly program orientation classes, pre-purchase homebuyer workshops and financial literacy seminars, serving over 800 Arlington residents annually with free education and services. Housing Channel uses the following methods to inform the public and potential homebuyers about the availability of the program, which will be marketed in conjunction with the Arlington Homebuyers' Assistance Program:

- Information is included on Housing Channel's website www.housingchannel.org which with contact information for the program as well as the MLS realty listing service;
- Partnerships with the Arlington Housing Authority for direct client referrals;
- Partnerships with community-based and social services agencies that provide assistance to low-income, underserved, and minority populations (Tarrant County Samaritan Housing, Goodwill Center, Red Cross of Tarrant County, Area Agency on Aging, Helping Restore Ability, Meals on Wheels, CASA, Easter Seals North Texas, etc.) for direct client referrals;
- Housing Channel is listed with the United Way of Tarrant County 2-1-1 Community Resources Directory;
- Outreach through workshops and community presentations (English, Spanish, and Vietnamese);
- Distribution of flyers/brochures describing Housing Channel services and programs are made at key gathering locations throughout Arlington;
- Housing Channel conducts monthly public orientation classes (in English and Spanish) which serve to inform the general public about Housing Channel programs and services. These sessions are held at the Housing Channel office, local community facilities, and public libraries throughout Tarrant County;
- Housing Channel staff actively markets to and participates in events with the Arlington Board of Realtors, Hispanic Real Estate Brokers Association and the Arlington Chamber of Commerce; and
- Housing Channel ensures appropriate outreach to minority contractors, publishes notices of service opportunities in a newspaper of general circulation, post listings to the Housing Channel office, and to its website.

In their role as CHDOs both Development Corporation of Tarrant County (DCTC) and Housing Channel will serve individuals who are at or below 80% of AMI. Priority populations may include families, persons with disabilities, veterans, and single head of household. DCTC will acquire, demolish, reconstruct, and resell

potential properties in the Neighborhood Revitalization Strategy Area (NRSA). Housing Channel plans to acquire, rehabilitate, and resell properties in East Arlington.

DCTC currently uses a third party non-profit organization, Housing Channel to complete buyer eligibility as well as provide the homebuyer education workshop classes. DCTC properties are marketed at these homebuyer workshops. In addition, DCTC contracts with a Realtor Service that offers marketing services for the homes as well as the third party partner, Housing Channel DCTC will ensure appropriate outreach to minority contractors, publishes notices of service opportunities in a newspaper of general circulation, post listings to the DCTC office, and to its website. Also, DCTC will ensure board composition meets HOME regulations and provides residents with notification on opportunities for comments and input.

In their roles as a CHDOs Both DCTC and Housing Channel shall comply with affirmative marketing requirements in accordance with 24 C.F.R. Part 92.351. The Development Corporation of Tarrant County will comply with all Federal Regulations as well as all Fair Housing Laws. It is the intent of The Development Corporation of Tarrant County to market all properties in both English and Spanish with all partner agencies as well as with all local realtors. As for outreach among potential contractors and service providers, The Development Corporation of Tarrant County will follow all CHDO procurement guidelines if required. DCTC will attempt to use not only local businesses and service providers in the City of Arlington but will also try to use minority or women owned businesses as feasible. All contractors and service providers will be required to provide appropriate documentation to report MBE/WBE participation to The City of Arlington and will also be required to follow all Federal Regulations. All General Contractors will be processed through the SAMS system for approval.

Housing Channel adheres to the agency's affirmative marketing plan to assure that all individuals who normally might not apply for available housing units because they are socially and/or economically disadvantaged be informed of available housing units, be encouraged to apply for available housing units and have an equal opportunity to purchase an available housing unit. Housing Channel utilized the marketing methods described in the previous section as well as provides alternatives for those individuals with limited English proficiency. If it is determined that an individual eligible for purchasing any of the single family housing units cannot speak, read, write, or understand the English language at a level that permits them to interact effectively with the listing agent or Housing Channel staff, efforts will be made to translate and/or effectively communicate the necessary information. In order to achieve effective communication, the listing agent and/or Housing Channel will take the following necessary steps to ensure that a person who has LEP is given adequate information to understand the eligibility requirements to be able to purchase a single family housing unit. These necessary steps include the following:

- Provision of printed materials in English and Spanish (when available), and written using plain, understandable terms/words;
- Listing agent and/or Housing Channel staff who speak (interpret) English and Spanish;
- Listing agent and/or staff contact information for those who cannot adequately read or understand the written information provided;
- An automated phone message at Housing Channel is available in both English and Spanish;

- Spanish speaking staff is available for walk-in clients, scheduled appointments, and written translation; and
- Housing Channel's website has a Spanish translation option for each page of the website.

Housing Channel has determined that the language, other than English, that is most likely to be encountered is Spanish, however has utilized a Vietnamese Realtor for translation services as well as the City of Arlington language line.

Housing Channel is committed to affirmatively furthering fair housing (AFFH) for all persons and displays the Equal Housing Opportunity logo/slogan on materials and forms. Housing Channel adheres to the Fair Housing Act and Federal Civil Rights Laws and does not discriminate against applicants or tenants based on race, color, national origin, sex, age, disability, religion, or familial status. In compliance with Section 504 regulations, Housing Channel takes reasonable, nondiscriminatory steps to maximize the use of accessible units by eligible households whose disability requires the accessibility features of a particular unit. Housing Channel considers extenuating circumstances in the screening process for applicants with disabilities, where required, as a matter of reasonable accommodation. An applicant will not be denied due to a documented disability which requires reasonable accommodation. An applicant receiving housing assistance payments, such as the Section 8 Housing Choice Voucher program, will not be denied eligibility for purchasing a unit because he/she receives housing assistance payments.

Housing Channel posts meeting dates for all classes, workshops, events held by Housing Channel on the website for public access, as well as frequent announcements on Facebook and Twitter. The website also serves as a means to publicize available rental properties and homes for sale and the requirements and eligibility for each. The website also serves to provide the public an opportunity to contact Housing Channel staff regarding any issues that the community may want to address. Housing Channel regularly disseminates flyers at outreach events, neighborhood meetings and community centers. To ensure appropriate outreach to minority contractors, Housing Channel publishes notices of service opportunities in a newspaper of general circulation, posts listings to the Housing Channel office, and to its website. Housing Channel has made direct contact with Arlington social service agencies and public housing authorities to market the services and housing units available for sale. Housing Channel also distributes notices to local chambers of commerce and trade associations to encourage minority- and woman-owned business involvement in its federally funded programs.

In keeping with the HOME Investment Partnerships program regulations at 24 CFR part 92.2 definition of a Community Housing Development Organization must have a Board of Directors which is comprised of at least 1/3rd residents of the low-income community or be low-income residents of Tarrant County, Texas. The Housing Channel Board of Directors meets on a bi-monthly basis and maintains meeting minutes that can be obtained by the public upon request. The Housing Channel Board carefully considers how a new development or acquisition/rehabilitation project will impact the community in which it is located. Such considerations include the development or project proximity to schools, public transportation, jobs, essential services (supermarkets, libraries, and healthcare).

Other considerations are the impact of a new development or rehabilitation on the existing housing stock as well as the impact of the existing neighborhood conditions on the proposed development (i.e. crime rates). Residents of neighborhoods where proposed new development or acquisition/rehabilitation projects are to be located are notified through a variety of means in collaboration with the presiding jurisdiction. Methods of notification include direct mail letters, neighborhood meetings, and public hearings. These methods provide neighborhood residents information specific to the proposed development or project and also provide opportunities to make comments and suggestions. Councilpersons from the community are contacted and regularly invited to events that Housing Channel hosts to keep them aware of upcoming development plans.

Comments offered from the community are requested to be delivered in writing. If it is further determined, based on comments received, that a community meeting is needed, information is then sent to neighborhood associations and local residents asking for their participation in a community forum. These community forums are held on an as-needed basis at an accessible location within the proposed development or project area. The Councilperson from the neighborhood is asked to participate in this forum and all areas of concern are addressed at that time. Housing Channel considers all sides of public opinion and may make adjustments to development plans accordingly.

ATTACHMENT H

AP-90 HOME 24 CFR 91-220(I)(2) ITEM #2

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Arlington uses the recapture provision when HOME funds are used for homebuyer activities. Only HOME funds used as a direct subsidy to the homebuyer under HOME homebuyer activities (i.e., AHAP and CHDO projects) are subject to the recapture provisions. Homebuyers receiving the direct subsidy in the form of down payment and closing costs assistance will meet the affordability period if they remain in their home for the time specified based on the amount of assistance received, normally five years to ten years. The actual required period of affordability will be based on the total amount of the HOME assistance provided, as noted in the following table.

HOME Program Assistance Amount	Minimum Years of Affordability
\$0 - \$14,999	5 years
\$15,000 - \$40,000	10 years
\$40,000 or more	15 years

Only HOME funds used as a direct subsidy to the homebuyer under HOME homebuyer activities (i.e., AHAP, and CHDO projects) are subject to the recapture provisions. The direct subsidy, provided in the form of a forgivable loan, will be secured by a Promissory Note, Deed of Trust, and Beneficiary Agreement recorded in the land records of Tarrant County and will be forgiven when the affordability period and primary residency requirements have been met. If the home is sold prior to the end of the affordability period, the City will implement recapture procedures whereby the homebuyer may sell to any willing buyer at any price; however, a portion of the net proceeds, from the sale, if any, will be returned to the City to be used for other eligible HOME activities. Net proceeds are defined as the sales price less superior (non-HOME) loans and closing costs. The City will use the "reduction during affordability period" method of calculating the recapture amount. The HOME investment amount to be recaptured will be reduced on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period. The portion of net proceeds returned to the City is equal to the amount of HOME funds invested in the property, less the amount forgiven to that point. The amount forgiven will be based on 1/60 or 1/120 per month (for each full month) that the property has been occupied as the principal residence. Any funds remaining after the distribution of net proceeds to all lien holders, including the City, will be returned to the homebuyer. In the event of a sale, short sale and/or foreclosure, the amount recaptured will be limited to the amount of "net proceeds" available at the time of such occurrence.

If there are insufficient funds remaining from the sale of the property and the City recaptures less than or none of the recapture amount due, the City will maintain data that provides the amount of the sale and the distribution of the funds. This will document that:

- There were no net proceeds;
- The amount of net proceeds was insufficient to cover the full amount due; and
- No proceeds were distributed to the homebuyer.

If the first lien is refinanced during the AHAP affordability period, then the second lien placed by City of Arlington may be subordinated under the following conditions:

1. Must meet the mortgage guidelines in Section VII of the Arlington Homebuyer's Assistance Program (AHAP) Policies and Standard Operating Procedures manual;
2. The subordination fee must be paid by the homeowner in the amount of \$10.00 before the agreement is processed;
3. It is the responsibility of homeowner (or title company on behalf of the homeowner) to file the Subordination Agreement with Tarrant County;
4. The homeowner may not receive cash back from the transaction;
5. The terms of the loan are favorable for the homeowner, verified by a copy of the Closing Disclosure;

If there are extenuating circumstances (i.e. the homeowner needing to take equity out to pay for medical expenses), then a written request must be submitted for approval by the Grants Manager and Senior Strategic Initiatives Officer of Office of Strategic Initiative, Grants Management or his/her designee.

ATTACHMENT I

AP-90 HOME 24 CFR 91-220(I)(2) ITEM #3

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Arlington will ensure the affordability of units acquired with HOME funds through the enforcement of the recapture provision for all homebuyer activities to include Arlington Homebuyer's Assistance Program (AHAP), and Community Development Organizations (CHDO) funded projects. All HOME-assisted homebuyers must qualify to receive a direct subsidy in the form of down payment/closing cost assistance. To ensure affordability, the City of Arlington will verify the homebuyer's home as their principal residence. This will be accomplished by verifying a homestead exemption has been filed with Tarrant County Appraisal District and confirming the owner's mailing address on the tax records is the same as the property address. In the case where this information cannot be confirmed, the City will also check to assure the water utility account is listed in the same name as the owner and will mail a residency certification letter requiring it be signed and returned by the owner. The annual recertification documentation will be maintained in a Primary Residency Verification binder. If the form is not returned, City staff will make other best efforts to ensure that the homebuyer is still occupying the home. Documentation of these efforts will be maintained in the AHAP files and/or the Primary Residency Verification binder.

In the event a household is not in compliance with recapture requirements in applicable agreements, repayment of the unforgiven HOME assistance amount will be required.

ATTACHMENT J

AP-90 ESG 24 CFR 91-220(I)(4) ITEM #2

**Coordinated Entry System Operations Manual
Fort Worth/Arlington/Tarrant
Continuum of Care (TX-601)**



Revised January 2018

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I. Purpose and Background

In accordance with the requirements provided in the Interim Rule for the Continuum of Care (CoC) Program recorded in 24 CFR 578.7(a)(8) and to fulfill the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*, Fort Worth/Arlington/Tarrant County Continuum of Care has designed a Coordinated Entry System. The Coordinated Entry System is designed to meet the following requirements of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act:

- Establish and operate a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services for the entire CoC;
- A specific policy to guide the operation of the coordinated assessment system on how it will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers;
- Policies and procedures for evaluating individuals' and families' eligibility for assistance;
- Policies and procedures for determining and prioritizing which eligible individuals and families will receive transitional housing assistance;
- Policies and procedures for determining and prioritizing which eligible individuals and families will receive rapid rehousing assistance;
- Policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance.

The Coordinated Entry System improves service delivery for individuals and families experiencing homelessness and increases the efficiency of the homeless response system by: simplifying access to housing and services for people experiencing homelessness; prioritizing housing assistance based on need; and, quickly connecting participants to the appropriate housing intervention.

To help ensure the system efficiently and effectively responds to the needs of participants experiencing homelessness, those at risk of homelessness, and supports the work of service providers, a comprehensive group of stakeholders were involved in the design. A periodic review by stakeholders will be conducted to ensure the systems functionality with the ability to adjust processes as needed. The Tarrant County Homeless Coalition (TCHC), as the Lead CoC agency, is responsible for oversight of the Coordinated Entry System.

A. Disclaimer

The Coordinated Entry System is designed to ensure participants experiencing homelessness have fair and equal access to housing programs and services within the Continuum of Care. It is not a guarantee that the participant will receive a referral to or meet the final eligibility requirements for a housing program.

B. Definitions

Terms used throughout this manual are defined below:

Access Points:

Places, either virtual or physical, where a participant or household in need of assistance accesses the Coordinated Entry System. Examples include central locations which cover the entire CoC, 211 or Homeless Helpline, and any homeless service provider. All entry points utilize the same assessment process to connect a participant to coordinated entry.

Chronically Homeless:

A homeless individual with a disabling condition who lives either in a place not meant for human habitation, a safe haven, or in an emergency shelter, or in an institutional care facility (including a jail) if the individual has been living in the facility for fewer than 90 days and had been living in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately before entering the institutional care facility.

In addition, the individual must meet one of the following criteria:

- Homeless continuously for at least 12 months **or**
- At least 4 separate occasions in the last 3 years where the **combined occasions must total at least 12 months.**
 - Each period separating the occasions must include at least 7 nights of living in a situation other than a place not meant for human habitation, in an emergency shelter, or in a safe haven.
- A “chronically homeless family” is defined to mean a family with an adult or minor head of household that meets the definition of a chronically homeless individual. A chronically homeless family includes those whose compositions has fluctuated while the head of household has been homeless.

Disabling Condition:

A physical, mental or emotional impairment, including impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that is expected to be long-continuing or of indefinite duration, substantially impedes the individual’s ability to live independently, and could be improved by the provision of more suitable housing conditions; includes:

- Developmental Disability is defined in §102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 USC 15002). This is defined as a severe, chronic disability that is attributable to a mental or physical impairment or combination AND is manifested before age 22 AND is likely to continue indefinitely AND reflects need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated. An individual may be considered to have a developmental disability without meeting three or more of the criteria listed previously, if Individual is 9 years old or younger AND has a substantial developmental delay or specific congenital or acquired condition AND without services and supports, has a high probability of meeting those criteria later in life.

- HIV/AIDS criteria includes the disease of acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

Homeless:

- **Literally Homeless (HUD Homeless Definition Category 1):**
(1) Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
- **At imminent risk of homelessness (HUD Homeless Definition Category 2):**
Individual or family who will imminently lose their primary nighttime residence, provided that: (i) Residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; and (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing.
- **Homeless under other Federal statutes (HUD Homeless Definition Category 3):**
Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who: (i) Are defined as homeless under the other listed federal statutes; (ii) have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance; (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and (iv) can be expected to continue in such status for an extended period of time due to special needs or barriers.
****Our CoC is not eligible to use this definition****
- **Fleeing domestic abuse or violence (HUD Homeless Definition Category 4):**
Any individual or family who: (i) Is fleeing, or is attempting to flee, domestic violence; (ii) Has no other residence; and (iii) Lacks the resources or support networks to obtain other permanent housing.

Diversion:

Diversion facilitates a conversation about safe alternatives to shelter, outside the homeless system, and often includes facilitating connection between a person in crisis and their support system through mediation/conflict resolution. Diversion is an approach which focuses on a person's strengths and supports their process of identifying the resources available to them to help resolve their housing crisis.

High Utilizer of Healthcare System:

A small subset of very vulnerable homeless individuals who use a disproportionate share of healthcare costs due to their unmanaged chronic conditions and frequent use of crisis health services (emergency room, urgent care, behavioral health crisis unit, etc.). Frequent use of crisis health services is commonly measured as a minimum of four ER visits in the past twelve months.

Homebase:

The prioritized database of all homeless individuals or households seeking services. Homebase is populated with information retrieved from HMIS. All participant partner agencies with HMIS access have the ability to view and access Homebase via www.basecamp.com, a secure website. This is also known as the by-name list or BaseCamp.

Homeless Management Information System (HMIS):

A database used to record and track client-level information on the characteristics and service needs of homeless persons. HMIS ties together homeless service providers within a community to help create a more coordinated and effective housing and service delivery system.

The U. S. Department of Housing and Urban Development (HUD) and other planners and policymakers at the federal, state, and local levels use aggregate HMIS data to obtain better information about the extent and nature of homelessness over time. Specifically, HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs.

The Tarrant County Homeless Coalition manages HMIS for the Continuum of Care. The software provider is Social Solutions. The HMIS staff is responsible for the administration of the HMIS software and providing technical assistance to participating agencies and end-users. Agencies that participate in Coordinated Entry System's HMIS are referred to as "participating agencies." Participating agencies are asked to follow certain guidelines to help maintain data privacy and accuracy.

HMIS staff at TCHC are responsible for the daily administration of the HMIS software and providing technical assistance and user training to participating agencies and end-users.

Homeless Helpline:

A phone number persons experiencing homelessness or are at-risk of homelessness can call to receive resources, explore options to keep from entering the homeless system, or to have an assessment completed.

Housing First:

An approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry.

Outreach Teams:

Teams from various agencies who work with persons experiencing homelessness who are unsheltered. Services provided are based on the needs of the individual. Our CoC has teams which focus on specific populations (youth, mental health, physical health) as well as teams who provide general services.

Participating Agencies:

Homeless Service providers who wish to or are required to participate in the Coordinated Entry System. Participating Agencies sign a Memorandum of Understanding to identify the roles and responsibilities as a partner.

Permanent Housing:

Community based housing options that are long-term. This includes rapid re-housing, permanent

supportive housing, market based interventions, shared housing, and housing without assistance.

Permanent Supportive Housing (PSH):

An intervention designed to assist individuals and families who meet the chronically homeless definition and need long term housing assistance and support services to maintain housing stability.

Prevention:

Programs or services designed to prevent homelessness for individuals or participants at risk of eviction or foreclosure by providing short-term assistance.

Rapid Re-Housing (RRH):

An intervention designed to help individuals and families quickly exit homelessness and return to permanent housing. Rapid re-housing assistance is offered without preconditions and the resources and services provided are tailored to the unique needs of the participant.

Receiving Program:

All participating Rapid Re-housing, Permanent Supportive Housing and Transitional Housing who receive a referral from the Coordinated Entry System and are responsible for responding to that referral and participating in case conferences, in compliance with the protocols described in this manual.

Transitional Housing:

An intervention designed to assist individuals and families with time-limited housing while providing supportive services. In accordance with HUD recommendations, this intervention should be limited to youth, victims of domestic violence and those in treatment for substance abuse issues.

Vulnerability Index- Service Prioritization Decision Assistance Tool:

The Vulnerability Index- Service Prioritization Decision Assistance Tool (VI-SPDAT) is an evidence-based assessment tool used to quickly determine whether a client has high, moderate, or low acuity. The VI-SPDAT also allows communities to assess clients' various health and social needs quickly, then match them to the most appropriate-- rather than the most intensive-- housing interventions available.

Individual VI-SPDAT	Family VI-SPDAT	Youth VI-SPDAT
Use for single adults	Use for pregnant/parenting individual/family including young adults (18 – 24)	Use for single, young adults between 18 -24 years old

II. Staffing Roles and Expectations

As the lead agency for the CoC, TCHC is the designated coordinating entity. As the coordinating entity, TCHC is responsible for the day-to-day administration of the Coordinated Entry System, including but not limited to the following:

- Creating and widely disseminating materials regarding services available through the Coordinated Entry System and how to access those services;
- Designing and delivering training at least annually to all key stakeholder organizations, including but not limited to the required training for coordinated entry staff;

- Following up with agencies to make sure that pertinent information is entered into HMIS for monitoring and tracking the process of referrals including vacancy reporting and completion of assessments;
- Managing case conferences to review and resolve rejection decisions by receiving programs and refusals by participants to engage in a housing plan in compliance with receiving program guidelines;
- Managing an eligibility determination appeals process in compliance with the protocols described in this manual;
- Managing manual processes as necessary to enable participation in the Coordinated Entry System by providers not participating in HMIS;
- Designing and executing ongoing quality control activities to ensure clarity, transparency, and consistency to remain accountable to clients, referral sources, and homeless service providers throughout the coordinated entry process;
- Periodically evaluating efforts to ensure that the Coordinated Entry System is functioning as intended;
- Making periodic adjustments to the Coordinated Entry System as determined necessary;
- Ensuring that evaluation and adjustment processes are informed by a broad and representative group of stakeholders;
- Updating policies and procedures; and
- Managing all media requests related to Coordinated Entry.

Coordinated Entry Team – TCHC staffs the Coordinated Entry Team. Roles include management of the Coordinated Entry System, including but not limited to the following:

- Serving as point person and lead to all workgroups and transition teams;
- Providing coordinated entry training to participating agencies;
- Generating reports required for coordinated entry evaluation;
- Communicating to participating agencies and outreach coordinators;
- Overseeing the navigation contract;
- Responding to questions related to Coordinated Entry; and,
- Monitoring system performance (CE Staff, Database, Providers, etc.).

III. Target Population

The Coordinated Entry System is open to all participants who meet Category 1 or Category 4 of the HUD definition of homelessness, as outlined in the HEARTH Act regulations. The system uses vulnerability indices & locally developed prioritization tools (described in Definitions & located in the Appendix of this manual) to rank participants in order of vulnerability, with the most vulnerable participants ranked at the top. At the discretion of the Coordinated Entry Implementation Workgroup, participants may be offered housing regardless of vulnerability score when there is evidence of extreme vulnerability due to the physical or mental health of a member of the household, that is not reflected in the VI-SPDAT score. A process for this is in process. Participants identified as high utilizers may also be housed at the discretion of the Coordinated Entry Implementation Workgroup.

IV. System Overview and Workflow

The following overview provides a brief description of the path a participant will follow beginning their

first night of homelessness/seeking assistance to permanent housing.

Accessing the Coordinated Entry System: The Coordinated Entry System provides participants experiencing homelessness access to services from multiple locations to ensure a fair and consistent process is applied across the continuum. Entry into the system may be initiated in person at an access point, through the Homeless Helpline, or homeless outreach teams.

Below are the steps in the Coordinated Entry System:

1. **Assessment:** Assessments are facilitated by trained Assessors using HMIS. The HUD Assessment is completed in HMIS for all participants experiencing homelessness and seeking assistance at any access point. The Assessor will also determine whether or not the participant can be diverted from the system or assisted with prevention funds. The population-specific VI-SPDAT is completed within 14 days of the HUD Assessment, which will add them to Homebase. HUD assessments are updated every 90 days until exiting the coordinated entry system.
2. **Housing Match:** Information gathered from the HUD Assessment and VI-SPDAT are used to determine which housing intervention is the most appropriate to meet the needs of the participant. HMIS will automatically complete this step of the process.
3. **Prioritization:** Once the appropriate housing intervention is determined, participants are placed on Homebase with the most vulnerable at the top. HMIS automatically compiles this list according to the information provided through the HUD Assessment and VI-SPDAT and in accordance with the Continuum's priority ranking.
4. **Housing Navigation:** System Navigators will work with participants at the top of the Homebase list. The Navigator can be one of the following: a designated Coordinated Entry System Navigator, an outreach worker, or the Housing Case Manager of the program providing housing. The System Navigator begins the process of preparing the participant for housing by gathering documentation of homelessness and, where needed, verification of disability. This process may also include the following activities: obtaining identification, social security cards and beginning the search for a housing unit. When necessary, System Navigators will assist with securing the housing unit, application fees, and security deposits.
5. **Referral:** As program openings become available, the Coordinated Entry team connects participants to housing programs. System Navigators assist in scheduling and attend the initial housing intake appointments with the participant.

V. Coordinated Entry Policies and Procedures

A. Connecting to the Coordinated Entry System

Locations & Hours: Assessments are conducted at designated access points, which include various agencies, outreach teams, and the Homeless Helpline. Locations and hours for assessments can be found on the Pocket Pal, which is distributed to service providers. Locations and hours can also be found on Tarrant County Homeless Coalition's website www.ahomewithhope.org by clicking on the "Pocket Pal" link.

Access points for specific sub-populations:

1. Adults without children – any access point
2. Adults accompanied by children – any access point except True Worth Place
3. Unaccompanied youth – any access point for youth 18 – 24; youth age 17 and under are referred to ACH Child and Family Services
4. Households fleeing or attempting to flee domestic violence dating violence, sexual assault, stalking, or other dangerous or life threatening conditions (including human trafficking) - any access point and SafeHaven of Tarrant County
5. Persons at imminent risk of literal homelessness for purposes of administering homelessness prevention assistance – households are referred to agencies with prevention funds.

Eligibility: The Coordinated Entry System facilitates access to the most appropriate housing intervention for each participant’s immediate and long-term housing needs. The following criteria are used to match participants to the most appropriate housing intervention:

HOUSING INTERVENTION	TARGET POPULATION	ELIGIBILITY CRITERIA
Permanent Supportive Housing	<ul style="list-style-type: none"> • Chronically homeless households 	<ul style="list-style-type: none"> • Chronically homeless • Head of household with disabling condition • Fleeing/attempting to flee domestic violence
Rapid Re-Housing	<ul style="list-style-type: none"> • Not chronically homeless • Less vulnerable • Newly homeless 	<ul style="list-style-type: none"> • Literally homeless • Fleeing/attempting to flee domestic violence
Transitional Housing	<ul style="list-style-type: none"> • Grant Per Diem (GPD) for veterans • Various programs for Domestic Violence and young adults 	<ul style="list-style-type: none"> • Literally homeless • Fleeing/attempting to flee domestic violence

Marketing/Advertising: Information and updates on Coordinated Entry will be shared regularly to stakeholders and the general public. Platforms for dissemination of information include general meetings, TCHC website, board meetings, social media and email blasts. The Pocket Pal will include information about location and hours of assessments. Pocket Pals will be updated and distributed to service providers on an annual basis.

B. The Housing Assessment Process

Roles and Responsibilities: Assessors at community access points conduct assessments for persons experiencing homelessness who are not connected with a shelter program or outreach team. Assessors at program access points conduct assessments for those enrolling in their emergency shelter program. Assessors at program access points also upload any critical documents for the participant. Outreach teams conduct assessments for unsheltered homeless participants needing access to the system. All assessors are required to complete a HUD Assessment and VI-SPDAT with participants presenting as homeless. At intake, assessors will also explore additional housing options with participants such as connecting with family and natural supports, connecting to prevention services when the participant is

currently in a lease, or locating and securing self-sustained housing when the participant has sufficient income.

Upon completion of HUD Assessment and VI-SPDAT the participant will be placed on Homebase. Assessors will complete an updated HUD assessment for participants who have reached a 90-day anniversary from initial assessment date and are not currently housed. The VI-SPDAT is only updated if one of the following occurs:

- Change in family structure
- Change in disabling condition
- Participant was housed and is now homeless again

Release of Information: All clients must sign a release of information prior to the assessment process. These documents are located in the Appendix.

Client Photos: Photos are taken at the time of scan card creation. Assessors administering the assessment but not the scan card have the option to take and upload a picture. In order to take and upload the photo into HMIS, the client must check the "photo" box on the *Client Consent to Collect Critical Documents* form.

Timeline: The HUD Assessment will be completed within the first 24 hours of a participant entering homelessness and requesting services. The VI-SPDAT is completed within 14 days of the HUD assessment.

C. Housing Match & Preparation

Navigator Roles and Responsibilities: System Navigators are contracted out to a partner agency. System Navigators office out of the home agency, partner agencies, or in the field. All System Navigators will work with participants at the top of Homebase and gather documentation of homelessness, critical documents, and other services to prepare them for housing. If a participant has an existing case manager, the System Navigator will ask the participant to sign a *Consent for Release of Information* form in order to communicate with the existing case manager. The System Navigator will still enroll the participant in navigation services and upload required documentation. When a housing referral is available, the System Navigator will confirm the connection to the housing program. .

At initial contact, System Navigators provide participants with the following documents: a welcome letter explaining staff and participant responsibilities and what to expect and participant rights. Both System Navigators and participants sign the documents and upload them into HMIS. System Navigators connect participants to the Receiving Program when an opening becomes available. System Navigators can also accompany participants to housing appointments, serving as the participant's advocate.

Timeline: The caseload for System Navigators will be populated from Homebase, starting at the top of the list. System Navigators will meet regularly with participants and document case management meetings in HMIS, including missed appointments. When an appropriate housing program has an opening, the Coordinated Entry Program Manager notifies the System Navigator and the Receiving Program. The System Navigator notifies the client of the housing match and coordinates with the Receiving Program for assessment and intake. Once the participant accepts the housing option the Receiving Program notifies the Coordinated Entry Program Manager. Information about both the participant's and Receiving Program's decision is document in HMIS.

D. Prioritization

The Coordinated Entry System is designed to ensure participants have fair and consistent access to available housing resources prioritized by need, with those with the highest needs receiving top priority. The CES, with the approval of the Continuum of Care, uses the following criteria to determine the order of priority:

HOUSING INTERVENTION	TARGET POPULATION	PRIORITIZATION	PRIMARY PRIORITIZATION	SECONDARY PRIORITIZATION
RAPID RE-HOUSING	Non-chronic, less vulnerable, and newly homeless individuals and households	1 st	Veterans	VI-SPDAT
				Length of Homelessness
				Date of Assessment
		2 nd	Youth	VI-SPDAT
				Length of Homelessness
		3 rd	Families	VI-SPDAT
				Length of Homelessness
				Date of Assessment
4 th	Single Adults	VI-SPDAT		
		Length of Homelessness		
		Date of Assessment		
PERMANENT SUPPORTIVE HOUSING	Chronically homeless households	1 st	Veterans	VI-SPDAT Score
				Length of Time Homeless
				Date of Assessment
		2 nd	All other CH households	VI-SPDAT Score
				Length of Time Homeless
				Date of Assessment

Homebase: There are separate lists for Permanent Supportive Housing and Rapid Re-housing. Homebase is managed according to the following:

- The Coordinated Entry Program Manager makes assignments on a weekly basis based on specific needs of the Receiving Program (i.e., disabling condition, family, single, etc.).
- System Navigators or Case Managers attempt contact with the participant for seven (7) business days.
- All attempts at contacts are recorded in HMIS.
- The participant must accept or decline navigation assistance within one business day. The participant's decision to accept or decline assistance is documented in HMIS. If the participant declines, the participant is removed from *active* to *denied services* status.

- Participants who reach a 90-day anniversary from their initial assessment date and are not currently housed will receive a HUD Update Assessment. The assigned System Navigator or Case Manager is responsible for completing the update. If the participant does not have an assigned System Navigator or Case Manger the participant will receive an updated assessment at one of the access points.
- Participants who cannot be located within 7 business days and have no record of services in the previous 90 days will be removed from active status to inactive.

No contact/inactive policy: System Navigators and Case Managers make every attempt possible to contact participants to provide navigation services and connect to referrals for housing. This includes but is not limited to:

- Requesting search assistance from outreach teams;
- Contacting the current or most recent shelters from where the participant has received services (per documentation in HMIS);
- Posting an alert in HMIS;
- Phone contact; and
- Posting messages on community boards located at service providers frequented by the general population (i.e. day shelters, food banks, soup kitchens, clothing banks, and others).

The date, time, and outcome of each attempt will be recorded in HMIS. After 7 standard business days of searching, the participant is moved back to Homepage.

Participants not located and have not received any services within the previous 90 days will be moved from active to inactive status. Participants making contact with the system once moved to the inactive list will be immediately reinstated to active. Assessors will make contact or request the assistance of an outreach team to complete an updated assessment.

E. Referrals

Receiving Program Responsibilities: The Receiving Program can reject or deny the referral if the assigned case manager has been unable to contact the participant after seven (7) business days. If a participant shows up at the Receiving Program after the seven (7) business days have expired, the case manager will assist the participant in reentering the Coordinated Entry System. All of this information is tracked in HMIS. (See table in section F for other time frames.)

Document Requirement Updates: Receiving Programs determine eligibility within one business day of the intake interview (or when all required application materials are complete). The Receiving Program orally reviews the intake decision notification with the participant to ensure that the participant understands the decision, and applicable next steps, including the participant's right to appeal the decision. When possible, the System Navigator is available for this review. An intake decision notification includes at a minimum:

- First available move-in date, if applicable;
- Reason the participant cannot enter the program, including reason for rejection by participant or program (which includes redirection to the System Navigator), if applicable; and,
- Instructions for appealing the decision.

Reasons for denial – Receiving Programs may only decline participants found eligible for and referred by the System Navigator under limited circumstances including:

- The participant is no longer literally homeless;
- The participant missed 2 intake appointments without notifying System Navigator or Case Manager;
- The Receiving Program has been unable to contact the participant for seven (7) standard business days;
- The participant presents with more people than referred by the Housing Navigator and the Receiving Program cannot accommodate the increase; or,
- Based on their individual program policies and procedures the Receiving Program has determined that the individual or family cannot be *safely* accommodated or cannot meet tenancy obligations with the supports provided by the program.

90% of Coordinated Entry referrals must be accepted by the Receiving Program. Taking less than 90% of Coordinated Entry referrals may affect the agency's score during the funding competition.

Programs must utilize a Housing First Approach and respect participant choice. They may not decline participants with psychiatric disabilities for refusal to participate in mental health services. They may also not decline a participant with substance use/abuse issues, physical disability, or based on income or employment.

The Receiving Program must update the referral outcome in HMIS for any decisions to accept or reject a participant. The reason for denial must be submitted in writing within one business day of the decision to the participant and the System Navigator or Case Manager. Upon accepting a participant into the housing program, the Receiving Program completes a HUD Entry Assessment in HMIS. Once the client is leased up a HUD Update Assessment is completed with the move-in date.

Participant Choice: Participants may decline a referral because of program requirements that are inconsistent with their needs or preferences. If a participant chooses to decline a referral, the Receiving Program must enter this information into HMIS. The participant will be placed on Homebase and await the next available System Navigator to restart the housing process. Participants must be informed of the delays in obtaining housing assistance if a program is declined.

Participant Appeal: All participants have the right to appeal eligibility determinations issued by the Receiving Program. Instructions for submitting an appeal are provided to participants at the time that an intake decision is made by the Receiving Program. System Navigators are responsible for assisting participants in filing eligibility determination appeals, including but not limited to drafting a written appeal on behalf of the client. Appeals must be filed within 5 business days of eligibility determination. Receiving Programs use the appeals process already in place within their agency. A response is given to the participant and System Navigator within 10 business days. The final decision of the appeal is provided to the Coordinated Entry staff at TCHC, in writing, at the same time the participant and System Navigator are notified. An aggregate of appeals is reported to the Coordinated Entry Implementation Workgroup.

Move-In: When the participant is accepted, the Receiving Program must update the referral outcome in HMIS and arrange for move-in within 30 days. If the participant does not move in as scheduled or within three (3) business days of the original move-in date, the Receiving Program must document the

outcome in HMIS and notify the Coordinated Entry Program Manager.

PSH to PSH: Under the CoC Program, Permanent Supportive Housing (PSH) projects may serve participants from other PSH projects who originally met the eligibility requirements for PSH. Participants must have been eligible for the original PSH (Section 423(f) of the McKinney-Vento Act, as amended by the HEARTH Act). A participant may transfer from one PSH project to another under the CoC Program under the following circumstances:

- There is another PSH project that better meets the service needs of the participant;
- The participant is evicted by the landlord or housing program and the participant is still eligible for case management services; or
- The current PSH project in which the individual or family is enrolled in has lost their funding.

PSH to PSH Referral Process: The case manager at the current PSH must notify the Coordinated Entry Program Manager in writing via email to initiate the process of transferring the participant. The Coordinated Entry Program Manager will verify that the request falls within the guidelines for the transfer as outlined in this manual. The Coordinated Entry Program Manager will determine if a PSH unit is available and notify the current PSH program. The current PSH program Case Manager will be responsible for assisting the participant in completing documentation necessary for the new PSH program. Where needed, the current PSH case manager will collaborate with the new PSH case manager. If no PSH unit is available, the current PSH program must continue to work with the participant in securing alternate housing.

Referrals to and from other systems not using HMIS and/or special populations: The Coordinated Entry System appropriately addresses the needs of unaccompanied youth, veterans, and individuals and families who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.

Domestic Violence and assessments: When a homeless or at-risk participant is identified by the Coordinated Entry System to be in need of domestic violence services, that participant is referred to the domestic violence hotline immediately. If the participant does not wish to seek domestic violence specific services, the participant will have full access to the Coordinated Entry System, in accordance with all protocols described in this manual. If the domestic violence helpline determines that the participant seeking domestic violence specific services is either not eligible for or cannot be accommodated by the domestic violence specific system, the helpline will refer the participant to an access point for assessment and referral in accordance with all protocols described in this manual.

Domestic Violence Referral into CES: Case managers at the domestic violence agency will complete the HUD assessment and VI-SPDAT for participants in the domestic violence shelter. DV staff will create a de-identified list of these participants and prioritize based on their vulnerability score. The DV agency provides a de-identified list to the lead agency each week with clients already prioritized. This list will be incorporated into Homebase. Case managers in the DV shelter gather documentation of homelessness. When housing becomes available for a participant in the DV shelter the navigator contacts the case manager at the shelter and an appointment is scheduled for the navigator to meet with the participant and case manager. The navigator and case manager collaborate to find housing for the participant.

Veterans: All veterans are assessed at various access points within the continuum. Assessments are completed in HMIS and upon completion, veteran data is included the By- Homebase list. Veterans are prioritized on both the PSH and RRH lists. Once assigned to navigation, the System Navigators collaborate with veteran service providers to gather required documentation. Navigators gather documentation of homelessness and, where needed, verification of disability. Veteran service providers gather veteran-specific documentation needed for their program. Veteran service providers attend regular case conference meetings. The Veteran Case Conference group meets bi-monthly to identify homeless veterans, ensure data is accurate and up-to-date, assist with assessment of all veterans for CES, and monitor navigation and housing process. A veteran is eligible for Supportive Services to Veteran Families (SSVF) when they meet the following criteria: a veteran with one day of active duty outside of training; any type of discharge except dishonorable discharge; documentation of homelessness; and, at or below 50% Area Median Income (AMI).

A veteran is eligible for a VASH voucher when they meet the following criteria: has 24 months of active duty if served after 1981; if the veteran served prior to 1981, the veteran must meet the discharge status criteria; a discharge status that is not dishonorable or bad conduct; is at or below 30% AMI; is not a registered sex offender; and, is chronically homeless. If a veteran does not meet the definition of chronically homeless a waiver can be obtained.

Unaccompanied Youth: Any youth age 17 and under is automatically referred to the Youth Emergency Shelter at ACH Child and Family Services. Unaccompanied youth age 18 – 24 can receive an assessment at any of the access points. Youth serving agencies in the community have been provided with information on access points, such as contacting one of the outreach teams to come to their agency or to call the Homeless Helpline for an assessment.

F. Time Lines

Person Responsible	Activity	Time Frame
Assessor	HUD Entry Assessment Explore prevention and diversion opportunities	Within 24-hours of entry into homelessness
Assessor	VI-SPDAT	14 days after HUD entry completed
Navigator	Intake scheduled with participant	Within 2 business days of contact
Receiving Agency	Acknowledge receipt of referral, determine eligibility and enroll or deny	Within 7 business days
Assessor, Navigator, Receiving Program	HUD Assessment updates	Every 90 days
PSH and RRH Programs	Update vacancy info in HMIS	Within 3 business days of unit/bed being filled
Participant/Household	File an appeal	Within 5 business days of denial
PSH and RRH Programs	Provide appeal response to participant, navigator and CE team at TCHC	Within 10 business days of receiving appeal

G. Case Conferences

The TCHC will facilitate regular case conferences. The primary purpose of case conferences is for Case Managers to review Homebase to ensure the coordinated entry process is successfully moving participants through the system, assist in locating participants, review program dashboards, and address instances of participants remaining on the list more than 90 days. Case conferences will also provide Assessors, Navigators, and Case Managers with a platform to present challenging cases to peers and collaborate on possible interventions and/or resources to resolve barriers.

H. Training

Trainings listed in this table are for both assessors and navigators.

Training Topic	Duration	Frequency
HMIS New User training	3 hours	Annual
VI-SPDAT	3 hours	Annual
First Aid and CPR	4 hours	When expires
Safety Planning	1 hour	Orientation
Diversion	1 hour	Orientation
Trauma Informed Care	2 hours	Annual
Domestic Violence 101	1 hour	Orientation
Crisis Intervention	4 hours	Annual
Documentation of Homelessness		Annual
Mental Health First Aid	8 hours	Orientation
Housing Advocacy and landlord engagement *Navigator only	1 hour	Annual
Housing First *Navigator only	1 hour	Orientation
Cultural Competency	3 hours	Orientation
Benefits application training	4 hours	Orientation
Assessor orientation		Orientation
Navigator orientation		Orientation
Services tour		Orientation

VI. Fair Housing, Tenant Selection Plan, and Other Statutory and Regulatory Requirements

The Tarrant County Homeless Coalition takes all necessary steps to ensure that the Coordinated Entry System is administered in accordance with the Fair Housing Act by promoting housing that is accessible to and usable by persons with disabilities. The Coordinated Entry System complies with the non-discrimination requirements of the Fair Housing Act, which prohibits discrimination in all housing transactions on the basis of race, national origin, sex, color, religion, disability status and familial status.

This also includes protection from housing discrimination based on source of income. Additional protected classes under state law include sexual orientation (including gender identity), marital status, military discharge status, age (40+). Agencies cannot preference any protected class unless allowed by statute/regulation, or written waiver from their funding or regulatory body (i.e. U.S. Department of Housing and Urban Development).

All Participating Agencies who enter into an MOU for the Coordinated Entry System agree to take full accountability for complying with Fair Housing and all other funding and program requirements. The MOU requires Partner Agencies to use the Coordinated Entry System in a consistent manner with the statutes and regulations that govern their housing programs.

TCHC will request from each Participating Agency their tenant selection plan and any funding contract that requires or allows a specific subpopulation of persons to be served. For instance, Housing Opportunities for Persons with AIDS (HOPWA) programs will show funding contract, a single-gender program must produce its HUD waiver. It is further recognized that the Fair Housing Act recognizes that a housing provider may seek to fulfill its "business necessity" by narrowing focus on a subpopulation within the homeless population. The Coordinated Entry System may allow filtered searches for subpopulations while preventing discrimination against protected classes.

VII. Evaluating and Updating Coordinated Entry System Policies and Procedures

The implementation of the Coordinated Entry System necessitates significant, community-wide change. To help ensure that the system will be effective and manageable for homeless and at-risk participants and for the housing and service providers tasked with meeting their needs, particularly during the early stages of implementation, the Continuum of Care anticipates adjustments to the processes described in this manual. To inform those adjustments, the Coordinated Entry System will be periodically evaluated, and there will be ongoing opportunities for stakeholder feedback, including but not limited to Referral and Receiving Program work groups convened and managed by TCHC. Specifically, TCHC is responsible for:

- Leading periodic evaluation efforts to ensure that the Coordinated Entry System is functioning as intended; such evaluation efforts shall happen at least annually.
- Leading efforts to make periodic adjustments to the Coordinated Entry System as determined necessary; such adjustments shall be made at least annually based on findings from evaluation efforts.
- Ensuring that evaluation and adjustment processes are informed by a broad and representative group of stakeholders
- Ensuring that the Coordinated Entry System is updated as necessary to maintain compliance with all state and federal statutory and regulatory requirements

Evaluation efforts shall be informed by metrics established annually by the CoC, in conjunction with the Coordinated Entry Subcommittee. These metrics shall include indicators of the effectiveness of the functioning of the Coordinated Entry System, such as:

- Wait times from first day homeless to initial contact into homeless system;
- Extent to which expected timelines described in this manual are met;
- Number and percentage of referrals that are accepted by receiving programs;

- Number and percentages of eligibility and referral decision appeals;
- Number of program intakes not conducted through Coordinated Entry System; and,
- Accuracy of data on assessment and intake forms.

These metrics shall also include indicators of the impact of the Coordinated Entry System on system-wide Continuum of Care outcomes, such as:

- Persons referred have length of stays consistent with system guidelines;
- Waiting lists are reduced for all services and eliminated for shelter program;
- Participants fit within target populations identified as priority;
- Reduction in long term chronic homelessness;
- Reduction in family homelessness;
- Reductions in returns to homelessness; and,
- Reduced rate of people becoming homeless for first time;

VIII. Termination

Any Participating Partner Agency may terminate their participation in the Coordinated Entry System by giving written notice. Housing programs required to participate due to HUD guidelines will need approval to terminate participation.



Client Consent of Data Collection Form

TCHC CoC HMIS System "ETO" | tchc.etosoftware.com

1 I, _____ (Client's name), understand and acknowledge that _____ (Agency name) is affiliated with the TCHC CoC HMIS System "ETO", and I consent to and authorize the collection of information and preparation of records pertaining to the services provided to me by the Agency. The information gathered and prepared by the Agency will be included in a Homeless Management Information System ("HMIS") database and shall be used by the Agency, TCHC and the U.S. Department of Housing and Urban Development (HUD) to:

- Help us prioritize, plan, and provide meaningful services to you and your family;
- Assist our agency to improve its work with families and individuals that are homeless;
- Allow local agencies to work better together to prevent and end homelessness;
- Provide statistics for local, state, and national policy makers to set effective goals.

I understand that the following HUD-mandated **Universal Data Elements** will be collected for the purposes of unduplicated estimates of the number of homeless people accessing services from homeless providers, basic demographic characteristics of people who are homeless, and their patterns of service use.

- | | |
|---------------------------|---|
| 1. Name | 8. Residence Prior to Program Entry |
| 2. Social Security Number | 9. Zip Code of Last Permanent Address |
| 3. Date of Birth | 10. Program Entry Date |
| 4. Ethnicity and Race | 11. Program Exit Date |
| 5. Gender | 12. <i>Unique Person Identification Number*</i> |
| 6. Veteran Status | 13. <i>Program Identification Number*</i> |
| 7. Disabling Condition | 14. <i>Household Identification Number*</i> |

** ETO System Generated Numbers*

I also understand that the following **Program-Specific Data Elements** will be collected for programs that are required to report to HUD, the City of Fort Worth, City of Arlington and Tarrant County, the State of Texas and the United Way of Tarrant County. Programs and agencies without this reporting requirement may also collect these elements to facilitate a better understanding of the homeless population in Tarrant and Parker counties.

- | | |
|-----------------------------|---------------------------|
| 1. Income and Sources | 10. Destination |
| 2. Non-Cash Benefits | 11. Reasons for Leaving |
| 3. Physical Disability | 12. Employment |
| 4. Developmental Disability | 13. Education |
| 5. HIV/AIDS | 14. General Health Status |
| 6. Mental Health | 15. Pregnancy Status |
| 7. Substance Abuse | 16. Veteran's Information |
| 8. Domestic Violence | 17. Children's Education |
| 9. Services Received | |

I understand that I have the right to inspect, copy, and request all records maintained by the Agency relating to the provision of services to me and to receive a paper copy of this form.

IX. I understand that my records are protected by federal, state, and local regulations governing confidentiality of client records and cannot be disclosed to any other entity except the Agency, TCHC and HUD without my written consent unless otherwise provided for in the regulations.

Additionally, I understand that participation in data collection is optional, and I am able to access shelter and housing services if I choose not to participate in data collection.

2 Signature: _____ Date: _____

Relationship if minor: _____

3 Person administering this Consent Form: (print clearly)

Name: _____

Agency Name: _____



Client Release of Information Consent Form

TCHC CoC HMIS System "ETO" | tchc.etosoftware.com

1 Client Name: _____ HMIS ID#: _____

This Agency, permitted by you, the client, has the ability to share your information contained in the TCHC CoC HMIS with other participating agencies. This sharing of information may enable agencies to better serve you. If you, the client, authorizes this sharing of information please complete the following.

2 I, _____ (Client's name) hereby authorize _____ (Agency name) to release the following personal information contained in the TCHC CoC HMIS System "ETO" to the agencies listed on the attachment (ROI – Attachment A).

I release the above named Agency of any legal liability that may arise from the release of this information. I understand that the Agency cannot release information obtained from other sources. I understand that the agency (ies) receiving this information cannot re-release this information to any other agency (ies) without my expressed written consent. I also understand that this authorization for release of information will expire on **3** _____ / _____ / _____ (Recommended two year from enrollment date: MM/DD/YYYY.) unless otherwise indicated.

I also understand that this release can be revoked, by me at any time and that the revocation must be signed and dated by me, and that revoking of the release will not affect information released prior to the revoking of the release.

4 Signature _____ Date _____

Relationship if minor _____

Witness Name (Print) _____

Witness Signature _____ Date _____

TCHC ETO Client Release of Information Form Revised 9/2/2012



Client Consent to Collect Critical Documents

TCHC CoC HMIS System "ETO" | tchc.etosoftware.com

1 I, _____ (Client's name), understand and acknowledge that _____ (Agency name) is affiliated with the Continuum of Care TX 601 (CoC) HMIS System "ETO", and I consent to and authorize the request to collect copies of critical documents and vital records by the Agency. The documents gathered will be included in the Homeless Management Information System ("HMIS") database and shall be used by CoC Agencies to:

- Provide an electronic storage location for copies of critical documents and vital records and allow the client to access copies of critical documents that may be lost, stolen, or needed for proof of identity or reapplication for critical documents and vital records, and
- Assist in the application and/or to determine eligibility for programs and services.

Records that I consent to be copied, scanned and attached to my HMIS Client Record include: (Check all that apply):

- State Identification/Drivers License
- Social Security Card
- Birth Certificate
- Medicaid/Medicare or other Health Insurance Card
- Voter Registration Card
- Veteran Status/Military ID/DD214
- Discharge Documents (ex: Prison, Hospital, Foster Care, etc.)
- Proof of Income
- Award Letters (SSI/SSDI, VA Disability, etc.)
- Hard Copy of HUD Assessments
- Photo
- Other _____

Minor Children within the Household included in this Consent:
(If applicable)

Name: _____ Date of Birth: _____

I understand that I have the right to inspect, copy, and request all records maintained by the Agency within the HMIS system relating to the provision of services to me and to receive a paper copy of this form.

I understand that my records are protected by federal, state, and local regulations governing confidentiality of client records and cannot be disclosed to any other entity without my written consent unless otherwise provided for in the regulations.

Additionally, I understand that participation in this critical documents and vital records collection is optional.

2 Signature: _____ Date: _____

Relationship if minor: _____

3 Person administering this Consent Form: (print clearly)

Name: _____

Agency Name: _____



Participant Rights and Responsibilities

TCHC CoC HMIS System "ETO" | tchc.etosoftware.com

Participant Rights and Responsibilities

As a participant in coordinated entry, you have the right:

- To be treated with respect, dignity, consideration, and compassion.
- To receive services free of discrimination on the basis of race, color, sex/gender, ethnicity, national origin, religion, age, sexual orientation, physical or mental ability.
- To be informed about services and options available to you.
- To withdraw your voluntary consent to participate in coordinated entry, doing so will exclude you from access to some housing programs.
- To have your personal information treated confidentially.
- To have information released only in the following circumstances:
 - When you sign a written release of information.
 - When a clear and immediate danger to you or others exist.
 - When there is possible child or elder abuse.
 - When order by a court of law.
- To file a grievance about services you are receiving or denial of services.
- To not be subjected to physical, sexual, verbal, and/or emotional abuse or threats.

As a participant in coordinated entry you have the responsibility:

- To treat other participants and staff in the Continuum of Care with respect and courtesy.
- To actively participate in obtaining documents, searching for appropriate housing, and other actions necessary to obtain permanent housing.
- To let your navigator/case manager know any concerns you have about the process or changes in your needs.
- To make and keep appointments to the best of your ability, or if possible to phone to cancel or change an appointment time.
- To stay in communication with your navigator/case manager by informing him/her of changes in your location or phone number and responding to the navigator/case manager's calls or letters to the best of your ability.
- To not subject agency case managers, staff, or other clients to physical, sexual, verbal, and/or emotional abuse or threats.

Participant Signature: _____ Date: _____

Navigator/Case Manager Signature: _____ Date: _____

Permanent Supportive Housing Programs

Agency	Program	Population Served
Arlington Housing Authority	SPC at Large	Arlington Resident (single adults, families)
Arlington Housing Authority	SPC Tenant Based	Arlington Resident (single adults and families)
Catholic Charities	Master Lease I & II	Unsheltered (90% of those served), single adults and families
Ft. Worth Housing Solutions	SPC 1, SPC 2, SPC 6, CHANGE SPC 8	Ft. Worth Resident (single adults and families)
MHMR	Gateway to Housing	Serious mental illness, substance use
MHMR	Directions Home (case management)	Ft. Worth resident (single adults and families)
MHMR	TBLA 13	Serious Mental Illness (single adults and families)
MHMR	TBLA 17	Substance Abuse (single adults and families)
Presbyterian Night Shelter	Housing Solutions Combined	Single adults and families
Recovery Resource Council	Project New Start	Single adults
SafeHaven of Tarrant County	Safe Tomorrows	Recently experienced Intimate Partner Violence, (single adults and families)
Salvation Army	SIMON	Dual-diagnosis (Mental Health and Substance Abuse), single adults
Salvation Army	Housing First PSH I & II	High Utilizers of Emergency Departments (singles adults)
Salvation Army	Directions Home (case management)	Ft. Worth resident (single adults and families)
Salvation Army	SAVE	Single Veterans
Samaritan House	Grace Villages	Families
Samaritan House	TBLA 15	HIV or AIDS (Single adults and families)
Tarrant County Housing	Housing SPC	Single adults

Rapid Re-Housing Programs

Agency	Program	Population Served
AIDS Outreach Center	TBLA 114	Persons living with AIDS or HIV (single adults and families)
Arlington Housing Authority	RRH	Arlington resident (single adults and families)
Catholic Charities	Supportive Services to Veteran Families	Veterans (single adults and families), Tarrant County
Center for Transforming Lives	Directions Home	Ft. Worth resident (single adults and families)
Center for Transforming Lives	TBLA 114	Single adults and Families
Community Enrichment Center	RRH	Survivors of Intimate Partner Violence (families)
DRC Solutions	Directions Home	Ft. Worth resident (single adults and families)
Family Endeavors	Supportive Services to Veteran Families	Veterans (single adults and families), Tarrant and Parker counties
MHMR	Healthy Community Collaborative	Mental Health Diagnosis (single adults and families)
Nurse Family Partnership	RRH	18 – 24 years old, first time pregnant
Presbyterian Night Shelter	State ESG	Single adults
SafeHaven of Tarrant County	Directions Home	Recently experienced Intimate Partner Violence (single adults and families), Ft. Worth resident
SafeHaven of Tarrant County	SafeSolutions for RRH	Recently experienced Intimate Partner Violence (single adults and families)
SafeHaven of Tarrant County	TBLA 114	Recently experienced Intimate Partner Violence (families)
Salvation Army	Directions Home	Ft. Worth resident (single adults and families)
Salvation Army	TBLA 114	Families
Tarrant County	TBLA 114	Families

TRANSITIONAL HOUSING PROGRAMS

Agency	Program	Population Served
ACH Child and Family Services	Families Together	Survivors of Intimate Partner Violence (families with female head of household)
Center for Transforming Lives	VOCA	Survivors of abuse (singles and families)

Grantee SF-424's and Certification(s)



May 13, 2019

Shirley J. Henley, Director
Office of Community Planning and Development
U.S. Department of Housing and Urban Development
801 Cherry Street, Unit #45, Suite 2500
Fort Worth, TX 76102

SUBJECT: PY2019 Action Plan SF-424s and Certifications

Dear Ms. Henley:

The City of Arlington is pleased to submit the PY2019 Action Plan to your office for review. The Arlington City Council authorized the plan for submission to HUD at their meeting on May 7, 2019. The Action Plan has been submitted through the Integrated Disbursement and Information System (IDIS); however, hard copies of the signed SF-424s and certifications are attached as required.

We appreciate your assistance in reviewing the plan and your support of programs and services that benefit Arlington residents. If you have questions about the plan, please contact Darwin Wade at 817-459-6221 or me at 817-459-6251.

Sincerely,

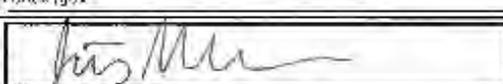
Sheryl Kenny
Grants Manager
Community Development and Planning Department

Enclosures

P.O. Box 90231 * Arlington, Texas 76004-3231 * 817-459-6502 * www.arlingtontx.gov

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Applicant: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: B3D 19 9956	5b. Federal Award Identifier: B 19 MC 48 0026	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Arlington		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95 6308450	* c. Organization DUNS: 661702110900	
d. Address:		
* Street1: Mail Stop 01 0230	Street2: P.O. Box 00211	
* City: Arlington	Country/Parish: _____	
* State: _____	TX: Texas	
* Province: _____	_____	
* Country: _____	USA: UNITED STATES	
* Zip / Postal Code: 75201-3232	_____	
e. Organizational Unit:		
Department Name: Office of Strategic Initiatives	Division Name: Grant Management	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.	* First Name: Sheryl	_____
Middle Name: _____	_____	
* Last Name: Kenny	_____	
Suffix: _____	_____	
Title: Grants Manager		
Organizational Affiliation: _____		
* Telephone Number: 817-455-6251	Fax Number: 817-455-6253	
* Email: Sheryl.Kenny@arlingtontx.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
^ 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/> CFDA Title: <input type="text" value="Community Development Block Grant"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A"/> * 12a: <input type="text" value="N/A"/>	
13. Competition Identification Number: <input type="text" value="N/A"/> TIC: <input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Community Development Block Grant Program Year 2015"/>	
Attach supporting documents as specified in agency instructions <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="6,33"/>	* b. Program/Project: <input type="text" value="6,33"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="03/01/2018"/>	* b. End Date: <input type="text" value="06/30/2020"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="3,273,605.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="452,137.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="3,765,785.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Dr"/>	* First Name: <input type="text" value="Jonathan"/>
Media Name: <input type="text"/>	
* Last Name: <input type="text" value="Mishrowski"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Assistant City Manager"/>	
* Telephone Number: <input type="text" value="817-457-6198"/>	Fax Number: <input type="text" value="817-457-6115"/>
* Email: <input type="text" value="jmm@cityofirving.com"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5/8/19"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0039
Expiration Date: 12/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

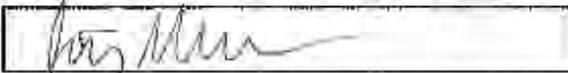
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4601 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-256), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-112

11. Will comply or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514, (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-525) and; (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§480a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program.
20. Will comply with the requirements of Section 105(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking of persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Assistant City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Arlington	5/8/19

SF-4240 (Rev. 7-07) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.T.T., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 155.


Signature of Authorized Official

5/8/19
Date

Assistant City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

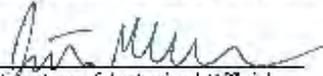
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws – It will comply with applicable laws.

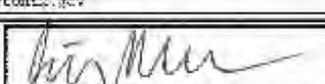

Signature of Authorized Official

5/8/19
Date

Assistant City Manager
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="530 15 5955"/>	5b. Federal Award Identifier: <input type="text" value="N 15 NC 48 0212"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Arlington"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="7-600450"/>	* c. Organizational DUNS: <input type="text" value="760132319009"/>	
* d. Address:		
* Street: <input type="text" value="Mail Stop 01-0350"/>	Street: <input type="text" value="P.O. Box 90231"/>	
* City: <input type="text" value="Arlington"/>	City: <input type="text"/>	
* County/Parish: <input type="text"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="TX: Texas"/>	State: <input type="text"/>	
* Province: <input type="text"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UN. PKC STATES"/>	Country: <input type="text"/>	
* Zip / Postal Code: <input type="text" value="76004 3221"/>	Zip / Postal Code: <input type="text"/>	
* e. Organizational Unit:		
Department Name: <input type="text" value="Office of Strategic Initiatives"/>	Division Name: <input type="text" value="Grant Management"/>	
* f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="Sheryl"/>	
Middle Name: <input type="text"/>	Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Keray"/>	* Last Name: <input type="text"/>	
Suffix: <input type="text"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Grants Manager"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="817-459-6251"/>	* Fax Number: <input type="text" value="817-459-6253"/>	
* Email: <input type="text" value="Sheryl.Keray@arlingtontx.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
<input type="text" value="C: City or Township Government"/>	
Type of Applicant 2: Select Applicant Type:	
<input type="text"/>	
Type of Applicant 3: Select Applicant Type:	
<input type="text"/>	
* Other (specify):	
<input type="text"/>	
* 10. Name of Federal Agency:	
<input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number:	
<input type="text" value="4.219"/>	
CFDA Title:	
<input type="text" value="HOME Investment Partnerships Program"/>	
* 12. Funding Opportunity Number:	
<input type="text" value="N/A"/>	
* Title:	
<input type="text" value="N/A"/>	
13. Competition Identification Number:	
<input type="text" value="N/A"/>	
Title:	
<input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/>
* 18. Descriptive Title of Applicant's Project:	
<input type="text" value="HOME Investment Partnerships Program year 2019"/>	
Attach supporting documents as specified in agency instructions	
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: <input type="text" value="611"/>	*a. Program/Project: <input type="text" value="611"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
*a. Start Date: <input type="text" value="01/01/2019"/>	*b. End Date: <input type="text" value="06/30/2020"/>
18. Estimated Funding (\$):	
*a. Federal	<input type="text" value="1,156,055.00"/>
*b. Applicant	<input type="text" value="0.00"/>
*c. State	<input type="text"/>
*d. Local	<input type="text"/>
*e. Other	<input type="text"/>
*f. Program Income	<input type="text"/>
*g. TOTAL	<input type="text" value="1,156,055.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on: <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach:	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internal one where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="John M. ..."/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Washington"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Assistant City Manager"/>	
* Telephone Number: <input type="text" value="703-450-6400"/>	Fax Number: <input type="text" value="703-450-6114"/>
* Email: <input type="text" value="John.M.Washington@lintoncva.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5/18/19"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0006
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

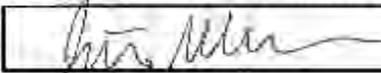
1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1688) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-515), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance. The total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11968; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 170(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Assistant City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Arlington	5/8/19

SH-426D (Rev. 7/07) Rank

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

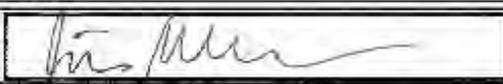
5/8/19

Date

Assistant City Manager
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="520-12-6555"/>	5b. Federal Award Identifier: <input type="text" value="6-15-NC-16-0038"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Arlington"/>		
* b. Employer/ taxpayer Identification Number (EIN/TIN): <input type="text" value="75-600450"/>	* c. Organizational DUNS: <input type="text" value="C552782310000"/>	
d. Address:		
* Street1: <input type="text" value="Mail Stop 01-0330"/>	Street2: <input type="text" value="P.O. Box 50231"/>	
* City: <input type="text" value="Arlington"/>	County/Parish: <input type="text"/>	
* State: <input type="text"/>	Tel: <input type="text"/>	
Province: <input type="text"/>	Country: <input type="text" value="USA, UNITED STATES"/>	
* Zip/Postal Code: <input type="text" value="76004-0001"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Office of Strategic Initiatives"/>	Division Name: <input type="text" value="Grants Management"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="Sheryl"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Kerby"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Grants Manager"/>		
Organizational Address: <input type="text"/>		
* Telephone Number: <input type="text" value="817-459-5251"/>	Fax Number: <input type="text" value="817-459-0253"/>	
* Email: <input type="text" value="Sheryl.Kerby@arlingtontx.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
<input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type:	
<input type="text"/>	
Type of Applicant 3: Select Applicant Type:	
<input type="text"/>	
* Other (specify):	
<input type="text"/>	
* 10. Name of Federal Agency:	
<input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number:	
<input type="text" value="14.231"/>	
CFDA Title:	
<input type="text" value="Emergency Solutions Grant"/>	
* 12. Funding Opportunity Number:	
<input type="text" value="N/A"/>	
* Title:	
<input type="text" value="N/A"/>	
13. Competition Identification Number:	
<input type="text" value="N/A"/>	
Title:	
<input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project:	
<input type="text" value="Emergency Solutions Grant Program Year 2018"/>	
Attach supporting documents as specified in agency instructions	
<input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts DR:	
* a. Applicant: <input type="text" value="6, 37"/>	* b. Program/Project: <input type="text" value="6, 11"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="6/27/2019"/>	* b. End Date: <input type="text" value="6/27/2020"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="279,840.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="279,840.00"/>
* 18. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review or	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> I AGREE	
** The list of certifications and assurances, or an internal site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Jenni Lee"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Wichmann"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Assistant City Manager"/>	
* Telephone Number: <input type="text" value="817-255-4290"/>	Fax Number: <input type="text" value="817-255-4316"/>
* Email: <input type="text" value="Jenni.Lee.Wichmann@clacklinghontx.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5/8/19"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4013-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

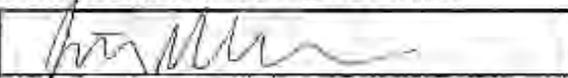
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 da-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.) as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-353) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11858; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955 as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974 as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 105(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Assistant City Manager
APPLICANT ORGANIZATION City of Alexandria	DATE SUBMITTED 5/18/19

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Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

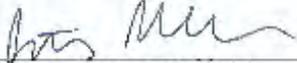
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy - The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

5/8/19

Date

Assistant City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.