

2019 Annual Request for Qualifications Questions and Answers

The below questions were submitted to the City of Arlington prior to noon, **October 5, 2018** as specified in the RFQ for Public Works and Transportation, Water Utilities and Parks and Recreation Departments.

Question: Are Geotechnical Engineering or Construction Materials Engineering Testing services included in the Scope of Services for these proposed projects in the RFQ?

City Response: **There isn't a direct category for Geotechnical Engineering or Construction Materials Engineering testing however subconsultants will be needed to support the design.**

Question: Does the city have a preferred list for surveyors and geotechnical firms or, if we lack these disciplines in-house, would the City like us to include these on our team?

City Response: **The geotechnical services should be a sub-consultant to the prime submitting for the RFQ if you feel that geotechnical services are relevant to the project.**

Question: Can we apply to Category #7: TxDOT BRINSAP Identified Repairs only?

City Response: **Yes.**

Question: Can you send us the question (s) raised by other bidders with their answers?

City Response: **All questions and answers will be posted to the Public Works & Transportation website and IonWave.**

Question: I have a question regarding the Consultant Contact Sheet. Will you please confirm what you are looking for in the Arlington Firm column under the subconsultants field? Should we indicate if the subconsultant has a local office in Arlington?

City Response: **Yes. We just want you to indicate if the firm has an Arlington office.**

Question: (WU) Pg. 4 of the pdf asks for a signed and sealed plan sheet if applicable to the project category. We certainly have impressive deliverables that we could provide in a pdf format, however, only boundary and geospatial projects require signed and sealed survey files in the State of Texas. May we submit a deliverable such as a scan plot sheet on an 11-17 inch plan sheet (which does not bear a signed and sealed stamp)?

City

Response: **For Category 45, Surveying Services, a plan sheet is not necessary in the submittal.**

Question: (WU) On page 4 under the Project Experience section the RFQ states that the project must be completed within the last 5 years. Is this referring to design or construction and will you allow ongoing projects to be submitted as well?

City

Response: **The design must be completed within the last 5 years; however, the Water Utilities Department prefers the construction be completed within the last 5 years as well.**

Question: (WU) For the Project Experience category, is it acceptable to provide a project at the 90% submittal phase, with an interim review seal?

City

Response: **The design must be complete.**

Question: (WU) Category #3 -on call: Will Miscellaneous Structural Engineering Support includes the 'new construction' or remedial structural engineering work only, in the scope?

City

Response: **The on-call contract generally does not include new construction.**

Question: (WU) Can we apply to only Category #3?

City

Response: **Yes.**

Question: (WU) Can you send us the question(s) raised by other bidders with their answers?

City

Response: **All questions and answers will be posted to IonWave.**

Question: (WU) Will images/text be allowed on the divider tabs?

City
Response: Yes

Question: (WU) Please clarify “completed within the last 5 years”. Can this include design completion within the last 5 years with construction ongoing? Will projects currently in design be eligible for inclusion?

City
Response: The design must be completed within the last 5 years; however, the Water Utilities Department prefers the construction be completed within the last 5 years as well.

Question: (Parks) Do team member resumes count in the 2-page limit under “Team Organization”?

City
Response: Yes, resumes do count toward the page limit.

Question: (Parks) Is there a list available of the specific projects included in this cycle?

City
Response: No there is not a list of specific projects.

Question: (Parks) Regarding the extent of the Team Organization described on page 4 of the RFQ - Depending on each project’s scope, the number of sub-consultants necessary could vary considerably from one to the next. Many projects might not require disciplines such as Environmental, Structural, MEP, Architecture, etc. Should the team be composed with the anticipation of a need for a broad range of sub-consultants or assume a more basic project that perhaps only requires Survey work?

City
Response: It would be best to anticipate a broad range of sub-consultants for the RFQ submittal.

Question: (Parks) Is there going to be a separate RFQ issued for geotechnical services or is the City looking for that in this submittal?

City
Response: No there will not be a separate RFQ for geotechnical services. It is often included under a firm as part of the team.