



MEETING MINUTES

LANDMARK PRESERVATION
COMMISSION

Council Briefing Room, 3rd Floor
101 W. Abram Street, Arlington

November 2, 2023
6:00 p.m.

Commissioners Present

Kristina Rumans, Chair
O.K. Carter
Zane Gober
Julie Hunt
Rodrick Penson
Geraldine Mills
Jennifer Hurley
Cheryl Donaldson

Absent

n/a

Staff

Jacob Browning
Sarah Stubblefield
Doug Stewart
David Engel

- I. **Call to Order** – Chair Rumans called the meeting to order at 6:00 p.m.
- II. **Pledge of Allegiance**
- III. **Announcements**

Mr. Browning announced that three LPC Commissioners received awards at the Tarrant County Historical Commission Preservation Summit on October 18; Chair Rumans, Commissioner Mills, and former Commissioner Jason Sullivan were honored for their contributions to the preservation of Tarrant County history.

The Local Landmark for the Upstairs Gallery (1038 W. Abram Street) was approved by City Council on October 24. Plans for a dedication ceremony will be underway soon.

IV. **Approval of Minutes** – October 12, 2023

Commissioner Hunt provided the following correction to Roman Numeral 6, Certificates of Appropriateness, Item 1, 200 W. Main St. to include a statement regarding the reasoning for the item’s postponement: *Commissioner Hunt made a motion to table the Certificate of Appropriateness application until the November 2, 2023, meeting so staff could gather additional information regarding the proposed sign, including consistency with previously-approved signage.*

No other corrections were submitted.

Commissioner Hunt provided a motion to approve the minutes with the amended language. Commissioner Mills seconded the motion, which was approved unanimously.

For other accommodations or sign interpretive services, please call 817-459-6285 not later than 48 hours in advance.

V. Demolition Permits

1. 200 E. Fourth Street

Mr. Browning provided a presentation on the demolition permit for 200 E. Fourth Street.

Commissioner Carter moved to release the historic stay on 200 E. Fourth Street. Commissioner Mills seconded the motion, which was approved unanimously.

2. 4405 Larry Lane

Mr. Browning provided a presentation on the demolition permit for 4405 Larry Lane.

Commissioner Hurley moved to release the historic stay on 4405 Larry Lane. Commissioner Carter seconded the motion, which was approved unanimously.

VI. Certificates of Appropriateness

1. 200 W. Main Street – Worthington Bank

Mr. Browning provided a presentation on the Certificate of Appropriateness for a proposed rear façade sign at 200 W. Main Street.

Commissioner Mills moved to approve the Certificate of Appropriateness for a proposed rear sign at 200 W. Main Street. Commissioner Hunt seconded the motion, which was approved unanimously.

VII. Dangerous and Substandard Structures

1. 1703 Foster Drive

Mr. Stewart provided a presentation on a Dangerous and Substandard Structure located at 1703 Foster Drive.

Commissioner Mills provided to release the property located at 1703 Foster Drive back to the City for demolition. Commissioner Penson seconded the motion, which was approved unanimously.

VIII. Amendment to the LPC 2023 Public Hearing Schedule

Commissioner Penson moved to approve an amendment to the LPC 2023 Public Hearing Schedule to move the December LPC meeting to December 7, 2023. Commissioner Hurley seconded the motion, which was approved unanimously.

IX. Landmark Preservation Overlay Zoning Presentation and Discussion

This item will be presented at a future meeting date.

X. 2023 Work Plan Review and 2024 Work Plan Discussion

Commissioners and Mr. Browning reviewed the 2023 LPC Work plan and discussed items that remained unaddressed and items to be addressed by the 2024 LPC Work Plan. These items included: a review and possible revision of the Local Landmark application; outreach efforts including monthly articles to publish on the City's website, an updated informational flyer or pamphlet, participation in citywide events, and the promotion of National Historic Preservation Month (May 2024); more educational presentations; among other clarifications of proposed 2024 goals and objectives.

Mr. Browning will update the proposed 2024 Work Plan and provide an overview of the goals and objectives prior to adoption at the December LPC meeting.

XI. Historic Preservation Officer Report

There was no report.

XII. Citizen Participation

There was no citizen participation.

XIII. Future Agenda Items – December 7, 2023

Commissioner Donaldson requested a standing "Work Plan" discussion item be added to all future agendas to cover any topics related to the LPC Work Plan.

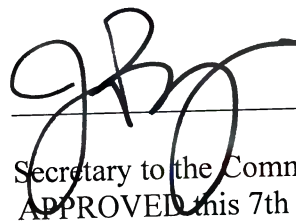
XIV. Adjourn

A motion to adjourn the LPC meeting was provided by Commissioner Mills and seconded by Commissioner Penson. Upon unanimous approval, Chair Rumans adjourned the meeting at 7:10 p.m.



Kristina Rumans, Chair

ATTEST:



Secretary to the Commission

APPROVED this 7th day of December 2023