



MINUTES

LANDMARK PRESERVATION
COMMISSION

Council Briefing Room, 3rd Floor
101 W. Abram Street, Arlington

May 11, 2023
6:00 p.m.

Commissioners Present

Kristina Rumans, Chair
Cheryl Donaldson
Julie Hunt
Zane Gober
O.K. Carter
Hunter Brown
Jason Sullivan

Absent

Rodrick Penson
Geraldine Mills

Staff

Sarah Stubblefield
Cynthia Cruz
Anthony Cisneros
David Engel

I. **Call to Order** – Chair Rumans called the meeting to order at 6:00 p.m.

II. **Pledge of Allegiance**

III. **Announcements**

Ms. Stubblefield introduced newly hired Principal Planner and staff support, Cynthia Cruz, to the Commission.

IV. **Approval of Minutes** – April 13, 2023

Commissioner Donaldson requested a revision to Items 7 and 8 regarding the vote totals for each item. Chair Rumans requested staff to double check the vote using the meeting recording. Commissioner Hunt requested a change to Item 7.1 to make a grammar correction from “have” to “gave.” Commissioner Hunt requested a correction to Item 10.3 of “Woodward Home” to “McKinley-Woodward Home.” Commissioner Donaldson moved to approve the minutes as corrected. Seconded by Commissioner Carter, the motion was approved unanimously.

V. **Certificates of Appropriateness**

1. **200 W. Main Street – Worthington Bank**

Ms. Stubblefield gave a presentation regarding the Worthington Bank located at 200 W. Main Street. The owners changed the name from Worthington National Bank to Worthington Bank and are requesting to change the sign text located at the front of the building. Commissioner Carter moved to approve the Certificate of Appropriateness with the recommendation that the new sign have the text use a Serif Font of the 1930s or 1940s. Seconded by Commissioner Donaldson, the motion was approved unanimously.

VI. **Dangerous and Substandard Structures**

1. **2112 W. Sublett Road**

For other accommodations or sign interpretive services, please call 817-459-6566 not later than 48 hours in advance.

Code Officer Engel gave a presentation regarding the structure at 2112 W. Sublett Road, built in 1971. The home was damaged during a fire that resulted in major fire damage to the roof of the structure. Code Officer Engel informed the Commission that the current owner is working with the insurance company to determine whether to demolish the structure or rehabilitate it.

Commissioner Hunt moved to release 2112 W. Sublett Road back to the city. Seconded by Commissioner Gober, the motion was approved unanimously.

VII. Demolition Permits

1. 900 Marcellus Court

Mr. Cisneros gave a presentation on the single-family structure built in 1954. The structure is not listed in the Historic Resources Survey and has no other historic designations. The lot is zoned Entertainment District Overlay – Neighborhood Commercial (EDO-NC). The representative of the property, Jonathan Saldana, informed the Commission that he will be redeveloping the property into a single-family residence, like other rehabilitated homes in the adjacent cul-de-sac.

Commissioner Carter moved to release the historic stay on 900 Marcellus Court. Seconded by Commissioner Brown, the motion was approved unanimously.

2. 207 N. Oak Street

Ms. Stubblefield gave a presentation on the structure built in 1900. The property is currently zoned Downtown Neighborhood Overlay – Light Industrial (DNO-LI). It was noted that the structure is a high priority resource in the Historic Resource Survey and has distinctive Queen Anne Modified L-Plan architecture. Ms. Stubblefield updated the Commission on current interest to move the structure to another location and stated that the Downtown Arlington Management Corporation is interested in working with current owners to move the structure.

Commissioner Brown moved to take no action. Seconded by Commissioner Hunt, the motion was approved unanimously.

VIII. Recommendation to Council to Extend Historic Stay of 207 N. Oak Street.

Commissioner Hunt moved to send a resolution to City Council for consideration of extending the stay on the property at 207 N. Oak Street, an additional 60 days. Seconded by Commissioner Gober, the motion passed with a vote of 7-1.

IX. Work Plan Items

1. Local Marker Homeowner Outreach Update (Hunter Brown)

Commissioner Brown informed the Commission that he has reached out to homeowners and has made progress in getting owners to install the medallions and has also provided other homeowners with examples on how to mount the medallions.

2. McKinley-Woodward Application (Julie Hunt)

Commissioner Hunt informed the Commission that she is working with the current owner on completing a Texas Historical Commission State Marker application for the next application cycle.

3. Educational Video Series Update (OK Carter)

Commissioner Carter informed the Commission that he will continue filming new segments within the next week.

4. CAMP Training Report Out

Commissioners Gober, Hunt, and Donaldson provided their compliments of the CAMP Training, as well as takeaways and ideas that can assist the Commission in the future.

5. Local Marker Program Discussion

Commissioner Hunt gave an update on the local marker application for the Vandergriff Home and provided the Commissioners with a copy of a draft letter to the property owners, so the Commissioners can provide comments. The letter was approved and will be sent to the owners by staff.

6. Other Local Marker Program Items

Commissioner Brown asked if there was an effort to replace the Arlington Downs subject marker. Ms. Stubblefield informed the Commission that because of vendor issues and the increase in price for the marker, the Arlington Downs marker will be replaced after the Arlington Heritage Memorial Grounds subject marker has been replaced.

X. Historic Preservation Officer Report

Ms. Stubblefield asked the Commission for volunteers to write short Arlington history stories for the city's social media. Ms. Stubblefield provided an update on the zoning case for the proposed student housing development, located in the S. Center Historic District. She informed the Commission the case was approved by the Planning & Zoning Commission by a vote of 5-3 but received a continuance by City Council due to perceived issues with the development plan.

XI. Citizen Participation

Arlington resident, Ellen McDonald, spoke to the Commission about her interest in getting THC State Markers and Local Subject Markers for her property and other properties in Arlington. The Commission discussed potential locations and grant funding for this effort. The Commission also discussed developing a home tour of Historic properties in the area, where the McKinley-Woodward Home is located.

XII. Future Agenda Items – June 8, 2023

- 207 N. Oak Street Update (Staff)
- Home Tour Development Discussion
- Education and Awareness Programs
- Historic Preservation Tax Incentive Programs

XIII. Adjourn

Chair Rumans adjourned the meeting at 7:20 p.m.

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Commissioner Hunt moved to release 2112 W. Sublett Road back to the city. Seconded by Commissioner Gober, the motion was approved unanimously.

Division Permits

10 Marcellus Court

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Kristina Rumans, Chair

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ATTEST:

Secretary to the Commission
APPROVED this 8th day of June 2023

