



MINUTES

LANDMARK PRESERVATION
COMMISSION

Council Briefing Room, 3rd Floor
101 W. Abram Street, Arlington

April 13, 2023
6:00 p.m.

Commissioners Present

Kristina Rumans, Chair
Cheryl Donaldson
Julie Hunt
Geraldine Mills
Zane Gober
Rodrick Penson
O.K. Carter
Hunter Brown

Absent

Jason Sullivan

Staff

Sarah Stubblefield
Anthony Cisneros
Lyndsay Mitchell
Doug Stewart

I. Call to order – Chair Rumans called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance

III. Announcements

None

IV. Approval of Minutes – March 9, 2023

Commissioner Hunt moved to approve the March 9, 2023, minutes. Seconded by Commissioner Penson, the motion was approved unanimously.

V. Presentation: Parks and Recreation Meadowbrook Park Master Plan Development

Assistant Director Debrecht gave a presentation on the Meadowbrook Park Master Plan Development and informed the Commission of future key dates in the planning process.

VI. Dangerous and Substandard Structures

1. 2008 Brookshire Drive

Code Officer Stewart gave a presentation regarding the structure at 2008 Brookshire Drive built in 1955. The home was damaged during a fire resulting in major fire damage to 85% of the structure. The owner stated that he would be working with the insurance company to rebuild the structure. Code Officer Stewart informed the Commission that he has worked with the owner for a few months but will still need to move forward with the Dangerous Building hearing.

Vice Chair Penson moved to release of 2008 Brookshire Drive back to the city. Seconded by Commissioner Donaldson, the motion was approved unanimously.

VII. Demolition Permits

For other accommodations or sign interpretive services, please call 817-459-6566 not later than 48 hours in advance.

1. 209 N. Oak Street

Ms. Stubblefield have a presentation on the multi-family structure built in 1947. The structure is listed in the Historic Resources Survey as a high-priority resource with no other historic designations. The lot is split-zoned General Commercial and Light Industrial and is within the Downtown Neighborhood Overlay. Commissioner Brown informed the Commission that there was no significant architectural significance associated with the multi-family structure.

Commissioner Mills moved to release the historic stay on 209 N. Oak Street. Seconded by Commissioner Brown, the motion was approved unanimously.

2. 207 N. Oak Street

Ms. Stubblefield gave a presentation on the structure built in 1900. The property is currently zoned Downtown Neighborhood Overlay – Light Industrial (DNO-LI). It was noted that the structure is a high priority resource in the Historic Resource Survey and has distinctive Queen Anne Modified L-Plan architecture. Ms. Stubblefield provided the Commission with a schedule matrix to allow the Commission to plan and discuss the option to ask Council for an extension to the historic stay once all the Commission’s extensions have been exhausted.

Commissioner Hunt moved to extend the stay of 207 N. Oak Street an additional 45 days to May 30th, 2023, and to prepare a resolution to ask Council for an extension to be confirmed at the May 11th Landmark Preservation Commission meeting. Seconded by Commissioner Brown, the motion was approved 5 – 3.

VIII. Consideration of Recommendation to Council to Extend Historic Stay of 207 N. Oak Street.

Commissioner Hunt moved to send a resolution to Council for consideration of extending the stay of the property at 207 N. Oak Street. Seconded by Commissioner Gober, the motion passed with a vote of 5 – 3.

IX. Adoption of Rules for Public Comment

Ms. Stubblefield gave a presentation on the changes to the rules for public comment and the implementation of pre-registration cards for citizen participation. Ms. Stubblefield informed the Commission that all City Commissions are required to adopt the new public participation rules.

Commissioner Carter moved to approve the adoption of the Rules for Public Comment. Seconded by Commissioner Hunt, the motion was approved unanimously.

X. Work Plan Items

1. Local Marker Homeowner Outreach Update (Hunter Brown)

Commissioner Brown informed the Commission that he had no updates.

2. Local Marker Program Discussion

Commissioner Mills informed the Commission that there is a potential Local Marker for a property near Davis Drive and Lynda Lane.

3. Other Local Marker Program Items

Commissioner Hunt discussed a potential State Marker for the McKinley-Woodward Home.

XI. Historic Preservation Officer Report

Ms. Stubblefield gave an update on the rezoning case for the properties located within the S. Center Street Historic District. Ms. Stubblefield informed the Commission that she will be giving an informal staff report to the City Council on the Commission's preservation efforts.

XII. Citizen Participation

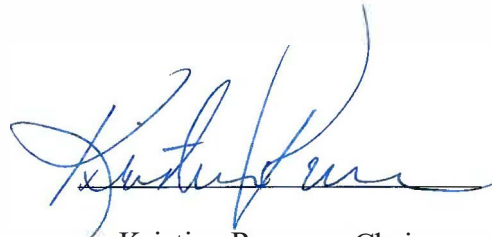
None

XIII. Future Agenda Items - May 11, 2023

- CAMP Training Report Out
- Educational Series Update (OK Carter)
- McKinley-Woodward State Marker Application (Julie Hunt)

XIV. Adjourn

Chair Rumans adjourned the meeting at 7:34 p.m.



Kristina Rumans, Chair

ATTEST:

Secretary to the Commission
APPROVED this 11th day of May 2023
