



## MINUTES

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LANDMARK PRESERVATION  
COMMISSION

Council Briefing Room, 3<sup>rd</sup> Floor  
101 W. Abram Street, Arlington

March 9, 2023  
6:00 p.m.

**Commissioners Present**

Kristina Rumans, Chair  
Cheryl Donaldson  
Julie Hunt  
Geraldine Mills  
Zane Gober  
Rodrick Penson  
O.K. Carter  
Hunter Brown

**Absent**

Jason Sullivan

**Staff**

Sarah Stubblefield  
Anthony Cisneros

- I. **Call to order** – Chair Rumans called the meeting to order 6:00 p.m.
- II. **Pledge of Allegiance**
- III. **Announcements**  
None
- IV. **Approval of Minutes** – February 9, 2023

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The Commissioners moved to make corrections to the “Demolition Permits” section of the February 9, 2023 meeting minutes to change “approve the 45-day stay” to “release the 45-day stay” for all three determinations. Commissioner Carter moved to approve the February 9, 2023, minutes with the corrections. Seconded by Commissioner Mills, the minutes with corrections were approved unanimously.

- V. **Demolition Permits**
  1. **204 N. Oak Street**

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Mr. Cisneros gave a presentation regarding the structure built in 1957 on N. Oak Street. The property is currently zoned Downtown Business (DB) and has no known historic significance.

Commissioner Brown moved to release the 45-day stay on 204 N. Oak Street. Seconded by Commissioner Mills, the motion was approved unanimously.

2. **207 N. Oak Street**

Mr. Cisneros gave a presentation regarding the structure built in 1900 on N. Oak Street. The property is currently zoned Downtown Neighborhood Overlay – Light Industrial (DNO-LI). It was noted that the structure is a high priority resource in the Historic Resource Survey and has distinctive Queen Anne Modified L-Plan architecture. The representative

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for the demolition permit provided a timeline for when demolition would need to occur as outlined in Front Street Redevelopment Project Agreement.

Commissioner Brown moved to extend the 45-day stay on 207 N. Oak Street. Seconded by Commissioner Mills, the motion was approved by a 6-2 vote.

### **3. 207C N. Oak Street**

Mr. Cisneros gave a presentation regarding the structure built in 1957 on N. Oak Street. The property is currently zoned Downtown Neighborhood Overlay – Light Industrial (DNO-LI) and has no known historic significance.

Commissioner Mills moved the release the 45-day stay on 207C N. Oak Street. Seconded by Commissioner Brown, the motion was approved unanimously

## **VI. Work Plan Items**

### **1. Educational Video Series Update (OK Carter)**

Commissioner Carter provided an update to the Commission and said that three video segments have been completed. The Commission coordinated to continue filming on March 20<sup>th</sup> at the Fielder House.

### **2. Local Marker Homeowner Outreach Update (Hunter Brown)**

Commissioner Brown provided an update to the Commission and mentioned that the Meadowbrook Park Local Marker Medallion had been installed. Commissioner Brown explained that a few of the Local Marker homeowners did not know how or where to install the medallion. The Commission discussed and concluded that the medallion for the recently sold property at 210 & 212 Elm Street should be presented to the new owner by Chair Rumans.

### **3. Meadowbrook Park Master Plan Update (Julie Hunt)**

Commissioner Hunt informed the Commission that the Meadowbrook Park Master Plan stakeholder meetings are underway. Ms. Stubblefield informed the Commission that next stakeholder meeting would be held on April 4 at the Levitt Pavilion Hospitality Suite. Commissioner Brown informed the Commission that the plan seeks to preserve parts of the Recreation Center which has historic significance. Commissioners were encouraged to attend future public meetings.

### **4. Local Marker Program Discussion (Kris Rumans)**

Chair Rumans informed the Commission that she and Commissioner Penson will be working on Local Markers for properties along Abram Street.

### **5. Other Local Marker Program Items**

Commissioner Hunt provided an update on the Local Marker application for the Vandergriff Home. Commissioner Penson mentioned that the Commission should work on the marker as a group.

## **VII. Historic Preservation Officer Report**

Ms. Stubblefield informed the Commission that the City Council has adopted new public participation rules and that the Commission will need to adopt the new participation policies at the April 13, 2023, meeting.

**VIII. Public Forum**

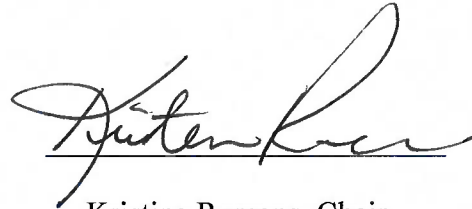
None

**IX. Future Agenda Items – April 13, 2023**

None

**X. Adjourn**

Chair Rumans adjourned the meeting at 7:21 p.m.



Kristina Rumans, Chair

ATTEST:

Secretary to the Commission  
APPROVED this 13<sup>th</sup> day of April 2023

