



## MINUTES

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**Landmark Preservation Commission  
Regular Session**

**Public Meeting  
Arlington Conference Room**

**Thursday, November 10, 2022  
6:00 p.m.**

**Commissioners Present**

Kristina Rumans, Chair  
O.K. Carter  
Zane Gober  
Rodrick Penson  
Hunter Brown  
Cheryl Donaldson  
Julie Hunt

**Absent**

Jason Sullivan  
Geraldine Mills

**Staff**

Sarah Stubblefield  
Anthony Cisneros  
Cindy Harding

- I. **Call to Order** – Chair Rumans called the meeting to order at 6:00 p.m.
- II. **Pledge of Allegiance**
- III. **Announcements** – No announcements were made
- IV. **Approval of Minutes** – October 13, 2022  
Commissioner Hunt moved to approve the October 13, 2022, minutes. Seconded by Commissioner Penson, the minutes were approved unanimously.
- V. **Dangerous and Substandard Structures**
  1. **207 Ray Street**

Mr. Stewart gave a presentation on the home built in 1950, adjacent to Ray Street and east of Mesquite Street, with no historic significance. The structure was not in a livable condition with the roof collapsing and tree limb debris on top of the home. Many of the homes in the area have been rehabbed.

Commissioner Carter moved to approve the release of 207 Ray Street to the city. Seconded by Commissioner Brown, the motion was approved unanimously.
- VI. **2023 Public Hearing Schedule Review**

There were no changes to the 2023 Public Hearing Schedule
- VII. **2023 Work Plan Review**

Ms. Stubblefield presented the 2023 Work Plan to the commission. The Work Plan included similar goals to the previous Work Plan. Commissioners Carter and Gober will provide short stories to be published by the Office of Communication. Commissioner Rumans requested to include five high priority local marker applications for the commission to work on.

## **VII. Work Plan Items**

### **1. Educational Video Series Update**

Commissioner Carter provided an update to the video series and confirmed that filming would take place at the Fielder House beginning on November 21<sup>st</sup>. He let the participating commissioners know that they would be in front of a green screen.

### **2. Other Local Marker Program Items**

Commissioner Carter requested an update on the State Marker for the Train Station. Ms. Stubblefield informed the Commission that the marker was approved and paid for, but the marker has not been produced yet because the state is currently back logged on producing state markers. Ms. Stubblefield informed the Commission about a potential local marker in the International Corridor. The Commission discussed long-term monitoring and maintenance of local markers, as well as informing property owners on how to install the local marker medallions. Commissioner Brown will inventory the 14 local markers that were approved in 2021, to see which ones have been installed. The commission discussed adding language to the Local Marker application regarding installation of the medallions and a reasonable expectation to install after the local marker is approved.

## **VIII. Historic Preservation Officer Report**

Ms. Stubblefield informed the Commission that the Arlington Downs and Arkansas Lane Cemetery subject markers are being replaced, and in production. Chair Rumans asked if there would be a dedication ceremony for the Arkansas Lane Cemetery marker. Ms. Stubblefield said there are no plans yet since major improvements are still underway by the Arlington Heritage Memorial Grounds Board of Directors.

### **1. Landmark Preservation Overlay Workshop**

Ms. Stubblefield gave a presentation on the Landmark Preservation Overlay including general standards, process, certificate of appropriateness, and demolitions. Ms. Stubblefield informed the Commission that there are 12 properties currently in the Landmark Preservation Overlay.

## **IX. Public Forum**


None

## **X. Future Agenda Items – December 8, 2022**

The Commission requested a discussion item on the Local Marker medallion inventory and application.

## **XI. Adjourn**

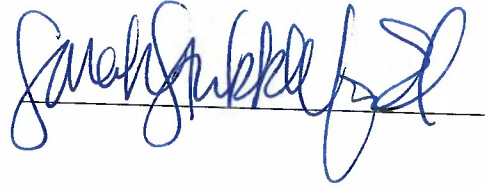
Chair Rumans adjourned the meeting at 7:16 p.m.



Kristina Rumans, Chair

ATTEST:

Secretary to the Commission  
APPROVED this 8th day of December 2022

A handwritten signature in blue ink is written over a horizontal line. The signature is cursive and appears to read "Sarah [unclear]".