



## MINUTES

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Landmark Preservation Commission  
Regular Session

Public Meeting  
Arlington Conference Room

Thursday, September 14, 2022  
6:00 p.m.

**Commissioners Present**

Kristina Rumans, Chair  
O.K. Carter  
Zane Gober  
Rodrick Penson  
Hunter Brown

**Absent**

Geraldine Mills  
Cheryl Donaldson  
Julie Hunt  
Jason Sullivan

**Staff**

Sarah Stubblefield  
Anthony Cisneros  
Cindy Harding

- I. **Call to Order** – Chair Rumans called the meeting to order at 6:00 p.m.
- II. **Pledge of Allegiance**
- III. **Announcements**

Ms. Stubblefield welcomed Hunter Brown to the Commission and noted that Julie Hunt had also been appointed and would attend the October meeting.
- IV. **Approval of Minutes** – August 11, 2022  
Commissioner Carter moved to approve the August 11, 2022, minutes. Seconded by Commissioner Penson, the minutes were approved unanimously.
- V. **Appointment of a Vice-Chair**

Rodrick Penson was nominated to serve as Vice-Chair by Kristina Rumans and accepted the nomination.

Commissioner Carter moved to approve the nomination. Seconded by Commissioner Gober, the motion was approved unanimously.
- VI. **Work Plan Items**
  1. **Educational Video Series Update**

Commissioner Carter said that he would provide two ten-minute scripts for each Commissioner to read in front of a green screen using a tele-prompter with photos from the Arlington Historical Society to be shown in the background. The plan is to start shooting the historical series videos in October and November. The videos would be presented to the public via YouTube and the LPC webpage.

**2. Historical Monument & Memorials Planning Discussion**

Commissioner Carter noted that City Council has suggested guidelines be compiled regarding where memorials are located and how they are maintained. It was suggested that several Commissioners research other cities to see how they handle historic monuments, public art, and memorials. The Commission's research will be provided to staff to determine next steps by the City.

**3. Other Local Marker Program Items**

There have been no applications submitted.

**VII. Historic Preservation Officer Report**

Wreaths Across America will take place in Arlington for the first time on December 17, 2022. Wreaths will be placed on all veteran's graves in the Arlington Cemetery by volunteers. The Parks Department will place a flagpole in the cemetery prior to the ceremony and grave marker cleaning is on-going in preparation for the event.

**VIII. Public Forum**

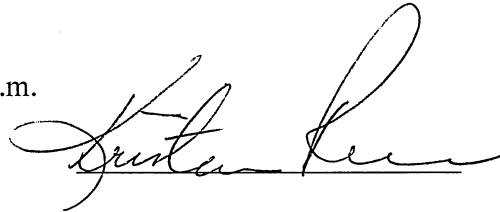
None

**IX. Future Agenda Items – October 13, 2022**

Educational Video Series Update – More Scripts from Commissioner Carter

**X. Adjourn**

Chair Rumans adjourned the meeting at 6:41 p.m.



Kristina Rumans, Chair

ATTEST:

Secretary to the Commission  
APPROVED this 13th day of October 2022

