# NEIGHBORHOOD LEADERSHIP NETWORK Virtual QUARTERLY MEETING

SATURDAY, AUGUST 20, 2022 9:30 AM



### AGENDA

- 1. Welcome & Introductions
- 2. Announcements
- 3. Presentation: 2023 Neighborhood Matching Grant
- 4. Video: FY2023 Budget
- 5. Neighborhood Forum: Concerns, Issues, Solutions
- 6. Future Discussion Items
- 7. Adjourn









Presentation: 2023 Neighborhood Matching Grant

#### Sarah Stubblefield

Acting Strategic Initiatives Manager City of Arlington



# 2023 NEIGHBORHOOD MATCHING GRANT INFORMATION SESSION

## GETTING STARTED: WHO'S IN THE ROOM?

- Your Name
- Your Neighborhood
- Project Idea(s)

#### NEIGHBORHOOD PROGRAM DEPARTMENTAL CONTEXT

### City Manager's Office

### Office of Strategic Initiatives

Special Projects

Neighborhood Engagement Historic Preservation

Research and Analytics

**BUILD-UP NEIGHBORHOODS** 

### ARLINGTON NEIGHBORHOOD ENGAGEMENT PROGRAM

	KNOW YOUR CITY Communication & Education		KNOW YOUR NEIGHBORS Grow Social Capital	In	TOGETHER vest in Neighborhood Infrastructure
1.	Champion Great Neighborhoods	ı.	Block Party Trailer	I.	Neighborhood Matching Grants
	Newsletter		Update and promote the Neighborhood Organization	2.	Arlington Urban Design Center for neighborhood physical
2.	Expand use of Nextdoor				
3.	9	_	Handbook	_	improvement projects
	Network to "Neighborhood Leadership Network"	3.	Continue and increase involvement in National Night Out activities	3.	Arlington Home Improvement Incentive Program (AHIIP)
4.	Host semi-annual Neighborhood Leadership Summit		4. Explore other neighborhood program initiatives such as city-assisted neighborhood clean-up days or a City Tool Shed	4.	Develop and adopt Neighborhood Action Plans
5.	Develop a Neighborhood Online Resource Center			5.	Engage and inform residents on Capital Improvement Projects impacting neighborhoods

#### WHAT IS A NEIGHBORHOOD MATCHING GRANT?

The NMG Program provides financial support for resident-initiated, neighborhood-based projects and programs to enhance and beautify neighborhoods

The program aims to make neighborhoods more attractive, increase community pride and civic participation, and encourage collaboration among neighbors, neighborhoods, and city government.

August 2022

### YOUR GRANT APPLICATION BEST FRIEND: THE GUIDEBOOK

City of Arlington

#### 2023 Neighborhood Matching Grant Guidebook

Office of Strategic Initiatives



- Available Online
- EVERYTHING you need to complete the application
- If you can't find the answers in the Guidebook, then email neighborhoods@arlingtontx.gov or call 817-459-6566

www.arlingtontx.gov/neighborhood\_grants

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### NEIGHBORHOOD MATCHING GRANT: 2023 TIMELINE

August 2 – November 4, 2022: Neighborhood Outreach

- Information Sessions
- •Social Media Outreach Facebook, Twitter, Nextdoor
- Applications DUE: November 4, 2022

November 2022 – January 2023: Application Evaluation

- •Internal Review Committee Ranking
- •Request additional information from Applicants
- •Present to Community and Neighborhood Development Committee

January 2023: City Council Approval

- •Review at CND Committee over two meetings, as necessary
- Approve grant awards by Resolution in January

Feb – March 2023:

Project Initiation

- •Grant Recipient training
- Contract signing
- Notice to Proceed

#### **ELIGIBLE GROUPS**

Have a bank account in neighborhood name

Have an Employer Identification Number (EIN) from IRS

For \$10,001 - \$25,000:

"Active" Status on
Texas State
Comptroller Website

### GENERAL GRANT REQUIREMENTS

#### Projects must:

- Serve a public purpose/benefit
- Build neighborhood cooperation and involve a significant number of neighbors
- Promote the Champion Great Neighborhoods initiative
- Have a detailed budget reflecting accurate project costs and match sources
- Have a detailed and achievable timeline including a plan for long-term maintenance
- Meet applicable codes and have identified necessary permits

### **FUNDING LEVELS**

Neighborhood Group Type	Maximum Funding Amount		
Any	\$10,000		
"Active" Non-profit or HOA organization	\$25,000		

The 2023 Call for Projects has approximately \$150,000 available.

### MATCH REQUIREMENT

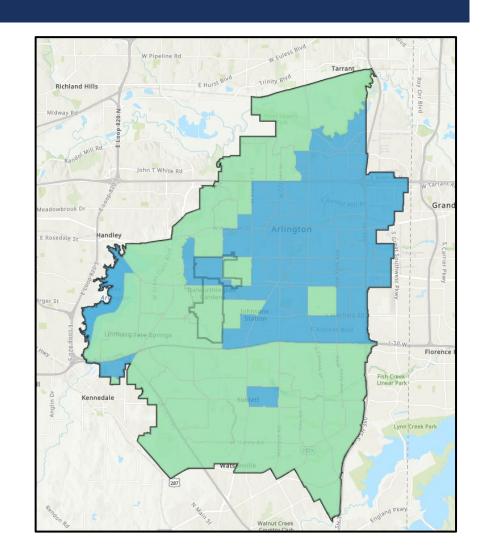
# Minimum of 20% match requirement:

- 10% <u>may</u> be required to be cash
- 10% can be any allowed match type

Total Project Cost	Cash Match	Other Match	Total Match Requirement
\$3,000	\$300	\$300	\$600
\$10,000	\$1,000	\$1,000	\$2,000
\$25,000	\$2,500	\$2,500	\$5,000

### CASH MATCH REQUIRMENT WAIVER FOR LOWER INCOME NEIGHBORHOODS

- Neighborhoods in census tracts with less than 100% of the Arlington Median Household Income do not have to provide cash match, but must still provide 20% overall in-kind match for their proposed project
  - Online map has been provided for residents to easily confirm if cash match is required
  - BLUE areas do not require cash match
  - GREEN areas must provide 10% cash match
- Click to view the map from <u>www.arlingtontx.gov/neighborhood\_grants</u> and zoom to your neighborhood.
  - Click on neighborhood to get pop-up with details about cash match requirement





#### ALLOWED MATCH TYPES

#### Cash

Must be available in organization's bank account at time of application

#### Volunteer Labor

Rate: \$15/hour

### Donated Professional Services

A contractor chooses to waive or reduce their fee (ex: architects, engineers, sign contractors)

### Donated Materials

Materials donated by a business or individual for the project



### NEIGHBORHOOD SUPPORT REQUIREMENT

Number of Homes in the Neighborhood	Percent of Signatures Required
15-50	75%
51-150	50%
151+	25%

- Define Neighborhood Boundary
- Signatures are per household (only one needed for each home)
- Original signatures or email/electronic signatures must include:
  - Property Address
  - Owner/Renter Name
  - Description of the Proposed Project
  - Date
- Start this part early it can take the most time to complete!

### ELIGIBLE PROJECT TYPES\*



Community
Capacity Building



Non-profit Status



Beautification parks/open spaces



Natural area Preservation



Physical Improvements



Signage

# NEIGHBORHOOD MATCHING GRANT: ELIGIBLE PROJECT EXAMPLES















## NEIGHBORHOOD MATCHING GRANT PROGRAM: INELIGIBLE PROJECTS

- Projects that do not have support of the neighborhood
- Conflict with City improvements or do not comply with local, state, or federal law
- Projects that abate a self-imposed code violation
- Located inside a gated community
- Private community amenities (pools, club houses, etc.)
- Public improvements, including streetlights & sidewalks
- Water or erosion control projects including lakes, streams, creeks, or other bodies of water
- Fencing, unless along arterial road, in complete sections, and meeting UDC requirements
- Privately maintained infrastructure repair or replacement (streets, sidewalks, streetlights, etc.)

### PERMITTING REQUIREMENTS

Projects involving other City departments should demonstrate coordination prior to submitting an application

Parks and Recreation

Public Works/Water

Planning and Development Services

All necessary permits should be identified in the application

Fence permits

Sign permits

Irrigation permits

Easement Use Agreements/Right-of-way Permits



#### **GRANT APPLICATION**

Online Submission ONLY – no paper applications will be accepted

IMPORTANT: You will be able to go back and forth in the application, but you WILL NOT be able to save the application to come back to later.

- Complete Application with detailed instructions in Guidebook
  - Use this application template to write answers ahead of putting into the online form
- Additional forms (included in Guidebook):
  - Neighborhood Support Petition
  - Private Property Approval Form
- If you don't have a scanner, there are free smart phone apps that will scan for you
  - Better option than just taking a photo lower resolution & ability to save as PDF

### REPORTING REQUIREMENTS

- Reports due at:
  - Mid Project (50% complete)
  - End of Project (100% complete)
- Must Include:
  - Documentation of expenses paid: receipts and invoices
  - Documentation of volunteer hours
  - Photographs of the project progress
    - before, during, & after
  - Narrative of project status

### BLOCK PARTY TRAILER

FREE resource for neighborhood fellowship & community building

www.arlingtontx.gov/block party



CITY OF ARLINGTON, TEXAS 26

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## TOOL SHARING PROGRAM

- NEW Program for residents to reserve tools for basic home maintenance, including mowers, trimmers, paint supplies, fence repair, pressure washers, etc.
- FREE on a first-come, firstserved basis
- www.arlingtontx.gov/tools





### **URBAN DESIGN CENTER**

- Partnership with UT Arlington
- Landscape Architecture & Architecture Graduate Students
- FREE, donation-based services
- Contact: Lyndsay Mitchell
  - 817-459-6653 or Lyndsay.Mitchell@arlingtontx.gov



# QUESTIONS? <a href="https://www.neighborhoods@arlingtontx.gov">NEIGHBORHOODS@ARLINGTONTX.GOV</a>

### APPLICATIONS DUE NOVEMBER 4, 2022!!!

### **Q&A**

Sarah Stubblefield, AICP
Acting Strategic Initiatives Manager
<a href="mailto:neighborhoods@arlingtontx.gov">neighborhoods@arlingtontx.gov</a>







## FY23 Budget Video

### FY23 Budget Town Hall Meetings

Wednesday, August 24 at 6:00 pm South Police Station, 1030 SW Green Oaks Blvd

Monday, August 29 at 6:00 pm Council Chamber, 101 W. Abram Street





Neighborhood Forum: Concerns, Issues, Solutions Future Meetings/Discussion Items

# Join the Neighborhood Leadership Network Listserv

The NLN Listserv gives neighborhood leaders direct access to other neighborhood leaders in between NLN Quarterly meetings. Joining the NLN Listserv allows you to email other NLN Listserv members directly with question, concerns, advice (city moderated).

Send an email to Sarah. Stubble field @Arlington Tx.gov to request more information on joining the NLN Listserv!

### Next meeting: November 19, 2022



