



MINUTES

**Landmark Preservation Commission
Regular Session**

**Public Meeting
Council Briefing Room**

**Thursday, September 9, 2021
6:00 p.m.**

Commissioners Present

Kristina Rumans, Chair
Barbara Reber, Vice-Chair
Jason Sullivan
Shirley Patterson
O.K. Carter
Geraldine Mills
Rodrick Penson

Absent

Staff

Sarah Stubblefield
Anthony Cisneros
Cindy Harding
Doug Stewart
Kerk Gray

I. Call to Order – Chair Rumans called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance

III. Announcements

Commissioner Mills invited everyone to an Open House and Membership Appreciation Day at the Fielder House Museum from 3:00 to 5:00 pm on Sunday, September 19, 2021.

Ms. Stubblefield informed the Commission that Lisa Allen had resigned her position and that the City was taking applications for her replacement as well as a replacement for Geoff Scheid.

IV. Approval of Minutes – August 12, 2021

Commissioner Patterson moved to approve the August 12, 2021, minutes. Seconded by Vice-Chair Reber, the minutes were approved unanimously.

V. Demolition Permit Applications

1. 2005 Skylark Drive

Mr. Cisneros gave a presentation on the home built in 1955, which had no historic significance. Vice-Chair Reber had visited the site which appeared to be in good condition on the outside; however, there are unseen foundation and roof damages and a garage conversion with uneven flooring. The homeowners were present to answer questions if necessary. The home will be replaced with a single-story home and the large pecan trees in the backyard will remain on the property.

Vice-Chair Reber moved to approve the release of the historic stay on 2005 Skylark Drive. Seconded by Commissioner Mills, the motion was approved unanimously.

2. 2619 SW Green Oaks Boulevard

Mr. Cisneros gave a presentation on the home built in 1957, which has no historic significance. Mr. Leon Mumson, a contractor representing the property owner, was present to answer questions if needed. The home and shed would both be removed, and a slightly larger single-story home would be built with a wider driveway. Most of the trees on the property would remain.

Commissioner Carter moved to approve the release of the historic stay on 2619 SW Green Oaks Boulevard. Seconded by Commissioner Patterson, the motion was approved unanimously.

VI. Dangerous and Substandard Structures

1. 1109 Belvedere Drive

Code Officer Stewart gave a presentation on the home which has debris piled high inside and outside the structure. Code Enforcement was inspecting the home next door and noticed the roof at 1109 was dilapidated and covered with a tarp. There was faulty wiring and no water connected to the house. A woman was found to be living in the home, but she was not the owner. Records show the original and only owners since 1955 to be deceased and no responsible party has been located. Taxes are owed on the property and the dangerous connection to the electric service has been disconnected by Oncor.

Vice-Chair Reber moved to release 1109 Belvedere Drive to the City. Seconded by Commissioner Penson, the motion was approved unanimously.

VII. Work Plan Items

1. Local Marker Program

a. Arlington Heritage Memorial Grounds Marker Update

Ms. Stubblefield noted that the City Attorney's Office had sent a letter to the original marker manufacturer without success, so another company will be chosen to recreate the misplaced marker.

b. Annual Local Marker Dedication Ceremony Reception Planning

There was discussion of the dedication and reception honoring each of the 14 recipients from 2021, plus the 45 previous Local Marker property owners, during the December 9, 2021 LPC meeting with certificates of recognition for each homeowner. It will be held in the Library with Staff handling the invitations and refreshments. Commissioners will contribute photos for a slide show presentation. Mr. Carter and Mr. Penson volunteered to create a script for the presentations.

2. Outreach

a. Review of Data Sheet

Ms. Stubblefield presented a DRAFT document highlighting the achievements of the LPC, to be updated quarterly or twice a year. It was suggested that the photos be updated for the landmarks as well as the individual Commissioners.

VIII. Historic Preservation Officer Report

Ms. Stubblefield noted that three markers were approved by City Council on September 7, 2021, which will be added to the Story Map by Mr. Cisneros. New Medallions have been ordered and should be arriving by mid-October.

VIII. Public Forum

None

IX. Future Agenda Items – October 14, 2021

Marker Dedication Ceremony Planning

X. Adjourn

Chair Rumans adjourned the meeting at 7:11 p.m.



Kristina Rumans, Chair

ATTEST:

Secretary to the Commission
APPROVED this 14th day of October 2021

