



MINUTES

Landmark Preservation Commission
Regular Session

Public Meeting
Council Briefing Room

Thursday, August 12, 2021
6:00 p.m.

Commissioners Present

Barbara Reber, Vice-Chair
Jason Sullivan
Shirley Patterson
O.K. Carter
Geraldine Mills

Absent

Kristina Rumans, Chair
Lisa Allen
Rodrick Penson

Staff

Sarah Stubblefield
Cindy Harding

- I. **Call to Order** – Vice-Chair Reber called the meeting to order at 6:01 p.m.
- II. **Pledge of Allegiance**
- III. **Announcements**
None
- IV. **Approval of Minutes** – July 8, 2021
Commissioner Patterson moved to approve the July 8, 2021, minutes. Seconded by Commissioner Carter, the minutes were approved unanimously.
- V. **Demolition Permit Applications**
 1. **3515 W. Sublett Road**
Ms. Stubblefield gave a presentation on the home built in 1967, which had no historic significance. The current owners wish to demolish the home for construction of a new home, leaving the secondary structures in place. A previous owner did renovations to the home which were not permitted, and the home has issues that cannot be corrected. Mr. Ty Howerton, property owner representative, was present to answer questions if needed.

Commissioner Carter moved to approve the release of the historic stay on 3515 W. Sublett Road. Seconded by Commissioner Mills, the motion was approved unanimously.
- VI. **Work Plan Items**
 1. **Local Marker Program**
 - a. **Arlington Heritage Memorial Grounds Marker Update**
Ms. Stubblefield noted that Commissioners Sullivan, Mills, and Patterson had attended that last meeting of the AHMG Foundation. The cemetery marker

manufacturer has misplaced the marker at their foundry and should replace it if it is not located.

The Arlington Downs marker had been stolen from the site and the new property owner, Amazon, had offered to pay for replacement of the marker.

b. Annual Local Marker Dedication Ceremony Reception Planning

Since so many markers have been approved in 2021, there was discussion of holding a single dedication and reception honoring each location at the same time, possibly being held during the December 2021 LPC meeting with certificates of recognition for each homeowner. It was suggested that it might become an annual event at the end of each calendar year and that it could be held in the Council Chamber or at the Library.

2. Outreach

a. Review of Data Sheet

Ms. Stubblefield presented a DRAFT document highlighting the achievements of the LPC, to be updated quarterly or twice a year. It was suggested that Commissioner photos be taken by the Office of Communications.

VII. Historic Preservation Officer Report

Ms. Stubblefield will update the Commission as information comes in on the last three markers to be considered by City Council on September 7, 2021. It was noted that the Texas Historical Commission has approved a State Marker for the historic downtown Railroad Platform which should be dedicated in early 2022. Funding was available to purchase new medallions and 27 more were ordered which have a new logo. The CAMP Report is pending and will be shared with the Commissioners soon.

VIII. Public Forum

None

IX. Future Agenda Items – September 9, 2021

Updated DRAFT of the LPC data sheet
Marker Dedications
CAMP Report

X. Adjourn

Vice-Chair Reber adjourned the meeting at 6:36 p.m.



Barbara Reber, Vice-Chair

ATTEST:

Secretary to the Commission
APPROVED this 9th day of September 2021

