



## MINUTES

---

**Landmark Preservation Commission  
Regular Session**

**Council Briefing Room- City Hall  
101 W. Abram Street**

**Thursday, November 09, 2017  
5:30 p.m.**

**Commissioners Present**

Michelle Canton, Chair  
Cheryl Donaldson  
Geraldine Mills  
Valerie Galloway  
Barbara Reber  
Dorothy Rencurrel  
Lisa Allen  
Geoff Scheid

**Absent**

Le Juene Montgomery

**Staff**

Sarah Stubblefield  
Estela Bush

**I. Call to Order** – Chair Canton called the meeting to order at 5:32 p.m.

**II. Pledge of Allegiance**

**III. Announcements**  
None

**IV. Approval of Minutes**

Commissioner Reber moved to approve the October 10, 2017 minutes. Seconded by Commissioner Mills the minutes were approved by a vote of 7-0-0.

**V. Dangerous & Substandard Structures**

**305 E. Mitchell Street**

Code Officer Doug Stewart gave a presentation regarding the disrepair of the home and its status as a dangerous structure.

Commissioner Mills moved to approve the release of 305 E. Mitchell to the City. Seconded by Commissioner Rencurrel, the motion was approved by a vote of 8-0-0.

**VI. Approval of 2018 Meeting Schedule**

Commissioners discussed the 2018 Meeting schedule.

Commissioner Rencurrel moved to approve the 2018 Meeting schedule with changes to Wednesday evening at 6:30 p.m on the April and May meeting dates. Seconded by Commissioner Allen, the motion was approved by a vote of 8-0-0.

**VII. Work Plan Items**

**1. Historic Tour Subcommittee Update**

No Update.

**2. Heritage Cemeteries on Arkansas Lane Update**

Commissioner Mills informed the commission that GPR will be started next week.

**3. Other Priority Historic Resources**

Commissioner Rencurrel mentioned about possibly sending letters out to people to see if they want to mark their houses.

Ms. Stubblefield let the commissioners know that she would like to have Kevin Charles join us for our December meeting to discuss further and any tree concerns.

**VIII. Social Media Outreach**

**1. November – Bird’s Fort**

**2. December – Heritage Cemeteries on Arkansas Lane Update**

**IX. Historic Preservation Officer Report**

Ms. Stubblefield encouraged the commissioners to sign up for the City of Arlington social media ambassadors called Dream Team.

Ms. Stubblefield informed the Commissioners that at the last City Council meeting the council approved the Historic Preservation Grant Award for the World War II Memorial to be installed in the plaza of the new Downtown Library.

**X. Public Forum**

None

**XI. Future Agenda Items – December 14, 2017**

**XII. Annual Commissioner Orientation and Training**

Ms. Stubblefield gave her annual orientation presentation

**XII. Adjourn**

Chair Canton adjourned the meeting at 7:33 p.m.



---

Michelle Canton, Chair

ATTEST:



---

Secretary to the Commission

APPROVED this 14th day of December 2017