



## MINUTES

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**Landmark Preservation Commission  
Regular Session**

**Council Briefing Room- City Hall  
101 W. Abram Street**

**Thursday, August 10, 2017  
6:15 p.m.**

**Commissioners Present**

Michelle Canton, Chair  
Cheryl Donaldson  
Geraldine Mills  
Valerie Galloway  
Barbara Reber  
Dorothy Rencurrel  
Le Juene Montgomery  
Lisa Allen

**Absent**

**Staff**

Sarah Stubblefield  
Estela Bush

**I. Call to Order** – Chair Canton called the meeting to order at 6:16 p.m.

**II. Pledge of Allegiance**

**III. Announcements**

Commissioner Mills informed committee about a fundraiser for the Historic Society in tribute to Morgan Woodward that will take place on November 18, 2017 at UTA.

Ms. Stubblefield informed the committee to sign up if they would be attending the City Council Volunteer Reception being held at the Arlington Convention Center on August 14, 2017.

**IV. Approval of Minutes**

Commissioner Mills moved to approve the July 13, 2017 minutes. Seconded by Commissioner Reber, the minutes were approved by a vote of 8-0-0.

**V. Work Plan Items**

1. Historic Tour Subcommittee Update  
None.
2. Local Marker Program

Ms. Stubblefield suggested to the committee to revisit the application process and do away with subcommittees so that the process isn't drawn out and possibly just assigning commissioners to each application.

Ms. Stubblefield informed the Commissioners that currently there isn't funding for the Local Marker Program and if a Local Marker application is received, the applicant will be able to purchase their own.

3. Historic Cemeteries on Arkansas Lane Update  
Commissioner Mills informed the commissioners that they are moving forward with funding for the project and the Historical Society has changed the name to Heritage Cemeteries on Arkansas Lane.

Commissioner Mills also informed committee that she will be meeting with Andy Nguyen and Michael Glaspie to discuss further.

4. New Commissioner Appointment/Reappointments  
Ms. Stubblefield informed the Commissioners that there were appointments made at the last City Council meeting but none of which were made to LPC at this time.
5. LPC Orientation & Training – August/September  
Ms. Stubblefield informed the Commissioners that an annual orientation will be scheduled for September, or as soon as a new Commissioner appointment is made by City Council.
6. Other Priority Historic Resources  
None

## **VI. Social Media Outreach**

1. August – Preserving Paper Artifacts  
Ms. Stubblefield informed the Commissioners that the Office of Communications will assist in making resources available to anyone that lives in Arlington who doesn't know how they can preserve their photos or documents.
2. September Social Media Outreach Item  
The Commission decided to highlight the life and career of Morgan Woodward, in the anticipation of an Arlington Historical Society event in his honor later this year.

## **VII. Historic Preservation Officer Report**

Ms. Stubblefield reported out the results from the Texas Historic Commission 4-year Review from- July 13, 2017. Commissioners were asked to provide their resume before next meeting.

Ms. Stubblefield informed the Commissioners that the report for the Time Capsule Relocation will be presented at the next City Council Afternoon Meeting on August 22, 2017.

## **VIII. Public Forum**

None

**IX. Future Agenda Items-** September 14, 2017

**X. Adjourn**

Chair Canton adjourned the meeting at 6:54 p.m.

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Michelle Canton, Chair

ATTEST:

Secretary to the Commission  
APPROVED this 14th day of September 2017

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