



FY 2013 Adopted Budget and Business Plan

City Council Priorities 2013

Pursue Our Vision

A pre-eminent city, providing an exemplary, safe environment in which to live, learn, work and play.

Fulfill Our Mission

The City of Arlington proactively meets the needs of the public through active engagement, inclusive participation and high-quality, cost-effective service delivery.



**BUILD A THRIVING
COMMUNITY**



**ENHANCE
REGIONAL MOBILITY**



**SUPPORT QUALITY
EDUCATION**



**DEFINE AN
IDENTIFIABLE BRAND**

Sustain Core Services

Public Safety | Culture / Recreation / Education |
Financial / Economic Development | Infrastructure

Live Our Values

Teamwork | Responsiveness | Respect | Innovation | Commitment | Integrity

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MANAGER'S MESSAGE

INTRODUCTION

Arlington, Texas is a great place to live, learn, work, and play. The FY 2013 Adopted Operating Budget and Business Plan are presented to you in continued support and enhancement of this vision.

The \$396.5 Million FY 2013 Operating Budget accomplishes several things:

- It is balanced and built on a foundation of sound fiscal principles. It marks our second year of not having to close a structural deficit.
- In the spirit of “you said, we did,” it is structured to accomplish the Mayor and Council’s priorities and maintain the City’s core values.
- It continues Arlington’s tradition of quality, cost effective service delivery.
- It identifies opportunities to fund needed capital expenditures and impact backlogs today, while putting money aside for tomorrow.
- It allows us to compensate our most important asset, our workforce, with a recurring salary adjustment for the first time in four years.
- It maintains the property tax rate at 64.8 cents for the 10th consecutive year.

Recurring themes woven throughout this budget include maintaining service levels in departments that have had grants expire. Significant investments in public safety personnel, equipment and vehicles are included. We are recommending, to the extent possible, to offset increases to our residents and employees when rates have increased. Another theme you will see is our efforts to look toward the future. Funding is proposed for an employment transition plan as we approach a retirement bubble in several departments, and the creation of a revolving asset replacement fund to cover unbudgeted costs to immediately repair or replace damaged capital items until insurance proceeds are collected and returned to the replacement fund.

This budget is also being developed and presented in new ways that increase our financial and management transparency to you and our residents. Our intent is for this to be the most accessible budget the City has ever produced.

FY 2013 BUDGET DEVELOPMENT

Expenditures

Reserves

The City’s budget is based on sound fiscal principles. As we began to formulate the budget, the first things we focused on were the fundamentals. City budgets must balance annually and cannot operate at a deficit. We began by determining fund balance and ensuring that reserves were funded at appropriate levels. Because these represent our safety net in case of emergency or severe economic downturn, they are the first areas that we fund. Approximately, 24 percent or \$50,100,000 of the City’s annual General Fund budget is in reserves. Some of the larger reserves include:

MANAGER'S MESSAGE

- Unallocated Reserve – For emergencies and unanticipated expenses, the target is 3 percent of General Fund expenditures at \$6,028,284.
- Working Capital Reserve – To provide adequate operating cash during normal annual revenue and expenditure cycles, one month of net General Fund expenditures, \$16,745,233, is reserved.
- Business Continuity Reserve – To ensure service delivery will continue until sound solutions can be identified, the reserve target is 3 percent of General Fund expenditures at \$5,883,843.
- Landfill Lease Reserve – From the one-time payment received to lease the City's landfill in March 2005 is at \$21,487,000.
- Other Post Employment Benefits Reserve – Funding post employment benefits other than pension is at \$1,717,904. This is another source of funds to assist in meeting future retiree health care obligations.
- Debt Service Reserve – This reserve is in place to ensure that we can make our debt service payments in the event of substantial property tax under-collection. We reserve between 4 and 10 percent of our debt payments, and the reserve for this year is \$3,844,794.
- Group Health Fund Reserve – This reserve covers health care costs should the City's health claims exceed the amount of money in the Group Health Fund. The City's actuary has determined that adequate funding for this reserve is \$4,200,000.
- Convention Center Capital Reserve – The Convention Center has a reserve for large, potentially unanticipated capital expenditures, like chiller replacement. This reserve has a balance of \$1,076,000.

Moody's, Standard & Poors, and Fitch rate our credit worthiness, and they consider our reserves as one of our strongest assets. The rating agencies also cite Arlington's conservative budget practices and debt structures as positive aspects of the City's strong financial position. These factors have sustained Arlington's excellent ratings through these difficult economic times.

Council Priorities

The next step in the process is identifying resources to support the Mayor and City Council's priorities. In March 2012, the Mayor and City Council held a Priority Setting Session. At that session, the Council identified four community priorities in which they wanted to see notable progress over the next 12 to 18 months. Those priorities are to:

- **Enhance Regional Mobility**
- **Build a Thriving Community**
- **Define an Identifiable Brand**
- **Support Quality Education**

This FY 2013 adopted budget is presented with these priorities at the forefront. We are focusing our new and existing resources on these key areas, and these are the places the community should expect to see visible change and specific achievements in the coming year.

MANAGER'S MESSAGE

Following the priority setting session, the City Council and staff went about identifying tangible projects that would move us forward to achieve the Council priorities. This budget reallocates and shifts financial and human capital to focus on these initiatives. We would like to highlight some of the projects that are funded in this FY 2013 Adopted Budget and Business Plan. We will report to the Council on our results and meaningful progress toward these priorities throughout FY 2013.

Enhance Regional Mobility

Improving the efficiency and effectiveness of Arlington's transportation connections within and beyond our borders is critical, because of our central location in the region. We know that we need to be connected to the rest of North Texas through regional transportation partnerships for today and for tomorrow such as high-speed rail opportunities. This budget contains \$350,000 in funding for the first year of a two-year pilot project jointly developed with stakeholders to connect people from Downtown/College Park Center to the CentrePort commuter rail station, near the D/FW International Airport. Stakeholders will provide at least one-half of the funding prior to any service commencing via a contracted operator. Opportunities will also be explored to eventually integrate such an effort into other services currently offered including the UT-Arlington shuttle bus system, the Entertainment District Trolley, and Handitran.

Providing additional funding for street repair was identified as an important transportation enhancement by the City Council. This budget proposes \$20,051,188 for street maintenance, \$5,830,650 more this year than last. This additional funding is attributed to growth in street maintenance sales tax and an \$817,839 one-time increase. This \$817,839 is essentially the amount the General Fund has traditionally contributed to street maintenance, so this additional funding will double the amount transferred in for street repair.

We would propose to take steps to increase the City's thoroughfare performance. For 2013, we would expand our intelligent transportation system and add capacity to several of our major roadways including:

- Collins Street (SE Parkway to the City Limits)
- Matlock Road (Mayfield to Bardin)
- Arkansas Lane (Browning to State Highway 360)
- Lamar Boulevard (Collins to Ballpark)
- Center Street Bridge

This budget includes funding to advocate at the state and federal levels in support of regional priorities advanced by the new Southeast Tarrant County Transportation Alliance, Tarrant Regional Transportation Coalition, and the Regional Transportation Committee of the North Central Texas Council of Governments. Projects like increasing capacity in the SH360 corridor and redesigning the I-30/360 interchange are needed to improve our mobility in Eastern Tarrant County from D/FW International Airport through Mansfield.

Build a Thriving Community

Arlington is a vibrant, diverse, and can-do community. Included in the budget is \$94,000 to continue the Arlington Home Improvement Program, which encourages residents to upgrade their homes. Reforestation and code compliance assistance are included as part of the recovery program from the recent tornado. Funding is also included for a purchasing coordinator to encourage minority and women-owned businesses as well as local businesses to participate in the City's purchasing opportunities.

MANAGER'S MESSAGE

Other initiatives related to this priority are built on Council's prior work and involve a multi-family housing improvement strategy and several economic development projects, including attracting a convention center hotel to the Entertainment District and re-engaging our relationship with the Great Southwest Industrial District. An economic development strategy update is also in this adopted budget at \$90,000.

Support Quality Education

Arlington strives to create an environment that enables educational opportunities to flourish. We are committed to working with those that provide quality public and private education as well as a variety of higher education opportunities.

Work, this coming year, will involve aligning the City's educational efforts with the Arlington Independent School District's new strategic plan.

The Library system is taking the lead on a Kindergarten through 12th Grade Program that provides on-line tutoring and replacement materials in our Children's Collection for \$121,450. Also, additional software is funded for computer literacy classes.

A program to advocate at the state and federal levels in support of Tier 1 status for UT- Arlington and support for positive legislation for our independent school districts is also included.

Define an Identifiable Brand

Arlington is more visible than ever, and we want to galvanize our brand and what we stand for. A branding initiative is also in the adopted budget for \$75,000, as we continue to define our community's image and look to tell the world who we are and what we are about.

In addition, we are proposing to fund entry monuments for Interstate 30, partially funded by a Parks grant and a General Fund allocation of \$50,000 in one-time funds. These will add further distinction to our I-30 corridor.

Initial funding for a adopted art walk sculpture trail near Johnson Creek is in the adopted budget for \$150,000. This will build upon our success and deepen the fabric of North Texas' Entertainment District.

Other Core Services

In addition to the four priorities, the City Council recognizes the day to day work we do. Sustaining Core Services and quality service delivery are critical to our community's success.

This budget includes eleven civilian grant positions in the police department whose grant funding expires in FY 2013. It adds \$235,401 to the department's patrol budget to cover faster than expected attrition amongst sworn Police positions. Another grant position, the Teen Court Coordinator, will become part of the General Fund Budget when the position's current grant expires. This budget also includes the City's first year of full funding for the 31 police officers previously covered by COPS grants. The approximate impact to the General Fund is \$750,000.

MANAGER'S MESSAGE

This budget proposes to provide \$250,000 to the Fire Department to increase operational flexibility as the department absorbs Fire Station 17 and the new squad concept. This money would be added to their overtime budget and is the equivalent of four full-time firefighters.

Some of our City facilities are in need of repair. Each year, Public Works and Transportation receives \$690,000 for facility maintenance as well as heating, venting, and air conditioning equipment. This year, we are proposing to fund an additional \$175,000 for the replacement of heating, venting, and air conditioning equipment for the computer room at City Hall. Additionally, the Fire Training Center and Fire Station 13 are in need of roof replacement at a total cost of \$220,000. New carpeting for the Woodland West Branch Library is proposed to be purchased for \$40,000 from one-time funding.

Compensation Information

Our employees are the key to our success. While our current salary ranges are competitive, a survey of the local job market indicates that the City's employees are an average of 3.5 percent behind the market. A 3 percent pay increase is included for all full and part-time employees. This recurring pay adjustment will cost \$4,894,079 across all funds.

The City hired a new actuarial firm to assess our Health Fund, Part-Time Pension Fund, Disability Income Plan, and our Worker's Compensation Fund. According to the actuary, the City should expect to see significant increases in health insurance costs for the FY 2013. The City will shoulder the bulk of the approximately \$3.4 million increase, representing a 20.8 percent increase in costs. An increase in premiums will be passed on to employees. We are proposing to offset the City portion of the increase by reducing other funding levels for other benefits. The actuary determined that the Part-Time Pension Fund was overfunded by \$94,000 and the Disability Income Plan by \$168,000. We believe that our Worker's Compensation Fund is also overfunded by \$604,000.

Also, for FY 2013, our contribution to the City's pension system actually decreased slightly. The City participates in the Texas Municipal Retirement System. Last year's rate was 16.77 percent of payroll. For 2013, that rate drops to 16.47 percent and will result in a \$294,649 decrease of in the City's costs.

These reductions and changes result in \$1.16 million in savings, which we would propose to use to partially offset our health insurance increases. This allows us to modify our existing compensation package and redirect resources to our growing health care costs.

A list of all the budget requests made by departments is in the Other Budget Information section of this document. The lists specify recurring and one-time investments as well as proposals deferred and declined.

MANAGER'S MESSAGE

Revenues

Our key budget balancing strategies for FY 2013 were:

- Identification of efficiencies and cost reductions that had no significant operational impact to fund new priority initiatives (a complete list of adopted reductions, accepted and declined, is in the Other Budget Information section of this document)
- Continued focus on position management, specifically managing our turnover and vacancy rates
- Vigilant monitoring of revenues
- Benefit cost offsets

The City of Arlington is beginning to see progress in our economic recovery.

Home sales are increasing. Unemployment levels are steady, but below the state and national average. Personal bankruptcies and housing foreclosures are on the decline. Despite these positive indicators, risks remain as we look at global economic conditions. We must be prudent and conservative, because while there is positive economic news locally, we are still not seeing the growth we saw before the economic recession.

General Fund

Since 2009, the City's property tax base has either held steady or declined. However, for FY 2013, we expect an increase in value of 2.4 percent. In FY 2012, we believe we will break our City's sales tax receipt record and collect \$50 million. For FY 2013, we are projecting \$52,160,000 driven primarily by the activity generated by our Entertainment District. The growth in these two revenue sources is the primary driver of a 3.75 percent increase in our recurring revenues. From the FY 2012 Budget to the FY 2013 Budget, revenues have increased a little over \$7,476,350.

This budget proposes keeping the current property tax rate of 64.8 cents per \$100 of property value. This is the same rate we have had since 2004. This year, the rate is above the effective tax rate of 64.25 cents. This is the tax rate that will collect the same amount of money that the City collected last year on the same property that existed in both years. However, homeowners will pay slightly less in taxes for City services than last year. The average homeowner will see a decrease of 0.23 cents a month, because the growth in the valuation was primarily in the commercial sector, not in residential. Franchise fees and other revenues are fairly flat, compared to last year.

We often focus on the General Fund because of its ad valorem tax implications. However, if we look at the big picture, the City has other funds that provide critical services to our residents. These include the Water and Sewer Fund, the Convention and Event Services Fund, Parks Performance Fund, Storm Water Utility Fund, Street Maintenance Fund, the Debt Service Fund, and the City's Gas Funds. Working together, these funds integrate to support our overall service delivery model.

MANAGER'S MESSAGE

Water and Sewer Fund

This fund covers the operation of our Water Utility.

This year, we will be partially absorbing some significant cost increases from the Trinity River Authority and the Tarrant Regional Water District that would typically be passed through to customers. We expect this trend to continue in the coming years as the region's bonded indebtedness will increase to pay for increased capacity as demand grows.

However, for the upcoming fiscal year, no increase is recommended for the water portion of the bill for most residential customers. There will be an increase for the high volume users in the commercial tier. A sewer increase is proposed for all customers, but we would propose to offset that increase.

Thanks to the ability to do some debt refunding, the Water Utility has saved approximately \$869,000 in principal and interest payments this year. Rather than investing it on renewal and rehabilitation projects as we typically do, we are proposing to use this to offset the increase in sewer rates to residential and commercial customers. Initially, the sewer rate was estimated to go from \$3.22 per thousand gallons to \$3.37. With the offset, the sewer rate will be \$3.33.

The Water Utility bill also includes the rate for the collection of garbage. As outlined in their contract, Republic Services, the City's waste hauling contractor, is expected to raise its rates by 40 cents a month for residential customers.

So what does all of this mean for the average household in Arlington for the year?

- Property tax goes down by \$2.72
- Water rate remains the same \$0.00
- Sewer rate increases \$7.92 (average residence uses about 6,000 gallons a year)

The average resident will pay \$5.20 more per year (\$0.43 per month) for City, Water and Sanitation Services.

Convention and Event Services Fund

This fund is for the operation of our Convention Center, Experience Arlington Inc., and various other efforts to increase tourism. The Convention Center's revenues mostly cover its operations. The Hotel Occupancy Tax provides revenues for this fund, which pay for the remaining expenses. This budget includes some enhancements to the Convention Center's digital signage software, a sweeper/scrubber for the Center, and the continuation of a hotel feasibility study for the Entertainment District. Experience Arlington Inc. is proposing to supplement their marketing efforts for FY 2013, resulting in an increased investment of \$300,000.

MANAGER'S MESSAGE

Parks Performance Fund

This fund accounts for the revenues and expenditures from the City's golf operation and other recreational activities.

This year, we are proposing to enhance youth programming at the Arlington Tennis Center following the construction of new quick start training courts at the facility.

Storm Water Utility Fund

This fund was established to address the City's need to manage issues associated with storm water run-off.

The primary change in the fund's status this year is to appropriate bond principal and interest payments in the amount of \$2,268,800 annually to pay back the debt issuance made for the utility last year. Also, we are proposing that the Storm Water Fund reimburse its General Obligation debt expenses funded by the General Fund before the Utility was established. This will be a \$463,055 reimbursement annually for the next six years.

Street Maintenance Fund

Voters approved spending one-quarter cent of sales tax receipts for the maintenance, rehabilitation and repair of City streets. As mentioned earlier, this budget doubles the City's General Fund contribution to this fund. This, and better than anticipated sales tax revenues, will make \$20 million available for street maintenance in FY 2013.

Debt Service Fund

The City incurs debt for the acquisition and construction of capital projects and must make annual payments to repay bonds previously issued. General Obligation bonds are funded wholly through a designated portion of the City's property tax rate, while Certificates of Obligation incorporate other funding sources as well as ad valorem taxes.

The portion of the 64.8 cent tax rate per \$100 of property value proposed in this budget for debt service is 20.57 cents.

Gas Lease Funds

This fund is the lease bonus and royalties received from natural gas drilling on City property.

This budget proposes to use \$2,995,000 in Parks gas money to fund capital projects that would either be funded by the General Fund or be deferred. The Arlington Municipal Airport receives \$281,000 of the revenues for natural gas drilled at the airport. This is a requirement by the Federal Aviation Administration. The remainder of gas revenues this year is being recommended for most of the one-time expenditures or pilot programs in the budget.

MANAGER'S MESSAGE

We have a duty to take care of today as well as tomorrow for Arlington residents. Prudent use of our various funds allows us to meet today's needs like public safety vehicles and Parks and Recreation facility repairs, but it also offers an opportunity to fund projects in the future. Through the prudent use of tools like the Arlington Tomorrow Foundation, Landfill Lease fund, Business Continuity Reserve, and other funds, we are fortunate to have resources available to meet tomorrow's needs.

THE BUDGET DEVELOPMENT PROCESS

This year's budget was developed in a way that demonstrates our commitment to open, inclusive, transparent budgeting. We made enhancements to our budget process. The deputy city managers and I met with each department, reviewing their budgets and business plan items for the upcoming year. Departments had the opportunity to communicate their resource needs and any budgetary concerns to all the members of the City Manager's Office team.

Council will also be seeing more of the budget development tools we have used. Included in the budget document are all department requests, whether they were approved, deferred to another year, or declined. While the General Fund receives most of the attention during the budget process, we have included the status of all the City's major funds in the budget. We have developed an FY 2013 Budget Video that we will post on the City's website and will show at our Budget Town Hall meetings. An emphasis has been placed on providing comprehensive information about the City's resources, business plan, and performance measures on the "budget app" used to present this year's fiscal year budget. These tools were produced in an effort to provide more comprehensive information about the City's budget to a broader audience.

CONCLUSION

We look forward to executing our FY 2013 Budget and Business Plan in the coming year. We are confident that it makes prudent investments for today while preparing us for tomorrow.

Arlington is seeing positive signs of a stabilizing economy. The FY 2013 Budget will allow us to allocate our resources to strategic projects that will achieve the Council Priorities. The Budget and Business Plan will be our roadmap to making real progress in the areas of regional connectivity, thriving community, quality education, and branding. The targeted investments we make today will benefit the residents, businesses, and City workforce for years to come.

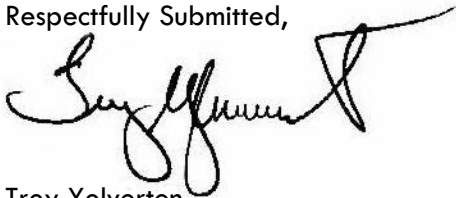
Though we believe 2013 will be a dynamic, productive fiscal year when much will be accomplished, we are mindful of challenges on the horizon. With the escalating cost of health care, we intend to re-examine our health benefit. Our goal is to design an affordable plan with as much predictability as possible so that our employees know what to expect each year. This will be done with an emphasis on ensuring that our total compensation levels are consistent with the market. We will remain focused on ensuring quality redevelopment in Arlington. As we implement programs this year that incent development, we will be working to identify other tools and strategies in the future to accomplish this for our community. Over the next few years, we will once again focus on redefining our capital improvement program to optimize our resources to meet the community's growing demands. Our next bond election is scheduled for late 2014 and work on prioritizing our capital needs will be a critical part of our work plan. We will also be closely monitoring our current and future revenues as we see a slowing of natural gas drilling and the reality of revenue reductions and/or

MANAGER'S MESSAGE

increased costs resulting from decisions at the state and federal government levels. We will develop strategies to address our maintenance backlogs in departments, like Public Works and Transportation and Parks and Recreation.

Finally, I would like to take this opportunity to thank all those who contributed to this budget's development. I would like to thank the Mayor and City Council for their vision and clear direction related to the organization and this year's budget priorities. I would like to thank the Council and the City staff for developing programs and projects that will further our progress toward accomplishing these priorities in the coming year. I would like to thank staff for identifying efficiencies and reductions that allowed us to manage our resources to better accomplish our vision. It is our pleasure to present this budget to the Mayor and City Council and to serve the residents of Arlington.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Trey Yelverton', with a stylized flourish at the end.

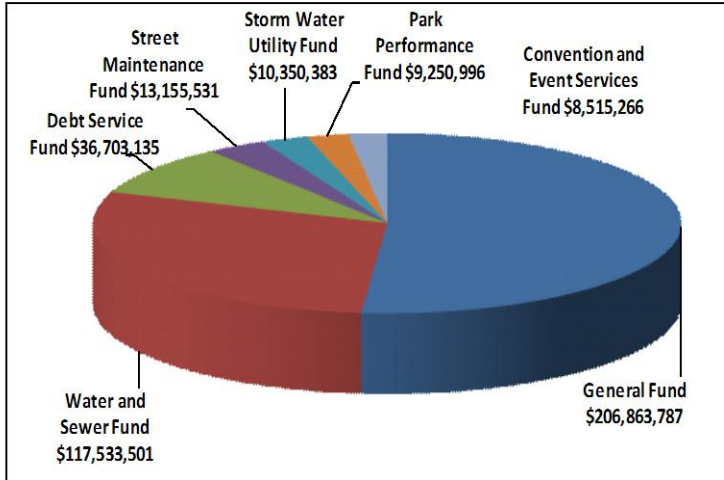
Trey Yelverton
City Manager

BUDGET IN BRIEF

FY 2013 Adopted Operating Budget

The budgeted revenue total for the City in FY 2013 is \$402,372,599. The following chart shows adopted revenues for each of the City's major operating funds.

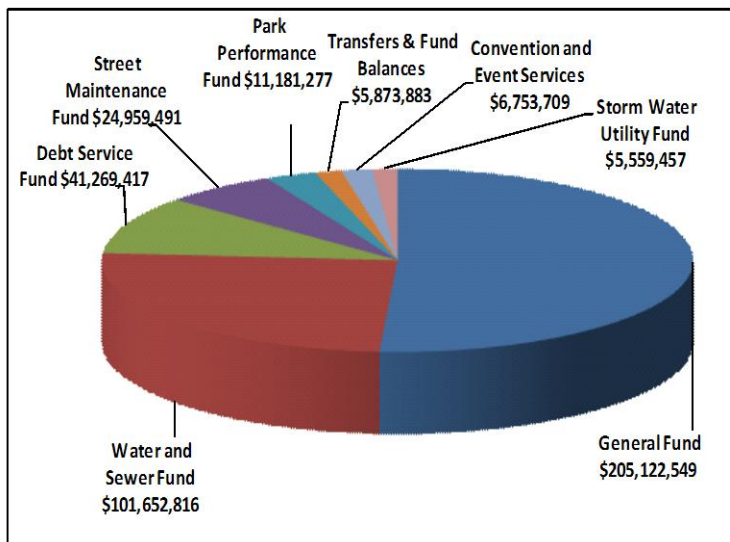
Revenues



	Amount	Percent of Total
General Fund	\$206,863,787	51.4%
Water and Sewer Fund	\$117,533,501	29.2%
Debt Service Fund	\$36,703,135	9.1%
Street Maintenance Fund	\$13,155,531	3.3%
Storm Water Utility Fund	\$10,350,383	2.6%
Park Performance Fund	\$9,250,996	2.3%
Convention and Event Services Fund	\$8,515,266	2.1%
Total FY 2013 Revenues	\$402,372,599	100.0%

Expenditures

The budgeted expenditure total for FY 2013 is balanced to revenues, at \$402,372,599. The following chart shows adopted expenditure levels for each of the City's major operating funds.



	Amount	Percent of Total
General Fund	\$205,122,549	51.0%
Water and Sewer Fund	\$101,652,816	25.3%
Debt Service Fund	\$41,269,417	10.3%
Street Maintenance Fund	\$24,959,491	6.2%
Park Performance Fund	\$11,181,277	2.8%
Transfers & Fund Balances	\$5,873,883	1.5%
Convention and Event Services	\$6,753,709	1.7%
Storm Water Utility Fund	\$5,559,457	1.4%
Total FY 2013 Expenditures	\$402,372,599	100%

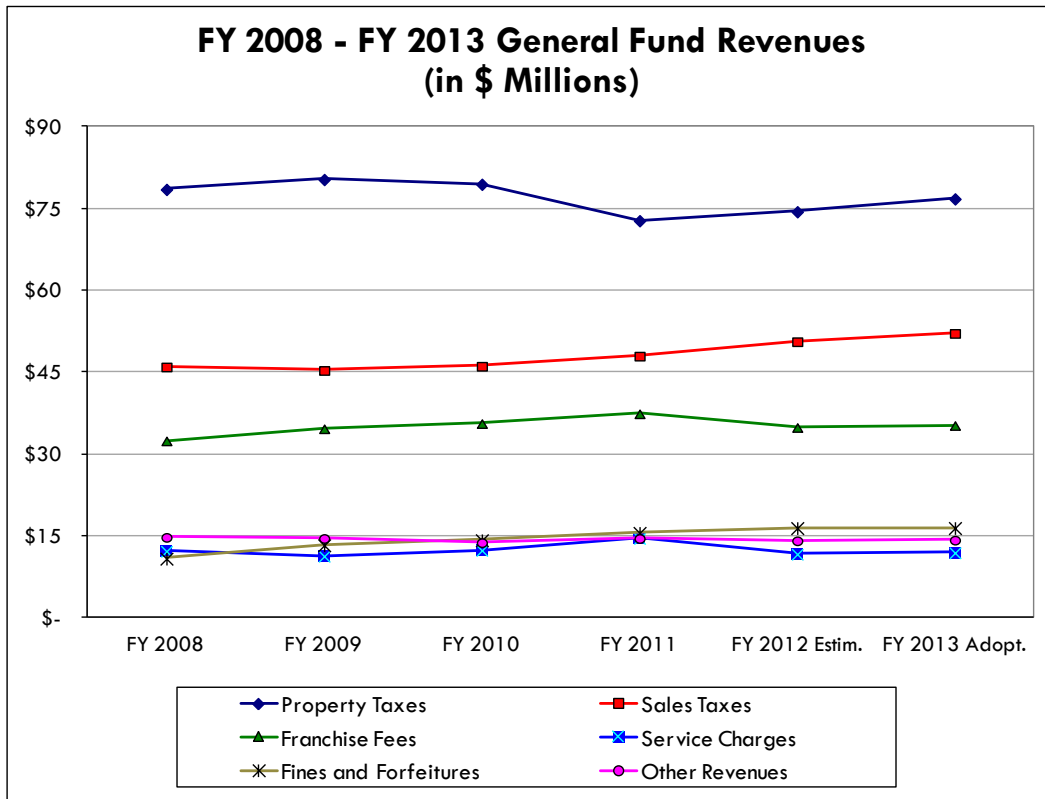
BUDGET IN BRIEF

FY 2013 General Fund Budgeted Revenues

The City's revenue outlook has improved since the moderate economic recovery that began during 2010. Sales tax revenues have shown significant improvement during the past two years, and the revenues received by the Municipal Court remain strong. However, the limited increase in property values during the past few years has constrained growth in ad valorem tax revenues. The following table provides a summary of General Fund revenues by major category for FY 2013.

	<u>FY 2011 Actual</u>	<u>FY 2012 Estim.</u>	<u>FY 2013 Adopt.</u>
Property Taxes	\$ 72,829,755	\$ 74,472,355	\$ 76,830,111
Sales Taxes	47,991,782	50,639,881	52,159,077
Franchise Fees	37,415,856	34,904,580	35,270,670
Service Charges	14,556,446	11,662,794	11,907,167
Fines and Forfeitures	15,561,554	16,450,491	16,460,491
Other Revenues	<u>14,542,061</u>	<u>14,117,094</u>	<u>14,236,271</u>
Total Revenues	\$ 202,897,454	\$ 202,247,195	\$ 206,863,787

Revenue projections determine the level of resources that can be allocated for programs and projects to support the City Council's goals and objectives. The revenue picture, as shown below, indicates strengthening sales tax revenues and moderate recovery in property tax revenues after the declines experienced in 2010 and 2011.



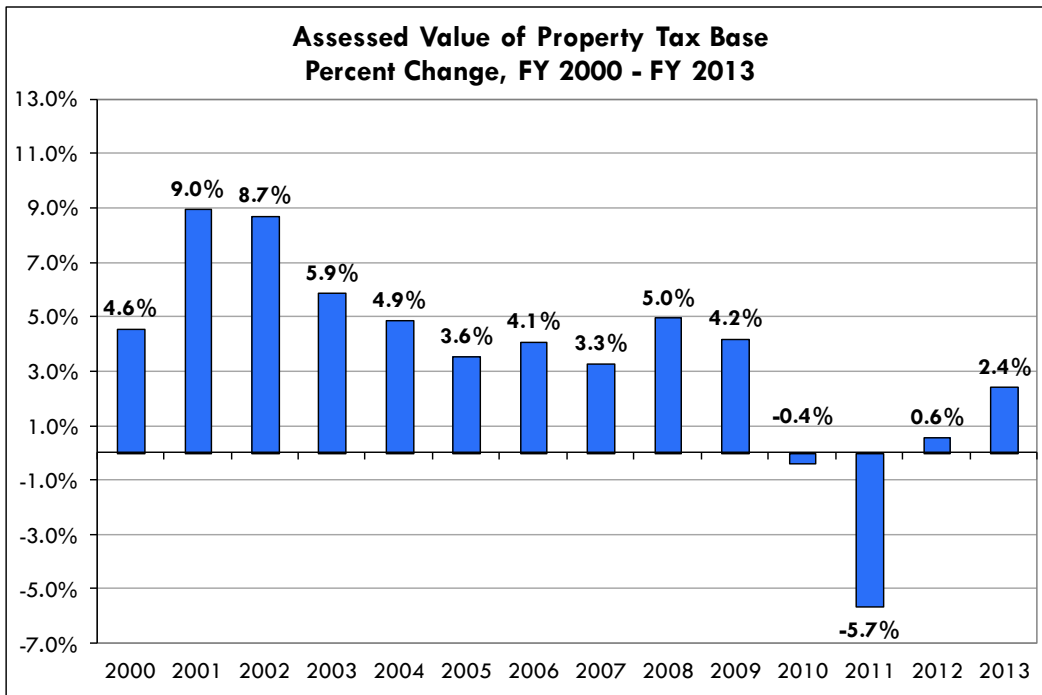
BUDGET IN BRIEF

Property Taxes - \$76.8 Million, 37.1% of General Fund Revenues

The largest single revenue source for the General Fund is the Property Tax. In FY 2013, this revenue represents 37.1% of General Fund revenues, which is unchanged from FY 2012. The total assessed value of taxable property in the City is \$17.6 billion. The General Fund's portion of the total property tax rate is 44.23 cents per \$100 of assessed value, which represents 68% of the total tax rate. As the chart below demonstrates, the property tax rate shifts slightly in FY 2013, with three tenths of a cent going from debt service to the General Fund.

	FY 2012	FY 2013	Increase (Decrease)
General Fund Tax Rate	43.93	44.23	0.30
Debt Service Tax Rate	20.87	20.57	(0.30)
Total Property Tax Rate	64.80	64.80	-

The property tax base grew by 2.4%, which is the largest increase since 2009. The fiscal years 2010 and 2011 were both negative, and last year's base growth was 0.6%. General Fund property tax revenues from this growth are anticipated to increase in FY 2013 by approximately \$2.8 million from the FY 2012 budget.



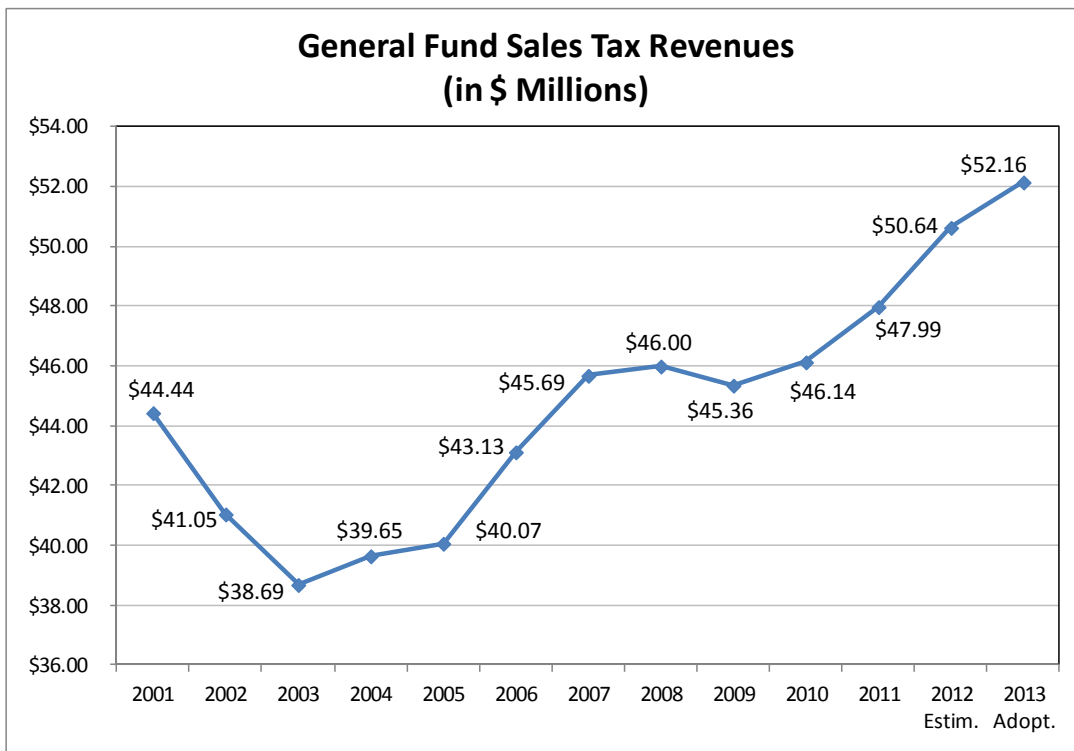
BUDGET IN BRIEF

The 2.4% growth in the property tax base results in a value increase of \$418.3 million from the certified roll received in July of last year, as reflected below.

Certified Roll, July 2011	\$ 17,205,712,008
Increase in property values	418,324,432
Certified Roll, July 2012	<u>\$ 17,624,036,440</u>

Sales Taxes - \$52.2 Million, 25.2% of General Fund Revenues

The City's portion of the total 8.0-cent sales tax rate is 1.75 cents. Six and one-quarter cents is retained by the state, the General Fund receives 1 cent, one-half cent provides funding to repay a portion of the debt on the Cowboys Stadium, and one-quarter cent provides funding for street maintenance. General Fund sales tax revenue for FY 2013 is projected at \$52,159,077. These taxes represent 25.2% of General Fund revenue in FY 2013, up from 23.8% in the FY 2012 budget. The following chart illustrates sales tax revenue trends during the past decade.



BUDGET IN BRIEF

Other Revenues – \$77.9 Million, 37.7% of General Fund Revenue

Franchise Fees are paid by utilities for the use of City streets, alleys and property in providing utility service to citizens. These revenues represent 17.1% of General Fund revenues in FY 2013, down from 17.7% in the FY 2012 budget. The electric utility pays the most in franchise fees, and is expected to pay \$12.7 million in FY 2013. Other Franchise Fees include telephone, cable television, garbage collection, and water and gas utilities.

Service Charges are collected by the City for the use of facilities or services. These include pool and recreation center fees, various inspections and reviews conducted by City personnel, and transfers from other City funds to reimburse the General Fund for services rendered. In FY 2013, these revenues represent 5.8% of General Fund revenues, down from 6.0% in the FY 2012 budget.

Fines and forfeitures are obtained primarily from fines assessed by the City's Municipal Court. In FY 2013, these revenues represent 8.0% of General Fund revenues, down from 8.1% in the FY 2012 budget.

Other revenue sources for the General Fund include interest, leases and rents, licenses and permits, and taxes on bingo, liquor, and criminal justice. In FY 2013, these revenues represent 6.8% of General Fund revenues, approximately the same percentage as in FY 2012.

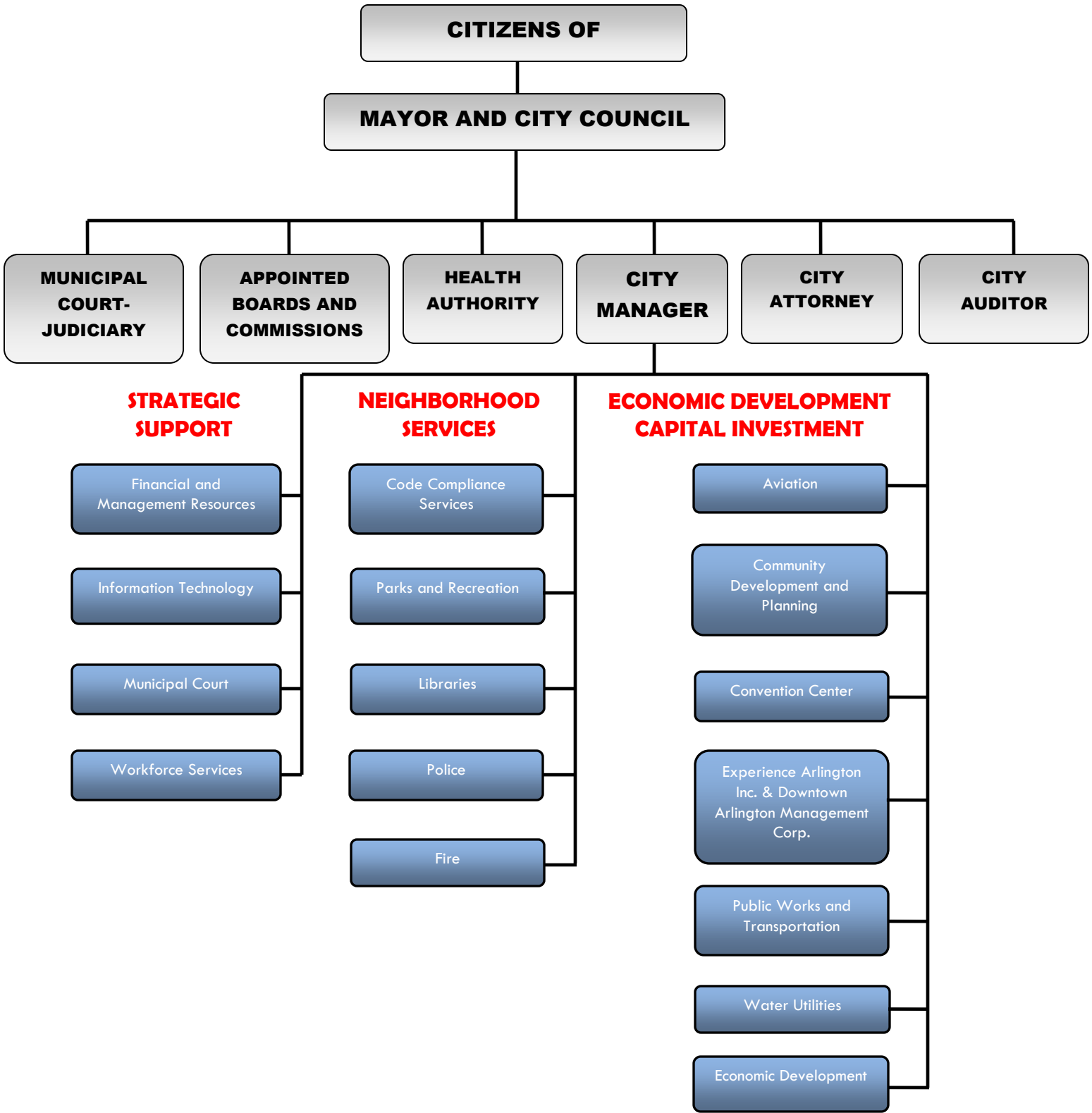
Other Operating Funds

Although each of the funds below is discussed in more detail in the following sections of the Adopted Budget, this section provides a brief financial summary for each of the City's operating funds in FY 2013.

- The **Water Utilities Fund** is proposing available resources (beginning balance, revenues and net interfund transfers) of \$102.7 million and total expenditures of \$101.7 million.
- The **Storm Water Utility Fund** is proposing available resources of \$5.9 million and total expenditures of \$5.6 million.
- The **Convention and Event Services Fund** is proposing available resources of \$8.0 million and total expenditures of \$6.8 million.
- The **Park Performance Fund** is proposing available resources of \$11.9 million and total expenditures of \$11.2 million.
- The **Street Maintenance Fund** is proposing available resources of \$25.4 million and total expenditures of \$25.0 million.
- The **Knowledge Services Fund** (internal service fund) is proposing available resources of \$3.3 million and total expenditures of \$3.3 million.
- The **Fleet Services Fund** (internal service fund) is proposing available resources of \$9.0 million and total expenditures of \$7.8 million.
- The **Information Technology Support Fund** (internal service fund) is proposing available resources of \$6.7 million and total expenditures of \$6.5 million.
- The **Communication Services Fund** (internal service fund) is proposing available resources of \$8.2 million and total expenditures of \$7.5 million.
- The **Debt Service Fund** is proposing available resources of \$45.1 million and total expenditures of \$41.3 million.

BUDGET IN BRIEF

ORGANIZATION CHART



ORGANIZATION CHART

BUSINESS PLAN

The City of Arlington develops an annual Business Plan to highlight specific projects and activities directly reflected in the City's Budget. These projects are determined by departments and the City Manager's Office, approved funding requests, and Council priorities. Each Business Plan runs on a fiscal year, beginning October first and ending September 30th of the following year.

Each spring, the Arlington City Council has a retreat to strategize on priorities for the next fiscal year based on needs within the community. These needs are determined by various means including citizen satisfaction ratings, feedback from residents and businesses, and development trends. Once Council establishes the priorities for the following year, the City as an organization works together to develop the Budget and Business Plan to address the new priorities.

For fiscal year 2013, the City Council determined there would be four priorities:

- Build a Thriving Community
- Enhance Regional Mobility
- Support Quality Education
- Define an Identifiable Brand

In addition to the priorities, the City has four core service areas represented in the Business Plan:

- Public Safety
- Culture/Education/Recreation
- Financial/Economic Development
- Infrastructure

Projects are represented by departments in the eight categories defined above. All projects theoretically could be represented in the core service areas because all core services are represented. However, projects related directly to a Council priority are elevated to reflect the respective priority.

In FY 2011, the Office of Management and Budget created a Performance Management Committee to focus on improving performance measures and strategic planning for the Business Plan. Over the past two years, the Committee developed goals and objectives for projects, as well as, performance measures for projects and activities. The Committee also produced Scorecards for the core service areas to represent the day-to-day business operations in departments. The activity measures for core service areas are represented on scorecards in the back of each core service section in the project portion of the Business Plan.

The Business Plan and scorecards are updated quarterly, reviewed by the City Manager's Office and provided to the City Council. They are also available on the City's website.

Evidence of Success

When City Council met last spring, they discussed areas they wanted to see direct results. Those areas are represented in the following Evidence of Success Scorecard.

BUSINESS PLAN

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Source		Key Measures	Actual	Actual	Actual	Target
FMR	Strong and Improving Financial Indicators	Rating Agency Ratings	Fitch: AA+ Moody: Aa1 S&P: AA+	Fitch: AA+ Moody: Aa1 S&P: AA+		Fitch: AA+ Moody: Aa1 S&P: AA+
FMR		CAFR w/clean opinion	Yes	Yes	Yes	Yes
FMR		Net debt to assessed valuation	1.99%	1.87%	1.81%	<2.0%
ED	Business Attraction/Retention	Number of business entities created/retained downtown as result of OED	2	4	4	3
ED		Number of jobs created/retained downtown as result of OED efforts	50	215	215	215
Police	Public Safety/Low Crime Rate	% of UCR Part I crimes cleared	21%	22%	22%	20%
Court		% of probably cause warrants cleared	87%	89%	90%	90%
CQP		Crime Rankings Score Above National Rate	35.63	26.64		NA
CSS		Citizens feel safe in neighborhoods (Day)	96%	94%	90%	90%
CSS		Citizens feel safe in business areas (Day)	89%	95%	88%	90%
CSS		Overall Quality of Life rating	81%	82%	74%	80%
CSS	Citizen Satisfaction Survey Results	Overall Customer Service Rating	76%	75%	69%	80%
CSS		Overall Satisfaction with Direction for City	82%	81%	73%	80%
Economic Indicator		Strong Housing Market Improved Housing Mix	Home Sales	3883	3718	
Economic Indicator	Months on Market		5.6	5.8		NA
Economic Indicator	Average Home Sales Price		\$ 147,600	\$ 146,700		NA
Economic Indicator	Single Family Residential Permit - Average Value		\$ 165,917	\$ 185,299		NA
Census	Rising Incomes	Median Household Income	\$ 52,094	\$ 52,094		NA
Economic Indicator		Sales Tax Revenue (in \$ Millions)	\$ 46.14	\$ 47.61		NA

BUSINESS PLAN

Evidence of Success (cont'd)

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Source		Key Measures	Actual	Actual	Actual	Target
Economic Indicator	Rising Employment	Unemployment Rate (Arlington)	8.0	6.7		NA
UTA/ED	UTA Graduate Retention	Top Arlington employers with UTA graduates	Data Requested from UT-Arlington			NA
UTA		UTA internships in Arlington	Data Requested from UT-Arlington			NA
Census	Decreasing Average Population Age	Population Age (Median)	31.7			NA
ISD		High School Ratings (AISD Accountability Ratings)	Recognized	Academically acceptable		NA
ISD		Number of High School Students	17,210	17,554		NA
ISD		High School Drop Out Rates (Academic Excellence Indicator System)	3.2%	Available Fall 2012		NA

Service Delivery

One of the City's primary functions is service delivery. The following information provides a brief narrative of each department by city service team and the primary functions of the departments. Also included are some recent awards received.

Neighborhoods

The City of Arlington's Neighborhood City Service Team consists of the following departments: **Code Compliance Services, Fire, Library, Parks and Recreation, and Police**. The mission of the Neighborhood City Service Team is to strengthen neighborhoods by providing services which maintain public safety and health, enhance livability, protect property values, and encourage responsible neighbors. Each department in the Neighborhood City Service Team provides services and resources that enhance safety, expand opportunities for recreation and culture, assist neighborhoods, or bring order to the city.

Code Compliance Services consists of Animal Services and Code Compliance to ensure the health of communities through the control of animals and regulation of code issues. The department is active in providing programs relating to youth and seniors in our community. The Animal Services Manager, Chris Huff, recently received the 2012 Dr. Martin Luther King, Jr. "Sharing the Dream" Award in the category of Government as an effective "change agent" benefitting the local community. Additionally, she was awarded the 2011 Texas Animal Control Association Humane Educator Award for the state of Texas for her work educating children and adults in the community. Code Compliance Services focuses on providing community outreach through education, animal maintenance and control, as well as the enforcement of code issues to increase the safety and vitality of neighborhoods.



BUSINESS PLAN



The **Fire Department** consists of Fire Operations, Fire Prevention/EOD Services, Medical Operations, Fire Training, Fire Resource Management, The Office of Emergency Management, 911/Dispatch, Office of Special Events, Special Operations and Business Services. The Arlington Fire Department team's mission is to meet and exceed our community's needs and expectations by providing high quality emergency response, life safety and community support services. Our goal is to position the AFD as the preeminent Fire Department in the region through state-of-the-art services provided by highly-trained professionals in all areas of emergency response. We're an open, inclusive and caring team,

where our members share a bond of duty, honor, and loyalty with one another and with the community. Together the members of the Arlington Fire Department represent a positive and opportunistic organization focused on making a noticeable difference in the community we serve. In April 2012 the Fire Department opened its newest Fire Station in the northern-most sector of town. "Temporary" Fire Station 17 is located next to the Viridian development where an expected 5000 homes/structures are to be constructed within the next five years. Permanent Fire Station 17 will be built in the development itself.

The Fire Department received recognition for the "Squad" Concept (also known as the Light Vehicle Response program); smaller response vehicles staffed with two firefighter/medics respond to low-priority medical calls, leaving the Fire Department's "heavy fleet" units available for the more serious calls. The Department was asked to present the innovative "Squad" program at the 2012 Transforming Local Government Conference in Kansas City. In June of 2012 the Department implemented a wild land fire response team also known as TIFMAS (Texas Intra-State Fire Mutual Aid System) with the Fort Worth Fire Department to assist the State of Texas in catastrophic wild fires. The team is now trained, equipped, and ready to respond when called upon. Dispatch Services is in the process of implementing a new state-of-the-art Computer Aided Dispatch system that should be fully operational by November 2012.



The AFD, Tarrant County College, and the Arlington Independent School District embarked on a two year/college credit program for high school students who wish to become Firefighter/EMTs. The program has received much acclaim and support from the community. The Fire Department's "Hands Only" CPR Public Service Announcement received the EMS Public Information/ Injury Prevention Award at the 2011 Texas EMS Conference in Austin and was featured in the May/June 2012 issue of Texas EMS Magazine. AFD/OEM Community Emergency Response Team (CERT) volunteer Linda McMillen was awarded the Texas Department of Public Safety's second annual Jack Colley Award for Volunteerism.

BUSINESS PLAN

The **Library Department** provides services through a network of seven library facilities located strategically throughout the city, as well as numerous LibraryLiNK locations placed in schools or other service organizations. LibraryLiNK services vary by location, but generally include delivery/check-out of materials or access to digital materials. In addition, Arlington Reads, the Library's literacy program, established "The Literacy House" in FY 2012 in order to expand and enhance program offerings. Arlington Reads was awarded accredited status for its literacy program by ProLiteracy, an international nonprofit organization that supports literacy programs throughout the nation. In addition to literacy programming, the Library offers programming for all ages, often in partnership with community educational and cultural institutions, that serves to enhance quality of life and civic involvement, increase appreciation for the arts, and improve vocational skills for Arlington residents. The Library's collection of print and audiovisual materials (books, DVDs, audiobooks, music, etc.) is supplemented by a growing array of digital services offered on arlingtonlibrary.org,



including online language learning, test preparation, ebooks, e-audiobooks, research databases, resume and career development resources, indexed full-text newspapers and magazines, genealogy resources, as well as homework help support. A large group of enthusiastic community volunteers supplement services offered by library staff. In FY 2011, the Library won both the Texas Branding Iron award and the national John Cotton Dana Award for public relations efforts related to its volunteer recruitment campaign.



The **Parks and Recreation Department** consists of several divisions, including Parks Operations and Planning, Community Programs, Enterprise Programs and Business Services. The mission of the Arlington Parks and Recreation Department is to provide quality facilities and services that are responsive to a diverse community and sustained with a focus on partnerships, innovation and environmental leadership. With over 100 parks, recreation facilities, open spaces, natural trails, and playgrounds, there are many opportunities for open play and exercise. The Parks and Recreation Department offers a complete inventory of programs that offer healthy alternatives for every age group. The Parks and Recreation Department is the recipient of many awards, some of which are: Playful City USA since 2009; Media Excellence Award for Smartphone App from TRAPS, 2011; Park Design Award for Johnson Creek from NRPA, 2011; Tierra Verde Golf Club named one of Golfweek's Top Municipal Golf Courses in 2011; TRAPS Golf Medal Award, 2012; Governor's Community Achievement Award, 2012; Innovation in Programming Award from TRAPS for the Mother/Son Lock-In event, 2012.

BUSINESS PLAN

The **Police Department** consists of Patrol, Investigations, Jail Operations and Technical Services, Operations Support, Management Services, and Community Support. For 2011, the Arlington Police Department saw the lowest crime rate in the city in recent history. According to the 2011 preliminary Uniform Crime Report from the FBI, nationally, property crime was down 0.8% compared to 2010. The city of Arlington exceeded the national average decline with over a 10% reduction in property crimes for 2011.



The Arlington Police Department received one of its highest honors after completing a demanding accreditation process through the Commission on Accreditation of Law Enforcement Agencies (CALEA). In addition to receiving its 7th consecutive re-accreditation, the Department was awarded its first Accreditation with Excellence, the highest honor awarded to a CALEA accredited agency. Maintaining a higher level of standard for Arlington Police Officers requires that the agency constantly work to improve and strive for quality service and quality performance. In addition, the Arlington Police Department is the recipient of several other awards: Deputy



Chief Laretta Hill was the recipient of the *2011 Outstanding African-American Alumni Award* by the University of Texas at Arlington African-American Alumni Chapter.

The Arlington Police Department Crime Prevention Unit led Arlington to achieve its highest National Night Out Award, ranking 6th in the nation for cities over 300,000 population, for excellence and high participation levels. The department was honored with a 2012 Best In Texas Award from the Center for Digital Government for the Most Innovative Use of Social Media for "Tweet-Alongs", a virtual ride-along with a patrol officer on Twitter.

BUSINESS PLAN

Economic Development and Capital Investment

The City of Arlington's Economic Development and Capital Investment City Service Team consists of the following departments: **Aviation, Community Development and Planning, Convention Center, Economic Development, Public Works and Transportation, and Water Utilities**. The mission of the Economic Development and Capital Investment City Service Team is to strengthen Arlington's competitive future by creating a community environment and customer service spirit that attracts new residents, consumer spending, quality investment, and job creation led by the private sector and to ensure that all development and construction activities for capital programs in the city meet the current and future needs of the community.

The **Aviation Department** operates Arlington Municipal Airport, a full-service general aviation airport owned by the City of Arlington. The facility is designated as a reliever airport, providing corporate, cargo, charter and private aviation, an alternative to DFW Airport and Love Field. There are approximately 260 aircraft and 24 businesses based at the Airport, including Bell Helicopter Textron, Van Bortel Aircraft, Inc. and AgustaWestland. The Airport opened a new terminal building in FY 2011 and has a west parallel taxiway under construction.



The **Community Development and Planning Department** consists of Comprehensive Planning, Neighborhood Planning, Transportation Planning, Development Services, Grants Management, Housing, and the Urban Design Center. The department has a One Start Center that reviews applications for platting, zoning, gas well drilling, landscaping, signs, and building plans, provides building inspections, streetscape inspections and addressing services, and reviews applications for certificates of occupancy. The department also manages real estate transactions and environmental health services. The Strategic Planning Division prepares comprehensive and special plans, design standards, and targeted studies to guide sustainable growth in the city as well as neighborhood planning initiatives within the community.

The Grants Management group administers federal grants that benefit low and moderate income citizens in Arlington, support shelter and services for homeless adults and children, and support affordable housing programs. The Arlington Housing Authority (AHA) administers federal, state and private grants to provide housing services to Arlington residents. Services span the spectrum from serving the homeless to assisting homeowners with necessary repairs. Programs include homeless assistance, eviction prevention, rental assistance, weatherization assistance, homebuyer assistance, housing rehabilitation, home improvement incentives, and development of affordable housing.



BUSINESS PLAN



Arlington Housing Authority also staffs the Arlington Housing Finance Corporation, which strives to enhance Arlington's quality of life by guiding the development activities of the city to ensure appropriate provision of infrastructure, proper governance of land uses, and the sound construction of buildings and other structures.

In Fiscal Year 2012, the Department received the following awards: the Urban Design Center received the 2011 American Planning Association-Texas Chapter "Current Planning" Award and the City of Arlington Community Development and Planning Assistant Director/Development Services, Roger Venables is the 2012 winner of the "Professional Manager-Public Right-of-

Way" by the American Public Works Association (APWA). The Housing Authority's Executive Director, David Zappasodi was recognized by the Southwest Region Council of the National Association of Housing and Redevelopment Officials (NAHRO) and received the Charles L. Farris Award for excellent leadership in the affordable housing industry. This is the highest honor bestowed by the SW Chapter of NAHRO. The AHA received the following awards in FY12: A National NAHRO Awards of Merit in the area of Program Innovation for the Creative Implementation of the HUD/FHA Real Estate Owned Program, and an Award of Merit in Administrative Innovation for effective implementation of the Homeless Plan. From the Texas Chapter of NAHRO, and also the SW Regional Council of NAHRO, the AHA received the Media Recognition Award for a feature with Channel 5 News on the Jordan Lane Redevelopment Project, and also received the Best Annual Report award. The AHA and the Department received an award of Merit from NAHRO for Program Innovation for redevelopment in the Jordan Lane Project. The Grants Management division of the Department was awarded the 2012 John A. Sasso National Community Development Week Award, which recognizes communities that exemplify the spirit of the Community Development Block Grant program. The award is presented by the National Community Development Association. Also, the Grants Division received the 2012 John A. Sasso National Community Development Award from the National Community Development Association for exemplary CDBG and HOME activities and events.

The **Arlington Convention Center** has divisions consisting of Event Services and Facility Operations, and a contract with the Arlington Convention and Visitors Bureau (ACVB/Experience Arlington). The Center offers 50,000 square feet of exhibit space, a 30,000 square foot Grand Hall for banquets, and 8,500 square feet of meeting space. Food, beverage and audio visual services are available to accommodate small and large groups for conferences, exhibits, trade shows, and meetings. Located in the Entertainment District, the Center is close to the Rangers Ballpark, the Cowboys Stadium, Six Flags and Hurricane Harbor, and is easily accessible from I-30. The Convention Center and the ACVB/Experience Arlington partner to increase tourism and promote many attractions and events throughout the city. The ACVB/ Experience Arlington mission is to build and market a premier destination. The sales efforts will focus on increasing the number of bookings that utilize the Arlington Convention Center, continue to grow hotel room demand and occupancy throughout the city and further develop the successful amateur sports markets. Experience Arlington will also continue efforts to expand our special events products through events such as Christkindl Market, Art on the Greene and Arlington Centerstage Music Festival. The Experience Arlington staff are all Certified Tourism Ambassadors (CTA) and will continue to administer and develop this program. ACVB/ Experience Arlington was recognized by Meetings and Conventions Magazine with the Gold Service Award for three consecutive years (2009 – 2011).



BUSINESS PLAN



The **Office of Economic Development** has divisions consisting of Business Development and Business Recruitment and Retention, and contracts with Downtown Arlington Management and various Minority Chambers. Incentives available consist of tax abatements, chapter 380 agreements, Freeport Exemptions, Enterprise Zones, I-20 Corridor, Tax Increment Financing Districts, and the Downtown Business Zoning District. The Economic Development team strives to grow and diversify the economy through business attraction and retention, creating a vibrant downtown through partnerships and legacy building, and expanding the commercial tax base through improved property values.

The **Public Works and Transportation Department** has the following divisions: Traffic Engineering, Public Works Field Operations (Traffic Operations, Street Maintenance), Street Lights, Engineering Operations, Construction Services (Infrastructure Inspection, Survey), Construction Management, Facility Services, Fleet Administration, Operations Support, Information Services, Business Services, Solid Waste Management and Recycling, and Storm Water Management. These divisions function together to design and maintain needed street and drainage infrastructure and public buildings, overseeing their construction and enforcing environmental protection throughout Arlington. The Department is responsible for mobility optimization through traffic engineering, technological innovation, and provision of signals, street lights, and regulatory signs and markings. Public Works and Transportation staff also manage the fleet for the City enterprise. The asset and work order management systems and warehousing operation utilize cutting edge technology. In FY 2012, the Public Works and Transportation Department received the APWA Texas Chapter 2012 Field Excellence Award for keeping the roads and parking lots clear during the icy week preceding the Super Bowl. Award submission was titled "ICE AND SNOW AND THE SUPER BOWL: THE TEAMWORK THAT KEPT ARLINGTON TRAFFIC ROLLING". In addition, the Construction Management division staff designed the new Fire Station #9, which was awarded the LEED Silver designation.



The **Arlington Water Utilities Department** consists of Administration, Information Services, Customer Services, Meter Maintenance and Reading, Engineering, South Field Operations, North Field Operations, Operations Support, Water Treatment, Laboratory, Water Resource Services, Financial Services, and Conservation. The Arlington Water Utilities Department takes an active role in ensuring safe, quality drinking water throughout the City, elevated storage tank management and maintenance, water and sewer line maintenance, and water conservation initiatives. Over the past few years the Arlington Water Utilities Department increased conservation effectiveness and awareness through education, low-use fixture exchanges and irrigation audits. Arlington Water Utilities Department is the recipient of many awards. Some of these include: several City of Arlington FY11 Superior Awards including Expansion of the Volunteer Program, Lawson Strategic Sourcing

Implementation, Drought Management Communications, Revenue Enhancement Texas Power, Implementation of the E-Builder construction management software, Reclaimed Water Line implementation, Groundbreaking at Viridian, SCADA Master Plan, Work Study Program with AISD. Additionally, Mark Rich, Meter Services Supervisor was awarded the 2011 W.T. "DOC" Ballard Memorial Meritorious Service Award, AMWA Gold Award for Exceptional Utility Performance; Best Tasting Surface Water TWUA State Award 2012; Honorable Mention for Reclaimed Water Delivery System Public Awareness Program; and North Central Council of Governments Reclaimed Water Project 2012 Regional Cooperation Award.

BUSINESS PLAN

Strategic Support

The City of Arlington's Strategic Support City Service Team consists of **Financial and Management Resources, Information Technology, Municipal Court, and Workforce Services**. The mission of the Strategic Support Team is to embrace the City's vision of being a pre-eminent city by dedicating resources to partner with customer departments.

The **Financial and Management Resources Department** has divisions in Accounting, Payroll, Accounts Payable, Treasury and Debt, Purchasing, Executive Support, City Secretary's Office, Vital Statistics, Office of Management and Budget, Office of Communications, Action Center, and Knowledge Services. Due to the varying types of work, this Department touches everyone in the City through communication efforts, payroll management, purchasing agreements, open records requests, customer service, records management, and implementing projects through continuous interaction with the City Manager's Office and the Office of Mayor and Council. One of the top tasks of this department is to provide fiscal stewardship. The Financial and Management Resources Department has received awards in several divisions. The Office of Management and Budget has received the Distinguished Budget Presentation Award for the past 27 years and last year received the Certificate of Excellence award from the International City/County Management Association Center for Performance Management for the City's performance management efforts. The Office of Communications received the TAMI First Place Award for a special print publication that chronicles the progress of the Cowboys Stadium Development Project and a Second Place TAMI Award for two web pages designed to communicate information surrounding the World Series and Super Bowl. The Accounting Division received the Certificate of Achievement for Excellence in Financial Reporting (CAFR) for the 33rd time, the Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR) for the third time, 2011 Gold Leadership Circle Award (Transparency) for the third time and the Purchasing Division received the Achievement for Excellence in Procurement Award for the ninth consecutive year.



The **Information Technology Department** consists of Project Management, Infrastructure, Information Security, Business Development, Software Services, Network Support, Server Support, and Customer Support. The Department is a vital partner with all City departments to provide quality services through the innovative use of technology. They provide network infrastructure stability, assistance with technology requests, manage technology security, and customer service for many varied software and hardware issues. The Information Technology Department strives to provide quality customer service and the annual satisfaction surveys among users indicate a steady increase in overall satisfaction.

BUSINESS PLAN

The **Municipal Court** handles payment for citations, court appearances for teens and adults, jury service requirements, and management of revenues from fines. The court strives to improve customer service through advanced technology. Three projects are currently in the works. One, updating court recording equipment from analog to digital, which will not only benefit the public, but our employees as well. Two, installing video boards outside each court room, which will give up to the minute information regarding dockets.



Three, increasing online services, which will eliminate the need for an in person trip to the court to handle citations. The court has also recently implemented Court Notify, a call system that reminds defendants of a payment or court date. Our management staff has completed three key training opportunities offered by Workforce Services, the yearlong Supervisor Series, the Customer Service Academy, and Crucial Conversations. Members of the court staff have also received the following awards: The Texas Court Clerk Association Excellence Award – Katy Tagg, Melinda Richardson, Elaine Biles and Distinguished Service Award – Elaine Biles.

The **Workforce Services Department** consists of Employee Operations, Employee Services, Organizational Development, and Risk Administration. This Department is an organizational conduit to recruit, develop and retain quality employees and volunteers that are the foundation for building a thriving community. These human assets deliver our core services in alignment with the brand of Arlington. Workforce Services is also charged with minimizing organizational and community risk. The Workforce Services Department receives awards on a regular basis. Some of their accomplishments include: 2008 United Healthcare “Well Deserved Wellness” Award, 2009 United Healthcare “Well Deserved Golden Apple” Award Signifying a Lasting Commitment to Health and Wellness, 2010 Apex Award – Hub Magazine Recognizes City of Arlington for advancing healthcare innovation. In 2011, the Department received the Champions in Health Award for the Wellness Program and the Workforce Solutions Award for the Summer Youth Employment Program.

Fiscal Year 2013 Business Plan Projects

Build a Thriving Community

Goal 1: Foster healthy and attractive neighborhoods

Objective 1: Implement Tornado Recovery Program

	Projects	Performance Measures	City Service Team (Department)
BTC 1.1.1	Reforestation Program	<ul style="list-style-type: none"> ▫ Project Completion ▫ Number of trees planted ▫ Number of properties served 	Neighborhood Services (Parks)

Summary and Activity:

The Arlington Tomorrow Foundation has partnered with the Parks and Recreation Department to help reforest neighborhoods impacted by the tornadoes. The Foundation awarded a \$40,000 gift to provide up to 1,000 trees at no cost to residents.

Property owners located within one of the impacted areas are eligible, but must complete an application to be considered. The trees will be planted in November through the Parks and Recreation Department in cooperation with volunteers from Arlington Southwest Little League (ASWLL).

This program will be completed in the Fall of 2012.

Description	Estimated Completion	Actual Completion
Verify inventory of residential customers	June 2012	
Neighborhood meetings	July 2012	
Establish tree planting schedule	September 2012	
Council approval of annual contract for trees	October 2012	
Tree planting	November 2012	
Project completed	December 2012	

	Projects	Performance Measures	City Service Team (Department)
BTC 1.1.2	Code Compliance Tornado Recovery	100% Compliance of 532 Damaged Properties	Neighborhood Services (Code Compliance)

Summary and Activity:

On Tuesday, April 3, 2012 areas of Arlington were devastated by a tornado. Employees of Code Compliance Services were tasked with assessing the area and leading the efforts to bring the damaged properties into compliance, ensuring the safety of Arlington citizens. Staff will continue the tornado recovery efforts into FY 2013, and hope to have all 532 damaged properties in compliance by the end of the fiscal year.

Description	Estimated Completion	Actual Completion
Monitor for unsecure pools during re-construction activities	10/1/2012	
Proceed to Dangerous Substandard Structure legal proceedings in order to seek abatement judgments for unresolved and destroyed structures	12/30/2012	
Develop damage assessment protocols, training, documents and structure identifiers	12/30/2012	
Train staff at multi-departmental level	2/28/2013	

Build a Thriving Community

Objective 2: Gain compliance of property maintenance, health and animal codes

Projects		Performance Measures	City Service Team (Department)
BTC 1.2.1	Commercial Business Inspection Program	Percent of commercial business inspections completed. Target = 100%	Neighborhood Services (Code Compliance Services)

Summary and Activity:

During FY 2012, Code Compliance Services completed a commercial corridor initiative, which focused on proactive code inspections of identified commercial business corridors. In FY 2013 and going forward, Code Compliance plans to implement a program so that proactive commercial business inspections are conducted on a regular, ongoing basis.

Description	Estimated Completion	Actual Completion
Identify commercial properties and add to AMANDA.	12/31/2012	
Conduct initial inspections of commercial properties.	7/30/2013	
Complete review of program and communicate findings to CMO/City Council.	9/30/2013	

Build a Thriving Community

Projects		Performance Measures	City Service Team (Department)																						
BTC 1.2.2	Code Compliance	Increase the total number of properties in compliance by 5% per year	Code Compliance Services																						
<p><u>Summary and Activity:</u></p> <p>During FY 2013, Code Compliance Services will develop GIS density maps for each code/police geographic area. The maps will be utilized for density analysis and the determination of hot spot trending as identified by both property code and property crime overlays.</p> <p>Upon identifying at-risk neighborhoods Code Compliance will:</p> <ul style="list-style-type: none"> Perform “windshield” survey of identified at-risk neighborhoods Identify non-compliant properties Provide residents with educational brochures and inspection notification timelines Perform inspections Develop partnerships with faith based and social service providers in order to develop programs focused on providing assistance to residents in need 			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Description</th> <th style="width: 20%;">Estimated Completion</th> <th style="width: 20%;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Develop GIS density maps</td> <td style="text-align: center;">10/1/2012</td> <td></td> </tr> <tr> <td>Analyze maps and identify at-risk neighborhoods</td> <td style="text-align: center;">11/1/2012</td> <td></td> </tr> <tr> <td>Perform survey of identified at-risk neighborhoods</td> <td style="text-align: center;">01/30/2013</td> <td></td> </tr> <tr> <td>Provide residents with educational brochure and inspection timeline</td> <td style="text-align: center;">2/30/2013</td> <td></td> </tr> <tr> <td>Perform inspections</td> <td style="text-align: center;">7/30/2013</td> <td></td> </tr> <tr> <td>Debrief and conduct compliance analysis</td> <td style="text-align: center;">9/30/2013</td> <td></td> </tr> </tbody> </table>		Description	Estimated Completion	Actual Completion	Develop GIS density maps	10/1/2012		Analyze maps and identify at-risk neighborhoods	11/1/2012		Perform survey of identified at-risk neighborhoods	01/30/2013		Provide residents with educational brochure and inspection timeline	2/30/2013		Perform inspections	7/30/2013		Debrief and conduct compliance analysis	9/30/2013	
Description	Estimated Completion	Actual Completion																							
Develop GIS density maps	10/1/2012																								
Analyze maps and identify at-risk neighborhoods	11/1/2012																								
Perform survey of identified at-risk neighborhoods	01/30/2013																								
Provide residents with educational brochure and inspection timeline	2/30/2013																								
Perform inspections	7/30/2013																								
Debrief and conduct compliance analysis	9/30/2013																								

Build a Thriving Community

Objective 3: Develop a multifamily initiative

Projects		Performance Measures	City Service Team (Department)															
BTC 1.3.1	Multi-Family Bond Program	Achieve multi-family bond program milestones	Economic Development and Capital Investment (CDP)															
<p>Summary and Activity:</p> <p>The Arlington Housing Finance Corporation (AHFC) will selectively issue multi-family bonds to redevelop or rehabilitate existing multi-family structures to eliminate sub-standard housing, to improve neighborhood conditions and to meet or exceed the City's design standards.</p> <p>Acceptability criteria will be identified to clarify the type, location, scope and size of projects that will be supported through this initiative. A bond application, including measureable scoring criteria will be developed. Applicants may apply for financing to redevelop their multi-family structures. The AHFC Board will establish acceptability criteria and consider and approve financing applications. When eligibility and scoring criteria are determined, the availability of financing will be marketed to the development community.</p> <p>AHFC funding supports the cost of issuing bonds and developing this program.</p>		<p style="text-align: center;">AHFC Multi Family Bond Program</p> <table border="1"> <caption>AHFC Multi Family Bond Program Milestones</caption> <thead> <tr> <th>Milestone</th> <th>QTR</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Define Acceptability Eligibility</td> <td>1</td> <td>Milestone target</td> </tr> <tr> <td>Adopt Criteria</td> <td>2</td> <td>Milestone target</td> </tr> <tr> <td>Develop Application</td> <td>3</td> <td>Milestone target</td> </tr> <tr> <td>Market Program</td> <td>4</td> <td>Milestone target</td> </tr> </tbody> </table>		Milestone	QTR	Status	Define Acceptability Eligibility	1	Milestone target	Adopt Criteria	2	Milestone target	Develop Application	3	Milestone target	Market Program	4	Milestone target
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Market Program	4	Milestone target																
BTC 1.3.2	Lamar/Collins Redevelopment		Economic Development and Capital Investment (ED)															
<p>Summary and Activity:</p> <p>Seek developers interested in the redevelopment of the Lamar/Collins area. Develop incentive packages as needed.</p>																		

Build a Thriving Community

Projects		Performance Measures	City Service Team (Department)																									
BTC 1.3.3	Multifamily Inspection and Property Maintenance Improvement Strategy	Project Completion Target = 100%	Code Compliance Services																									
<p>During FY 2013, Code Compliance Services will propose enhanced multi-family and property maintenance strategies. The FY 2013 business plan strategies will focus on:</p> <ul style="list-style-type: none"> The adoption of enhanced property maintenance codes The adoption of civil administrative adjudication The migration to risk-based inspections and a risk level assessment of each property Implementation of a multi-family licensing program The development of an enhanced multi-family crime free initiative in order to reduce Part I crime and property maintenance offenses 			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Description</th> <th style="width: 15%;">Estimated Completion</th> <th style="width: 15%;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Present proposed re-engineering strategies to Council</td> <td style="text-align: center;">8/30/12</td> <td></td> </tr> <tr> <td>Convene task force to formulate risk-based level assessment rating system Develop draft risk-based API protocols & inspection checklist Develop draft enhanced property maintenance ordinances Develop draft enhanced multi-family crime free program</td> <td style="text-align: center;">12/31/2012</td> <td></td> </tr> <tr> <td>Review by CMO.</td> <td style="text-align: center;">1/31/2013</td> <td></td> </tr> <tr> <td>Present draft ordinance revisions pertaining to property code and civil administrative adjudication to Council for consideration.</td> <td style="text-align: center;">2/28/2013</td> <td></td> </tr> <tr> <td>Staff training</td> <td style="text-align: center;">3/30/2013</td> <td></td> </tr> <tr> <td>Risk level assessment of properties</td> <td style="text-align: center;">5/30/2013</td> <td></td> </tr> <tr> <td>Targeted inspection and enforcement of at-risk properties</td> <td style="text-align: center;">9/30/2013</td> <td></td> </tr> </tbody> </table>		Description	Estimated Completion	Actual Completion	Present proposed re-engineering strategies to Council	8/30/12		Convene task force to formulate risk-based level assessment rating system Develop draft risk-based API protocols & inspection checklist Develop draft enhanced property maintenance ordinances Develop draft enhanced multi-family crime free program	12/31/2012		Review by CMO.	1/31/2013		Present draft ordinance revisions pertaining to property code and civil administrative adjudication to Council for consideration.	2/28/2013		Staff training	3/30/2013		Risk level assessment of properties	5/30/2013		Targeted inspection and enforcement of at-risk properties	9/30/2013	
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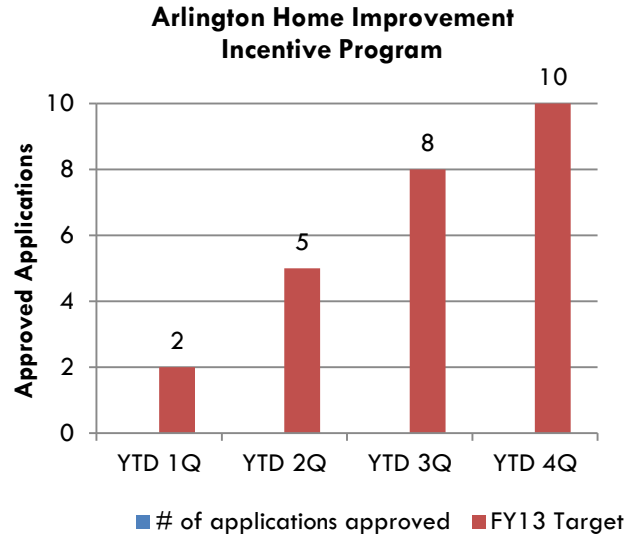
Build a Thriving Community

Objective 4: Encourage single family improvement strategy through incentive programs

BTC 1.4.1	Arlington Home Improvement Incentive Program (AHIP)	Approve 10 applications for AHIP projects resulting in over \$20K in improvements	Economic Development and Capital Investment (CDP)
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Summary and Activity:

The Arlington Home Improvement Incentive Program (AHIP) was launched in FY11 to provide a financial incentive to residential property owners making at least \$20,000 in improvements to their properties. Property owners can receive a one-time rebate equal to ten times the amount of increase in their City property tax after the improvements have been completed. This program is administered through the Arlington Housing Authority.



Build a Thriving Community

Goal 2: Improve quality of life through leveraging partnerships and encouraging neighborhood and community investment

Objective 1: Increase advocacy and resources for parks and recreation

BTC 2.1.1	Keep Arlington Beautiful Work Plan	Plan Completion	Neighborhood Services (Parks)
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Summary and Activity:

Keep Arlington Beautiful (KAB) is a city-wide coalition of volunteers focused on increasing resources and community participation in city beautification and environmental programs. A primary goal of KAB is to collaborate with local organizations and businesses to raise awareness of eco-opportunities through dialogue, community outreach, volunteerism and partnerships.

In FY2012, the board was structured into three committees: Public Awareness, Programs and Resource Development.

In FY2013, KAB will work to incorporate as a 501c3 non-profit. A marketing plan will be developed to guide the work of the Public Awareness Committee. A set of strategies will be developed by the Programs Committee to address litter, volunteer initiatives and identification of beautification projects for the \$310,000 TXDOT grant funding from the 2012 Governor’s Community Achievement Award. The Resource Development Committee will develop a plan to seek out desired partners that can help with selected programs and marketing opportunities.

Description	Estimated Completion	Actual Completion
Identify KAB Executive Committee	October 2012	
Develop and adopt committee work plans	December 2012	
Release of new KAB website	March 2013	
Obtain 501c3 designation	June 2013	

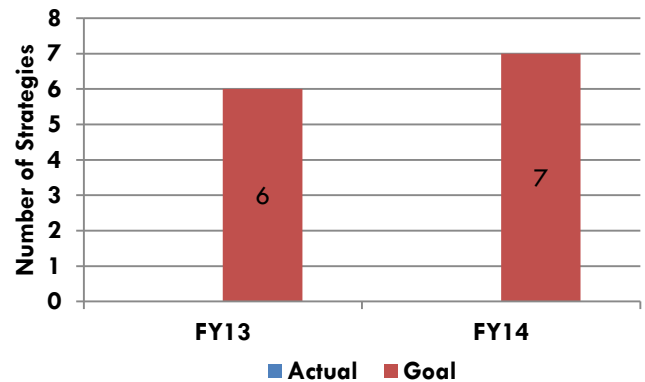
Objective 2: Promote neighborhood pride through neighborhood planning efforts

Projects	Performance Measures	City Service Team (Department)
BTC 2.2.1	Neighborhood Action Plans	Number of neighborhood planning strategies implemented
		Economic Development and Capital Investment (CDP)

Summary and Activity:

The purpose of the Neighborhood Action Plans is to work with neighborhoods on identifying needs, creating strategies, helping to develop community leaders and providing assistance with resource identification, such as infrastructure, beautification, and grant opportunities.

of Identified Neighborhood Planning Strategies Implemented



Build a Thriving Community

Objective 3: Improve quality of life in targeted areas

Projects		Performance Measures	City Service Team (Department)
BTC 2.3.1	CDBG Improvements to Neighborhood Parks	Support 3 park Improvement projects in low-income neighborhoods	Economic Development and Capital Investment (CDP)

Summary and Activity:

CDBG funding is identified to support neighborhood park improvements in low-income target areas. These projects, initiated in FY12, will continue through FY13. This project includes three park projects, Pirie Park, Bob Cooke Park, and Helen Wessler Park. CDBG funds for these projects totals \$175,000.

Park Improvement Projects		
Project Phase	Estimated Completion	Actual Completion
Begin park improvement design	3/2013	
Complete design	6/2013	
Begin Construction	9/2013	
Complete construction	FY14	

Build a Thriving Community

Goal 3: Enhance economic impact through development and redevelopment efforts, partnerships, and investment opportunities

Objective 1: Strategically plan to achieve the economic development vision for the city

BTC 3.1.1	Economic Development Strategy Update	Completed final report recommending further action	Economic Development and Capital Investment (Economic Development)
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Summary and Activity:

Update Champion Arlington economic development strategy to reflect current conditions and opportunities.

Milestones	Status
Review and analyze current content in Champion Arlington strategy to be modified	
Identify ED consultant firms to assist with strategic planning and research	
Place item out for bid	
Hire ED consultant firm	
Identify available options	
Select most compelling option	
Present results of findings	

Build a Thriving Community

Objective 2: Foster development and redevelopment in targeted areas

Projects		Performance Measures	City Service Team (Department)																				
3.2.1	Business and Convention Class Hotel		Economic Development and Capital Investment (ACC and ED)																				
<p><u>Summary and Activity:</u></p> <p>Work to develop a convention class hotel and other enhancements in the Entertainment District.</p>																							
BTC 3.2.2	Former Six Flags Mall Site	Properties under contract and/or movement toward development	Economic Development and Capital Investment (ED)																				
<p><u>Summary and Activity:</u></p> <p>Staff is working towards the redevelopment of the Six Flags Mall.</p>			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Milestones</th> <th style="text-align: left;">Status</th> </tr> </thead> <tbody> <tr><td>Seek out potential developers</td><td></td></tr> <tr><td>Identify Funding Sources</td><td></td></tr> <tr><td>Site Plan Developed</td><td></td></tr> <tr><td>Develop & Execute Agreements</td><td></td></tr> <tr><td>Zoning/Council Approval</td><td></td></tr> <tr><td>Property Assemblage</td><td></td></tr> <tr><td>Building Permit Issued</td><td></td></tr> <tr><td>Under Construction</td><td></td></tr> <tr><td>Project Complete-CO</td><td></td></tr> </tbody> </table>	Milestones	Status	Seek out potential developers		Identify Funding Sources		Site Plan Developed		Develop & Execute Agreements		Zoning/Council Approval		Property Assemblage		Building Permit Issued		Under Construction		Project Complete-CO	
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Build a Thriving Community

Projects		Performance Measures	City Service Team (Department)														
BTC 3.2.3	Creation of a Building Inventory List for Redevelopment in GSW Industrial Dist.	Identify blocks and buildings in GSW prone for redevelopment.	Economic Development and Capital Investment (ED)														
<p><u>Summary and Activity:</u></p> <p>Staff will produce a list of buildings in the GSW Industrial district by analyzing vacancy trends, age of buildings, and other factors to help us determine properties that are suitable for redevelopment. Staff will use that list to encourage developers' interest in redevelopment opportunities.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Milestones</th> <th style="width: 30%;">Status</th> </tr> </thead> <tbody> <tr> <td>Identify Vacant Buildings For Redevelopment In GSW</td> <td></td> </tr> <tr> <td>Converse With Broker/Owner To Determine Shortcomings of Property</td> <td></td> </tr> <tr> <td>Explore Redevelopment Options</td> <td></td> </tr> <tr> <td>Path Forward Selected</td> <td></td> </tr> <tr> <td>Enhance Public Infrastructure</td> <td></td> </tr> <tr> <td>Monitor Infrastructure Conditions In GSW</td> <td></td> </tr> </tbody> </table>		Milestones	Status	Identify Vacant Buildings For Redevelopment In GSW		Converse With Broker/Owner To Determine Shortcomings of Property		Explore Redevelopment Options		Path Forward Selected		Enhance Public Infrastructure		Monitor Infrastructure Conditions In GSW	
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BTC 3.2.4	Central Library Redevelopment Opportunities	Completed final report recommending further action	Neighborhoods (Library and Economic Development)														
<p><u>Summary and Activity:</u></p> <p>The Library will continue to work with Economic Development and community partners to develop a plan for achieving the vision developed for library services offered in Downtown Arlington.</p> <ul style="list-style-type: none"> Continue to explore developer and community partnerships. Prepare cost-benefit analysis report and action plan. Seek additional input to determine next step. Launch fund raising campaign to develop a concept design for the final option approved. <p>Funding Source: Arlington Public Library Foundation and pending grant funding.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Major Milestones</th> <th style="width: 20%;">Target Completion Date</th> <th style="width: 20%;">% Complete</th> </tr> </thead> <tbody> <tr> <td>Continue to explore partnerships with potential developers and possible educational partners.</td> <td style="text-align: center;">1/30/13</td> <td></td> </tr> <tr> <td>Revise and update plan of service in relation to facility planning process.</td> <td style="text-align: center;">6/30/13</td> <td></td> </tr> <tr> <td>Launch and assist with Arlington Public Library Foundations fund raising campaign.</td> <td style="text-align: center;">9/30/13</td> <td></td> </tr> </tbody> </table>		Major Milestones	Target Completion Date	% Complete	Continue to explore partnerships with potential developers and possible educational partners.	1/30/13		Revise and update plan of service in relation to facility planning process.	6/30/13		Launch and assist with Arlington Public Library Foundations fund raising campaign.	9/30/13			
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Build a Thriving Community

Objective 3: Target networking efforts to encourage international investment

Projects		Performance Measures	City Service Team (Department)										
BTC 3.3.1	Develop international trade opportunities for the City through UT-Arlington's EMBA Program	Complete Milestones	Economic Development and Capital Investment (ED)										
<p><u>Summary and Activity:</u></p> <p>Staff will work with UTA faculty to integrate Arlington promotional activities into the next class that arrives in May 2012.</p> <p>Staff will reach out to students strategically during their stay here in Arlington by slowly introducing them to the City, our government system, and international business opportunities.</p>		<table border="1"> <thead> <tr> <th>Milestones</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Brief class on Arlington attributes and opportunities</td> <td></td> </tr> <tr> <td>Schedule open house for class to meet and be recognized by City Council</td> <td></td> </tr> <tr> <td>Host class to sporting event</td> <td></td> </tr> <tr> <td>Identify volunteer to travel to China in October for annual visit with International Program</td> <td></td> </tr> </tbody> </table>		Milestones	Status	Brief class on Arlington attributes and opportunities		Schedule open house for class to meet and be recognized by City Council		Host class to sporting event		Identify volunteer to travel to China in October for annual visit with International Program	
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Build a Thriving Community

Goal 4: Identify and promote new residential and mixed-use products in Downtown

Objective 1: Work To Create a College Town Around UTA Campus

Projects		Performance Measures	City Service Team (Department)
BTC 6.1.1	Downtown Residential Development		Economic Development and Capital Investment (ED)
<p><u>Summary and Activity:</u></p> <p>Seeking projects that lead to new market rate multi-family development in the downtown area and realize the full economic potential of UTA.</p>			

Enhance Regional Mobility

Goal 1: Explore creative, alternative transportation opportunities

Objective 1: Plan for Centreport Linkage

Projects		Performance Measures	City Service Team (Department)
ERM 1.1.1	Pilot Service to the Trinity Railway Express (TRE)	% of project complete Tentative -Ridership numbers (graph showing monthly ridership over time) - working on target	Economic Development and Capital Investment (CDP)

Summary and Activity:

This is a two-year pilot shuttle service using rubber-tired vehicles to connect targeted employment destinations and the University of Texas at Arlington to the CentrePort TRE Station. The service will be operated and maintained by a private-sector organization and will run between five and eight trips per day, Monday through Saturday. It will significantly improve access into Arlington for employees and students from across the North Texas region and assist UT Arlington in reaching Tier 1 status.

Milestone	Estimated Completion	Actual Completion	Year-To-Date % Completed
Execute Consultant Contract	Fall 2012		
Start Service	Jan 2013		
Quarterly Reports to Council FY13	Apr 2013, Aug 2013, Oct 2013		
Ridership Survey	Summer 2013		
Quarterly Reports to Council FY14	Jan 2014, Apr 2014, Aug 2014		
Pilot Completion	Dec 2014		
Report to Council FY15	Oct 2014 and Jan 2015		

Enhance Regional Mobility

Objective 2: Promote regional connectivity

	Projects	Performance Measures	City Service Team (Department)
ERM 1.2.1	Hike and Bike Implementation	Miles of trails completed; Miles of bike routes or bike lanes completed.	Economic Development and Capital Investment (CDP)

Summary and Activity:

The Hike and Bike Plan was adopted in August 2011 and will be updated every five years. The Plan includes recommendations for on and off-street hike and bike facilities throughout the City.

Milestone	Estimated Completion	Actual Completion	Year-To-Date % Completed
Implement 3 miles of on-street bike facilities	4 th quarter		
Hold 2 outreach events	4 th quarter		
Apply for two grants	4 th quarter		

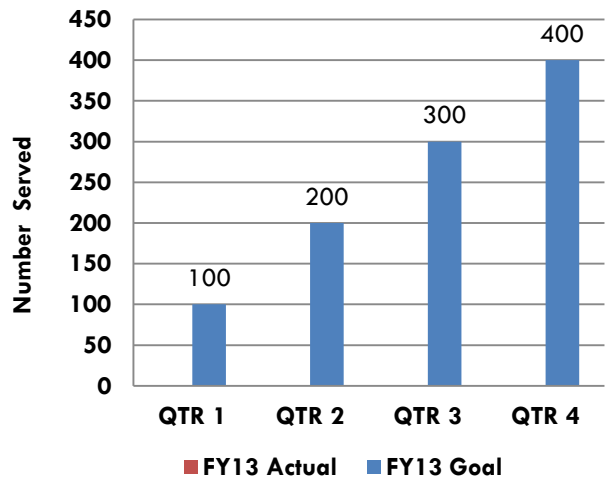
	Projects	Performance Measures	City Service Team (Department)
ERM 1.2.2	Transportation Services Supported with Grant Funds	Provide transportation services to 400 unduplicated persons	Economic Development and Capital Investment (CDP)

Summary and Activity:

Community Development Block Grant (CDBG) funding of \$98,913 is used to support transportation programs that connect Arlington citizens to jobs and services. Support funds programs including Ride2Work, Mission Metroplex Transportation Program, and Senior Citizens Services at 401 West Sanford.

The Ride2Work program enhances regional mobility by providing residents with access to work-related destinations within Arlington, Hurst, Euless and Bedford, as well as TRE stations that connect them to Dallas and Fort Worth.

Transportation Services



Enhance Regional Mobility

ERM 1.2.3	Support High Speed Rail	Project Completion	Economic Development and Capital Investment (CDP)
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Summary and Activity:

This project will include involvement with various regional transportation organizations such as the Southeast Tarrant Transportation Partnership, the Regional Transportation Council and the Tarrant Regional Transportation Coalition to obtain high speed rail within the DFW region. In an effort to support this initiative, the City will begin to identify a potential location for a high speed rail station in Arlington.

Milestone	Estimated Completion	Actual Completion
Identify a possible location for a high speed rail station within the Arlington City Limits	4 th Q	

Enhance Regional Mobility

Goal 2: Plan, manage, and maintain public infrastructure

Objective 1: Optimize effectiveness and efficiency of existing transportation systems

	Projects	Performance Measures	City Service Team (Department)
ERM 2.1.1	Signal Timing	Travel times on major corridors compared to target	Economic Development and Capital Investment (PWT)

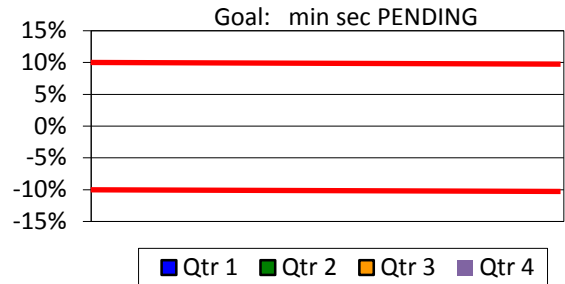
Summary and Activity:

Travel times are documented quarterly for Cooper, Collins, Division, and Pioneer Parkway. One goal of the traffic engineering group is to maintain optimum travel times on major thoroughfares. Quarterly, staff drive the street segments shown on the graph, measure the travel times using GPS, and calculate average times. Measurements are taken between 9:00 a.m. and 4:00 p.m. to check “normal” flow, and should be within 10% of the goal time set by the traffic engineers. A deviation of +/- 10% is due to variances in congestion levels, traffic incidents, seasonal traffic patterns, and lights changed by emergency vehicles.

FY 2013 goal time will be determined in early fall, 2012.

In addition, percent of citizens rating traffic flow management in the Entertainment District as “excellent” or “good” is measured in the annual Citizen Survey conducted by the City.

**Northbound Cooper Street from I-30 to Turner Warnell
% above or below goal**



	Projects	Performance Measures	City Service Team (Department)
ERM 2.1.2	Intelligent Transportation System (ITS) Cameras	Project completion	Economic Development and Capital Investment (PWT)

Summary and Activity:

Cameras display live traffic and roadway condition video from major intersections around the city. This project includes the installation of traffic cameras at thirty new locations to expand the total number of active cameras currently on the City network to 125.

DESCRIPTION	EST START	STATUS
Order/Receive Cameras and Poles	January, 2012	Complete
Install 30 cameras	March, 2012	Ongoing
Completion Date	June 2013	

Enhance Regional Mobility

Projects		Performance Measures	City Service Team (Department)
ERM 2.1.3	IH-30 and 360 Interchange	Project execution	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>The purpose of this project is to improve traffic safety and reduce traffic congestion at the interchange of Interstate 30 and State Highway 360. Formerly a toll road loop interchange, the new infrastructure will include main lane improvements and direct connection ramps to each facility.</p> <p>Funding Source: This project is pending authorized funding from the Texas Department of Transportation (TxDOT).</p>		<p>Schedule will be developed upon funding notification.</p>	

Enhance Regional Mobility

Objective 2: Provide safe roadways for motorists

Projects		Performance Measures	City Service Team (Department)															
ERM 2.2.1	Review Pavement Condition Management	On schedule according to project timeline	Economic Development and Capital Investment (PWT)															
<p><u>Summary and Activity:</u></p> <p>The Public Works and Transportation Department has formed a Street Maintenance Review Committee to review current pavement management standards and practices. Their goal is to determine the best approach for the future for addressing needed street maintenance and rebuild projects, considering current road conditions and expected funding.</p>		<p>Timeline to be provided</p>																
BTC 2.2.2	East Arlington Street Improvements	Complete construction of 5 streets in the East Arlington target neighborhood	Economic Development and Capital Investment (CDP)															
<p><u>Summary and Activity:</u></p> <p>CDBG funding is being used to support neighborhood infrastructure improvements for 10 streets in the East Arlington target area. Project design was underway in FY12 for a total of 10 streets (Lackland, Barton, Kimberly, Glynn Oaks, Southmoor, Jeannette Ct, Elaine Ct, Lejuan Ct, Laura Ln, Lovers Ln). Five streets are anticipated to be completed in FY13. CDBG funds allocated to this project total \$1,659,111.</p>		<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 60%;">Project Phase</th> <th style="width: 20%;">Estimated Completion</th> <th style="width: 20%;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Complete design, select contractor, begin construction</td> <td>12/2012</td> <td></td> </tr> <tr> <td>Construction 25% complete</td> <td>3/2013</td> <td></td> </tr> <tr> <td>Construction 50% complete</td> <td>6/2013</td> <td></td> </tr> <tr> <td>Construction 100% complete</td> <td>9/2013</td> <td></td> </tr> </tbody> </table>		Project Phase	Estimated Completion	Actual Completion	Complete design, select contractor, begin construction	12/2012		Construction 25% complete	3/2013		Construction 50% complete	6/2013		Construction 100% complete	9/2013	
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Enhance Regional Mobility

Objective 3: Complete construction projects in a timely manner

Projects		Performance Measures	City Service Team (Department)
ERM 2.3.1	Arterial Rebuilds	% lane miles completed out of the amount targeted for FY13	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>A portion of the annual capital budget provides bonds for rebuilding arterial streets that have deteriorated beyond routine maintenance. The streets are reconstructed in their current configuration with no added capacity. Approximately 2.5 lane miles are estimated for completion in FY 2013.</p> <p>\$4,500,000 Street Bond Funds</p>		<p>Arterial Rebuilds</p> <p>2.5 lane miles to be completed FY 2013</p> <p>Percent Complete</p> <p>Lane Miles</p> <p>■ Qtr 1 ■ Qtr 2 ■ Qtr 3 ■ Qtr 4</p>	
ERM 2.3.2	South Center Street Bridge	Design (and construction if funded) according to Phase Schedule	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>A priority for the City and its economic development efforts is the construction of the South Center Street bridge over IH20 and the connection to Bardin Road. This connection will improve mobility and access to the Arlington Municipal Airport opening up development opportunities on the west side of the airport as well as Tarrant County College and the area north of IH20 between South Collins Street and Matlock Road. Design of the project is underway and requires extensive coordination with Texas Departments of Transportation. Once design is complete, right-of-way acquisition and construction can proceed once funding is secured.</p> <p>\$19million TIRZ 6 Funding</p>		<p>See Schedule on next page</p>	

Enhance Regional Mobility

Center/IH20 Design Schedule				
	Schedule	Actual	Approved	Comments
Resubmit Schematic	05/27/11	05/26/11		Design waiver on width of trail approved by TxDOT - schematic under review by TxDOT.
Bridge Layout	05/27/11	05/26/11		Design waiver on width of trail approved by TxDOT - layout under review by TxDOT.
Plans, Specs, Estimates (PSE)				Will submit upon approval of schematic and bridge layout.
30%	N/A			60% ready so will not submit 30%.
60%	07/01/12			Did not meet 4/1/12 date since schematic and bridge layout not approved.
90%	09/01/12			Schedule revised from 7/1/12.
Final	10/01/12			
Environmental Assessment	03/31/12			TxDOT confirmed full environmental assessment process will be required and first submittal is scheduled for 5/4/12.
Design Complete	12/31/12			The overall completion is currently being determined by the EA schedule.
Bid Date by TxDOT	2013			Will refine date as project progresses. Contingent on EA and PSE processes reviewed concurrently by TxDOT.

Enhance Regional Mobility

Projects		Performance Measures	City Service Team (Department)
ERM 2.3.3	Arterial Projects That Add Capacity	% lane miles completed out of the amount targeted for FY13	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>A portion of the annual capital budget provides bonds for improving roadways in accordance with the Thoroughfare Development Plan that add capacity to the City’s roadway network. For FY 2013 approximately 8.5 lane miles of roadways will be completed that add capacity to the roadway network.</p> <p>\$15,500,000 Street Bond Funds</p>		<h3 style="margin: 0;">Arterial Projects That Add Capacity</h3> <p style="margin: 5px 0 0 40px;">8.5 lane miles to be completed FY 2013</p> <p style="margin: 0 0 0 40px;">Percent Complete</p> <p style="margin: 0 0 0 40px;">100% 80% 60% 40% 20% 0%</p> <p style="margin: 0 0 0 40px;">Lane Miles</p> <p style="margin: 0 0 0 40px;">■ Qtr 1 ■ Qtr 2 ■ Qtr 3 ■ Qtr 4</p>	
ERM 2.3.4	Street Maintenance and Repair Projects (funded by sales tax for FY12)	% Lane miles completed out of targeted amount for FY13	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>The City’s in house street maintenance program and contracted crack seal, micro seal, mill/overlay, reclamation, heater repaver, and concrete contracts are funded through a designated portion (quarter cent) of local sales tax. Sales tax can be used only for specific street maintenance activities and only for streets in existence at time of sales tax election, which occurs every four years. As funding permits, street maintenance crews fill potholes as they are reported or discovered, patch street failures, repair concrete curbs and gutters, and perform crack seal. Streets scheduled for resurfacing are generally crack sealed the following year.</p> <p>For FY 2013, approximately the following will be completed. Funding is from Street Sales Tax. Heater Repaver- 14.5 lane miles, \$ 2.5 million; Mill & Overlay/Reclamation – 34.3 lane miles, \$ 6.0 million Micro-Seal - none planned at this time.</p> <p>In addition, percent of citizens rating road condition as “good” or “mostly good” is measured in the annual Citizen Survey conducted by the City.</p>		<h3 style="margin: 0;">Major Street Maintenance Projects</h3> <p style="margin: 5px 0 0 40px;">100% 80% 60% 40% 20% 0%</p> <p style="margin: 0 0 0 40px;">Percent Complete</p> <p style="margin: 0 0 0 40px;">Heater-Repaver M&O/Reclamation</p> <p style="margin: 0 0 0 40px;">Lane Miles</p> <p style="margin: 0 0 0 40px;">■ Qtr 1 ■ Qtr 2 ■ Qtr 3 ■ Qtr 4</p>	

Support Quality Education

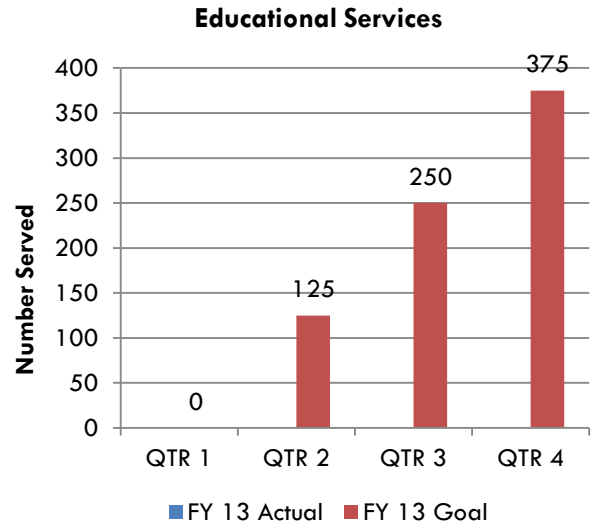
Goal 1: Partner with local organizations to educate and mentor.

Objective 1: Mentor youth through partnerships

Projects		Performance Measures	City Service Team (Department)
SQE 1.1.1	AISD Educational Enrichment Center	Provide services to 375 unduplicated youth and adults	Economic Development and Capital Investment (CDP)

Summary and Activity:

The City provides CDBG grant funds to support the Arlington Independent School District's (AISD) renovation of a facility at 600 New York Avenue which will be used to provide educational services for low- and moderate-income youth and adults. AISD will submit service reports to the City which include the number of youth and adults receiving ESL, GED preparation, dropout recovery, child care, counseling, pre-kindergarten classes, computer labs, and a variety of other support services. The facility is anticipated to be renovated and operational by December 2012. CDBG funds allocated to this project total \$250,000.



Support Quality Education

Projects		Performance Measures	City Service Team (Department)										
SQE 1.1.2	Expand and Refocus Programming Offered at Library Youth Technology Centers	YTC program participation	Neighborhoods (Library)										
<p><u>Summary and Activity:</u></p> <p>Program expansion and refocusing in <i>The Studio</i> and <i>The Lab</i> YTC locations will include the following initiatives:</p> <ul style="list-style-type: none"> Expansion of robotics programming at <i>The Lab</i> at the East Arlington Branch Library in collaboration with the University of Texas at Arlington Department of Computer Science and Engineering and AISD Career and Technical education staff. Refocus programming in <i>The Studio</i> to activities related to creative writing and music creation. Potential community partnerships are under exploration. <p>Funding Source: Pending grant funding.</p>		<h3>YTC Pprogram Participation</h3> <table border="1" style="margin-top: 10px; width: 100%; border-collapse: collapse;"> <caption>YTC Pprogram Participation Data</caption> <thead> <tr> <th>Quarter</th> <th>Participation</th> </tr> </thead> <tbody> <tr> <td>1st Qtr</td> <td>~200</td> </tr> <tr> <td>2nd Qtr</td> <td>0</td> </tr> <tr> <td>3rd Qtr</td> <td>0</td> </tr> <tr> <td>4th Qtr</td> <td>0</td> </tr> </tbody> </table>		Quarter	Participation	1st Qtr	~200	2nd Qtr	0	3rd Qtr	0	4th Qtr	0
Quarter	Participation												
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Support Quality Education

Projects		Performance Measures	City Service Team (Department)
SQE 1.1.3	Juvenile Collection Enhancement (Support K-12)	Increase circulation of targeted juvenile and young adult collection items by 5% and usage of electronic learning services targeting students by 25%	Neighborhood Services (Library)

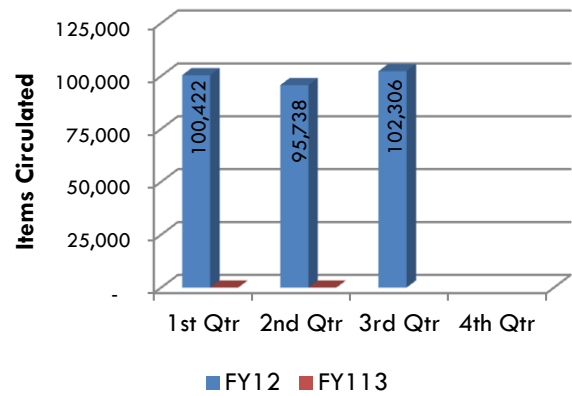
Summary and Activity:

The Library Department will analyze the existing collection and seek replacement and/or additional resources that will support early literacy and school curriculum, specifically fiction readers, math science and award winning titles.

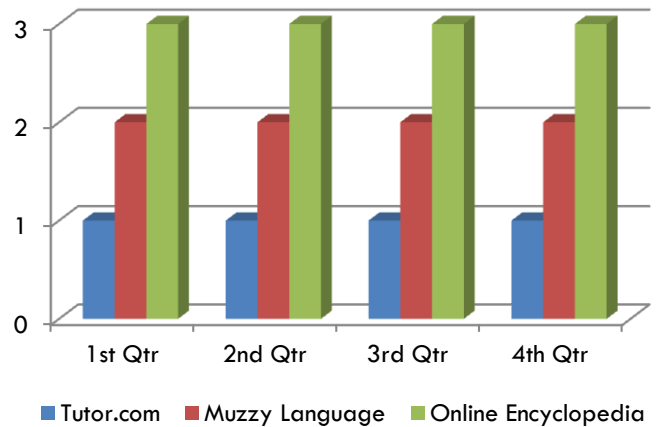
- Analyze existing collections.
- Replace and/or increase collection of award winners, math and science, juvenile fiction, and reader titles.
- Implement World Book online service
- Implement the online tutoring support for math and science.
- Implement Muzzy Language online learning service for children

Funding Source: Various grant funds

**Circulation of Targeted Collection Materials
FY12 vs. FY13**



Students Served



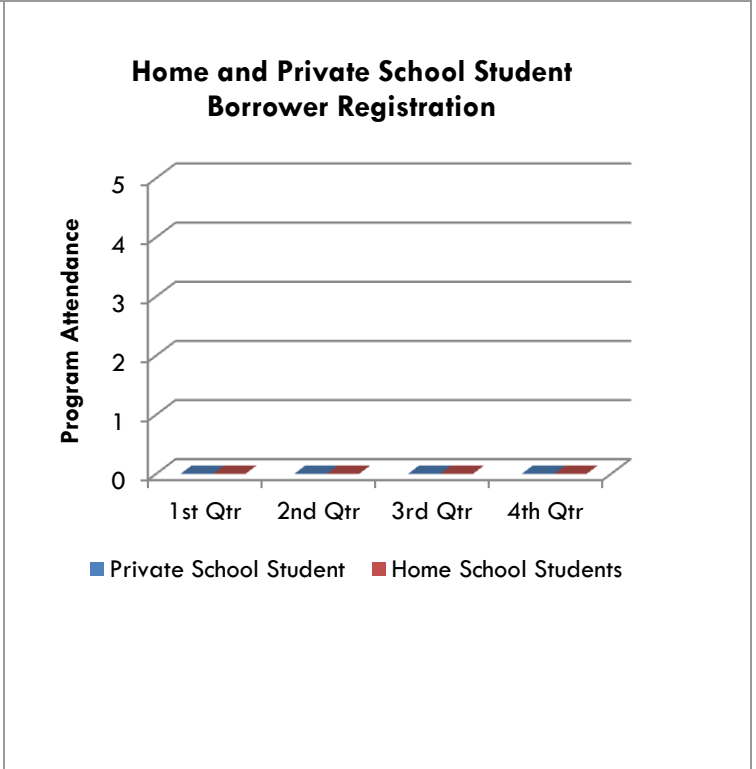
Support Quality Education

SQE 1.1.4	Private and Home School Support	Program attendance	Neighborhoods (Library, Parks & Recreation and Animal Services)
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Summary and Activity:

Increase access to learning and recreational resources for the Arlington private and home school community to supplement and support their home school experience.

- Develop a schedule of monthly structured programs for home school families
- Develop marketing and pathfinder documentation to serve target audience



Support Quality Education

Objective 2: Strengthen library, literacy and ESL programs

Projects		Performance Measures	City Service Team (Department)															
SQE 1.2.1	Grant Funds for Local Literacy Programs	Provided literacy services to 1,300 unduplicated persons	Economic Development and Capital Investment (CDP)															
<p><u>Summary and Activity:</u></p> <p>CDBG funding is provided to support local literacy programs including Arlington Reads at the Central Library, and literacy programs offered through Water From the Rock, a Community Based Development Organization serving low-income individuals in the Central Arlington target area. CDBG funds allocated to these programs total \$90,160.</p>		<table border="1" style="margin: 10px auto; border-collapse: collapse;"> <caption>Literacy Services</caption> <thead> <tr> <th>Quarter</th> <th>FY 13 Actual</th> <th>FY13 Goal</th> </tr> </thead> <tbody> <tr> <td>QTR 1</td> <td></td> <td>325</td> </tr> <tr> <td>QTR 2</td> <td></td> <td>650</td> </tr> <tr> <td>QTR 3</td> <td></td> <td>975</td> </tr> <tr> <td>QTR 4</td> <td></td> <td>1300</td> </tr> </tbody> </table>		Quarter	FY 13 Actual	FY13 Goal	QTR 1		325	QTR 2		650	QTR 3		975	QTR 4		1300
Quarter	FY 13 Actual	FY13 Goal																
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Objective 3: Strengthen internship partnerships

Projects		Performance Measures	City Service Team (Department)												
SQE 1.3.1	Internships	Centralize information on internships	Workforce Services												
<p><u>Summary and Activity:</u></p> <p>Internships benefit the City, the school and the student. They offer students insight and experience with careers at the City. The schools strengthen their programs with hands-on learning. The City increases the pipeline of candidates who are familiar with our processes and culture. This project will centralize information regarding internships, both paid and unpaid; identify best practices; ensure compliance with federal regulations; and distribute information to the Departments to take full advantage of this valuable program.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Major Milestones</th> <th style="width: 20%;">Target Completion Date</th> <th style="width: 20%;">% Complete</th> </tr> </thead> <tbody> <tr> <td>Identify existing internships in the City.</td> <td style="text-align: center;">12/31/12</td> <td></td> </tr> <tr> <td>Research phase to identify best practices and federal compliance. Post information on WFS portal.</td> <td style="text-align: center;">12/31/12</td> <td></td> </tr> <tr> <td>Identify additional opportunities within the City and educational institutions.</td> <td style="text-align: center;">3/30/2013</td> <td></td> </tr> </tbody> </table>		Major Milestones	Target Completion Date	% Complete	Identify existing internships in the City.	12/31/12		Research phase to identify best practices and federal compliance. Post information on WFS portal.	12/31/12		Identify additional opportunities within the City and educational institutions.	3/30/2013	
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Identify additional opportunities within the City and educational institutions.	3/30/2013														

Support Quality Education

Objective 4: Retain Arlington graduates and improve department recruitment pools

	Projects	Performance Measures	City Service Team (Department)
SQE 1.4.1	UT-Arlington/APD Partnership	Further develop and intertwine the partnership of UTA and APD	Neighborhood Services (Police)

Summary and Activity:

The Police Department has maintained a close relationship with the UTA Department of Criminology for many years and has worked in partnership on multiple issues, including gang analysis, use of force and racial profiling. Since 2007, APD has worked under a memorandum of understanding including: jointly pursuing grants and other funding opportunities, developing innovative methods to deliver and evaluate law enforcement services, conduct research and publish articles that advance the practice of criminal justice and law enforcement and share facilities, personnel, and resources consistent with the missions of each agency. We want to continue to foster this relationship through joint programs and processes including fellowships, internships, and recruiting partnerships.

Task	Estimated Completion Date	Actual Completion Date
Develop a fellowship program with embedded UT Arlington faculty within the department		
Create recruiting partnership to allow fast-track access to APD cadet positions upon graduation from UT Arlington		
Create internship program in APD for UT Arlington students		
Recommend Tarrant County College linkages to department		

SQE 1.4.2	Recruitment and Retention (AISD)	Successfully complete instruction and certification of AISD students	Economic Development and Capital Investment (Water)
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Summary and Activity:

Maintain strong partnership with Arlington Independent School District (AISD) by participating in and supporting the AISD classroom instruction of the Texas Commission on Environmental Quality (TCEQ) class D water license through a work/study program for students. This business plan project helps support a Water Utilities strategic plan for recruitment and retention of talented employees and offers experience to students through internships. Targeted careers in this business plan item will be Operations Technicians, Utility Technicians, Maintenance Technicians, Lab Services, Water Resource Services and Engineers.

DESCRIPTION	TARGET	ACTUAL
Establish mentor for AISD Junior Meter Madness Team	Aug-12	
Provide education speakers	Sep-12	
Review AISD student progress	Dec-12	
Provide 20 hours of TCEQ instruction	May-13	
Submit exams for D Water license	May-13	
End of Year Review of AISD work/study program	Jun-13	
Create transition position between intern and trainee	Jun-13	
Initiate discussions with MISD	Jun-13	

Support Quality Education

Objective 5: Extend programs with Arlington elementary schools that support increased student achievement.

	Projects	Performance Measures	City Service Team (Department)
SQE 1.5.1	Grade Level Reading Campaign - Early Childhood Literacy	Increase circulation of picture books, board books, and readers by 10% and volunteer hours utilized	Neighborhoods (Library)

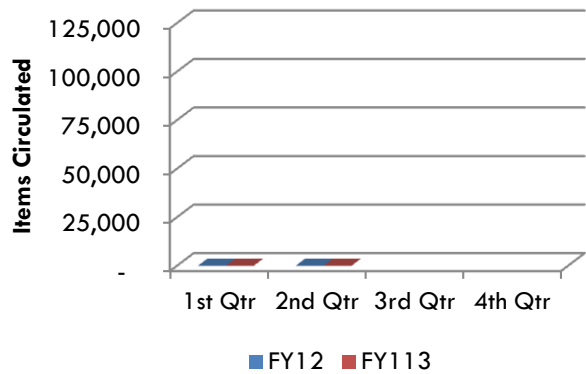
Summary and Activity:

The Library Department will mobilize and engage community partners and volunteers to remove barriers, expand opportunities, and assist parents in fulfilling their roles and responsibilities to serve as full partners in the success of their children to improve school readiness, attendance and summer learning loss.

- Implement the Lee y Seras program at 18 Title 1 elementary schools in Sam Houston Literacy Line.
- Implement the Lee y Seras program at eight Title 1 elementary schools in Lamar Literacy Line.
- Implement the Life Through Literacy program at six AISD high schools.
- Implement trainings for organizations related to childcare services.
- Implement the Books for Babies program that will give a My First Library Card pack to every child born at Arlington Memorial Hospital.

Funding Source: Various grant funds

**Circulation of Readers, Picture, and Board Books
FY12 vs. FY13**



Support Quality Education

Projects		Performance Measures	City Service Team (Department)		
SQE 1.5.2	Education Legislation Advocacy	Achieve 80% of the City's legislative goals related to quality education	Strategic Services (Financial and Management Resources)		
<p><u>Summary and Activity:</u></p> <p>The City will utilize available resources to support quality education in Arlington through advocacy at the state level during the 83rd Legislative Session. Efforts will assist the University of Texas at Arlington in achieving Tier I status as well as advocating for legislation which will support local independent school districts.</p>		<h3 style="margin: 0;">City's Legislative Goals Achieved for Quality Education</h3> <table border="1" style="margin-top: 10px; width: 100%; border-collapse: collapse;"> <caption>Chart Data: City's Legislative Goals Achieved for Quality Education</caption> <thead> <tr> <th>Percent of goal achieved</th> </tr> </thead> <tbody> <tr> <td>0.8</td> </tr> </tbody> </table>		Percent of goal achieved	0.8
Percent of goal achieved					
0.8					

Support Quality Education

Goal 2: Connect with partners to achieve shared interests

Objective 1: Initiate joint purchases to result in savings or increased service delivery

	Projects	Performance Measures	City Service Team (Department)
SQE 2.1.1	City Council and School Board Collaboration	Collaborative partnerships begun and resulting savings or improvements in service	Support Services (FMR) & Capital Investment (PW&T)

Summary and Activity:

On May 2, 2012, the City Council and Arlington ISD School Board held a joint meeting to discuss possible areas of collaboration which could benefit both entities. Areas which were reviewed for possible partnership were print shops, fleet services and fuel purchasing. The next joint meeting is planned for October of 2012 where elected officials will review progress towards partnerships and benefit to both entities. Additional meetings will be convened at the direction of the City Council which may discuss additional areas of potential collaboration.

Area of potential collaboration	Partnership achieved	Resulting benefit
Print shop		
Fleet services		
Fuel purchasing		

Objective 2: Collaborate with Independent School Districts

SQE 2.2.1	AISD Strategic Plan Collaboration		City Manager's Office
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Summary and Activity:

Coordinate with AISD administration to identify partnership opportunities that will support and enhance the respective goals established by each organization.

Support Quality Education

Projects		Performance Measures	City Service Team (Department)
SQE 2.2.2	Expand Collaboration with Community K-12 schools	Reading Corp volunteer hours and LibraryLink circulation	Neighborhoods (Library)

Summary and Activity:

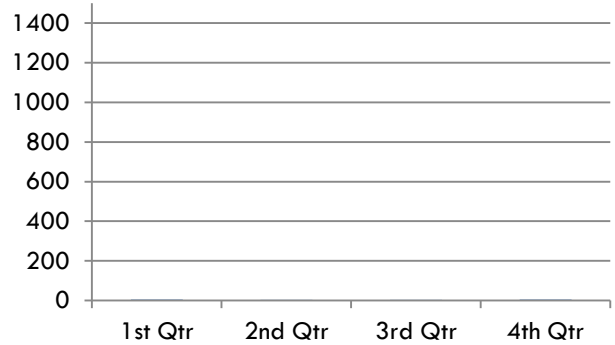
Arlington Public Library and K-12 school staff (both public and private schools) will collaborate and plan programs that are essential to meet the Texas Essential Knowledge and Skills (TEKS) curriculum. Grade appropriate activities will focus on building information and critical thinking skills, concept and process skills needed to pass the standardized test based off the TEKS called the State of Texas Assessments of Academic Readiness (STAAR).

Activities include:

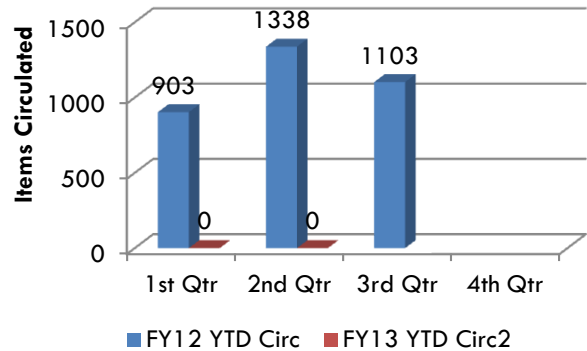
- Development of a volunteer-based Reading Corps at 15 elementary schools with the goal of increasing third grade reading scores.
- Extension of cooperative collection development initiatives and courier delivery services to additional AISD schools.

Funding source: Pending Library Services and Technology Act grant, FY13 budget issue 750 (LibraryLink Coordinator), Americorps Vista project, and other grant funding

Volunteer Hours Utilized



**Library LiNK Circulation
FY12 vs. FY13**



Define an Identifiable Brand

Goal 1: Expand and enhance the city's image

Objective 1: Promote community engagement

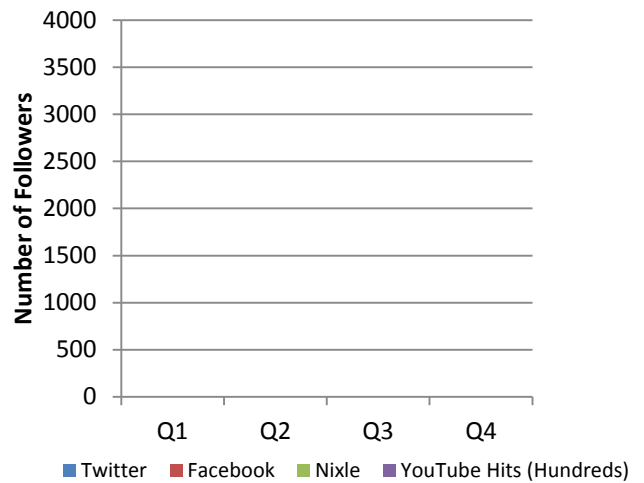
Projects		Performance Measures	City Service Team (Department)
DIB 1.1.1	Citizen Engagement Marketing	Increase positive publicity and interaction with citizens	Neighborhood Services (Police)

Summary and Activity:

The police department's primary function is to serve and protect the city's visitors and residents from criminal activity and harm. The police department and the city also have the responsibility to engage citizens in their neighborhoods and through all forms of media to effectively tell our story and maintain the integrity of a respectable, positive, polished branded image. Positive publicity and interaction with citizens are key duties of the Police Department to protect the city brand.

Mission	Target	Actual	Difference
Positive News Stories			
Commendations			
Web Hits			

Social Media Impact



Define an Identifiable Brand

Objective 2: Achieve consistent communication methods across all departments

	Projects	Performance Measures	City Service Team (Department)
DIB 1.2.1	Organizational Strategic Communication Plan	Interdepartmental Collaboration & Partnerships; uniform messaging internally & externally	Office of Communication

Summary and Activity:

The Office of Communication has launched an initiative to develop a strategic communication plan for departments across the organization. The goal is to ensure common standards and criteria for communication initiatives from every department. This will be accomplished through the following:

- Communication Team Meetings
- Media Training
- Defined Social Media Strategy

Project Phases	Estimated Start Date	Status
Establish Communication Team meetings weekly and quarterly	October 2012	
Define Social Media Strategy - Approved Social Media Standards for each Department	May 2013	
Media Training for Communications Team	December 2013	
Media Training for Executive Team	May 2013	

Objective 3: Create and market City's brand

	Projects	Performance Measures	City Service Team (Department)
DIB 1.3.1	City of Arlington Branding/Marketing	Tracking social media growth numbers/survey & focus group feedback for branding initiatives	OOC

Summary and Activity:

The Office of Communication will lead the initiative to identify and solidify the branding of the City of Arlington across the organization, unifying departments with a cohesive graphic interface while preserving what makes each unique. OOC will also launch a marketing initiative designed to increase awareness of its communication platforms; with the goal of increasing participation and community engagement.

Area of potential Growth	Percentage Increase	Resulting benefit
MyArlingtonTx.com		
Facebook		
Twitter		

Define an Identifiable Brand

Projects		Performance Measures	City Service Team (Department)																		
DIB 1.3.2	Gateway Monuments on Major Streets (IH-30 Monuments)	Project Completion	Economic Development and Capital Investment (PWT)																		
<p><u>Summary and Activity:</u></p> <p>Council identified the task of defining an identifiable brand as one of its priority action items to accomplish in the near future. This project seeks to expand and enhance the City's image by designing and constructing city entry monuments along I-30. One monument will be located near eastbound I-30 at Fielder Road, and another will be located along westbound I-30, east of SH360.</p> <p>Funding Source: This project is pending funding approval in the FY2013 Budget by City Council</p>		<p>A schedule will be developed upon approval by City Council.</p>																			
DIB 1.3.3	Artwalk Sculpture Trail in Johnson Park	Project completed on time and within budget	Neighborhood Services (Parks)																		
<p><u>Summary and Activity:</u></p> <p>Since the 2009 installation of the Caelum Moor environmental sculpture, Richard Greene Linear Park has served as a catalyst in the city's effort to expand art and culture. In 2011, the Arlington Convention and Visitors Bureau assisted the City in developing a plan to memorialize significant entertainment district events with a sculpture trail. The trail will add to the existing foundation of community art and provide yet another beautiful and historical attraction.</p> <p>This initiative will capture the excitement of historically significant achievements and special moments, deepen the City's sports brand, stimulate tourism, and strengthen occupancy tax revenue.</p> <p>Approximately 10-15 strategically positioned sculpture sites have been identified for Richard Greene Linear Park's Mark Voltz Lake. These sites will provide a variety of display options so that each sculpture can successfully tell a unique story to visitors. The trail will include aesthetic and support features such as benches, plazas, fountains and decorative lighting.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Description</th> <th style="text-align: center;">Estimated Completion</th> <th style="text-align: center;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Develop a sculpture trail implementation plan</td> <td style="text-align: center;">11/2012</td> <td></td> </tr> <tr> <td>Seek City Council endorsement</td> <td style="text-align: center;">12/2012</td> <td></td> </tr> <tr> <td>Create a sculpture trail committee</td> <td style="text-align: center;">1/2013</td> <td></td> </tr> <tr> <td>Develop a marketing piece</td> <td style="text-align: center;">2/2013</td> <td></td> </tr> <tr> <td>Identify an initial project and potential sponsorship</td> <td style="text-align: center;">6/2013</td> <td></td> </tr> </tbody> </table>		Description	Estimated Completion	Actual Completion	Develop a sculpture trail implementation plan	11/2012		Seek City Council endorsement	12/2012		Create a sculpture trail committee	1/2013		Develop a marketing piece	2/2013		Identify an initial project and potential sponsorship	6/2013	
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Define an Identifiable Brand

Projects		Performance Measures	City Service Team (Department)
DIB 1.3.4	Residential Real Estate Information Website		Strategic Resources (Financial and Management Resources)
<p><u>Summary and Activity:</u></p> <p>The City of Arlington is in the process of formulating a website with current real estate information on Arlington properties. This information will be provided to assist the marketing efforts of realtors and other interested parties.</p>			

Public Safety

Goal 1: Utilize targeted initiatives and industry best practices and policies to foster a safe environment

Objective 1: Improve quality of life and place

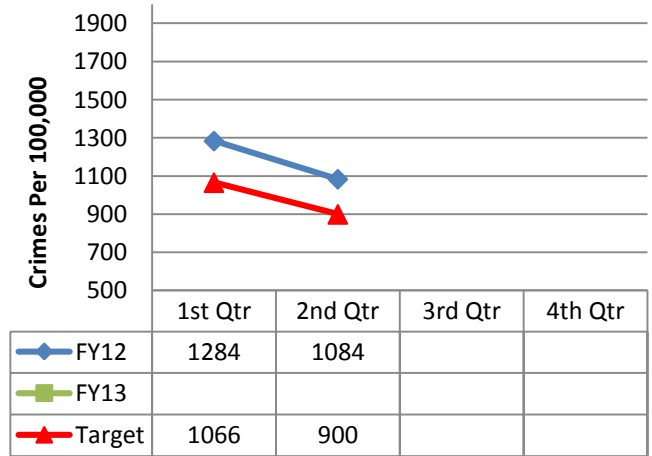
Projects		Performance Measures	City Service Team (Department)
Core PS 1.1.1	Crime Reduction	Reduce Part I UCR Crimes by 17%	Neighborhood Services (Police)

Summary and Activity:

The Uniform Crime Reporting (UCR) Program is part of a nationwide, cooperative statistical effort administered by the Federal Bureau of Investigations. While the program's primary objective is to generate criminal statistics for use in law enforcement administration, operation, and management, its data has also become a leading social indicator.

In the past two years, the city of Arlington has reported its lowest Part I Uniform Crime Rate in recent history. The department has begun a multi-year plan to aggressively reduce crime through increasing citizen legitimacy, engagement, and traffic safety efforts.

Crime Rate Reduction Project

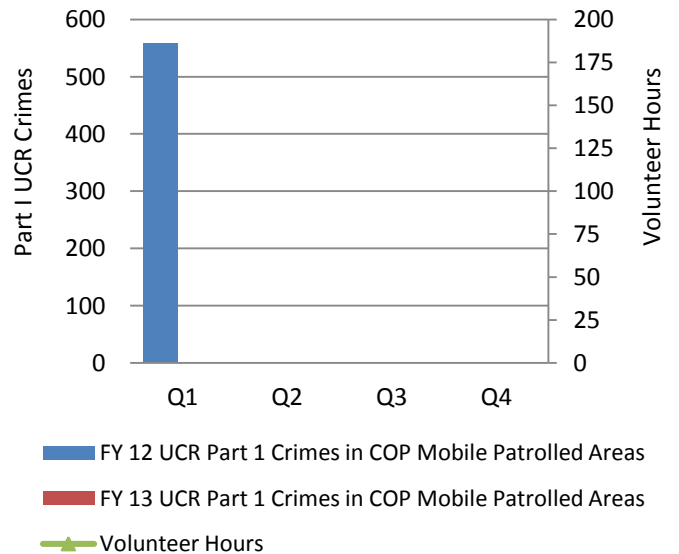


Core PS 1.1.2	Engage Citizens	Evaluate contribution of COP Mobile program and volunteer hours to success of crime reduction	Neighborhood Services (Police)
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Summary and Activity:

Crime reduction efforts and citizen engagement go hand-in-hand. Without the eyes and ears of the city's citizens and business owners, law enforcement cannot be as productive in its crime fighting and solving abilities. Community Watch Groups, Citizen Patrol groups, Citizen Alumni groups, COPS Mobile, Arlington Clergy and Police Partnership (ACAPP), business alliances, apartment managers, and youth Explorers all serve a vital role as an additional force multiplier when combating crime. These partnerships provide a positive interaction with the public and a nucleus for educating and bringing awareness to community involvement for police partnering programs. Continued communication and interaction will be crucial to the sustainability of these groups and volunteers.

Volunteer Impact



Public Safety

Projects		Performance Measures	City Service Team (Department)																					
Core PS 1.1.3	Traffic Safety	Reduce Injury Crashes by 10%	Neighborhood Services (Police)																					
<p><u>Summary and Activity:</u></p> <p>With an abundance of visitors to the city of Arlington for entertainment and other related events, traffic safety continues to be an ongoing concern. Enforcement efforts and force multipliers contribute to creating a presence for residents and visitors alike to be mindful of traffic violations. The department proposes to reduce injury crashes through increased traffic stops and other force multipliers.</p>		<p style="text-align: center;">Injury Crash Reduction</p> <table border="1"> <thead> <tr> <th></th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>FY 2012</td> <td>611</td> <td>584</td> <td></td> <td></td> </tr> <tr> <td>FY 2013</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Target</td> <td>550</td> <td>526</td> <td></td> <td></td> </tr> </tbody> </table>			Q1	Q2	Q3	Q4	FY 2012	611	584			FY 2013					Target	550	526			
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FY 2012	611	584																						
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Target	550	526																						
Core PS 1.1.4	Records Management System Upgrade	Full implementation of a Records Management System	Neighborhood Services (Fire, Police, IT)																					
<p><u>Summary and Activity:</u></p> <p>Improving the management and access to information will help reduce time-lag in investigation and improve crime solvability. Additionally, the feasibility of a regional Records Management System is being evaluated to improve regional information-sharing capabilities and joint crime reduction initiatives. Council approved two million dollars for a new RMS to upgrade a decades- old technology and to improve work order management. This project will span Fiscal Years 2013 and 2014</p>		<table border="1"> <thead> <tr> <th>Task</th> <th>Estimated Completion Date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Demonstrations</td> <td>1st Quarter FY13</td> <td></td> </tr> <tr> <td>Acquisition and Contracting</td> <td>2nd Quarter FY13</td> <td></td> </tr> <tr> <td>Installation of system</td> <td>3rd Quarter FY13</td> <td></td> </tr> <tr> <td>Test new system</td> <td>4th Quarter FY13</td> <td></td> </tr> <tr> <td>Fully train all personnel on system</td> <td>FY14</td> <td></td> </tr> <tr> <td>Full implementation of system</td> <td>FY14</td> <td></td> </tr> </tbody> </table>		Task	Estimated Completion Date	Status	Demonstrations	1 st Quarter FY13		Acquisition and Contracting	2nd Quarter FY13		Installation of system	3 rd Quarter FY13		Test new system	4 th Quarter FY13		Fully train all personnel on system	FY14		Full implementation of system	FY14	
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Public Safety

	Projects	Performance Measures	City Service Team (Department)
Core PS 1.1.5	Computer Aided Dispatch System	Project completion	Neighborhood Services (Fire, Police) and Strategic Services (IT)

Summary and Activity:

The Computer Aided Dispatch (CAD) system is a highly specialized application that is designed to facilitate coordinated communication, assignment and tracking of Police, Fire, and EMS resources in response to both 9-1-1 and field initiated calls-for-service. Delivery of the CAD project represents focused coordinated efforts by the Fire, Police, and Information Technology departments, and RCC Consulting who specializes in Public Safety professional services.

In addition to the CAD replacement, several other critical applications must be implemented for seamless public safety resource allocation. These applications encompass the replacement of all the following: in vehicle mobile data computers; rebuilding and expansion of the in-bound mobile data private network to add capacity and disaster recovery capabilities; adding automatic vehicle locator technology to all services and implementation of advanced authentication required to meet Criminal Justice Information Services (CJIS) security standards

City Council approved \$2.62 million for the purchase of the CAD system and allocated an additional \$1.66 million for Mobile Data Computers (MDCs). Representatives from Communication Services, Fire, Police, and Purchasing staff began evaluating CAD systems and identifying vendors in FY11. The CAD installation and configuration phase began in February 2012. The expected implementation for both the MDCs and CAD systems is FY 2013 Quarter 1.

Project Phases *	Estimated Start Date	Status *
Vendor Presentations	July 2011	Completed
Develop Needs Assessment & Statement of Work	July 2011	Completed
CAD Site Reviews, Develop Vendor Contract & Request M\C Approval	September 2011	Completed
CAD Install and Configuration	February 2012	Completed
CAD Software Testing	May 2012	Completed
Fire & PD MDC Testing	July 2012	Completed
Fire & PD MDC Installation	July 2012	Completed
CAD End User Training	August 2012	Completed
Fire & PD End User MDC Training	August 2012	Completed
Go Live Acceptance Period	October 2012	In Progress
60 Day Acceptance Period Completed	December 2012	Pending
Post Go-live System Assessment	February 2013	Pending

**Chart reflects project status as of October 1, 2012*

Public Safety

	Projects	Performance Measures	City Service Team (Department)
Core PS 1.1.6	Gas Well Response Program	Project Completion	Neighborhoods (Fire)

Summary and Activity:

In the Spring of FY 2011, the City of Arlington established a Gas Well Task Force to evaluate issues related to urban natural gas wells. The Arlington Fire Department will implement the recommendations of the task force related to gas well sites, pipeline systems, and compressor stations. In FY 12 Q1, the Fire Department initiated strategy proposal meetings with well operators and pipeline groups. The 2009 Fire Code draft, which includes operational permit fees for gas wells, was submitted to the City Attorney's Office. A natural gas well ordinance was approved on First Reading by the City Council on December 13, 2011.

During the 2nd Quarter of FY12, the Natural Gas Well Task Force (NGWTF) held meetings in regard to the Response Team, Preparedness, and the Budget for the Natural Gas Well Preparedness Program. A preliminary budget was formulated with multi-year goals. This budget proposal included salaries, equipment, and training for the program.

Project Phases	Estimated Start Date	Status
Task Force Committee Selection	FY11 Q3	Completed
Task Force Committee Meetings	FY11 Q4	On Going
Develop Natural Gas Preparedness Plan	FY12 Q1 -Q2	Completed
Develop Budget Proposal	FY 12 Q2	Completed
Implement Plan	FY 12 Q3 - Q4	Pending
Training at Stations 1 and 9	FY 13	Pending
Training for Inspectors	FY 13	Pending
Equipment Purchases	FY 13	Pending
SOP Development	FY 13	Pending
Response Procedure Development	FY 13	Pending
Response Vehicle Purchase	FY 13	Pending

	Projects	Performance Measures	City Service Team (Department)
Core PS 1.1.7	One Safe Place	Project Completion	Neighborhoods (Police)

Summary and Activity:

Once fully operational, One Safe Place will serve as a regional advocacy center for victims of domestic violence to obtain services and resource information. Services and resources will include:

- Legal assistance
- Parenting and Relationship Education
- Counseling
- Financial help
- Medical Services
- Clothing
- Job placement / training

Arlington has been working with other law enforcement partners to determine how cities outside of Fort Worth will have access and services provided. The center is currently housed in a temporary facility with the permanent location scheduled to be completed next year. Funding for the Center is coming from multiple sources including a federal grant, an anonymous community investor, several Tarrant County municipalities (including the City of Arlington) and social service organizations. Assistant Police Chief James Hawthorne serves as a member of the Center's Law Enforcement Committee.

Task	Estimated Completion Date	Actual Completion Date
Building Renovation and Remodeling	August 2013	
Personnel assigned to Facility	August 2013	
Fully Operational Facility	August 2013	

Public Safety

Goal 2: Mitigate existing stormwater induced problems

Objective 1: Improve quality of life and place

Projects		Performance Measures	City Service Team (Department)
Core PS 2.1.1	Green Meadows Drainage Improvements	Construction according to schedule	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>Homes are flooding due to inadequate channel capacity. The project consists of a combination of stormwater detention, channel improvements, and underground storm drain installation. A regional detention facility will be constructed in Duncan Robinson Park that will detain excess flood waters until the downstream system has capacity to convey the stormwater. The project also includes reconstruction of approximately 1,200 feet of existing improved channels to improve conveyance of the stormwater and increase capacity. The resulting project will provide 100-year protection to more than 40 residential structures in the surrounding neighborhood. The project will also include water and sewer renewals and pavement reclamation in disturbed areas.</p> <p>Proposed Total Multi-Year Budget: \$5,455,000 Stormwater Utility Fund, Water Renewal Fund, Sanitary Sewer Renewal Fund</p>		<p>Schedule will be available upon conclusion of detailed engineering reviews before start of fiscal year</p>	

Public Safety

Projects		Performance Measures	City Service Team (Department)
Core PS 2.1.2	Willow Bend/Thousand Oaks Drainage Improvements	Construction according to schedule	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>Homes are flooding due to inadequate drainage systems and bar ditches in the area. The project consists of adding, extending and enlarging various storm drains throughout the subdivision, grading bar ditches, and installing new driveway culverts where necessary. This project will alleviate flooding of 22 homes in the area. The project also includes water and sewer renewals and pavement reclamation throughout the subdivision.</p> <p>Proposed Total Multi-Year Budget: \$4,568,000 Stormwater Utility Fee, Stormwater Bond Funds, Water Renewal Fund, Sanitary Sewer Renewal Fund, Street Maintenance Funds</p>		Schedule will be available upon conclusion of detailed engineering reviews before start of fiscal year	
Goal 3: Identify Flood Risk			
Objective 1: Assess the conditions and needs of the watershed to develop a plan for preventative and remedial projects			
Projects		Performance Measures	City Service Team (Department)
Core PS 3.1.1	Watershed Studies Completion and Map Revisions	Completion according to schedule	Economic Development and Capital Investment (PWT)
<p><u>Summary and Activity:</u></p> <p>Comprehensive watershed studies are important in order to evaluate current and future flood risk and identify problem areas that will guide the stormwater program. These watershed studies will:</p> <ul style="list-style-type: none"> • Update the hydrology for current developed conditions • Update the hydraulic models based on the new flows and current creek conditions • Identify and prioritize problem areas and generate conceptual solutions for these areas • Assess the stream bank conditions for erosion (Rush Creek only) • Update the Flood Insurance Rate Maps based on the new information <p>This data will benefit the citizens of Arlington by informing them of the flood risk for their homes so that they can take action to protect themselves. It will also identify flood protection projects. The Fish/Cottonwood Creek Study is complete and a recent contract amendment has been approved for preparation of a Physical Map Revision (PMR) to submit to FEMA. The Rush Creek Study is underway and is planned for completion in Spring 2013 with PMR submittal to FEMA.</p> <p>Proposed Total Multi-Year Budget: \$2,786,515 Stormwater</p>		Schedule will be available upon conclusion of detailed engineering reviews before start of fiscal year	

Public Safety

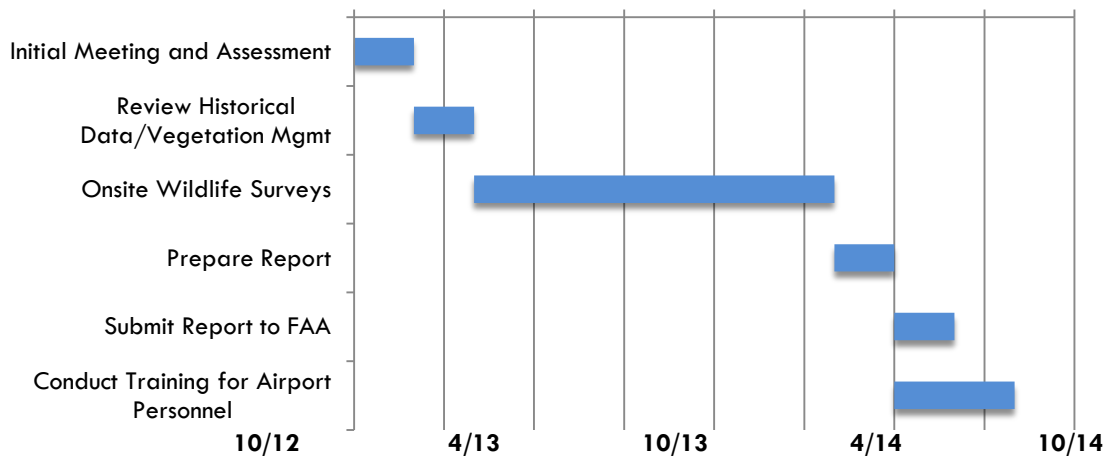
Goal 4: Use industry best practices and policies to foster a safe environment

Objective 1: Compliance with federal mandates

	Projects	Performance Measures	City Service Team (Department)
Core PS 4.1.1	Wildlife Assessment and Mitigation Plan	Project Completion	Economic Development and Capital Investment (Aviation)

<p><u>Summary and Activity:</u></p> <p>A Wildlife Hazard Assessment will provide a comprehensive, detailed study and evaluation of factors contributing to wildlife hazards within a 5-mile radius of the airport. Airport personnel and an airport wildlife biologist will complete on-airport surveys of wildlife, evaluate historical data and vegetation management processes. The team will then develop maintenance, patrol and wildlife mitigation procedures to reduce the likelihood of a wildlife strike.</p>	<p>Please see chart below</p>
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Wildlife Assessment and Mitigation Plan



Public Safety Scorecard

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Dept		Key Measures	Actual	Actual	Actual	Target
CDP	Inspections	% of initial health inspections with a	98%	98%		95%
CDP		# of Building Inspections completed	27,271	27,592		27,000
Code		Number of code inspection activities completed	126,266	110,229		111,331
Code	Animal Issues	Number of animal licenses sold in Arlington	6,309	7,725		7802
Code		Number of animals adopted	3,466	2,051		2256
Fire	Dispatch & Response	Minutes or Less	81.85%	81.56%		
Fire		Average Police E and P1 Dispatch Time (in	1.91	1.94		2.00
Fire		Fire P1 and P2 Calls Dispatched within 25	92.50%	85.74%		
Fire		Average Fire P1 and P2 Calls Dispatch Time (in	24.81	17.26		25.00
Fire		Average Total Response Time (Dispatch to First Unit Onscene in M:SS Format) (Implementation	5:13	5:13		5:00
Fire		Fires - Response objective = 5:20 ⁽¹⁾	5:05	5:19		5:20
Fire		Emergency Medical Service - Response	5:04	5:03		5:00
Fire		Other Emergency Incidents - Response	5:27	5:28		5:20
Police		Response time to priority 1 calls (minutes)	10.3	10.37		10
Police		Total police responses	203,323	202,881		203,000
Police	Prevention	Citizen satisfaction with police services	NA	76%		88%
Code		% of valid violations reported by Code Rangers	80%	75%		85%
Fire		Outdoor Warning Siren Tests Conducted	8	11		12
Fire	Crime & Compliance	Fire Prevention Business Inspections	11,910	23,175		13,000
Fire		Fire Prevention Business Violations Addressed	3,684	5,314		
Police	Crime & Compliance	% of UCR Part I crimes cleared	21%	23%		20%
Police		Municipal Court Warrants Clearance Rate	68%	73%		90%
Police		DWI arrests per 1,000 population	3.99	3.6		3.8
Police		Violent crimes per 100,000 population	540	519		467
Police		Property crimes per 100,000 population	5353	4902		4412
Court		Cases filed	151,896	155,000		138,515
Court		% of cases completed	116%	102%		96%
Court		Warrants issued	104,000	120,000		80,000
Court		Warrants Cleared	105,452	106,570		95%
CDP			% of gas well drill sites in compliance	NA	NA	

Public Safety Scorecard

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual	
Dept		Key Measures	Actual	Actual	Actual	Target	
Fire	Workload	9-1-1 Dispatch Center Calls For Service	433,815	432,920		NA	
Fire		Police Calls for Service Processed	365,120	370,795		NA	
Fire		Emergency Calls				NA	
Fire		Priority 1 Calls				NA	
Fire		Priority 2 Calls				NA	
Fire		Priority 3 Calls				NA	
Fire		Officer Initiated				NA	
Fire		Ambulance Dispatched Calls for Service	40,586	39,253		NA	
Fire		Fire Dispatched Calls for Service	33,698	32,287		NA	
Fire		Fires	2,489	2,504		NA	
Fire		Emergency Medical Service	25,355	26,857		NA	
Fire		Other	5,854	5,926		NA	
Fire		Animal Services After-Hours Dispatched Calls for Service	997	758		NA	
Fire		Fire Department Incidents (un-audited)	33,012	34,445		NA	
Fire		Fires ⁽¹⁾	968	1,222		NA	
Fire		Emergency Medical Service	15,536	16,135		NA	
Fire		Other Emergency Incidents ⁽¹⁾	16,508	17,088		NA	
Fire		Fire Department Unit Responses (un-audited) ⁽⁷⁾	46,164	46,602		NA	
Police			Increase Public Safety Athletic League participation				

Culture/Recreation/Education

Goal 1: Provide community activities, educational opportunities, and services that are easy to access

Objective 1: Increase access to resources for homebound citizens

BTC 1.1.1	Books on Wheels Expansion	Provide library services to 75 homebound seniors and increase circulation by 5%.	Neighborhoods (Library)
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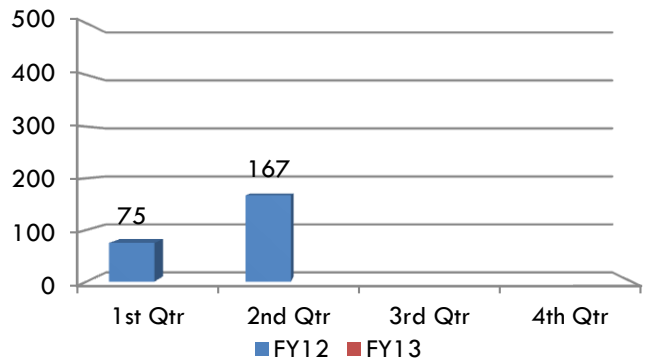
Summary and Activity:

Library staff will increase access to library resources for homebound seniors by developing and expanding the FY12 Books on Wheels pilot program.

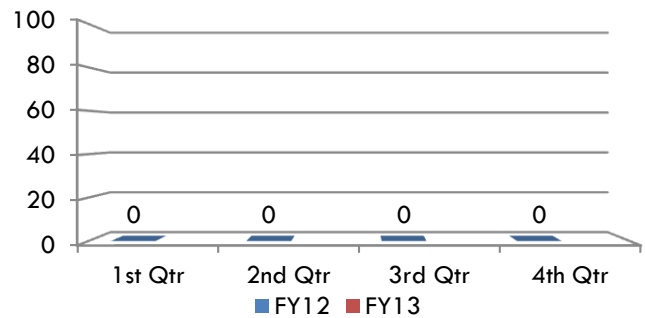
- Increase project utilization through joint marketing efforts with Meals on Wheels.
- Seek other seniors in need of library services through recommendations from other social service agencies, churches and families.
- Recruit and train 12 volunteers to deliver and retrieve library materials from participants.
- Schedule librarian visits to provide other library services.
- Seek grant funding of additional large print books, book bags and delivery carts.
- Enlist the support and advice of the Senior Library Advisory Council.

Funding Source: Grant funding

**Books On Wheels Items Circulated
FY12 vs. FY13**



**Books On Wheels Participants
FY12 vs. FY13**



Culture/Recreation/Education

Goal 2: Provide quality facilities and open spaces

Objective 1: Enhance parks and recreational opportunities to better serve our residents

Projects		Performance Measures	City Service Team (Department)
Core CRE 2.1.1	Parks, Recreation and Open Space Plan Revisions	Plan Completion	Neighborhood Services (Parks)

Summary and Activity:

Revise the 2004 Parks, Recreation and Open Space Plan to incorporate new census data, citizen input, graphics, system recommendations and capital priorities.

Description	Estimated Completion	Actual Completion
Develop RFP	October 2012	
Contract approval by City Council	January 2013	
Draft plan complete	November 2013	
Park Board endorsement	February 2014	
City Council adoption	March 2014	

Culture/Recreation/Education

Projects		Performance Measures	City Service Team (Department)																																																
Core CRE 2.1.2	Park Development Projects (new parks or additions)	Project completed on time and within budget	Neighborhood Services (Parks)																																																
<p><u>Summary and Activity:</u></p> <p>City Skate Park - phase one construction of a City skate park in Vandergriff Park.</p> <p>Skate Spot - design and construction of a skate spot at Workman Park.</p> <p>Southwest Nature Preserve (SWNP) Construction – phase one construction including a parking lot, concrete walk, educational area, boardwalk, erosion control, interpretive signage and an observation area.</p> <p>Rush Creek Mitigation Plan – phase one design and construction of improvements to the Rush Creek Mitigation Area, including trails, parking, landscaping and signage. This project will also include playground and trail renovations at Clarence Foster Park.</p> <p>High Oak Terrace – funding is being requested through the Arlington Tomorrow Foundation and FY2013 parks gas revenue to design and construct split rail fencing and trails.</p> <p>Bowman Branch Trail Construction – construction of a 12' wide concrete trail, pedestrian bridge and traffic signal lights to connect DP Morris Elementary School west of Matlock with Misenhimer Park and Webb Community Park. This project will also include parking lot expansion at Misenhimer Park.</p> <p>Village/Rush Creek Feasibility Study – assessing the feasibility of constructing a hike/bike trail that would link Village Creek Historical Area to Rush Creek Linear Park and Veterans Park.</p> <p>MLK Sports Center Phase Two Design – design of improvements that are currently defined as two little league fields, a restroom/concession building and additional parking.</p> <p>Funding Source: Multiple funding sources including bonds, grants, fees, and gas revenue.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Description</th> <th style="width: 15%;">Estimated Start</th> <th style="width: 15%;">Actual Start</th> <th style="width: 15%;">Estimated Completion</th> <th style="width: 15%;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>City Skate Park</td> <td>3/2013</td> <td></td> <td>9/2013</td> <td></td> </tr> <tr> <td>Skate Spot</td> <td>1/2013</td> <td></td> <td>7/2013</td> <td></td> </tr> <tr> <td>SWNP</td> <td>9/2012</td> <td></td> <td>5/2013</td> <td></td> </tr> <tr> <td>Rush Creek</td> <td>3/2013</td> <td></td> <td>11/2013</td> <td></td> </tr> <tr> <td>High Oak Terrace</td> <td>11/2012</td> <td></td> <td>6/2013</td> <td></td> </tr> <tr> <td>Bowman Branch</td> <td>1/2013</td> <td></td> <td>1/2014</td> <td></td> </tr> <tr> <td>Village/Rush Creek</td> <td>10/2012</td> <td></td> <td>5/2013</td> <td></td> </tr> <tr> <td>MLK Sports Center</td> <td>10/2012</td> <td></td> <td>6/2013</td> <td></td> </tr> </tbody> </table>					Description	Estimated Start	Actual Start	Estimated Completion	Actual Completion	City Skate Park	3/2013		9/2013		Skate Spot	1/2013		7/2013		SWNP	9/2012		5/2013		Rush Creek	3/2013		11/2013		High Oak Terrace	11/2012		6/2013		Bowman Branch	1/2013		1/2014		Village/Rush Creek	10/2012		5/2013		MLK Sports Center	10/2012		6/2013	
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Culture/Recreation/Education

CORE CRE 2.1.3	Hugh Smith Recreation Center Rebuild Program	Rebuild concept plan adopted	Neighborhood Services (Parks)
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Summary and Activity:

The Hugh Smith Recreation Center is an aging facility (opened in 1963) with many infrastructure, operational and public use shortcomings including ADA accessibility, building code deficiencies and inadequate or poorly configured program space. Renovation is not a viable option considering the facility's age and modern code requirements.

This project will require an RFQ (request for qualifications) process to retain architectural services for conducting an assessment of the existing facility, preparing a building program and providing the City with options for renovation and/or reconstruction. Consideration will also be given to an alternate location.

Description	Estimated Completion	Actual Completion
Complete RFQ	Oct 2012	
Select consultant	Dec 2012	
Award contract	Jan 2013	
Organizational meeting	Feb 2013	
Draft program complete	Sept 2013	
Park Board endorsement	Nov 2013	
City Council adoption	Dec 2013	

Objective 2: Develop and implement a new community center model for service delivery

	Projects	Performance Measures	City Service Team (Department)
CORE CRE 2.2.1	East Arlington Branch Redesign Project	Project Completion	Neighborhoods (Library)

Summary and Activity:

The Library will initiate a planning process for a new Community Center model for the East Arlington Branch Library. The new model will offer people-centric activities involving computer access, family programming, and welcoming spaces. The library collections will be analyzed and a new collection development plan developed to compliment the new service model.

The process will include:

- Analysis of current collection and facility usage.
- A survey and focus groups of both library users and non-users.
- Consultation with a designer/architect for long-term improvements and consideration of possible intersection with Hugh Smith Recreation Center planning.
- Implementation of low-cost short term improvement

Funding Source: Arlington Public Library Foundation, pending grant funding and available bond funds

Major Milestones	Target Completion Date	% Complete
Complete assessment of the current service model, space, furnishings, and collection.	12/1/12	
Complete survey and focus groups.	3/1/13	
Implement short-term improvements.	8/15/13	
Develop long-term recommendations.	9/30/13	

Culture/Recreation/Education

Goal 3: Foster healthy and attractive neighborhoods

Objective 1: Improve existing residential neighborhoods

	Projects	Performance Measures	City Service Team (Department)
Core CRE 3.1.1	Park Improvement Projects (renovation or reconstruction)	Project completed on time and within budget	Neighborhood Services (Parks)

Summary and Activity:

Richard Simpson Park and Lake Room Site Design - this project involves design of a new lake office and rental facility. Site planning activities began in the spring of 2012.

Vandergriff Park Design and Construction - this project will add a looped walking trail, pavilion, landscaping and two new baseball fields to this park.

Helen Wessler Playground - reconstruction of the playground, including the addition of shade and accessibility features.

Burl Wilkes Park Renovations – construction of a walking trail, landscaping and irrigation, pavilion, skate spot, and signage.

Randol Mill Restroom Rebuild – replacement of the restroom/concession building serving the Miracle Field and barrier-free playground.

Ditto Golf Course Master Plan – development of a new master plan and phasing plan.

Funding Source: Multiple funding sources including bonds, grants, fees, and gas revenue.

Description	Estimated Start	Actual Start	Estimated Completion	Actual Completion
Richard Simpson	10/2012		6/2013	
Vandergriff Park	6/2012		12/2013	
Helen Wessler	3/2013		7/2013	
Burl Wilkes	10/2012		3/2013	
Randol Mill	8/2012		4/2013	
Ditto Golf Course	1/2013		6/2013	

Culture/Recreation/Education

Goal 4: Strengthen and leverage partnerships to increase local government service capacity

Objective 1: Investigate potential shared catalog and reciprocal borrowing arrangements with other area libraries

Core CRE 4.1.1	Shared Computer Services and Reciprocal Borrowing Initiatives	Final Report Prepared	Neighborhoods (Library and ED)															
<p><u>Summary and Activity:</u></p> <p>Library staff will investigate potential shared catalog and reciprocal borrowing arrangements with other area libraries to increase access to library materials and services.</p> <ul style="list-style-type: none"> Convene group of interested parties and discuss options for collaboration and cost-savings. Narrow the list of possibilities, identify costs and implementation methods. Make recommendations for future action. <p>Funding Source: Pending Library Services and Technology Act grant.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Major Milestones</th> <th style="width: 20%;">Target Completion Date</th> <th style="width: 20%;">% Complete</th> </tr> </thead> <tbody> <tr> <td>Award of Library Services and Technology Act (LSTA) grant or investigation of alternate funding.</td> <td style="text-align: center;">10/30/12</td> <td></td> </tr> <tr> <td>Issue RFQ for consultant services and evaluate responses.</td> <td style="text-align: center;">12/31/12</td> <td></td> </tr> <tr> <td>Initiate study process and analyze options.</td> <td style="text-align: center;">2/1/13</td> <td></td> </tr> <tr> <td>Receive final report/recommendations for action.</td> <td style="text-align: center;">6/1/13</td> <td></td> </tr> </tbody> </table>		Major Milestones	Target Completion Date	% Complete	Award of Library Services and Technology Act (LSTA) grant or investigation of alternate funding.	10/30/12		Issue RFQ for consultant services and evaluate responses.	12/31/12		Initiate study process and analyze options.	2/1/13		Receive final report/recommendations for action.	6/1/13	
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Initiate study process and analyze options.	2/1/13																	
Receive final report/recommendations for action.	6/1/13																	

Goal 5: Ensure availability of information, programs and city services

Objective 1: Increase volunteer levels to support service delivery and engage citizens

	Projects	Performance Measures	City Service Team (Department)										
Core CRE 5.1.1	Volunteer Recruitment Expansion	Increase city volunteer hours by 10%	Library, Parks, Animal Services, Police, Fire, Code Enforcement, Municipal Court, and Workforce Services										
<p><u>Summary and Activity:</u></p> <p>Increase volunteer levels to support service delivery and engage citizens.</p> <ul style="list-style-type: none"> Continue volunteer orientation and actively recruit new volunteers. Train, support, and acknowledge volunteers to encourage long term volunteering. 		<p style="text-align: center;">Volunteer Hours FY12 vs. FY13</p> <table border="1" style="width: 100%; margin-top: 10px; border-collapse: collapse;"> <caption>Volunteer Hours FY12 vs. FY13 - Data Points</caption> <thead> <tr> <th>Quarter</th> <th>Percent of Change</th> </tr> </thead> <tbody> <tr> <td>1st Qtr</td> <td>~10%</td> </tr> <tr> <td>2nd Qtr</td> <td>~25%</td> </tr> <tr> <td>3rd Qtr</td> <td>~55%</td> </tr> <tr> <td>4th Qtr</td> <td>~100%</td> </tr> </tbody> </table>		Quarter	Percent of Change	1st Qtr	~10%	2nd Qtr	~25%	3rd Qtr	~55%	4th Qtr	~100%
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3rd Qtr	~55%												
4th Qtr	~100%												

Culture/Recreation/Education

Goal 6: Partner with local organizations to educate and mentor

Objective 1: Mentor youth through partnerships

SQE 1.1.3	Youth Technology Center (YTC) mentoring initiative.	Provide 14 mentoring hours per month.	Neighborhoods (Library)
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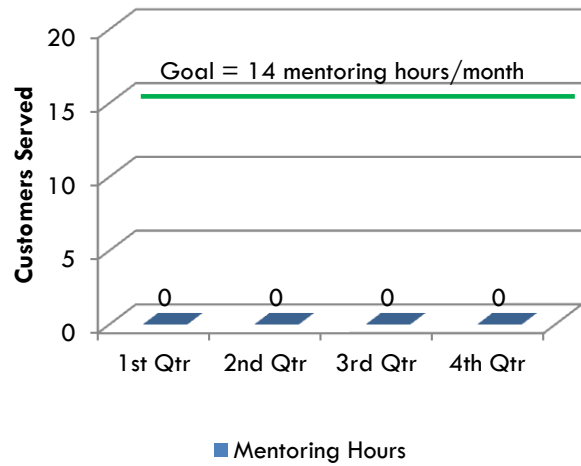
Summary and Activity:

The Library Department and Big Brothers, Big Sisters will collaborate to develop a pilot mentoring program at the Northeast Branch Library. The program will offer resources for teens to prepare them for success in school and to learn about career opportunities.

- Improve school readiness for students who will feed into Lamar High School.
- Provide one on one mentoring for students to learn leadership skills, develop strong relationships with positive role models, and learn about career opportunities.
- Expand the initiative to other YTC locations within the library department and seek opportunities for organizations to adopt a YTC program.
- Support the Arlington Police Department’s Office of Juvenile Justice and Delinquency Prevention grant initiative to secure a mentoring coordinator, fund field trips for students in the Northeast Branch Library Teen Zone program, and support various partnerships.

Funding Source: Various grant funds

YTC Mentoring Hours



Culture/Recreation/Education Scorecard

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Dept		Key Measures	Actual	Actual	Actual	Target
General	Satisfaction Ratings	Overall citizen satisfaction rating for neighborhood in terms of quality of life (annual rating)	77%	79%		70%
Libraries		Citizen satisfaction with overall library services	93%	94%		95%
Parks		Citizen satisfaction with quality of park and recreation programs and classes	85%	88%		90%
Parks		Quality of programs and services	98%	98%		100%
Parks		Quality of facilities	97%	98%		100%
Libraries		Customer satisfaction rating of excellent for Arlington Funding Information Center services offered	NA	100%		90%
Parks		Citizen satisfaction with maintenance of street medians and ROW (annual rating)	71%	66%		80%
Parks		Citizen satisfaction with overall quality of parks (annual rating)	91%	93%		95%
Libraries		Program Participation	Library program participation increases	68963	75965	
Libraries	% of Arlington youth (children and teens) with library card		52.80%	52.96%		50%
Libraries	% of Arlington students participating in Summer Reading Club (SRC reported in the 4th Qtr)		6%	6%		25%
Parks	Camp Participation		5,842	5,402		6,000
Libraries	Utilizing Technology	Public computing sessions in libraries	371,566	333,813		340,489
Libraries		WiFi sessions utilized in libraries (new item, prior numbers not available)	---	---		37,700
Libraries		Public computers per capita	75%	75%		1 / 1500 citizens
Libraries	Traffic and Circulation	LibraryLiNK circulation	1,460	1,552		388
Libraries		Visits per capita	4	4		5
Libraries		Circulation of digital materials as a percentage of total circulation		3%		10%
Libraries		Library web site visits	1,550,689	1,541,549		1,524,126
Libraries		Library materials per capita	1.63	1.64		1.68
Libraries		Circulation per capita	6.08	6.50		7.50
Libraries		Registered borrowers as a % of service area population	43%	44%		50%
Parks		Recreation Facilities	Rentals (Lake Room, Bob Duncan, Rec Centers, Pavilions, Aquatics)	6,909	6,551	
Parks	Adult Facility Memberships		3,557	3,326		4,000
Parks	Youth Facility Memberships		6,316	6,206		7,000
Parks	Senior Facility Memberships		1,751	1,706		2,000
Parks	Active Fitness and Weight Room Memberships		15,966	15,784		13,500
Parks	Swim Lesson Participation		2,027	2,110		2,000
Parks	Outdoor Pool Admissions		119,069	134,057		130,000
Parks	Participation in programs and classes		41,714	39,152		39,000
Parks	Rounds of golf played		118,241	138,209		139,700

Culture/Recreation/Education Scorecard

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Dept		Key Measures	Actual	Actual	Actual	Target
Libraries	Customer Service	Number of business owners and nonprofit organizations served (NP=Non-profit; BUS=Businesses)	NA	71 NP; 130 Bus		25 nonprofits; 100 business owners
Libraries		Literacy contact hours	NA	NA		
PWT	Conservation through Education	Household Hazardous Waste Program	194	222		Increase by 12 tons to 245 annually (a 5% annual increase)
Water		Number of gallons saved through energy efficient toilet distribution	2,151,105	7,407,456		12.5M
Water		Number of classes incorporated water conservation	22	19		17
Parks		Volunteer Hours	13,458	25,420		20,000

Financial/Economic Development

Goal 1: Connect with partners to achieve shared interest

Objective 1: Identify like use contracts for gains in dollars or staff efficiencies through cooperative contracts

Projects		Performance Measures	City Service Team (Department)
Core FED 1.1.1	Cooperative Contracting with AISD	Project Completion; Final list of bids or contracts used by both entities	Strategic Services (FMR)

Summary and Activity:

Existing cooperative contract with AISD requires an evaluation to identify short, medium, and long-term projects and align needs. The goal is to develop a list of contracts or bids that can be used by both entities.

Efforts will continue ongoing through FY13 and FY14 to accommodate long-range planning projects such as mowing or fleet.

Description	Estimated Completion	Actual Completion
Kick-off meeting with AISD Procurement and COA Finance staff	5/16/12	
Follow- up working session with AISD & COA procurement staff	6/1/12	
Review of potential contracts identified in working session	6/1/12 – 7/13/12	
COA & AISD work session	7/13/12	
Report to AISD Board/COA Council joint meeting	10/1/12	

Financial/Economic Development

Goal 2: Obtain financial efficiencies

Objective 1: Provide innovative opportunities to utilize technology resources

Projects		Performance Measures	City Service Team (Department)		
Core FED 2.1.1	Water Bill Redesign	Completion of project to create a more cost efficient water bill format.	Strategic Support (FMR) & Capital Investments (Water Utilities)		
<p><u>Summary and Activity:</u></p> <p>FMR Knowledge Services in conjunction with Water Utilities will redesign the Customer Water Invoice and Termination Notice. This process is required as part of the Managed Print Service initiative to improve efficiency and reduce cost for printing and copying services. The new invoice and termination blank will be preprinted in one color. The Print Center will be able to process these documents utilizing a single color toner (black) which reduces the overall cost for printing the water invoice.</p>			Description	Estimated Completion	Actual Completion
			Research the requirements and adjustments needed for a redesigned Water Utilities invoice and termination notice	May 2012	
			Create draft Water Invoice and Termination Notice	June 2012	
			Test draft versions with Water Utilities Software and Canon Print Center	September 2012	
			Select final version of redesigned invoice and notice	October 2012	
			Order new invoice and notice blanks and envelopes	December 2012	
			Implement new designs	January 2013	

Goal 3: Continue responsible fiduciary emphasis for the organization and council

Objective 1: Identify, target and track vendor participation in contracting efforts

Projects		Performance Measures	City Service Team (Department)		
Core FED 3.1.1	Minority/Women-owned Business Enterprise (MWBE) Program	Project Completion	Strategic Services (FMR)		
<p><u>Summary and Activity:</u></p> <p>A historically underutilized business is defined as an entity where at least 51% of business owners are economically disadvantaged persons of a qualifying group. Businesses meeting the criteria are referred to as MWBEs. The City of Arlington is interested in future outreach to both underutilized businesses as well as local Arlington firms to increase awareness of opportunities to bid and contract for work with the City.</p> <p>This project is dependent on approval by City Council in August, 2012.</p>			Milestones/Deliverables	Target Date	
			Proposal Approval	09/01/2012	
			Hiring of MWBE Coordinator	10/31/2012	
			Creation of MWBE Initiative Policy	01/15/2013	
			Council Adoption of MWBE Initiative Policy	02/28/2013	
			Initiative Kick-off: Create Calendar of Outreach & Training Events	3/10/2013	
			Phase I: Goods/Services Procedures Alignment	04/15/2013	
			Phase II: Procurement Team Procedures Alignment	05/30/2013	
			Phase III: Finalize Reporting Requirements and Structure	06/30/2013 / Ongoing	

Financial/Economic Development

Objective 2: Successfully complete capital budget prep and bond sale

Core FED 3.2.1	Capital Budget Preparation	Maintain or improve current credit ratings	Strategic Services (FMR)		
<p><u>Summary and Activity:</u></p> <p>FMR coordinates with our FA (Financial Advisor) to determine the City's debt capacity. FMR works with CBEC (Capital Budget Executive Committee) to create a Capital Budget for FY13 and preliminary projections for FY14 and FY15 using the debt capacity.</p>			Description	Estimated Completion	Actual Completion
			CBEC Meeting; Solicit Capital Budget Requests	October 2012	
			Capital Budget to City Council Fiscal Policy Committee	January 2013	
			Adopt FY13 Capital Budget and Reimbursement Resolution	February 2013	
			Bond Sale	June 2013	

Objective 3: Reserves meet/exceed City policies

Projects		Performance Measures	City Service Team (Department)
FED 3.3.1	Business Continuity Reserve	Reserve funded at 3%	Strategic Services (Financial and Management Resources)
<p><u>Summary and Activity:</u></p> <p>The Business Continuity Reserve is designated to assist the City in bridging expenditure shortfalls. The goal for this reserve is 3%.</p>			<p>Data for this chart will be provided by OMB</p>

Financial/Economic Development

Goal 4: Seek new or alternative funding sources

Objective 1: Organize to improve cost recovery

Projects		Performance Measures	City Service Team (Department)																					
Core FED 4.1.1	Rental Services Business Plan	Plan Completion	Neighborhood Services (Parks)																					
<p><u>Summary and Activity:</u> The Rental & Lake Services business unit was created to increase the Department's focus on facility rentals throughout the park system. A rental services business plan will be developed in FY2013 to lay the foundation and direction for growth and maturity of the business unit. The plan will include goals and strategies for attracting new business to the Department's rental assets.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Description</th> <th style="text-align: center;">Estimated Completion</th> <th style="text-align: center;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Kickoff meeting to discuss business plan goals and objectives</td> <td style="text-align: center;">September 2012</td> <td></td> </tr> <tr> <td>Complete business plan outline</td> <td style="text-align: center;">October 2012</td> <td></td> </tr> <tr> <td>Complete draft plan</td> <td style="text-align: center;">December 2012</td> <td></td> </tr> <tr> <td>Final Rental and Lake Services Business Plan</td> <td style="text-align: center;">January 2013</td> <td></td> </tr> <tr> <td>Parks and Recreation Board presentation</td> <td style="text-align: center;">February 2013</td> <td></td> </tr> <tr> <td>Implementation begins</td> <td style="text-align: center;">February 2013</td> <td></td> </tr> </tbody> </table>		Description	Estimated Completion	Actual Completion	Kickoff meeting to discuss business plan goals and objectives	September 2012		Complete business plan outline	October 2012		Complete draft plan	December 2012		Final Rental and Lake Services Business Plan	January 2013		Parks and Recreation Board presentation	February 2013		Implementation begins	February 2013	
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Implementation begins	February 2013																							
Core FED 4.1.2	Marketing and Sales Plan	Plan Completion	Neighborhood Services (Parks)																					
<p><u>Summary and Activity:</u> The Arlington Parks and Recreation Department's Marketing and Enterprise Development business unit will work with a consultant to develop a marketing plan focused on growing brand awareness, increasing participation, improving cost recovery, and generating more advertising and sponsorship revenue. The plan will build upon existing branding and marketing efforts with an emphasis on improving the department's website and social media presence, educating and empowering staff and developing new partnerships.</p> <p>As recommended in the 2012 Golf Audit, the plan will also address golf rounds, tournaments, retail, and food and beverage sales.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Description</th> <th style="text-align: center;">Estimated Completion</th> <th style="text-align: center;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Release Request for Proposals</td> <td style="text-align: center;">August 2012</td> <td></td> </tr> <tr> <td>Select consultant</td> <td style="text-align: center;">October 2012</td> <td></td> </tr> <tr> <td>City Council approval</td> <td style="text-align: center;">November 2012</td> <td></td> </tr> <tr> <td>Project Kickoff</td> <td style="text-align: center;">January 2013</td> <td></td> </tr> <tr> <td>Project Completion</td> <td style="text-align: center;">June 2013</td> <td></td> </tr> <tr> <td>Park Board Endorsement</td> <td style="text-align: center;">June 2013</td> <td></td> </tr> </tbody> </table>		Description	Estimated Completion	Actual Completion	Release Request for Proposals	August 2012		Select consultant	October 2012		City Council approval	November 2012		Project Kickoff	January 2013		Project Completion	June 2013		Park Board Endorsement	June 2013	
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City Council approval	November 2012																							
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Project Completion	June 2013																							
Park Board Endorsement	June 2013																							

Financial/Economic Development

Goal 5: Provide innovative opportunities to utilize technology resources

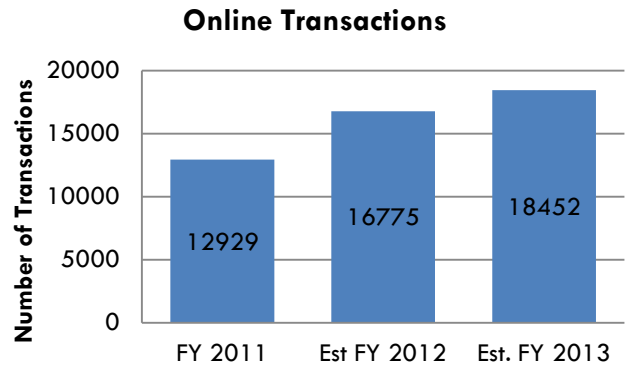
Objective 1: Provide efficient access to city services

Projects		Performance Measures	City Service Team (Department)
Core FED 5.1.1	Online Web Payment Options	Increase payment services online	Strategic Support (Municipal Court)

Summary and Activity:

The Court currently provides online payment options for warrants, payment plans, and payments in full. The Court intends to expand online payments to include deferred disposition and driving safety services. This will reduce the number of defendants that would have to make a personal appearance and increases customer service capacity.

Expected implementation for deferred disposition and driving safety is November and December 2012 respectively.



Financial/Economic Development

Goal 6: Develop and execute projects in accordance with master plans, bond programs and capital budgets

Objective : Implement the Comprehensive Plan to assist with redevelopment efforts

	Projects	Performance Measures	City Service Team (Department)
BTC 6.1.1	Unified Development Code (Zoning Ordinance Update)	Project Completion %	Economic Development and Capital Investment (CDP)

Summary and Activity:

The unified development code is a document that consolidates all development-related regulations including zoning, land use, development standards, signs, subdivision requirements and administrative provisions. The combined document fosters community growth, provides clearer instructions and clearer standards for developers and residents, and encourages new development in Arlington.

The City began the rewrite of the zoning ordinance in 2008, and while the code is nearly complete, there are two independent items that were identified as future tasks: an update to the sign regulations, and the creation of an on-line version of the new code. Funds are requested to complete these tasks in the FY2013 Budget.

The funding request is divided into two parts. The sign regulations update, of which some work has been performed, is anticipated to cost \$23,000. This cost includes consultant fees as well as public outreach and communications. The on-line version of the code, which would be prepared by the VIC Group, is expected to cost \$33,000.

Visual Interactive Code (VIC) Milestones	Estimated Completion	Actual Completion
Execute contract	1Q 2013	
Complete conversion of code to VIC format	3Q 2013	
Staff training	3Q 2013	
Launch VIC format code on website	4Q 2013	

Sign Regulations Milestones	Estimated Completion	Actual Completion
Execute consultant contract	1Q 2013	
Complete sign regulations draft	3Q 2013	
Public outreach with development community	3Q-4Q 2013	
Planning & Zoning Commission Work Sessions	1Q 2014	
Planning & Zoning Commission public hearing for adoption	1Q 2014	
City Council Work Sessions	2Q 2014	
City Council public hearing for adoption	2Q 2014	

	Projects	Performance Measures	City Service Team (Department)
BTC 6.1.2	New York Corridor Plan	Project Completion	Economic Development and Capital Investment (CDP)

Summary and Activity:

The New York Avenue corridor is a key north-south linkage between the Entertainment District, Downtown, and the IH-20 employment center bounded by Abram and Arkansas. The corridor is in the middle of a heavily ethnic population base. The strategic plan will provide the necessary guidance to direct the public and private investments in the corridor that leverage resources. The plan will aim to accomplish the following: 1) Develop a strategic framework of economic development investments centered around the cultural diversity of the area; 2) Address the consequences of deteriorating commercial and residential development through implementation strategies to increase investment opportunities; and, 3) Create a pedestrian friendly plan that gives the corridor a sense of place and identity.

The RFQ process to hire a consultant is scheduled to begin during the Summer of 2012 with FY2012 funds in the amount of \$120,000.

Milestone	Estimated Completion	Actual Completion	Year-To-Date % Completed
Kick-off project	Fall 2012		
1 st public meeting (gather input)	Winter 2012/2013		
2 nd public meeting (draft Plan)	Spring 2013		
3 rd public meeting (final Plan)	Summer 2013		
Council Adoption	Fall 2013		

Financial/Economic Development Scorecard

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Dept		Key Measures	Actual	Actual	Actual	Target
Aviation	Cost Recovery	Operating cost recovery	80%	82%		82%
Parks		Cost recovery of Parks Performance Fund	70%	79%		72%
Parks		Cost recovery of Golf Performance Fund	96%	99%		100%
Court	Revenue	Revenues collected	\$ 18,043,617	\$ 20,711,296		\$ 14,070,000
Court		% of Gross revenue retained (less state costs)	67%	67%		66%
Aviation		Total aircraft operations	69,942	77,911		75,000
Aviation		Hangar occupancy rate	87%	84%		85%
ED	Debt Evaluation	Number of jobs created relative to incentive agreements				500
FMR		Debt service expenditures to total expenditures of GF plus Debt Service	16.76%	17.29%		<20.0%
FMR		Net tax-supported debt per capita	933	887		<\$1060
FMR		Net debt to assessed valuation	1.99%	1.87%		<2.0%
FMR	Recognized Achievement	State Comptroller's Transparency Designation	Gold Designation	Gold Designation		Gold Designation
FMR		CAFR with "clean opinion", GFOA Certificate for Excellence, Achievement of Excellence in Procurement	Yes	Yes		Yes
FMR		Rating agencies ratings on City debt	Affirm	Affirm		Affirm
FMR		Compliance with financial policy benchmarks	100%	100%		100%
FMR	Procurement Efficiency	Sustained protests of competitive procurement process	0	0		0
FMR		Protests/sustained protests of Purchasing Division's competitive procurement process	3/0	1/0		1/0
FMR	Budgetary Issues	Actual % of variance from estimates	1.24%	1.62%		1.50%
Libraries		Grant and gift funds as a percentage of total general fund allocation	5.0%	5.0%		5.0%
Parks		Cost per park acre maintained	\$ 1,567	\$ 1,575		\$1,575
Parks		Median/ROW cost per mile	\$ 2,705	\$ 2,903		\$2,431
WFS		Workers' Compensation - Frequency (# claims)	447	433		430
WFS		Workers' Compensation - Severity (\$/claims)	\$3,523	\$6,007		\$5,000
CC	Customer Service	Event (Client) Satisfaction Rating (Overall)	4.66	4.62		4.8
ACVB		Convention Services - Trained CTA's	208	300		325
CDP		Turnaround time for commercial construction plans within 12 business days	90%	93%		100%
CDP		Turnaround time for building inspections within 24 hours	100%	100%		100%

Financial/Economic Development Scorecard

Dept	Goal Categories	Key Measures	2010 YE Actual	2011 YE Actual	2012 YE Actual	2013 Annual Target
CC	Convention and Tourism Sales	Occupancy Percentage	65%	61%		65%
CC		New Events Held booked by ACVB	5	8		15
CC		New FY13 Events Held (booked by Center)	38	17		36
CC		Return Events booked by ACVB	34	29		25
CC		Return FY13 Events Held (booked by Center)	94	106		104
ACVB		Convention Services - Groups Serviced	149	165		130
ACVB		Booked Room Nights - Group Tour	4,815	4,790		5,000
ACVB		Booked Room Nights - E-commerce	23,656	18,804		16,500
ACVB		Booked Room Nights - Tourism	50,903	57,972		54,000
ACVB		Booked Room Nights - Center	21,668	21,011		29,400
ACVB		Booked Room Nights - Hotel	12,687	21,011		19,600
ACVB		Confirmed Bookings - Hotel	84	67		54
ACVB		ADR – Entertainment District Hotels	\$106.48	\$99.90		
ACVB		Hotel Occupancy Rate – EDistrict Hotels		\$58.20		
ACVB		Attract Quality Business	Marketing/PR - Media Value	\$4,384,895	\$10,404,262	
ACVB	Unique Web Visitors		552,876	636,199		700,000
ED		TIRZ performance	110%	83%		100% of 2012 Aggressive Forecast
ACVB	Economic Impact	ROI		\$ 35		
ACVB		Direct Spending From Tourism Visitors				
CC		Cost Recovery	95%	83%		90%
ED	Increased Activity and Tourism Downtown	Number of new housing units proposed	129	128		128
ED		Number of business entities created/retained downtown as result of OED	2	6		3
ED		Number of jobs created/retained as result of OED efforts	45	130		150
ED	New Business and Retention	Retention visits	24	24		24
ED		Total number of jobs created/retained as result of efforts by the OED	581	650		650
ED		Total number of business entities created/retained as a result of efforts by the OED	12	10		10
ED		% of companies retained through assistance of OED	95%	95%		100%
ED		Prospective new business leads from targeted and existing businesses	10	10		10
CDP	Grant Funding	Utilize available federal funding to provide safe decent housing for eligible households (AHA)	91%	98%		95% utilization
CDP		Manage subrecipient use of awarded HOME, CDBG, and ESG funding to meet the goals identified in the 2011 Action Plan (Program year is 7/1/12-6/30/13)	98%	97%		95% expenditure

Infrastructure

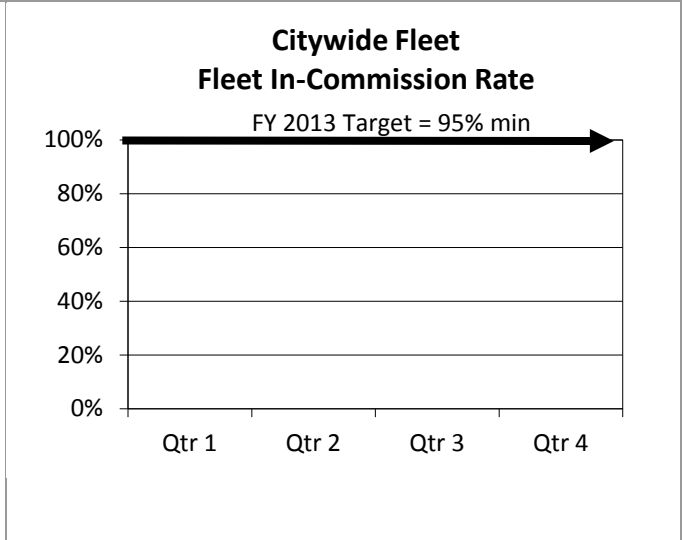
Goal 1: Provide adequate resources for effective service to citizens

Objective 1: Perform repairs in a prompt and efficient manner

Core INF 1.1.1	City Fleet Maintenance	% of fleet In commission at all times	Economic Development and Capital Investment (PWT)
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Summary and Activity:

The success or failure of a Fleet Maintenance program is dependent upon vehicles and equipment being available and in a Safe and Dependable operational condition to fulfill its primary mission. This requires a well formulated and well managed maintenance and repair operation, with a focus on prompt, efficient repairs.



Objective 1: Provide guidance regarding citywide compliance issues

	Projects	Performance Measures	City Service Team (Department)
Core INF 1.2.1	ADA Coordinator	To be determined	Neighborhood Services (CDP)

Summary and Activity:

This position would facilitate communication within the organization, partners within the city, citizens and visitors regarding the accessibility of city facilities and programs. Additionally, they will evaluate Arlington's transition plan for compliance and make recommendations to management and City Council regarding areas for improvement and modification.

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Infrastructure

Goal 3: Plan, manage, and maintain public infrastructure

Objective 1: Maintain City standards for all assets

Projects		Performance Measures	City Service Team (Department)
Core INF 3.1.1	Optimizing Fleet	Project completion	Economic Development and Capital Investment (PWT)

Summary and Activity:

One effective way of controlling rising costs for fleet maintenance is to reduce the size of the fleet. Fleet preventive maintenance cost is set per the number of “vehicle equivalents” (VE) in the fleet; therefore, the maintenance of an underutilized vehicle or piece of equipment costs the same as one that is used frequently. Some vehicles within the fleet fall below the industry and City minimum use standards, and a City-wide policy is needed to uphold these standards and remove vehicles that show minimal use from the fleet.

Step	Est. Start Date	Status
Identify the vehicles underutilized during the past 12 month, based on standard applicable to each unit type	October, 2012	
Present the list and standards to CMO for approval as City policy	November, 2012	
Auction the appropriate units	February, 2013	

Infrastructure

Objective 2: Provide safe roadways for motorists

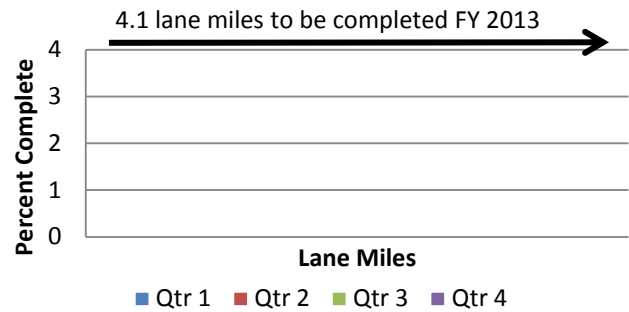
	Projects	Performance Measures	City Service Team (Department)
Core INF 3.2.1	Residential Street Rebuilds (currently funded)	% lane miles completed out of the amount targeted for FY13	Economic Development and Capital Investment (PWT)

Summary and Activity:

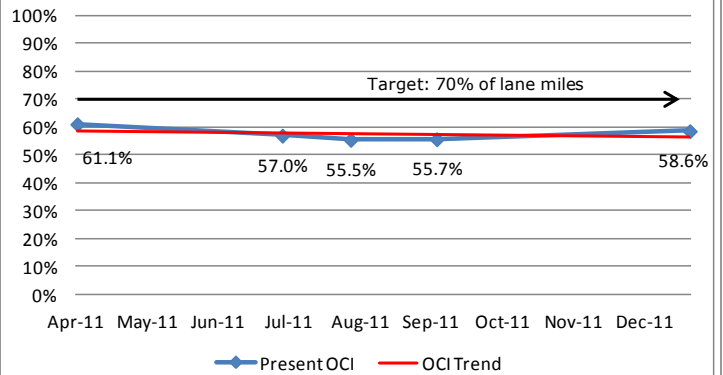
The City has a contract with Applied Research Associates (ARA) to evaluate the condition of all street segments over a three year period (one-third each year), and provide an Overall Condition Index Rating (OCI). Streets with ratings 60 and above are considered preventive maintenance candidates. Streets below a 60 rating require reconstruction and are funded with bonds included in the annual capital budget. For FY 2013, approximately 4.1 lane miles of residential streets will be reconstructed.

\$4,100,000 Street Bond Funds

Residential Street Rebuilds



Estimated % Paved Lane Miles in Satisfactory or Better Condition (Overall Condition Index of ≥ 70):



This graph shows "present OCI", not "inspected OCI". Present OCI includes degradation over time calculated using a formula.

Infrastructure

Goal 4: Ensure availability of information, programs and city services

Objective 1: Provide for the efficient access and appropriate management of the City's data

Projects		Performance Measures	City Service Team (Department)										
Core INF 4.1.1	Ott Cribb's Data Center Power and HVAC Upgrade	Increased power and cooling capacity	Strategic Support (Information Technology)										
<p>Summary and Activity:</p> <p>The increase in technology use for Public Safety has caused the city to reach power and cooling capacity in the Ott Cribb's Data Center. This upgrade will provide the necessary power and cooling to accommodate the additional server and storage equipment required by Police and Fire, including 911 Dispatch. This would provide for one additional 80 kVA Uninterruptible Power Supply (UPS), two additional HVAC systems and the electrical and professional services to install and configure the equipment. This will provide increased capacity and efficiency.</p> <p>Funding Source: 2012 mid-year budget amendment – \$394,089.00</p>		<p>Ott Cribbs Data Center Upgrade</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Ott Cribbs Data Center Upgrade Progress</caption> <thead> <tr> <th>Period</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>10%</td> </tr> <tr> <td>1Q</td> <td>50%</td> </tr> <tr> <td>2Q</td> <td>40%</td> </tr> <tr> <td>Actual</td> <td></td> </tr> </tbody> </table>		Period	Percentage Complete	2012	10%	1Q	50%	2Q	40%	Actual	
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2Q	40%												
Actual													
Core INF 4.1.2	Redundant Fiber Optic Infrastructure	Ability to lose a segment of fiber or network switch with minimal service interruption	Strategic Support (Information Technology)										
<p>Summary and Activity:</p> <p>Installation of redundant fiber optic cabling between two of the city's most critical sites: City Hall and the Ott Cribbs Public Safety Center. This cabling will be used to provide redundant network connections for staff and systems located in the two buildings. Some of the departments that would benefit from this include Police, Fire, Public Works, Water Utilities, Community Development and Planning, as well as the City Manager's Office and City Council areas. Each floor of the two buildings would be connected to two independent segments of the city's network with fiber optic cable. This will greatly reduce the chance of a single event such as a fiber cable cut or a network equipment failure from disrupting service to the city.</p> <p>Funding Source: 2013 budget issue (dependent upon funding approval) - \$29,883.00</p>		<p>Redundant Fiber Optic Infrastructure</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Redundant Fiber Optic Infrastructure Progress</caption> <thead> <tr> <th>Period</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr> <td>2Q</td> <td>100%</td> </tr> <tr> <td>Actual</td> <td></td> </tr> </tbody> </table>		Period	Percentage Complete	2Q	100%	Actual					
Period	Percentage Complete												
2Q	100%												
Actual													

Infrastructure

Projects		Performance Measures	City Service Team (Department)						
Core INF 4.1.3	Email Disaster Recovery	Functional Failover Email System	Strategic Support (Information Technology)						
<p><u>Summary and Activity:</u></p> <p>Email has become a critical communication tool for city operations and citizen interaction. Redundant email system hardware will be installed and configured at the recently constructed Disaster Recovery (DR) Data Center to allow for continuation of email communication in the event the primary data center is taken offline. The system will be in place and tested for failover in 1st Qtr 2013.</p> <p>Funding Source: 2012 mid-year budget amendment - \$47,570.37</p>		<p>Email Disaster Recovery</p> <p>The chart displays 'Percentage Complete' on the y-axis (0% to 100%) and 'Target' and 'Actual' on the x-axis. A single blue bar for 'Target' reaches the 100% mark, with the text '1Q, 100%' written inside the bar. The 'Actual' category has no visible bar, indicating 0% completion.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Category</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr> <td>Target</td> <td>100%</td> </tr> <tr> <td>Actual</td> <td>0%</td> </tr> </tbody> </table>		Category	Percentage Complete	Target	100%	Actual	0%
Category	Percentage Complete								
Target	100%								
Actual	0%								

Infrastructure

Objective 2: Increase responsiveness

Objective 2: Increase responsiveness															
	Projects	Performance Measures	City Service Team (Department)												
Core INF 4.2.1	City Network Security Assessment	Successfully engage a vendor and complete the security assessment	Strategic Support (Information Technology)												
<p><u>Summary and Activity:</u></p> <p>The City's information system network provides information, applications and communication for employees, and to citizens through the Internet. The use of the network is vital for daily operations and maintaining the integrity of the stored data is crucial. To ensure the safety and confidentiality of the City's data and the availability of the City's information systems, Information Technology will be contracting with a consultant to perform a thorough assessment of the City's network.</p> <p>Funding Source: 2012 mid-year budget amendment - \$280,000.00</p>		<p>Security Assessment</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Security Assessment Data</caption> <thead> <tr> <th>Quarter</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>4Q 2012</td> <td>20%</td> </tr> <tr> <td>1Q 2013</td> <td>40%</td> </tr> <tr> <td>2Q 2013</td> <td>40%</td> </tr> </tbody> </table>		Quarter	Percentage	4Q 2012	20%	1Q 2013	40%	2Q 2013	40%				
Quarter	Percentage														
4Q 2012	20%														
1Q 2013	40%														
2Q 2013	40%														
Core INF 4.2.2	Action Center and Water Customer Service	Improve overall customer service and department efficiencies by reducing abandonment rate 1% to 3%.	Support Services (FMR), Economic Development and Capital Investment (Water Utilities)												
<p><u>Summary and Activity:</u></p> <p>The Action Center and Water Customer Services will begin cross training call center agents to address high call volume needs that each department experiences. Examples include calls received during a water main break or warrant round up, creating a spike in call volume. Cross training develops flexibility for handling various types of calls and is anticipated to reduce call abandonment 1% to 3% for the Action Center and Water Customer Service. Current abandonment rates for the Action Center and Water Customer Service are 17% and 18% respectively.</p>		<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr style="background-color: #333; color: white;"> <th></th> <th>In Progress</th> <th>Complete</th> </tr> </thead> <tbody> <tr> <td>Staff Selection</td> <td></td> <td></td> </tr> <tr> <td>Cross Training</td> <td></td> <td></td> </tr> <tr> <td>Implementation</td> <td></td> <td></td> </tr> </tbody> </table>			In Progress	Complete	Staff Selection			Cross Training			Implementation		
	In Progress	Complete													
Staff Selection															
Cross Training															
Implementation															

Infrastructure

Goal 5: Improve operational efficiency and increase staffing accuracy

Objective 1: Increase Responsiveness

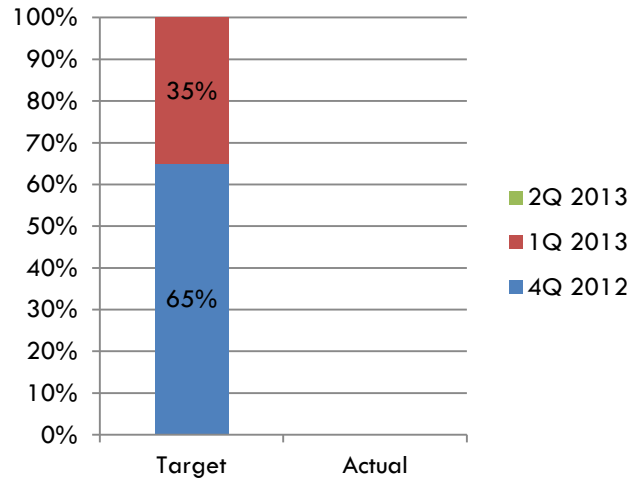
	Projects	Performance Measures	City Service Team (Department)
Core INF 5.1.1	Kronos System Upgrade	Upgraded system to version 6.3	Strategic Services (Information Technology)

Summary and Activity:

Install hardware and implementation services to upgrade the Kronos Workforce Timekeeper system. This system is the primary means by which City employee time and attendance data is captured and recorded. This data is then passed from the Kronos system to the City's Lawson payroll system for the calculation of payroll checks. Kronos provides regular version upgrades to its systems, and implementation of these upgrades is necessary in order to maintain software support from Kronos.

Funding Source: 2012 mid-year budget amendment - \$61,000.00

Kronos Upgrade



Infrastructure

Goal 6: Develop leading practices in the recruitment, retention, and development of outstanding employees

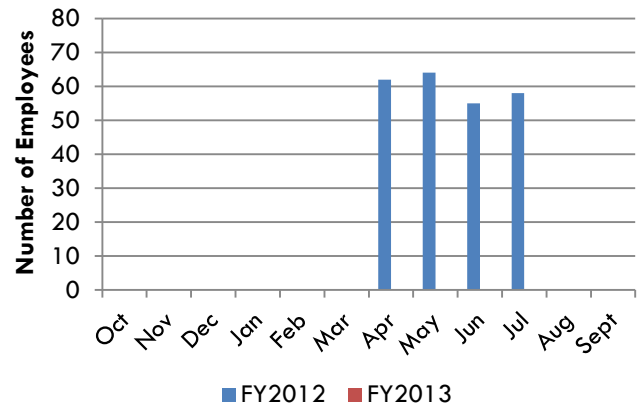
Objective 1: Foster and maintain a work and learning environment that is inclusive, welcoming and supportive

	Projects	Performance Measures	City Service Team (Department)
Core INF 6.1.1	Monthly Insights Newsletter and Employee Anniversary Breakfast	Anniversary Breakfast Attendance	CMO

Summary and Activity:

The City Manager holds a monthly Employee Anniversary Breakfast to show appreciation for employees, provide valuable information about the city, and answer questions. Information provided at the Employee Anniversary Breakfast is then produced in a monthly newsletter, Insights, and available to employees as a means of communicating what was discussed at the meeting. This process provides a comprehensive communication approach to employees throughout the organization.

Employee Anniversary Breakfast Attendance



Core INF 6.1.2	Health Plan Redesign	Health Claims	Strategic Services (Financial and Management Resources)
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Summary and Activity:

As healthcare costs continue to increase, the City is looking at various incentive methods to encourage healthy behavior among employees while lowering costs. This benefits the organization and the employees.

Infrastructure

Goal 7: Support and promote the health and well being of the COA community so individuals and the organization thrive

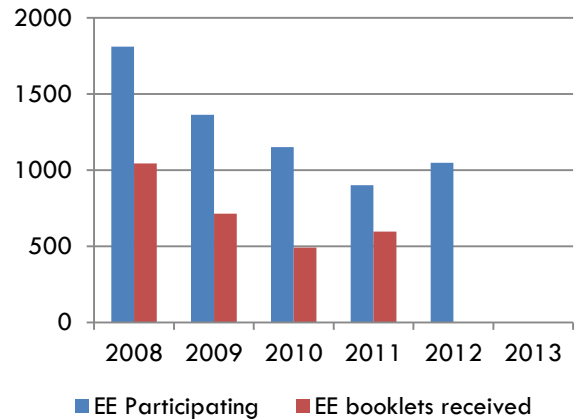
Objective 1: Increase participation in the City's Health and Wellness Program while emphasizing results

	Projects	Performance Measures	City Service Team (Department)
Core INF 7.1.1	2013 Health and Wellness Program	% participation of FTE's. Target = 50% % participants turn in booklets. Target = 75%	Strategic Services (WFS)

Summary and Activity:

Healthy employees are linked with higher engagement and lower health expenses. The City's Health and Wellness Program is targeting increased participation.

Health and Wellness Program Participation



Infrastructure

Goal 7: Develop and execute projects in accordance with master plans, bond programs, and capital budgets

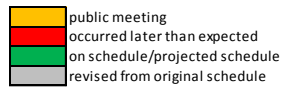
Objective 1: Continue to establish a regulatory framework for stormwater management

	Projects	Performance Measures	City Service Team (Department)
CORE INF 7.1.1	Unified Storm Water Ordinance and Design Criteria Manual	Project Time Table	Economic Development and Capital Investment (Water)

Summary and Activity:

Staff is currently coordinating with the Water Utilities Department, the PW&T Engineering Operations Division and the Community Development and Planning and One-Start Division to update the Design Criteria Manual and create a new Unified Stormwater Ordinance. A consultant has been retained to prepare the new documents. The Design Criteria Manual will be updated to incorporate new policies across the divisions and complement the Lake Arlington Master Plan with adoption of applicable portions of the iSWM design criteria. A Unified Stormwater Ordinance will also be created that consolidates all of the related ordinances and covers Stormwater Quality, Floodplain Management, Site Runoff & Infrastructure Construction, Watershed Planning and other stormwater related regulations.

Gantt Chart below



TENTATIVE TIME TABLE FY2012 Unified Storm Water Ordinance and Design Criteria Manual		Status	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Jul 2012	Aug 2012	Sep 2012
Issue RFQ for Consultant														
Select Consultant														
Present recommended Consultant for Council Review														
Consider elements to be included in Ordinance														
Refine elements to include specific standards														

TENTATIVE TIME TABLE FY2013 Unified Storm Water Ordinance and Design Criteria Manual		Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	Jun 2013	Jul 2013	Aug 2013	Sep 2013	Oct 2013
Consider elements to be included in Ordinance (cont'd)														
Refine elements to include specific standards (cont'd)														
Create development/redevelopment standards														
Revise the Design Criteria Manual														
Present Ordinance and Design Criteria Manual for Council Review														

Infrastructure

Core INF 7.1.2	Water Master Plan	Project Completion	Economic Development and Capital Investment (Water)																														
<p><u>Summary and Activity:</u></p> <p>Perform a comprehensive update of the water master plan to reflect recent changes in water demands and development conditions. Evaluate and develop a plan for the water treatment facilities to ensure a continued reliable water supply for the future.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">DESCRIPTION</th> <th style="text-align: left;">TARGET</th> <th style="text-align: left;">% Complete</th> </tr> </thead> <tbody> <tr> <td>Population and Water Demand Projections</td> <td>11-7-12</td> <td></td> </tr> <tr> <td>Hydraulic Field Testing</td> <td>10-12-12</td> <td></td> </tr> <tr> <td>Surge Analysis</td> <td>12-3-12</td> <td></td> </tr> <tr> <td>Water Model Update and Calibration</td> <td>1-2-13</td> <td></td> </tr> <tr> <td>Current System Analysis</td> <td>5-13-13</td> <td></td> </tr> <tr> <td>Energy and Pump Optimization Analysis; Raw Water Delivery and Water Treatment Capacity</td> <td>8-1-13</td> <td></td> </tr> <tr> <td>Evaluation Future System Analysis</td> <td>8-5-13</td> <td></td> </tr> <tr> <td>Capital Improvement Plan and Master Plan Report</td> <td>8-31-13</td> <td></td> </tr> <tr> <td>Project Completion</td> <td>12-31-13</td> <td></td> </tr> </tbody> </table>		DESCRIPTION	TARGET	% Complete	Population and Water Demand Projections	11-7-12		Hydraulic Field Testing	10-12-12		Surge Analysis	12-3-12		Water Model Update and Calibration	1-2-13		Current System Analysis	5-13-13		Energy and Pump Optimization Analysis; Raw Water Delivery and Water Treatment Capacity	8-1-13		Evaluation Future System Analysis	8-5-13		Capital Improvement Plan and Master Plan Report	8-31-13		Project Completion	12-31-13	
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Infrastructure

Goal 8: Support and expand programs to reduce environmental impacts

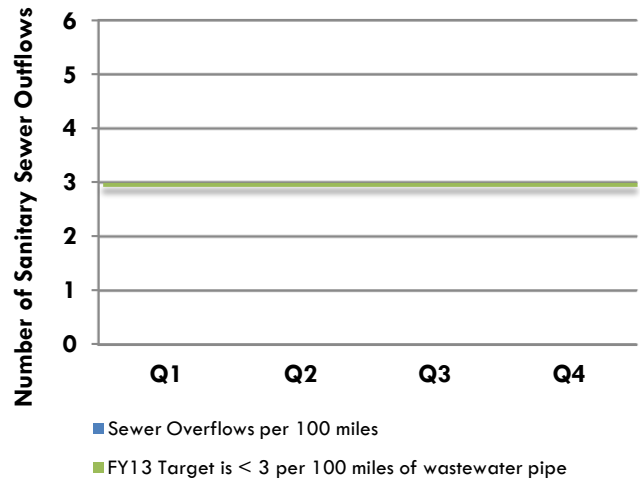
Objective 1: Mitigate operating costs and impact on environment through conservation and recycling efforts

	Projects	Performance Measures	City Service Team (Department)
Core INF 8.1.1	Wastewater Collection Initiatives	Reduce sanitary sewer outflows to less than 3 per 100 miles	Economic Development and Capital Investment (Water)

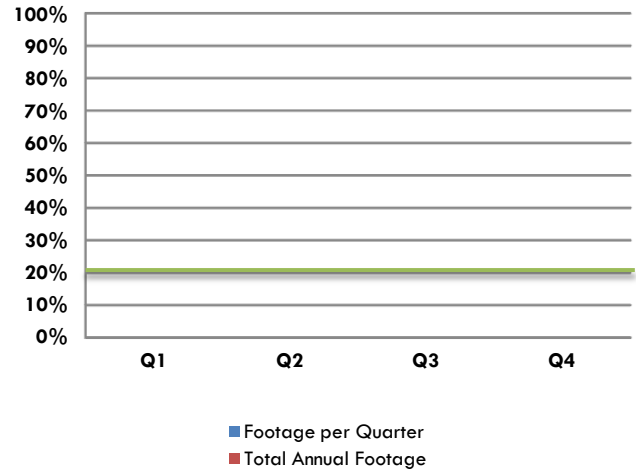
Summary and Activity:

Arlington Water Utilities (AWU) entered into the Sanitary Sewer Overflow (SSO) Voluntary Initiative established by the Texas Commission on Environmental Quality (TCEQ) in 2005. In order to participate, The City of Arlington agreed to evaluate its sanitary sewer system and develop an action plan that includes a schedule of dates detailing when corrective or preventative maintenance will occur. AWU has also established a goal of cleaning 20% of sewer lines 6" through 15" annually.

Sanitary Sewer Overflows



**FY 2013
6" - 15" Sewer Lines Cleaned
(Linear Feet vs. Total Footage)**



Infrastructure

Objective 2: Mitigate operating costs and impact on environment through conservation and recycling efforts

Projects		Performance Measures	City Service Team (Department)																									
Core INF 8.2.1	Advanced Metering Infrastructure (AMI)	Successfully complete a comprehensive analysis of the Phase 1 AMI project.	Economic Development and Capital Investment (Water)																									
<p><u>Summary and Activity:</u></p> <p>This project will conduct a comprehensive analysis of AMI data and identify reporting capabilities of the AMI system to enhance water conservation and develop customer notifications. Additionally, a cost analysis of the effectiveness of the AMI system will be conducted to justify a phase 2 deployment. The cost analysis will be utilized to identify the timing and location of a phase 2 project.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th colspan="2" style="text-align: center;">DATES</th> </tr> <tr> <th style="text-align: left;">DESCRIPTION</th> <th style="text-align: center;">TARGET</th> <th style="text-align: center;">ACTUAL</th> </tr> </thead> <tbody> <tr> <td>Data Analysis</td> <td style="text-align: center;">Oct-12</td> <td></td> </tr> <tr> <td>Report Documentation</td> <td style="text-align: center;">Dec-12</td> <td></td> </tr> <tr> <td>Cost Analysis</td> <td style="text-align: center;">Apr-13</td> <td></td> </tr> <tr> <td>Identify location of Phase 2 Project</td> <td style="text-align: center;">Jun-13</td> <td></td> </tr> <tr> <td>Establish Target Date of Phase 2 Project</td> <td style="text-align: center;">Jul-13</td> <td></td> </tr> <tr> <td>Identify Funding for Phase 2 Project</td> <td style="text-align: center;">Sep-13</td> <td></td> </tr> </tbody> </table>				DATES		DESCRIPTION	TARGET	ACTUAL	Data Analysis	Oct-12		Report Documentation	Dec-12		Cost Analysis	Apr-13		Identify location of Phase 2 Project	Jun-13		Establish Target Date of Phase 2 Project	Jul-13		Identify Funding for Phase 2 Project	Sep-13	
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Infrastructure

Infrastructure																		
	Projects	Performance Measures	City Service Team (Department)															
Core INF 8.1.3	Pollution/Litter and Contaminants Prevention Program	Number of individuals reached. Target = 7,000	Economic Development and Capital Investment (Water)															
<p><u>Summary and Activity:</u></p> <p>The intent of this program is to educate the public about the impacts of litter and pollutants on the environment. The program will be promoted through direct outreach education programs such as the Lake Arlington Master Plan, storm water pollution prevention, water conservation and the fats, oil and grease program within the City.</p> <p>In FY13, we increased our target outreach to 7,000 individuals and added the FOG program as a measured outreach for citizens. Through the use of billing inserts, mailed information and Cease the Grease information, the impact to the reduction of SSO's is optimized through this communication effort.</p>		<p>Customers Reached Through Communications About Pollution/Litter Contaminants</p> <table border="1" style="margin-top: 10px; width: 100%; border-collapse: collapse;"> <caption>Customers Reached Through Communications About Pollution/Litter Contaminants</caption> <thead> <tr> <th>Quarter</th> <th>Reached</th> <th>FY13 Target</th> </tr> </thead> <tbody> <tr> <td>Q1</td> <td>~6800</td> <td>7000</td> </tr> <tr> <td>Q2</td> <td>~6800</td> <td>7000</td> </tr> <tr> <td>Q3</td> <td>~6800</td> <td>7000</td> </tr> <tr> <td>Q4</td> <td>~6800</td> <td>7000</td> </tr> </tbody> </table>		Quarter	Reached	FY13 Target	Q1	~6800	7000	Q2	~6800	7000	Q3	~6800	7000	Q4	~6800	7000
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Q2	~6800	7000																
Q3	~6800	7000																
Q4	~6800	7000																
Core INF 8.1.4	Water Bill Reduction Customer Service Campaign	Reduction in number of paper bills mailed to customers	Economic Development and Capital Investment (Water)															
<p><u>Summary and Activity:</u></p> <p>The intent of this program is to reduce the amount of paper bills mailed to Water Utility customers. Customers may be offered an incentive for electing to receive their utilities bill electronically only (e-bill). Those participating in this option will help reduce the costs of paper, envelopes, printing, and postage for Water Utilities. Customers participating in e-bill only also benefit by receiving their billing statement the same day it is billed. The campaign manager program will also provide the functionality to inform customers of other programs and services. Water Utilities currently mails approximately 97,000 water bills monthly to approximately 100,300 active customers. The goal for this program is to reduce paper bills mailed by 5% in FY13 or approximately 5,000 additional accounts.</p>		<p>Number of Reduced Paper Bills Mailed to Customers</p> <table border="1" style="margin-top: 10px; width: 100%; border-collapse: collapse;"> <caption>Number of Reduced Paper Bills Mailed to Customers</caption> <thead> <tr> <th>Quarter</th> <th>YTD</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>Q1</td> <td>~4.8%</td> <td>5%</td> </tr> <tr> <td>Q2</td> <td>~4.8%</td> <td>5%</td> </tr> <tr> <td>Q3</td> <td>~4.8%</td> <td>5%</td> </tr> <tr> <td>Q4</td> <td>~4.8%</td> <td>5%</td> </tr> </tbody> </table>		Quarter	YTD	Target	Q1	~4.8%	5%	Q2	~4.8%	5%	Q3	~4.8%	5%	Q4	~4.8%	5%
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Infrastructure

Projects		Performance Measures	City Service Team (Department)																													
Core INF 8.1.5	Water Conservation Program	Successfully complete water conservation goals on time	Economic Development and Capital Investment (Water)																													
<p><u>Summary and Activity:</u></p> <p>Increase water conservation awareness and effectiveness through education and outreach programs. Water Utilities plans to raise the awareness of the importance of water conservation and best management practices (BMP) through education opportunities throughout the City.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="text-align: left;">DESCRIPTION</th> <th colspan="2" style="text-align: center;">DATES</th> </tr> <tr> <th style="text-align: center;">TARGET</th> <th style="text-align: center;">ACTUAL</th> </tr> </thead> <tbody> <tr> <td>Evaluate commercial toilet distribution</td> <td style="text-align: center;">Oct-12</td> <td></td> </tr> <tr> <td>FY 2013 toilet distribution event</td> <td style="text-align: center;">Nov-12</td> <td></td> </tr> <tr> <td>Review Unified Development Code Draft</td> <td style="text-align: center;">Nov-12</td> <td></td> </tr> <tr> <td>Evaluate potential landscape conversion program</td> <td style="text-align: center;">Dec-12</td> <td></td> </tr> <tr> <td>Complete model ordinance for water waste and water conservation</td> <td style="text-align: center;">Jan-13</td> <td></td> </tr> <tr> <td>Learn and Grow Fair</td> <td style="text-align: center;">Mar-13</td> <td></td> </tr> <tr> <td>Water Conservation Plan Annual Report to TWDB and TCEQ</td> <td style="text-align: center;">May-13</td> <td></td> </tr> <tr> <td>WaterWise kit distribution program to AISD elementary students</td> <td style="text-align: center;">Jun-13</td> <td></td> </tr> </tbody> </table>		DESCRIPTION	DATES		TARGET	ACTUAL	Evaluate commercial toilet distribution	Oct-12		FY 2013 toilet distribution event	Nov-12		Review Unified Development Code Draft	Nov-12		Evaluate potential landscape conversion program	Dec-12		Complete model ordinance for water waste and water conservation	Jan-13		Learn and Grow Fair	Mar-13		Water Conservation Plan Annual Report to TWDB and TCEQ	May-13		WaterWise kit distribution program to AISD elementary students	Jun-13	
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Core INF 8.1.6	Automated Recycling	Implementation according to Phasing Schedule	Economic Development and Capital Investment (PWT)																													
<p><u>Summary and Activity:</u></p> <p>In February, 2012, the City of Arlington and Republic Waste conducted a pilot program in several neighborhoods in Arlington to test a new method of collection using automated collection vehicles. The purpose of the pilot program was to determine whether or not automated collection of curbside recycling is right for Arlington. Automated collection has proven itself country wide as an efficient method of collection with the potential to increase the amount of material being recycled, decrease litter on windy days, and reduce injuries to collection workers.</p> <p><i>Council will make a decision on going forward with project in August, 2012.</i></p> <p>Funding: Rate Increase</p>		<p><i>(schedule pending project approval by Council)</i></p>																														

Infrastructure

Objective 2: Preserve and maintain floodplain in environmentally responsible manner

Core INF 8.2.1	Johnson Creek Feasibility Study	Completed on time and within budget	Neighborhood Services (Parks)																
<p><u>Summary and Activity:</u> This project involves the continuation of work with the US Army Corps of Engineers to prepare documentation necessary for a NEPA environmental review, as well as 35% conceptual design for stream restoration. When complete, the plans will be submitted for Federal review. Federal approvals will require an additional 12 -18 months to complete.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Description</th> <th style="text-align: left;">Estimated Start</th> <th style="text-align: left;">Actual Start</th> <th style="text-align: left;">Estimated Completion</th> <th style="text-align: left;">Actual Completion</th> </tr> </thead> <tbody> <tr> <td>Conceptual planning</td> <td>N/A</td> <td>2/2009</td> <td>9/2013</td> <td></td> </tr> <tr> <td>NEPA approval</td> <td>10/2013</td> <td></td> <td>4/2015</td> <td></td> </tr> </tbody> </table>			Description	Estimated Start	Actual Start	Estimated Completion	Actual Completion	Conceptual planning	N/A	2/2009	9/2013		NEPA approval	10/2013		4/2015	
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NEPA approval	10/2013		4/2015																

Infrastructure

Goal 9: Provide innovative opportunities to utilize technology resources

Objective 1: Implement new technology and increase convenience for the public

	Projects	Performance Measures	City Service Team (Department)
Core INF 9.1.1	Video Display Boards	Project Completion	Strategic Support (Municipal Court)

Summary and Activity:

Texas state law requires that the daily docket be displayed in electronic format within the courthouse. Currently, the court has complied with the law by providing the docket on the court website. It is the intent of the Court to place electronic video boards outside each courtroom to provide up to the minute information to the defendants and attorneys.

Estimated costs for project is \$43K, which will come from the court technology fund.

Estimated implementation is end of first quarter/early second quarter FY2013.

Description	Estimated Completion	Actual Completion
BA assigned to project (IT)	June 2012	
Receive quote	July 2012	
Quote approved	August 2012	
Project completed	January 2013	

Objective 2: Provide for the efficient access and appropriate management of the city's data

	Projects	Performance Measures	City Service Team (Department)
Core INF 9.2.1	Courtroom Analog to Digital Recording System Conversion	Increased staff efficiency	Strategic Support (Municipal Court)

Summary and Activity:

Currently all courtrooms have audio cassette recording equipment. The court would like to move forward with updating to a digital recording system. The new technology will make archiving, duplicating, playback, and destruction of recordings more efficient, secure, and cost effective. This will also give judges, prosecutors, and designated court staff the ability to retrieve data from their offices as well as courtrooms. It will give the court the ability to provide recordings to certified transcriptionists by e-mail or CD.

Estimated costs for this project is \$75K and will come from the court technology fund.

The business analyst in IT will write the RFP.

Estimated implementation is end of third quarter FY2013.

Description	Estimated Completion	Actual Completion
BA assigned to project (IT)	July 2012	
Write RFP	October 2012	
Review responses to RFP	February 2013	
Project completed	July 2013	

Infrastructure Scorecard

	Goal Categories		2010 YE	2011 YE	2012 YE	2013 Annual
Dept		Key Measures	Actual	Actual	Actual	Target
IT	Satisfaction Ratings	Work orders completed that meet or exceed Service Level Agreements	91.99%	89.54%		95%
IT		Overall rating for IT customer satisfaction survey	Excellent	Excellent		Good
PWT		% of customers satisfied or very satisfied with Construction Mgmt Services	100%	100%		90%
PWT		% of customers satisfied or very satisfied with facility maintenance and repair	91%	94%		90%
PWT		Citizen rating of trash collection services (annual survey)	90.3%	90.3%		90%
PWT		Citizen rating of residential recycling services (annual survey)	89.0%	89.0%		90%
PWT		Citizen rating of excellent or good for traffic flow management in the Entertainment District (annual survey)	53.0%	52.5%		60%
Libraries	Customer Service	Library self-serve transactions	2,108,134	2,529,082		2,781,990
Water		Billing accuracy percentage	99.87%	99.87%		99%
Water		% of customer orders completed within 24 hours	99.99%	99.99%		99.50%
Water		Interrupt time per customer (hours per customer)	1.6	1.4		<4.0
FMR		Action Center first call resolution	NA	NA		90% resolved w/o transfer
FMR		% of Action Center calls abandoned	19%	15%		5-8%
FMR		Action Center calls answered	196770	200000		205000
FMR		% of Action Center calls answered	19.60%	15.30%		3-8%
PWT (ISF)		Maintain fleet availability rate	97%	95%		95%
Code	Volunteers					
Libraries		Number of Animal Services' volunteer hours	8,565	5,361		5,629
Libraries		Volunteer service hours	11,362	13,504		16,880
IT	System Availability	E-mail system availability	99.99%	100.00%		99%
IT		File server availability	99.83%	99.99%		99%
IT		Website availability	99.92%	99.94%		99%
IT		GIS system availability	99.97%	99.99%		99%
IT		Arlingtontx.gov and Arlingtonpd.org website availability	NA	NA		99%
IT		Network uptime	NA	NA		99%

Infrastructure Scorecard

Dept	Goal Category	Key Measures	2010 YE Actual	2011 YE Actual	2012 YE Actual	2013 Annual Target
PWT	Traffic Flow Management	Travel time on Northbound Cooper from Turner-Warnell to I-30	3.5%	-4.4%		target set annually in early fall
PWT		Signal Rebuilds and New Signal Construction	9 (133% of target)	10 (100% of target)		100% of 2 new and 5 rebuilt
PWT		Street Lights Operational	99.7%	99.6%		99% of 21,130 lights
PWT (SMF)		Sign Replacement to achieve an 11 year replacement cycle	75% of target	50% of target		100% of 4000 signs annually
PWT (SMF)	Street Construction and Maintenance	Average time in working days to complete pothole repairs	1	1		3 or fewer working days
PWT (SMF)		Citizen ratings of road condition as "good" or "mostly good" (annual survey)	50.0%	50.3%		80%
PWT		Arterial Rebuilds	NA	NA		100% of 2.5 lane miles funded
PWT (SMF)		Paved lane miles currently assessed to be in satisfactory or better condition (Overall Condition Index ? 70)	49.0%	55.7%		70%
PWT		Arterial Projects That Add Capacity	NA	NA		100% of 8.5 lane miles funded
PWT		Residential Street Rebuilds	NA	NA		
PWT		Major Street Maintenance Lane Miles funded by sales tax for 2013: Heater/Repaver: 14.5; Mill & Overlay/Reclamation 34.3; (Microseal 0.0)	100%			Dependent on weather conditions
Water		Water & Sewer Efficiency	Clean 6" - 15" sanitary sewer lines	12.15%	11.73%	
Water	Annual linear footage of water and sewer lines constructed for capacity		67,303	24,835		As dictated by April 2007 water master plan update
Water	Annual linear footage of water and sewer lines constructed for renewal		80,346	18,066		275,083 linear feet annually 2% of total linear footage
Water	Meter change outs		4,320	3,123		6,000
Water	% of time TCEQ water quality requirements met		100%	100%		100%
Water	% of time average water system pH range is between 8.0 - 8.5 at entry point into the distribution system		100%	100%		100%
Water	% of time average finish water turbidity is at or below .20 Nephelometric Turbidity Units (NTU)		95%	95%		95%
Water	% of time average chloramine residual in the distribution system is between 2.5 - 4.0		75%	95%		95%
Water	% reduction from previous year of gallons per capita per day (GPCD)		161%	158%		1% reduction per year

Budget and Business Plan Comparison

Budget and Business Plan Summary

Updated 8-6-12

Funded: in Business Plan

Dept	Item	Fund
CDP	Unified Development Code	GF
CDP	Pilot Service to the Trinity Railway Express	GF
ED	Economic Development Strategy Update	GF
Fire	Gas Well Response Team	GF
FMR	M/WBE and Local Vendor Coordinator	GF
FMR	Branding Initiative	GF
FMR	Education Legislation Advocacy (Intergovernmental Program)	GF
LIB	Juvenile Collection Enhancement (Support K-12)	GF
Parks	Artwalk Sculpture Trail in Johnson Park	GF
PBW	IH30 Entry Monuments	GF
Police	One Safe Place	GF
CDP	Arlington Home Improvement Incentive Program	Other Fund
CES	Hotel Feasibility Study	Other Fund
IT - ISF	Network Redundancy - Fiber optic Network Construction	Other Fund
PBW	Americans with Disabilities Act (ADA) Coordinator	Other Fund

Approved Budget Issues: NOT in Business Plan

Dept	Item	Fund
Audit	Internal Peer Review	GF
AVI	Electric Service Increase for West Taxiway Lighting	GF
CAO	Law Library Funding Increase	GF
Code	Veterinary Clinic Supplies and Microchips	GF
Fire	Cable Service for Fire Facilities	GF
Fire	Fire Staffing	GF
Fire	Fire Apparatus	GF
Fire	Fire Resource Clothing	GF
Fire	Law Enforcement Education Pay	GF
Fleet	General Fund portion of "Government for Solutions" Contract	GF
Fleet	General Fund Portion of Fuel Increase	GF
FMR	Increase in Tarrant County Tax Collection Fees	GF
IT	IT Professional Services	GF
IT	Lawson Smart Office - Implementation and Hosting	GF
IT	Server Hardware and Storage Maintenance	GF
IT	Redundant Internet Service	GF
JUD	Enhance Responsibility of Chief Justice at Municipal Court	GF
JUD	Additional Budget for Judiciary Car Allowance	GF
LIB	Public Computing Software Purchases - Library	GF
LIB	Woodland West Branch Carpeting	GF
LIB	Self-check Machine Replacement/Improvement Program	GF
LIB	Library Computer Hardware Purchases - Security/Public Training	GF
MUN	Court Administrative Aide position "Teen Court Coordinator"	GF

Budget and Business Plan Comparison

Approved Budget Issues cont'd: NOT in Business Plan

Dept	Item	Fund
Non-Dept	Transition Strategy	GF
Non-Dept	Retiree Health Care Cost Increase	GF
Non-Dept	Creation of the "Asset Replacement Fund"	GF
Parks	Enterprise Programs Reorganization - General Fund	GF
PBW	Computer Room HVAC Replacement	GF
PBW	Fire Training Academy Roof Replacement	GF
PBW	Fire Station 13 Roof Replacement	GF
Police	Grant Positions	GF
Police	Grant Positions (Victims Service Counselors)	GF
Police	Police Staffing	GF
WFS	Subrogation Recovery Fee	GF
WFS	Alternative Service Concepts - Contract Fee	GF
CES	Capital Maintenance Budget Line Item	Other Fund
CES	Digital Signage Software	Other Fund
CES	Sweeper/Scrubber	Other Fund
CES	Experience Arlington, Inc.	Other Fund
Fleet	Government 4 Solutions Contract Increase	Other Fund
Fleet	Fuel Increase	Other Fund
Fleet	Police Vehicle Replacement	Other Fund
Fleet	Police Vehicles (Traffic Vehicles)	Other Fund
IT - ISF	E-Builder Transfer to IT Internal Service Fund	Other Fund
IT - ISF	SCADA Network Administrator Transfer from Water to IT	Other Fund
IT - ISF	Mid-Year PC Lease - Budget Transfer	Other Fund
IT - ISF	Enterprise Software Maintenance	Other Fund
IT - ISF	Lawson Smart Office - Implementation and Hosting	Other Fund
IT - ISF	Position Transfer Into IT Internal Service Fund from IT General Fund	Other Fund
IT - ISF	Backup System Hardware Replacement	Other Fund
IT - ISF	Virtual Server Replacement	Other Fund
IT - ISF	Police Server & Storage Hardware Replacement	Other Fund
Parks - Perf	Enterprise Programs Reorganization - Parks Performance Fund	Other Fund
Parks - Perf	Field Enhancement Fund	Other Fund
Parks - Perf	Arlington Tennis Center Youth Programming Enhancement	Other Fund
Streets	Increase Contracted Street Maintenance	Other Fund
Streets	Increased Funding for Street Maintenance	Other Fund
SWUF	Bond Interest and Bond Principal	Other Fund
WTR	Credit Card Expenditures Budget Increase	Other Fund
WTR	Software Maintenance Support Agreement	Other Fund
WTR	Senior Computer Operator Transfer to Water Utilities from IT	Other Fund
WTR	TRWD Rate Increase	Other Fund
WTR	TRA Rate Increase	Other Fund
WTR	Vehicle Replacement	Other Fund

Budget and Business Plan Comparison

Deferred Budget Issues: Not in Business Plan		
Dept	Item	Fund
AVI	ATCT Annual Equipment Certification and Maintenance	GF
AVI	Airport Manager Compensation Adjustment	GF
AVI	Aviation Marketing Committee Participation	GF
CAO	Attorney I Municipal Court Prosecutor	GF
Code	Commercial Business Inspection Program	GF
Fire	Firefighter Certificate Fee Increase	GF
Fire	AISD Resource Officer	GF
Fire	EMS Clinical Coordinator Return to General Fund	GF
Fire	EMS Quality Improvement Coordinator Return to General Fund	GF
FMR	Add 4 PTE to Action Center Staff	GF
FMR	Action Center Remodel	GF
IT	Cartegraph Administration	GF
IT	Supplemental Resources - Interns	GF
JUD	Associate Municipal Court Judge	GF
LIB	Mobile Computer Lab	GF
LIB	Digital Collection Building	GF
LIB	Support our Seniors	GF
LIB	Central Library Furniture Replacement	GF
MUN	3 Deputy Court Clerk II	GF
MUN	Additional Funding for 6 PT Court Clerks	GF
Parks	Grounds Maintenance Service Contracts	GF
Parks	Project Manager 1 Position Request	GF
Parks	Our Community Our Kids Youth Plan	GF
PBW	Fire Training Academy HVAC Replacement	GF
WFS	WFS - Position Trade	GF
CES	Caterer/Concessionaire Bars	Other Fund
CES	Clark Forklift	Other Fund
CES	Main Entrance Doors	Other Fund
CES	Managed WiFi System	Other Fund
SMF	Entertainment District Streetlight Upgrades	Other Fund
WTR	New Irrigation Evaluation Program	Other Fund

Budget and Business Plan Comparison

Declined Budget Issues: Not in Business Plan		
Dept	Item	Fund
CAO	Senior Management Analyst CAO	GF
Code	Third Party Deceased Animal Pickup	GF
Fire	AISD Resource Officer	GF
Fire	Fire Resource Administrative Aide I	GF
LIB	Library LINK Coordinator	GF
LIB	North Texas Regional Library Partners Membership	GF
MUN	Restore Court Reductions for Reclassifications	GF
Parks	ADA Accessibility Improvement Plan	GF
Parks	Storm Water Utility Funding	GF
PBW	Janitorial Contract Increase	GF
Police	Volunteer Bike Patrol	GF
WFS	WFS - Assistant - Risk	GF
WTR	New Conservation Specialist Position	Other Fund

No Funding Requested: Business Plan Projects

Dept	Item
AVI	Wildlife Assessment and Mitigation Plan
CDP	Multifamily Bond Program
CDP	Neighborhood Action Plans
CDP	East Arlington Street Improvements
CDP	New York Corridor Plan
CDP	Hike and Bike Implementation
CDP	Transportation Services Supported with Grant Funds
CDP	Support High Speed Rail
CMO	AISD Strategic Plan Collaboration
CMO	Insights Newsletter and Employee Breakfasts
Code	Property Maintenance Improvement Strategy
Code	Code Compliance Tornado Recovery
Code	Commercial Business
Code	Multifamily Inspection
ED	Lamar/Collins Redevelopment
ED	Former Six Flags Mall Site
ED	Building Research and Analysis in GSW
ED	Develop International Trade Opportunities for the City through UT-Arlington EMBA Program
ED	Downtown Residential Development
Fire	Records Management System Upgrade
Fire	Computer Aided Dispatch

Budget and Business Plan Comparison

No Funding Requested cont'd: Business Plan Projects	
Dept	Item
FMR	Action Center and Water Customer Service
FMR	Organizational Strategic Communication Plan
FMR	Cooperative Contracting with AISD
FMR	City Council and School Board Collaboration
FMR	Water Bill Redesign
FMR	Capital Budget Preparation
FMR	Residential Real Estate Information Website
FMR	Business Continuity Fund Reserve
FMR	Health Plan Redesign
IT	Ott Cribbs Data Center Power and HVAC Upgrade
IT	Email Disaster Recovery
IT	City Network Security Assessment
IT	Kronos System Upgrade
LIB	Books on Wheels Expansion
LIB	East Arlington Branch Redesign Project
LIB	Central Library Redevelopment Opportunities
LIB	Shared Computer Services and Reciprocal Borrowing Initiatives
LIB	AISD Educational Enrichment Center
LIB	Youth Technology Center Mentoring Initiative
LIB	Expand and Refocus Programming Offered at Library Youth Technology Centers
LIB	Grant Funds for Local Literacy Programs
LIB	Grade Level Reading Campaign - Early Childhood Literacy
Library	Private or Home School Coordination
Library	Expand Collaboration with Community K-12 Schools
MUN	Online Web Payment Options
MUN	Video Display Boards
MUN	Courtroom Analog to Digital Recording System Conversion
Parks	Reforestation Program
Parks	Keep Arlington Beautiful Work Plan
Parks	CDBG Improvements to Neighborhood Parks
Parks	Parks, Recreation and Open Space Plan Revisions
Parks	Park Development Projects
Parks	Hugh Smith Recreation Center Rebuild Program
Parks	Park Improvement Projects
Parks	Rental Services Business Plan
Parks	Marketing and Sales Plan
Parks	Johnson Creek Feasibility Study

Budget and Business Plan Comparison

No Funding Requested cont'd: Business Plan Projects	
Dept	Item
PBW	Automated Recycling
PBW	Arterial Rebuilds
PBW	South Center Street Bridge
PBW	Arterial Projects that Add Capacity
PBW	Major Street Maintenance Projects
PBW	Signal Timing
PBW	Review Pavement Condition Management
PBW	Green Meadows Drainage Improvements
PBW	Willow Bend/Thousand Oaks Drainage Improvements
PBW	Watershed Studies Completion and Map Revisions
PBW	City Fleet Maintenance
PBW	Residential Street Rebuilds
PBW	Intelligent Transportation System Cameras
PBW	IH30 and 360 Exchange
Police	UT-Arlington/APD Partnership
Police	Citizen Engagement Marketing
Police	Crime Reduction
Police	Engage Citizens
Police	Traffic Safety
PWT	Fleet Optimization
WFS	Volunteer Recruitment Expansion
WFS	Internships
WFS	2013 Health and Wellness Program
WTR	Recruitment and Retention (AISD)
WTR	Unified Stormwater Ordinance and Design Criteria Manual
WTR	Wastewater Collection Initiatives
WTR	Water Master Plan
WTR	Advanced Metering Infrastructure
WTR	Pollution/Litter Contaminants Prevention Program
WTR	Water Bill Reduction Customer Service Campaign
WTR	Water Conservation Program

FINANCIAL SUMMARIES

This section provides an overview of the City's operating funds. The first two-page matrix shows fund operating positions with beginning balances, revenues, net transfers, expenditures, and ending balances. The second two-page matrix provides details of revenues by type and expenditures by classification. The last page provides details for the City's financial reserves.

FINANCIAL SUMMARIES

FY 2013 OPERATING POSITIONS

Funding Source / Use	General Fund	Water and Sewer Fund	Convention and Event Svcs. Fund
Beginning Balance	\$ -	\$ 1,725,680	\$ 1,430,629
Total Revenues	\$ 206,863,787	\$ 117,533,501	\$ 8,515,266
Total Interfund Transfers	\$ (1,715,932)	\$ (16,521,300)	\$ (1,943,842)
Total Available Funds	\$ 205,147,855	\$ 102,737,881	\$ 8,002,053
Total Expenditures	<u>\$ 205,122,549</u>	<u>\$ 101,652,816</u>	<u>\$ 6,753,709</u>
Ending Balance	\$ 25,306	\$ 1,085,065	\$ 1,248,344

FINANCIAL SUMMARIES

FY 2013 OPERATING POSITIONS

Park Performance Fund	Storm Water Utility Fund	Street Maintenance Fund	Debt Service Fund	Totals
\$ 1,105,775	\$ 600,310	\$ 4,366,807	\$ 4,190,989	\$ 13,420,190
\$ 9,250,996	\$ 10,350,383	\$ 13,155,531	\$ 36,703,135	\$ 402,372,599
\$ 1,590,885	\$ (5,018,156)	\$ 7,892,669	\$ 4,220,087	\$ (11,495,589)
\$ 11,947,656	\$ 5,932,537	\$ 25,415,008	\$ 45,114,211	\$ 404,297,200
<u>\$ 11,181,277</u>	<u>\$ 5,559,457</u>	<u>\$ 24,959,491</u>	<u>\$ 41,269,417</u>	<u>\$ 396,498,716</u>
\$ 766,379	\$ 373,080	\$ 455,517	\$ 3,844,794	\$ 7,798,484

FINANCIAL SUMMARIES

FY 2013 REVENUES AND EXPENDITURES

Revenues by Type	General Fund	Water and Sewer Fund	Convention and Event Svcs. Fund
Property Taxes	\$ 76,830,111	\$ -	\$ -
Sales Taxes	52,159,077	-	-
Hotel Occupancy and Other Taxes	1,700,211	-	5,863,514
Water Sales and Wastewater Charges	-	111,393,501	-
Franchise Fees	35,270,670	-	-
Licenses and Permits	5,049,879	-	-
Leases and Rents	5,791,257	-	-
Fines and Forfeitures	16,460,491	-	-
Service Charges and Recreational Programs	11,907,167	5,377,000	2,651,752
Interest and Miscellaneous Revenues	<u>1,694,923</u>	<u>763,000</u>	<u>-</u>
Total FY 2013 Revenues	\$ 206,863,787	\$ 117,533,501	\$ 8,515,266

Expenditures by Classification

Salaries and Benefits	\$ 159,920,009	\$ 14,571,522	\$ 2,079,909
Supplies, Maintenance, and Training	43,511,097	86,088,137	4,673,799
Capital Outlays	<u>1,691,441</u>	<u>993,158</u>	<u>-</u>
Total FY 2013 Expenditures	\$ 205,122,547	\$ 101,652,817	\$ 6,753,708

FINANCIAL SUMMARIES

FY 2013 REVENUES AND EXPENDITURES

Park Performance Fund	Storm Water Utility Fund	Street Maintenance Fund	Debt Service Fund	Totals
\$ -	\$ -	\$ -	\$ 36,580,091	\$ 113,410,202
-	-	13,039,769	-	65,198,847
-	-	-	-	7,563,725
-	-	-	-	111,393,501
-	-	-	-	35,270,670
-	-	-	-	5,049,879
-	-	-	-	5,791,257
-	-	-	-	16,460,491
9,250,996	10,279,188	-	-	39,466,103
-	71,195	115,762	123,044	2,767,924
\$ 9,250,996	\$ 10,350,383	\$ 13,155,531	\$ 36,703,135	\$ 402,372,599
\$ 6,740,052	\$ 1,933,788	\$ 5,101,979	\$ -	\$ 190,347,259
4,306,225	3,625,669	19,857,512	41,269,417	203,331,856
135,000	-	-	-	2,819,599
\$ 11,181,277	\$ 5,559,457	\$ 24,959,491	\$ 41,269,417	\$ 396,498,714

FINANCIAL SUMMARIES

2013 Reserves

The City of Arlington maintains reserves that are used for purposes not included elsewhere in the fiscal year operating budget.

SELECTED FINANCIAL RESERVES FY 2013 OPERATING POSITION

	UNALLOCATED	WORKING CAPITAL	BUSINESS CONTINUITY	LANDFILL LEASE	OTHER POST EMPLOYMENT BENEFITS
Beginning Balance	\$ 6,028,284	\$ 16,745,233	\$ 6,877,296	\$ 21,487,000	\$ 1,717,904
Appropriated Amounts	-	-	-	-	-
Transfers In / (Out)	-	-	(993,453)	-	-
Ending Balance	\$ 6,028,284	\$ 16,745,233	\$ 5,883,843	\$ 21,487,000	\$ 1,717,904

Unallocated Reserve

This reserve constitutes the City's fund for emergencies and unanticipated expenses. The balance in this reserve at the beginning of FY 2013 is estimated to be \$6,028,284.

Working Capital Reserve

The purpose of the Working Capital Reserve is to set aside one month of net General Fund expenditures.

Business Continuity Reserve

This reserve of one-time funds represents amounts available from the Workers Compensation Fund, Natural Gas Fund, and Undesignated Unreserved General Fund balances.

Landfill Lease Reserve

Funding was provided from the lease of the Landfill in March of 2005. The balance of this reserve, coupled with the Unallocated and Working Capital Reserves, is equivalent to approximately 22 percent of General Fund expenditures; therefore, additional contributions will not be needed for several years.

Other Post Employment Benefits Reserve

This reserve was established in FY 2004 to address funding the liability for post employment benefits, other than pensions, which will be recognized upon implementation of the Governmental Accounting Standards Board Statement 45.

GENERAL FUND SUMMARY

As the primary operating fund of the City, the General Fund is used to account for resources associated with core government services. These services include Police, Fire, Community Services, Park Operations that are not self-supporting, Libraries, Public Works, and other traditional government activities. Property taxes, sales taxes and franchise fees are the primary revenue sources for the General Fund. In FY 2013, General Fund revenues and transfers are budgeted at \$205,147,855 and expenditures are budgeted at \$205,122,549.

GENERAL FUND SUMMARY

FY 2013 Operating Position

Funding Source / Use	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Revenues				
Taxes	\$ 122,520,951	\$ 123,256,446	\$ 126,803,978	\$ 130,689,399
Franchise Fees	37,415,856	35,327,155	34,904,580	35,270,670
Services Charges	14,556,446	11,894,865	11,662,794	11,907,167
Fines & Forfeitures	15,561,554	16,217,616	16,450,491	16,460,491
Licences & Permits	5,054,620	4,731,982	5,024,732	5,049,879
Leases & Rents	5,720,175	5,826,663	5,718,112	5,791,257
Miscellaneous	<u>2,067,852</u>	<u>2,132,710</u>	<u>1,682,508</u>	<u>1,694,923</u>
Total Revenues	\$ 202,897,454	\$ 199,387,437	\$ 202,247,195	\$ 206,863,787
Interfund Transfers				
Indirect Costs	\$ 4,005,633	\$ 4,145,633	\$ 4,145,633	\$ 4,245,727
Support for Other Funds	(8,124,860)	(10,348,025)	(10,813,025)	(10,118,767)
(To) From Business Continuity Reserve	(3,500,000)	-	(2,338,893)	993,453
To Health Insurance Fund	(1,391,377)	-	-	-
To Workers Compensation Fund	(500,000)	-	-	-
To APFA Fund	(1,845,000)	(511,995)	(511,995)	(511,995)
From SWUF for capital reimbursement	-	-	-	463,055
Use of Ending Balance	-	2,718,275	2,718,275	-
From Natural Gas Funds	-	650,000	650,000	3,212,595
Challenge Grant (one-time)	4,608,567	-	-	-
One-Time Funds	<u>1,242,030</u>	<u>8,030,478</u>	<u>8,030,478</u>	<u>-</u>
Total Interfund Transfers	\$ (5,505,006)	\$ 4,684,366	\$ 1,880,474	\$ (1,715,932)
Total Available Funds	\$ 197,392,448	\$ 204,071,803	\$ 204,127,669	\$ 205,147,855
Expenditures				
Neighborhood Services	\$ 145,740,627	\$ 151,883,174	\$ 152,569,921	\$ 154,939,997
Economic Dev. & Capital Investment	18,272,175	19,385,232	18,758,888	18,653,351
Strategic Support	24,956,514	26,863,710	27,034,457	25,299,726
Policy Administration	<u>5,756,321</u>	<u>5,917,988</u>	<u>5,742,383</u>	<u>6,229,478</u>
Total Expenditures	\$ 194,725,637	\$ 204,050,102	\$ 204,105,650	\$ 205,122,549
Ending Balance	\$ 2,666,810	\$ 21,701	\$ 22,019	\$ 25,306

GENERAL FUND SUMMARY

General Fund Revenues

General Fund revenue classifications range from Taxes (primarily Sales and Property), which comprise 63.2% percent of General Fund revenues, to Miscellaneous, which comprise .08% percent.

Taxes

The largest single revenue source for the General Fund is Ad Valorem taxes, also known as property taxes. The adopted property tax rate for FY 2013 is \$0.6480 per \$100 valuation. Of this tax rate, 68.3 percent, or \$0.4423, will be used for General Fund activities. The remaining 31.7 percent, or \$0.2057, will be used for debt service. General Fund property tax revenue for FY 2013 is estimated to be \$76,830,111 from the total tax base of \$17,624,036,440. The General Fund's portion of the sales tax rate is 1 percent. Sales tax revenue for FY 2013 is estimated at \$52,159,077. This is a 3 percent increase from the FY 2012 estimate. Other taxes include the Criminal Justice Tax, Bingo Tax, and Liquor Tax.

Franchise Fees

Franchise Fees are those fees paid by utilities for the use of City streets, alleys, and property in providing their services to citizens, and account for 17.1 percent of General Fund revenues. The largest of these is the Electric Franchise Fee, at \$12,724,698. Other Franchise Fees include the Telephone, Water, Cable Television, Gas utilities, and royalties from the Landfill.

Service Charges

Service Charges account for 5.8 percent of General Fund revenues, at \$11,907,167. These fees are charged by the City for the use of City facilities or services. This includes selected code compliance fees, various reviews and inspections conducted by City personnel, and transfers from other City funds to reimburse the General Fund for services rendered.

All Other Revenues

The other revenue sources for the General Fund include Fines and Forfeitures, Licenses and Permits, Leases and Rent, and Miscellaneous. Fines and Forfeitures account for 8 percent of General Fund revenue, at \$16,460,491. Municipal Court fines account for 82.7 percent of Fines and Forfeitures, at \$13,620,491. Licenses and Permits account for 2.4 percent of General Fund revenue, and include development-related permits such as building, mechanical, electrical and plumbing permits, and certificates of occupancy. Also included in this category are health and safety items such as fire and child care permits. Total revenue for this category is \$5,049,879. Leases and Rents are estimated at \$5,791,257, or 2.8 percent of General Fund revenue. The annual lease of the Rangers Ballpark in Arlington for \$2,000,000 and the leasing of the City's landfill at \$1.69 million are the two largest revenues sources. The final revenue category is Miscellaneous at \$1,694,923, or .08 percent.

GENERAL FUND SUMMARY

Interfund Transfers

Interfund transfers for FY 2013 include three categories. The first of these is indirect costs, which are payments by non-General Fund departments for services received from the General Fund. These services include payroll, information technology, accounting, and building use. Indirect costs total \$4,708,782 for FY 2013. Support for other funds includes amounts paid by the General Fund to the Special Transit Fund (\$1,195,744), Parks Performance Fund (\$1,848,193), Arlington Public Finance Authority (APFA) (\$511,995), Street Maintenance Fund (\$2,166,527), and Street Maintenance Fund for Traffic (\$4,908,303). In FY 2013 one-time funds are \$4,206,048.

General Fund Expenditures

General Fund expenditures are divided into four groups. These are Neighborhood Services, Strategic Support, Economic Development and Capital Investment, and Policy Administration. A Deputy City Manager heads each of the first three groups. Neighborhood Services includes the Police Department, Fire Department, Library, Parks and Recreation, and Code Compliance. Strategic Support consists of general support activities such as the Financial and Management Resources, Workforce Services, Information Technology, and Municipal Court. Economic Development and Capital Investment includes Public Works and Transportation, Economic Development, and Community Development and Planning. Policy Administration Departments report directly to the City Council and include City Manager's Office, Office of Mayor and Council, City Attorney's Office, the Municipal Court Judges, and the City Auditor.

POLICY ADMINISTRATION

Policy Administration includes the following departments: **City Attorney's Office, City Manager's Office, City Auditor's Office and Judiciary.**

POLICY ADMINISTRATION

City Attorney's Office

JAY DOEGEY, CITY ATTORNEY

The City Attorney's Office provides legal counsel and advice to the Mayor, members of the City Council, and all departments of the City. The City Attorney's Office is responsible for representing the City of Arlington in lawsuits brought by and against the City in county, district, and federal courts and for prosecuting all actions in Arlington Municipal Court. The office is responsible for drafting, approving, and preparing resolutions, ordinances, and contract documents presented to the City Council for consideration.

Scorecard

City Attorney's Office Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
% of contracts reviewed within five business days	98%	99%	99%	95%
% of Municipal Court cases disposed	49%	47%	56%	48%
Revenue received through collections	\$ 480,871	\$ 1,031,871	\$ 808,263	\$ 400,000
% of investigations reviewed within 20 days	100%	100%	100%	80%
% of discrimination/harassment allegations reviewed within 30 days	100%	100%	100%	70%
Average amount paid per lawsuit	\$ 4,555	\$ 15,000	\$ 78,244	\$ 15,000
Number of liability cases successfully closed	9	24	18	10
% of lawsuits handled in-house	74%	77%	83%	70%
Hearings on abatement of nuisance, dangerous and substandard buildings, sexually oriented businesses	104	106	85	70

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	38	38	38	38
Personnel Services	\$ 3,221,125	\$ 3,367,696	\$ 3,404,043	\$ 3,507,811
Operating Expenses	354,625	370,762	325,681	339,977
Capital Outlay	-	-	-	-
TOTAL	\$ 3,575,750	\$ 3,738,458	\$ 3,729,724	\$ 3,847,788

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

POLICY ADMINISTRATION

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Law Library Funding Increase	\$ 10,000	\$ -
Totals:	\$ 10,000	\$ -

Department Budget Detail

City Attorney's Office Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 953,474	\$ 996,947	\$ 962,118	\$ 985,525
Litigation	644,044	643,450	727,217	743,823
Municipal Law	623,429	616,192	749,631	743,882
Citizen Services	1,173,832	1,481,868	1,290,758	1,374,559
Challenge Grant	180,971	-	-	-
TOTAL	\$ 3,575,750	\$ 3,738,458	\$ 3,729,724	\$ 3,847,789

POLICY ADMINISTRATION

City Manager's Office

TREY YELVERTON, CITY MANAGER

The City Manager's Office is responsible for professional management through the direction, administration, and execution of City policy. The City Manager, appointed by the City Council, is the Chief Executive Officer of the City. The City organization is divided into three groups: Neighborhood Services, Economic Development and Capital Investment, and Strategic Support. Each group is headed by a Deputy City Manager.

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	3	3	3	3
Personnel Services	\$ 695,394	\$ 668,233	\$ 537,970	\$ 786,255
Operating Expenses	149,657	143,812	127,332	140,289
Capital Outlay	-	-	-	-
TOTAL	\$ 845,051	\$ 812,045	\$ 665,302	\$ 926,544

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

Department Budget Detail

City Manager's Office Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
City Manager's Office	\$ 774,793	\$ 722,580	\$ 592,725	\$ 836,240
Mayor & Council	57,710	62,833	53,505	63,671
Transit Support	12,548	26,632	19,072	26,632
TOTAL	\$ 845,051	\$ 812,045	\$ 665,302	\$ 926,543

POLICY ADMINISTRATION

City Auditor's Office

PATRICE RANDLE, CITY AUDITOR

The City Auditor is an officer appointed by the City Council. The City Auditor's Office is responsible for conducting financial, compliance, contract/vendor, information systems and tax audits. The City Auditor's Office also plays a critical role in performance audits, and occasionally performs special audits as requested or as considered necessary.

Scorecard

City Audit Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Recommendations implemented	75%	75%	65%	85%
Special projects completed	100%	100%	100%	100%

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	5	5	5	5
Personnel Services	\$ 442,856	\$ 465,596	\$ 478,416	\$ 478,702
Operating Expenses	26,942	28,325	25,061	30,546
Capital Outlay	-	-	-	-
TOTAL	\$ 469,798	\$ 493,921	\$ 503,477	\$ 509,248

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Internal Audit Peer Review	\$ 3,200	\$ -
Totals:	\$ 3,200	\$ -

POLICY ADMINISTRATION

Judiciary

STEWART MILNER, CHIEF JUDGE

The Municipal Court Judiciary provides a number of services to citizens and other departments of the City. The primary function of the Judiciary is the administration of justice in the Arlington Municipal Court. The main focus of this administration of justice includes the adjudication of Class "C" misdemeanor cases. Additionally, responsibilities include the issuance of felony and misdemeanor arrest warrants, issuance of search and inspection warrants, issuance of emergency mental health commitment warrants, and the arraignment or magisterial administration of all prisoners arrested in the City. The Judiciary also conducts some civil matter hearings involving property, dangerous buildings, dangerous animals, and the disposition of cruelly-treated animals.

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	6	6	6	6
Personnel Services	\$ 838,097	\$ 845,689	\$ 816,597	\$ 916,043
Operating Expenses	27,625	27,875	27,283	29,855
Capital Outlay	-	-	-	-
TOTAL	\$ 865,722	\$ 873,564	\$ 843,880	\$ 945,898

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

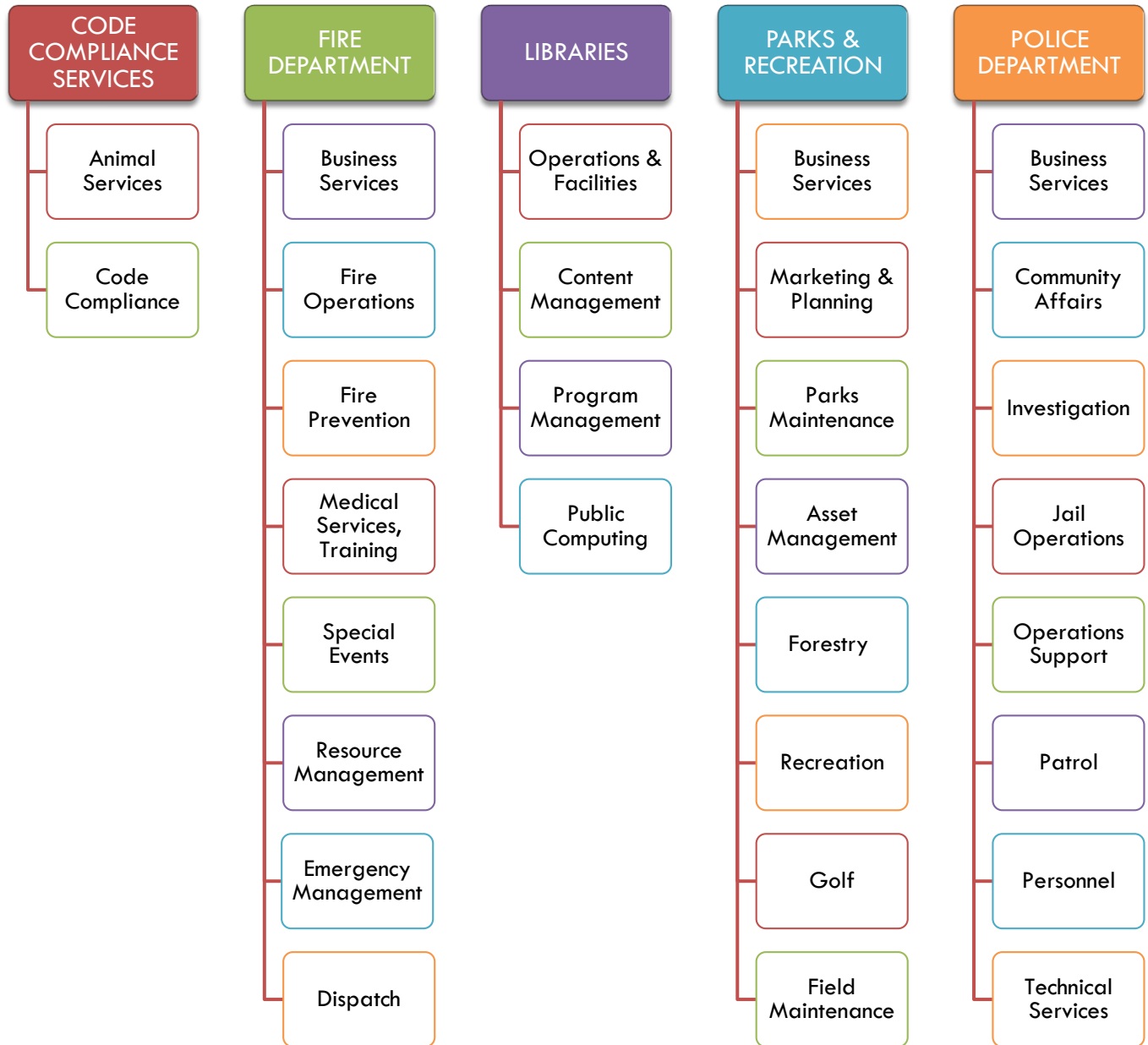
FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Enhance Responsibility of Chief Justice	\$ -	\$ 29,000
Additional Budget for Judiciary Car Allowance	-	3,960
Totals:	\$ -	\$ 32,960

NEIGHBORHOOD SERVICES

The City of Arlington's Neighborhood City Service Team consists of the following departments: **Code Compliance, Fire, Library, Parks and Recreation, and Police**. The mission of the Neighborhood City Service Team is to strengthen neighborhoods by providing services which maintain public safety and health, enhance livability, protect property values, and encourage responsible neighbors. Each department in the Neighborhood City Service Team provides services and resources that enhance safety, expand opportunities for recreation and culture, assist neighborhoods, or bring order to the city.



NEIGHBORHOOD SERVICES

Code Compliance

MIKE BASS, ASSISTANT DIRECTOR

Code Compliance Services provides programs and services that promote safe and strong neighborhoods. The department's mission is to engage, connect, and protect Arlington's neighborhoods and residents.

To accomplish this mission Code Compliance Services will:

- Engage communities and promote responsible home ownership
- Protect and invest in the visions of the neighborhoods
- Encourage responsible pet ownership and provide for the humane care of stray and unwanted animals

Programs include Administration, Animal Services, and Code Compliance.

Goals and Objectives

Goal 1: Foster healthy and attractive neighborhoods

Objective: Gain compliance of property maintenance, health and animal codes

Objective: Develop a multifamily initiative

Goal 2: Partner with local organizations to educate and mentor

Objective: Mentor youth through partnerships

Goal 3: Provide community activities, educational opportunities and services that are easy to access

Objective: Educate residents in apartment communities on responsible pet ownership

Scorecard

Code Compliance Services Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Number of Animal Services' volunteer hours	8,565	5,361	11,619	12,200
Number of code inspection activities completed	126,266	110,229	102,733	103,760
Number of animal licenses sold in Arlington	6,309	7,725	8,628	8,801
Number of animals adopted	3,466	2,051	3,797	4,177
% of valid violations reported by Code Rangers	80%	75%	77%	85%

NEIGHBORHOOD SERVICES

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	69	61	60	60
Personnel Services	\$ 4,123,837	\$ 3,863,804	\$ 3,883,811	\$ 3,829,414
Operating Expenses	1,448,754	1,357,401	1,322,428	1,298,245
Capital Outlay	-	-	-	-
TOTAL	\$ 5,572,591	\$ 5,221,205	\$ 5,206,239	\$ 5,127,659

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan. A position in Code Compliance was transferred to IT mid-year in FY2012 in order to provide full-time support for AMANDA, the City's enterprise-wide work management and billing system.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Veterinary Clinic Supplies and Microchips	\$ -	\$ 42,250
Totals:	\$ -	\$ 42,250

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 145,652
General Services	6,640
Nuisance Abatement	20,000
Totals:	\$ 172,292

NEIGHBORHOOD SERVICES

Department Budget Detail

Code Compliance Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 882,024	\$ 779,021	\$ 701,529	\$ 736,387
Environmental Health	703,732	-	-	-
Code Compliance	2,249,277	2,640,904	2,645,277	2,513,165
Animal Services	1,689,064	1,801,280	1,859,432	1,878,107
Challenge Grant	48,494	-	-	-
TOTAL	\$ 5,572,591	\$ 5,221,205	\$ 5,206,239	\$ 5,127,659

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Multi-family Annual Inspection	\$ 565,000
Extended Stay Annual Inspection	165,000
Weed and Grass Abatement Fees	60,000
Swimming pool permits	75,000
Animal Adoption Fees	205,000
Dog and cat licenses	50,000
Impoundment Fees	60,000
Total:	\$ 1,180,000

NEIGHBORHOOD SERVICES

Fire Department

DON CROWSON, FIRE CHIEF

The Fire Department is responsible for fire suppression and rescue; advanced life support emergency medical services; vehicle extrication; hazardous materials response; high angle, confined space and swift water rescues; explosive ordnance disposal; fire cause determination; fire and life safety inspections; emergency management; special events public safety; community service; public education; ambulance performance oversight; 9-1-1 Dispatch Center oversight; and homeland security grant administration. The Arlington Fire Department team's mission is to meet and exceed our community's needs and expectations by providing high quality emergency response, life safety and community support services.

Goals and Objectives

Goal 1: Utilize targeted initiatives and industry best practices and policies to foster a safe environment

Objective: Improve quality of life and place

Scorecard

Fire Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Police E and P1 Calls Dispatched within 2 Minutes or Less	81.85%	81.56%	81.63%	
Average Police E and P1 Dispatch Time (in Minutes)	1.91	1.94	1.93	2.00
Fire P1 and P2 Calls Dispatched within 25 Seconds or Less	92.50%	85.74%	84.23%	
Average Fire P1 and P2 Calls Dispatch Time (in Seconds)	24.81	17.26	23.75	25.00
Average Total Response Time (Dispatch to First Unit Onscene in M:SS Format) (Implementation of new NFPA 1710 Requirements in FY 2013)	5:13	5:13	5:18	5:00
Fires - Response objective = 5:20 ⁽¹⁾	5:05	5:19	5:22	5:20
Emergency Medical Service - Response objective = 5:00	5:04	5:03	5:06	5:00
Other Emergency Incidents - Response objective = 5:20 ⁽¹⁾	5:27	5:28	5:34	5:20
Outdoor Warning Siren Tests Conducted	8	11	6	12
Fire Prevention Business Inspections	11,910	23,175	14,955	13,000
Fire Prevention Business Violations Addressed	3,684	5,314	7,353	
Workload Measures				
9-1-1 Dispatch Center Calls For Service	433,815	432,920	432,806	NA
Police Calls for Service Processed	365,120	370,795	373,890	NA
Ambulance Dispatched Calls for Service	40,586	39,253	41,923	NA
Fire Dispatched Calls for Service	33,698	32,287	35,702	NA
Fires	2,489	2,504	2,382	NA
Emergency Medical Service	25,355	26,857	28,315	NA
Other	5,854	5,926	5,005	NA
Animal Services After-Hours Dispatched Calls for Service	997	758	756	NA
Fire Department Incidents (un-audited)	33,012	34,445	34,594	NA
Fires ⁽¹⁾	968	1,222	1,046	NA
Emergency Medical Service	15,536	16,135	16,434	NA
Other Emergency Incidents ⁽¹⁾	16,508	17,088	17,114	NA
Fire Department Unit Responses (un-audited) ⁽⁷⁾	46,164	46,602	47,431	NA

NEIGHBORHOOD SERVICES

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	316	327	329	335
Personnel Services	\$ 31,947,601	\$ 33,992,733	\$ 34,239,125	\$ 34,846,032
Operating Expenses	5,393,861	5,739,150	5,890,182	6,411,556
Capital Outlay	1,712,382	1,822,000	1,774,000	1,451,441
TOTAL	\$ 39,053,843	\$ 41,553,883	\$ 41,903,307	\$ 42,709,029

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

The Fire Department's Gas Well Response Team was created mid-year in FY 2012 with two initial staff members. The remaining 6 positions for the team are adopted in FY 2013. FY 2013 expenditures are also impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Gas Well Response Team (net zero cost)	\$ -	\$ -
Microsoft Licensing for Mobile Data Computers	-	11,935
Cable Service for Fire Facilities	-	24,000
Fire Staffing	-	250,000
Law Enforcement Education Pay	-	5,000
Fire Apparatus	1,375,000	-
Fire Resource Clothing	300,000	-
Totals:	\$ 1,675,000	\$ 290,935

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings, Civilian	\$ 60,000
Totals:	\$ 60,000

NEIGHBORHOOD SERVICES

Department Budget Detail

Fire Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 3,771,286	\$ 3,552,382	\$ 3,547,014	\$ 3,648,465
Business Services	682,363	650,670	663,681	684,557
Operations	30,270,040	32,967,650	33,092,989	33,271,352
Prevention	1,290,285	1,305,284	1,341,353	1,335,453
Medical Services	416,037	388,828	414,342	386,712
Training	594,157	560,024	621,618	562,614
Resource Management	1,537,061	1,226,788	1,349,997	1,478,827
Emergency Management	213,799	270,134	219,559	282,184
Special Events	267,703	282,123	302,753	277,866
Gas Well Response	-	350,000	350,000	781,000
Challenge Grant	11,112	-	-	-
TOTAL	\$ 39,053,843	\$ 41,553,883	\$ 41,903,307	\$ 42,709,030

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Fire permits	\$ 145,000
Gas Well Operational Permit Fee	781,000
Inspection and re-inspection fees	295,000
Operational permits	235,000
Applicant fees	75,000
Total:	\$ 1,531,000

NEIGHBORHOOD SERVICES

Libraries

CARY SIEGFRIED, DIRECTOR

The Library Services Department is responsible for providing library services, equipment and collections for the citizens of Arlington, including materials for all ages, in a variety of languages and formats.

The following four strategic directions guide services and collections offered:

- **LIVE:** support a better quality of life for our citizens.
- **LEARN:** build and nurture literacy and a lifelong love of learning.
- **CONNECT:** to one another, to our neighborhoods, to the online world.
- **GROW:** guide and encourage and our children as they develop into successful adults.

Principal library services include delivery/check-out of materials or access to digital materials, public computing, reference and research expertise, digital services such as information databases, language learning and test preparation, information literacy classes for adults and children, community involvement, story times and programs for children and teenagers, multicultural activities and special interest seminars for adults. The Library's award-winning Arlington Reads literacy program provides ESL, Adult Basic Education, GED, Conversation Circles, Family Literacy, Life Through Literacy programming for expectant and new parents, as well as the Learning Zone tutoring program for children in grades 1-3.

Goals and Objectives

- Goal 1: Partner with local organizations to educate and mentor
Objective: Strengthen library, literacy, and ESL programs
- Goal 2: Provide community activities, educational opportunities, and services that are easy to access
Objective: Increase access to resources for homebound citizens
- Goal 3: Partner with local organizations to educate and mentor
Objective: Mentor youth through partnerships

NEIGHBORHOOD SERVICES

Scorecard

Library Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Volunteer service hours	11,362	13,504	28,992	16,880
Library self-serve transactions	2,108,134	2,529,082	2,765,459	2,781,990
Citizen satisfaction with overall library services	93%	94%	95%	95%
Customer satisfaction rating of excellent for Arlington Funding Information Center services offered	NA	100%	95%	90%
Library program participation increases	68,963	75,965	98,524	75,000
% of Arlington youth (children and teens) with library card	52.80%	52.96%	89.00%	50%
% of Arlington students participating in Summer Reading Club (SRC reported in the 4th Qtr)	6%	6%	6%	25%
Public computing sessions in libraries	371,566	333,813	314,451	340,489
WiFi sessions utilized in libraries (new item, prior numbers not available)	---	---	642,857	37,700
Public computers per capita	75%	75%	100%	1 / 1500 citizens
LibraryLiNK circulation	1,460	1,552	3,847	10,000
Visits per capita	4	4	4	5
Circulation of digital materials as a percentage of total circulation	---	3%	6%	10%
Library web site visits	1,550,689	1,541,549	1,340,282	1,524,126
Library materials per capita	1.63	1.64	1.68	1.68
Circulation per capita	6.08	6.50	3.86	7.50
Registered borrowers as a % of service area population	43%	44%	54%	50%
Number of business owners and nonprofit organizations served (NP=Non-profit; BUS=Businesses)	NA	71 NP; 130 Bus	84 NP; 199 BUS	25 nonprofits; 100 business owners
Literacy contact hours	NA	NA	9%	10%

NEIGHBORHOOD SERVICES

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	68	68	68	68
Personnel Services	\$ 4,073,705	\$ 4,844,603	\$ 4,974,483	\$ 4,932,159
Operating Expenses	2,009,318	2,389,556	2,253,364	2,154,627
Capital Outlay	739,970	880,000	880,000	40,000
TOTAL	\$ 6,822,993	\$ 8,114,159	\$ 8,107,847	\$ 7,126,786

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Support K-12	\$ 121,450	\$ -
Woodland West Branch Carpeting	40,000	-
Self-check Machine Replacement/Improvement Program	49,200	-
Public Computing Software Purchases	7,025	-
Library Computer Hardware Purchases	5,520	-
Totals:	\$ 223,195	\$ -

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 51,032
Collection Maintenance	50,000
Totals:	\$ 101,032

NEIGHBORHOOD SERVICES

Department Budget Detail

Library Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 1,048,979	\$ 973,852	\$ 994,844	\$ 991,997
Branch Services	2,213,442	3,115,696	3,154,578	2,352,971
Bibliographic Services	1,383,625	1,891,010	1,786,096	1,693,698
Electronic Services	501,954	503,800	516,142	568,530
Central Library Services	1,377,713	1,484,800	1,511,187	1,519,590
Library One-time Funds	297,280	145,000	145,000	-
TOTAL	\$ 6,822,993	\$ 8,114,159	\$ 8,107,847	\$ 7,126,786

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Overdue material fines	\$ 340,000
Total:	\$ 340,000

NEIGHBORHOOD SERVICES

Parks And Recreation

PETE JAMIESON, DIRECTOR

The Parks and Recreation Department is responsible for the majority of the City's recreation programs and resources. The mission of the department is to provide quality facilities and services that are responsive to a diverse community and sustained with a focus on partnerships, innovation and environmental leadership.

Goals and Objectives

- Goal 1: Foster healthy and attractive neighborhoods
Objective: Implement Tornado Recovery Program
- Goal 2: Improve quality of life through leveraging partnerships and encouraging neighborhood and community investment
Objective: Increase advocacy and resources for parks and recreation
- Goal 3: Provide quality facilities and open spaces
Objective: Enhance parks and recreational opportunities to better serve our residents

Scorecard

Parks and Recreation Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Median/ROW cost per mile	\$ 2,705	\$ 2,903	\$ 2,956	\$2,431
Cost per park acre maintained	\$ 1,567	\$ 1,575	\$ 1,640	\$1,575
Citizen satisfaction with quality of park and recreation programs and classes	85%	88%	91%	90%
Citizen satisfaction with overall quality of parks (annual rating)	91%	93%	92%	95%
Citizen satisfaction with maintenance of street medians and ROW (annual rating)	71%	66%	67%	80%
Camp Participation	5,842	5,402	6,740	6,500
Rentals (Lake Room, Bob Duncan, Rec Centers, Pavilions, Aquatics)	6,909	6,551	7,142	6,300
Adult Facility Memberships	3,557	3,326	2,981	4,000
Youth Facility Memberships	6,316	6,206	6,483	7,000
Senior Facility Memberships	1,751	1,706	1,731	2,000
Active Fitness and Weight Room Memberships	15,966	15,784	15,017	13,500
Swim Lesson Participation	2,027	2,110	2,586	2,400
Outdoor Pool Admissions	119,069	134,057	127,519	130,000
Volunteer Hours	13,458	25,420	47,143	48,000

NEIGHBORHOOD SERVICES

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	103	101	101	101
Personnel Services	\$ 6,236,804	\$ 6,595,793	\$ 6,445,443	\$ 6,650,096
Operating Expenses	6,977,576	7,379,203	7,533,537	7,138,724
Capital Outlay	330,951	350,000	350,000	200,000
TOTAL	\$ 13,545,332	\$ 14,324,997	\$ 14,328,980	\$ 13,988,820

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Art Walk Sculpture Trail	\$ 150,000	\$ -
Totals:	\$ 150,000	\$ -

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 223,083
Forestry Savings	30,000
Business Services Utilities	10,000
Capital Maintenance Projects	200,000
Totals:	\$ 463,083

NEIGHBORHOOD SERVICES

Department Budget Detail

Parks and Recreation Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 1,248,878	\$ 1,299,788	\$ 1,319,769	\$ 1,289,853
Marketing	195,364	225,054	264,524	395,049
Planning	1,013,760	1,372,464	1,373,206	1,015,566
Business Services	684,029	834,280	769,702	780,137
Recreation Program Administration	100,022	104,984	106,212	103,991
Field Maintenance	4,074,079	4,128,679	4,171,389	4,135,244
Asset Management	1,762,466	1,842,528	1,837,181	1,786,722
Forestry	1,225,031	1,239,673	1,238,259	1,203,234
North District	1,543,313	1,634,387	1,662,649	1,668,815
South District	1,511,154	1,643,159	1,586,089	1,610,211
Challenge Grant	187,237	-	-	-
TOTAL	\$ 13,545,332	\$ 14,324,996	\$ 14,328,980	\$ 13,988,822

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Park bond fund reimbursements	\$ 70,000
Total:	\$ 70,000

NEIGHBORHOOD SERVICES

Police

WILL JOHNSON, ACTING POLICE CHIEF

The City of Arlington's Police Department enforces state and local criminal laws. The department's uniformed officers are on the front lines dealing with crime detection and prevention. Investigators analyze and help prosecute crimes, and the central jail facility holds adult prisoners. The Police Department works out of multiple locations throughout the city. The officers and professional staff of the Arlington Police Department are committed to the philosophy of "Community-Based" policing and providing the best possible service to its citizens.

Goals and Objectives

Goal 1: Utilize targeted initiatives and industry best practices and policies to foster a safe environment

Objective: Improve quality of life and place

Goal 2: Expand and enhance the city's image

Objective: Promote community engagement

Scorecard

Police Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Response time to priority 1 calls (minutes)	10.3	10.37	10.2	10
Total police responses	203,323	202,881	202,694	203,000
Citizen satisfaction with police services	NA	76%	75%	88%
% of UCR Part I crimes cleared	21%	23%	27%	20%
Municipal Court Warrants Clearance Rate	68%	73%	98%	90%
DWI arrests per 1,000 population	3.99	3.6	3.9	3.8
Violent crimes per 100,000 population	540	519	517	467
Property crimes per 100,000 population	5353	4902	4267	4412

NEIGHBORHOOD SERVICES

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	789	789	789	829
Personnel Services	\$ 67,751,985	\$ 69,365,583	\$ 69,611,290	\$ 72,432,789
Operating Expenses	12,966,534	13,275,348	13,385,676	13,554,911
Capital Outlay	27,349	28,000	26,582	-
TOTAL	\$ 80,745,868	\$ 82,668,931	\$ 83,023,548	\$ 85,987,700

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

In FY 2013 31 granted funded Police Officer positions and 8 civilian positions will transfer to the General Fund as grants expire. Four of the grant positions are funded with one time money in FY 2013 as staff continues to pursue alternative grant funding. Additionally, one position transferred from the Financial and Management Resources Department. FY 2013 expenditures are also impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Police Staffing	\$ -	\$ 235,401
Grant Positions	-	307,047
One Safe Place	-	70,000
Grant Positions (Victims Service Counselors)	248,453	-
Totals:	\$ 248,453	\$ 612,448

The following resources were eliminated from the FY 2013 budget:

Description	
Professional Staff Attrition	\$ 394,017
10% Reduction in Overtime	104,960
Totals:	\$ 498,977

NEIGHBORHOOD SERVICES

Department Budget Detail

Police Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 7,999,191	\$ 7,947,815	\$ 8,007,620	\$ 7,976,855
Jail Operations	3,380,826	3,442,359	3,585,851	3,408,035
Field Operations	939,894	859,770	763,041	894,645
Patrol Operations	37,919,786	39,497,178	39,590,213	42,709,355
Operations Support	7,008,317	7,485,394	7,419,368	7,114,746
Investigations	8,488,532	8,797,427	8,799,831	8,492,753
Business Services	6,057,070	5,660,394	5,543,506	6,077,639
Community Affairs	3,381,461	3,616,747	3,596,095	3,892,565
Personnel	2,117,649	2,183,166	2,213,764	2,222,201
Technical Services	3,453,142	3,178,681	3,504,258	3,198,906
TOTAL	\$ 80,745,868	\$ 82,668,931	\$ 83,023,548	\$ 85,987,700

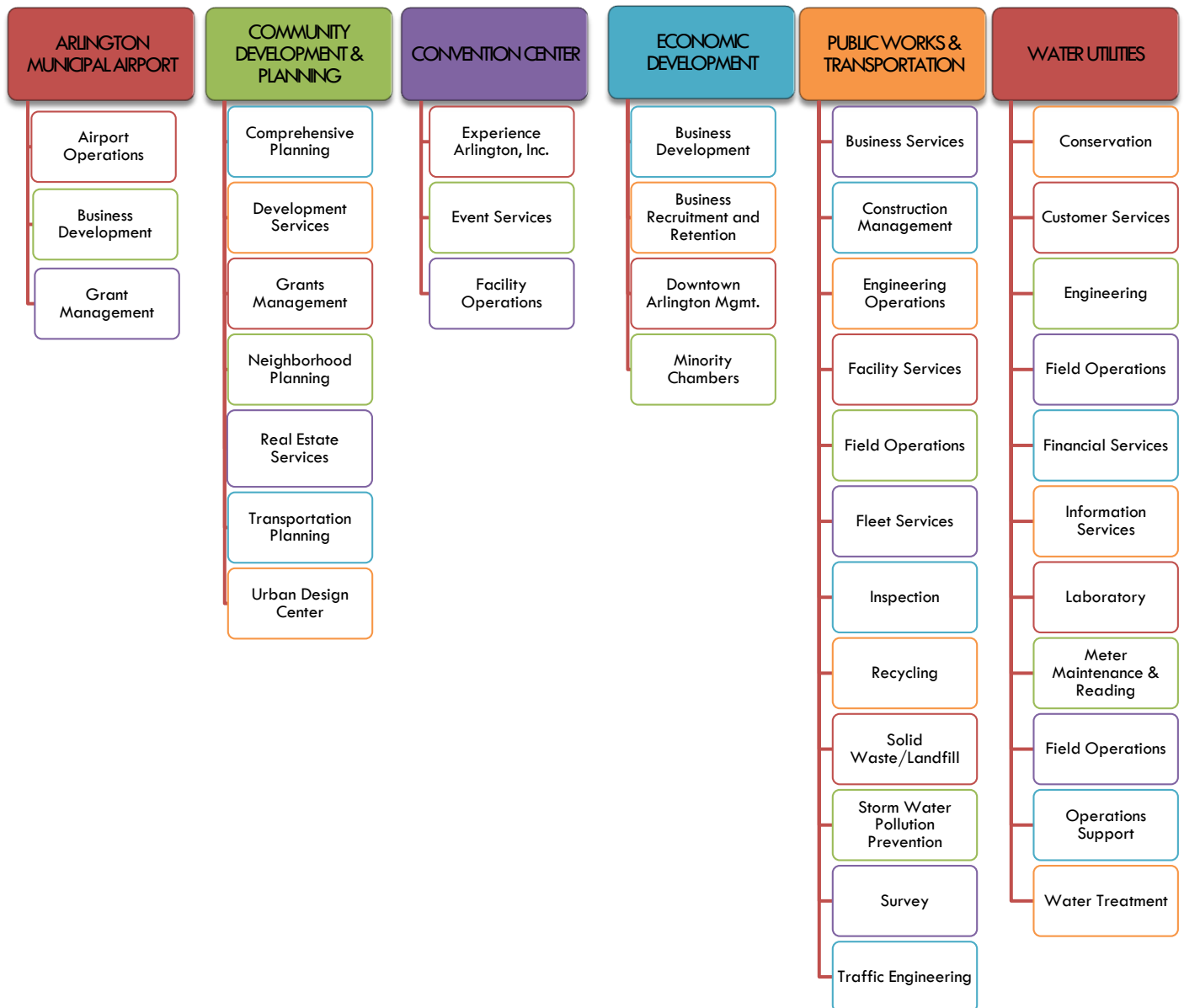
The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Administrative services and police towing	\$ 258,000
AISD - SRO program	1,150,160
Burglar alarm permits	1,040,000
Red light camera revenue	2,500,000
Total:	\$ 4,948,160

NEIGHBORHOOD SERVICES

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

The City of Arlington's Economic Development and Capital Investment City Service Team consists of the following departments: **Aviation, Community Development and Planning, Convention Center, Economic Development, Public Works and Transportation, and Water Utilities**. The mission of the Economic Development and Capital Investment City Service Team is to strengthen Arlington's competitive future by creating a community environment and customer service spirit that attracts new residents, consumer spending, quality investment, and job creation led by the private sector. In addition, the team works to ensure that all development and construction activities for capital programs in the city meet the current and future needs of the community.



ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Aviation

KAREN VANWINKLE, MANAGER

The FAA classifies Arlington Municipal Airport as a Reliever Airport, which makes the airport eligible for improvements to accommodate larger jets for business aviation and cargo. Currently, there are 22 businesses and two flight testing facilities based at the airport. Construction is underway on a 4,900 ft. west parallel taxiway which will enable private sector aviation development to occur on an additional 100 acres within the airport. Approximately 40,000 visitors arrive at the airport each year, adding vitality to the local economy. The airport generates the majority of its revenue from leasing activities, including land leases, aircraft hangars, tie-downs, and office space in the terminal. Direct airport revenues cover much of the operational costs. The Aviation management team is responsible for contract administration, aviation grant acquisition and administration, and management of daily operations. Aviation operations staff provides facility and infrastructure maintenance, vegetation management, and airport security for the airport's 500+ acres.

Goals and Objectives

- Goal 1: Use industry best practices and policies to foster a safe environment
Objective: Compliance with federal mandates
- Goal 2: Explore creative, alternative transportation solutions
Objective: Promote regional connectivity
- Goal 3: Plan, manage, and maintain public infrastructure
Objective: Optimize effectiveness and efficiency of existing transportation systems
Objective: Complete construction projects in a timely manner

Scorecard

Aviation Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Operating cost recovery	80%	82%	82%	82%
Total aircraft operations	69,942	77,911	70,554	75,000
Hangar occupancy rate	87%	84%	88%	85%

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	8	8	8	8
Personnel Services	\$ 578,097	\$ 614,946	\$ 564,071	\$ 602,138
Operating Expenses	194,559	206,960	219,652	220,258
Capital Outlay	-	-	-	-
TOTAL	\$ 772,656	\$ 821,906	\$ 783,723	\$ 822,396

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Electric Service Increase for West Taxiway Lighting	\$ -	\$ 7,000
Totals:	\$ -	\$ 7,000

Department Budget Detail

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Hangar rentals / tie-down charges	\$ 283,968
Land and ramp leases	314,989
Terminal building leases	62,260
Total:	\$ 661,217

Community Development and Planning

JIM PARAJON, DIRECTOR

The Community Development and Planning Department strives to enhance Arlington's quality of life by guiding the development/redevelopment activities to ensure adequacy of infrastructure, proper governance of land uses, and sound construction of buildings and structures. The department is centered on four key functional areas – the One Start Development Center, Strategic Planning, Housing Authority/Grants Management, and Real Estate Services. The One Start Center reviews applications for the construction of infrastructure; applications for platting, zoning, gas well drilling, landscaping, signs, and building plans, provides building inspections, permitting and inspections for food establishments and child care centers, streetscape inspections and addressing services, and reviews applications for certificates of occupancy. The Strategic Planning Division focuses on comprehensive and special plans, transportation planning, design standards, and targeted studies to guide sustainable growth in the city as well as neighborhood planning initiatives within the community. The Arlington Housing Authority/Grants Management group administers federal grants, including Community Development Block Grants, HOME Investment Partnership Grant, and Emergency Shelter Grants. These grant funds benefit low- and moderate-income citizens in Arlington, support shelter and services for homeless adults and children, and support affordable housing programs. The Real Estate Services group is responsible for property acquisition and mineral leasing on City property.

Goals and Objectives

- Goal 1: Plan, manage, and maintain public infrastructure
 - Objective: Provide safe roadways for motorists
- Goal 2: Improve quality of life through leveraging partnerships and encouraging neighborhood and community investment
 - Objective: Promote neighborhood pride through neighborhood planning efforts
- Goal 3: Explore creative, alternative transportation opportunities
 - Objective: Plan for Centreport Linkage
 - Objective: Promote regional connectivity

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Scorecard

Community Development and Planning Department	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Turnaround time for commercial construction plans within 12 business days	90%	93%	95%	100%
Turnaround time for building inspections within 24 hours	100%	100%	100%	100%
% of initial health inspections with a Satisfactory Score	98%	98%	98%	95%
# of Building Inspections completed	27,271	27,592	28,980	27,000
% of gas well drill sites in compliance	NA	NA	NA	100%
Number of new-neighborhood groups registered in the Neighborhood Network	117	128	134	139
Number of neighborhood action planning efforts completed	9	9	13	10
Number of strategic plans/studies completed	1	4	0	2
Improve customer satisfaction by maintaining 85% or higher customer rating	92%	90%	93%	85%
First time homebuyers assisted with down payment and closing costs	72	50	38	50
Substandard owner occupied homes rehabilitated to meet local codes	85	78	83	72
Utilize available federal funding to provide safe decent housing for eligible households (AHA)	91%	98%	100%	95% utilization
Manage subrecipient use of awarded HOME, CDBG, and ESG funding to meet the goals identified in the 2012 Action Plan (Program year is 7/1/13-6/30/13)	98%	97%	94%	95% expenditure

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	64	71	71	71
Personnel Services	\$ 3,986,805	\$ 5,550,696	\$ 5,229,592	\$ 5,537,222
Operating Expenses	1,163,501	1,619,904	1,519,208	1,628,524
Capital Outlay	-	-	-	-
TOTAL	\$ 5,150,306	\$ 7,170,600	\$ 6,748,800	\$ 7,165,746

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Arlington Home Improvement Incentive Program	\$ 94,000	\$ -
Unified Development Code	56,000	-
Regional Connectivity via Centreport Station	350,000	-
Totals:	\$ 500,000	\$ -

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 210,399
Overtime Reduction	11,607
Non-Metro Travel/Training	14,650
Special Services Reduction	23,366
Eliminate Sweeps	4,200
Totals:	\$ 264,222

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Department Budget Detail

Community Development and Planning Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 631,455	\$ 868,080	\$ 882,666	\$ 910,657
Strategic Planning	1,251,104	2,520,691	2,239,723	2,472,645
Development Services	3,096,500	2,878,580	2,820,285	2,824,961
Environmental Health	-	476,308	482,261	478,069
Real Estate	-	409,638	320,755	462,110
Neighborhood Initiatives	9,281	17,304	3,109	17,304
Challenge Grant	161,967	-	-	-
TOTAL	\$ 5,150,306	\$ 7,170,600	\$ 6,748,800	\$ 7,165,746

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Building, plumbing, mechanical, electrical inspections	\$ 1,796,833
Certificates of occupancy	131,402
Plan Review Fees	575,424
Gas well inspections and fees	805,700
Plat reviews and inspections	85,000
Business registration fees	209,447
Child care licenses and permits	58,250
Food Handlers Permits	105,442
Food establishment permits	658,383
Total:	\$ 4,425,881

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Economic Development

BRUCE PAYNE, MANAGER

The general goals of the Office of Economic Development are to grow and diversify the economy, maintain a competitive workforce, focus on redeveloping existing areas, enhance Arlington's quality of life, and promote cooperation and inclusiveness in community initiatives. The Office's primary function is to attract, facilitate, and retain businesses and new development that result in added value to the city's tax base and the creation of jobs within identified industry clusters. These industry clusters include advanced materials and manufacturing; health care and life sciences; hospitality and tourism; logistics and trade; and professional, business, and information services. The Office will also work to enhance the city's provision of services to achieve a more sustainable revenue balance, and provide the resources and support for entrepreneurs and small businesses.

Goals and Objectives

Goal 1: Enhance economic impact through development and redevelopment efforts, partnerships and investment opportunities

Objective: Strategically plan to achieve the economic development vision for the city

Objective: Foster development and redevelopment in targeted areas

Objective: Target networking efforts to encourage international investment

Goal 2: Identify and promote new residential and mixed-use products in Downtown

Objective: Work To Create a College Town Around UT-Arlington Campus

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Scorecard

Economic Development Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Number of jobs created relative to incentive agreements	212	500	1,185	500
TIRZ performance	110%	83%	70%	100% of 2012 Aggressive Forecast
Number of new housing units proposed in Downtown	129	128	335	128
Number of Downtown business entities created/retained downtown as result of OED	2	6	4	3
Number of jobs created/retained Downtown as result of OED efforts	45	130	87	150
Retention visits	24	24	30	24
Total number of jobs created/retained as result of efforts by the OED	581	650	2,278	650
Total number of business entities created/retained as a result of efforts by the OED	12	10	19	10
% of companies retained through assistance of OED	95%	95%	100%	100%
Prospective new business leads from targeted and existing businesses	10	10	13	10

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	3	3	3	3
Personnel Services	\$ 263,547	\$ 296,397	\$ 319,325	\$ 317,337
Operating Expenses	47,347	53,249	30,253	173,243
Capital Outlay	-	-	-	-
TOTAL	\$ 310,894	\$ 349,646	\$ 349,578	\$ 490,580

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Economic Development Strategy Update	\$ 90,000	\$ -
Totals:	\$ 90,000	\$ -

Public Works and Transportation **KEITH MELTON, DIRECTOR**

The Department of Public Works and Transportation is responsible for the design, construction, maintenance and operation of streets, sidewalks, traffic signals, street lights, and the storm water collection system. It is also responsible for, fleet and landfill contracts, solid waste collection contract, and construction and maintenance of City buildings. The mission of the department is “To enhance the quality of life and promote economic development of the City of Arlington by providing and maintaining quality infrastructure, continually improving mobility and promoting a sustainable environment.” Divisions in the department include traffic engineering, School Safety, Field Operations, Engineering Operations, Construction Inspection, Survey, Construction Management, Facility Services, Fleet Services Administration, Solid Waste Operations, Environmental Services, Operations Support, Information Services, and Business Services. The budget for the Department includes funds from the Street Maintenance Sales Tax, the Fleet Fund, the Storm Water Utility Fund, and the General Fund.

Goals and Objectives

Goal 1: Plan, manage, and maintain public infrastructure

Objective: Optimize effectiveness and efficiency of existing transportation systems

Objective: Provide safe roadways for motorists

Objective: Complete construction projects in a timely manner

Goal 2: Provide adequate resources for effective service to citizens

Objective: Perform repairs in a prompt and efficient manner

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Scorecard

Public Works and Transportation Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
General Fund				
% of customers satisfied or very satisfied with Construction Mgmt Services	100%	100%	100%	90%
% of customers satisfied or very satisfied with facility maintenance and repair	91%	94%	94%	90%
Citizen rating of excellent or good for traffic flow management in the Entertainment District (annual survey)	53.0%	52.5%	53.0%	60%
Environmental				
Citizen rating of trash collection services (annual survey)	90.3%	90.3%	84.0%	90%
Citizen rating of residential recycling services (annual survey)	89.0%	89.0%	79.0%	90%
Household Hazardous Waste Program	194	222	258	Increase by 12 tons to 245 annually (a 5% annual increase)

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	90	86	86	86
Personnel Services	\$ 8,073,251	\$ 7,405,814	\$ 7,135,784	\$ 7,420,740
Operating Expenses	3,965,069	3,637,266	3,741,003	2,753,888
Capital Outlay	-	-	-	-
TOTAL	\$ 12,038,320	\$ 11,043,080	\$ 10,876,787	\$ 10,174,628

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
IH30 Entry Monuments	\$ 50,000	\$ -
Computer Room HVAC Replacement	175,000	-
Fire Training Academy Roof Replacement	150,000	-
Fire Station 13 Roof Replacement	70,000	-
ADA Coordinator (CDBG Funding)	-	84,123
Totals:	\$ 445,000	\$ 84,123

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 223,505
Non-Target Vehicle Maintenance	40,000
Traffic Study	12,000
Construction Management Part-time	10,000
Household Hazardous Waste Program	88,250
Totals:	\$ 373,755

ECONOMIC DEVELOPMENT & CAPITAL INVESTMENT

Department Budget Detail

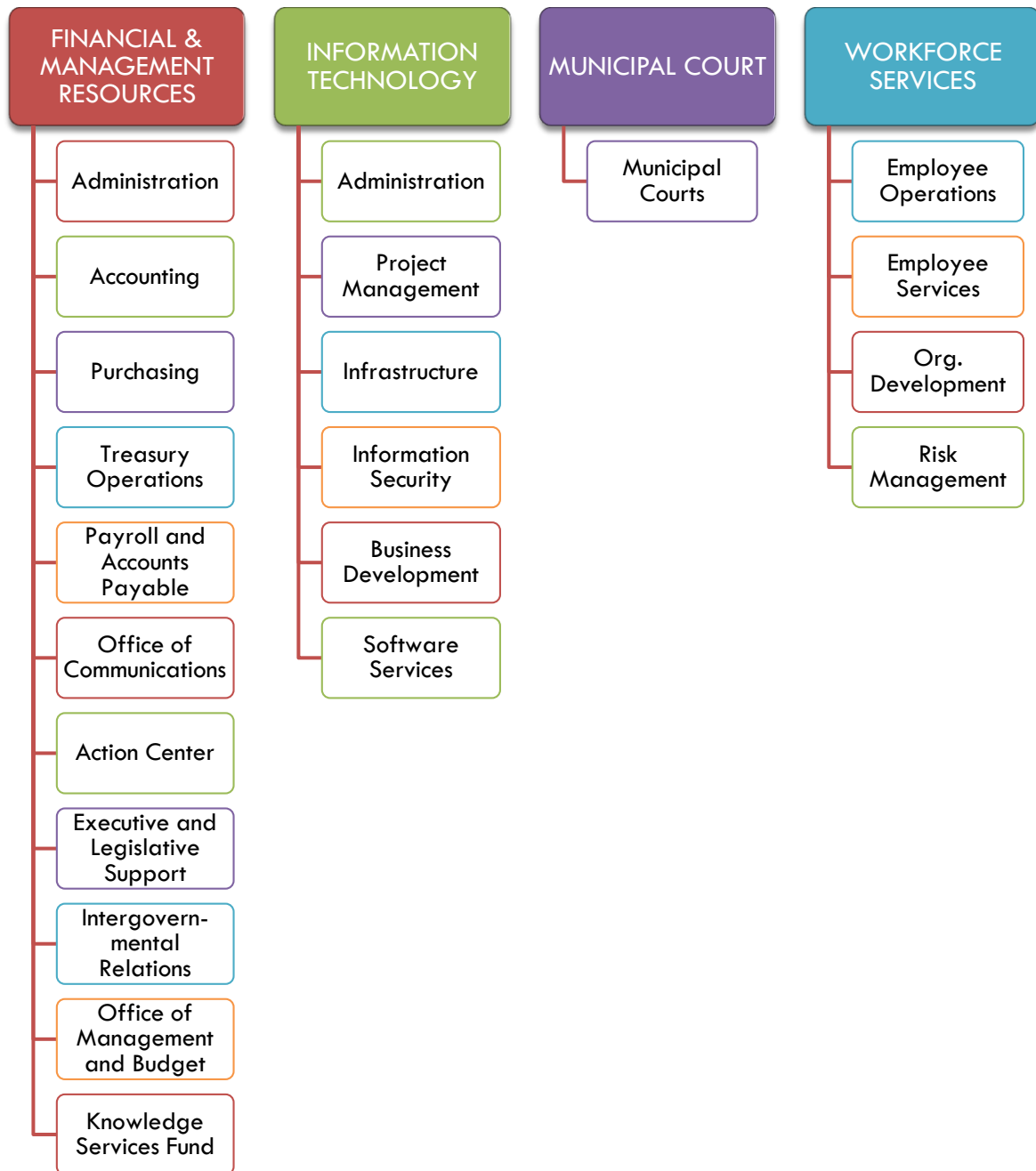
Public Works and Transportation Expenditures				
	Actual	Budgeted	Estimated	Adopted
	FY 2011	FY 2012	FY 2012	FY 2013
Administration	\$ 835,864	\$ 2,185,651	\$ 2,008,723	\$ 1,092,005
Construction Management	474,065	502,099	492,386	497,514
Traffic Engineering	2,691,769	974,052	938,016	972,340
School Safety	491,633	512,626	491,985	517,201
Engineering CIP	775,676	795,996	720,561	753,887
Inspections	1,424,442	1,488,666	1,400,521	1,509,375
Survey	237,244	229,617	240,178	232,538
Business Services	716,053	461,604	471,210	486,668
Custodial	589,058	591,483	605,120	593,893
Facility Repair	2,230,535	2,175,435	2,446,049	2,591,277
Real Estate Services	372,778	-	-	-
Information Services	363,334	385,441	304,764	367,200
Operations Support	229,251	225,151	234,408	238,968
Solid Waste Operations	401,412	515,258	522,865	321,763
Challenge Grant	205,206	-	-	-
TOTAL	\$ 12,038,320	\$ 11,043,080	\$ 10,876,787	\$ 10,174,629

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Landfill royalties	\$ 2,979,179
Sanitation franchise fees	1,417,350
Bond fund reimbursements	1,790,668
Construction management fees	25,000
Street cuts	115,000
Total:	\$ 6,327,197

STRATEGIC SUPPORT

The City of Arlington's Strategic Support City Service Team consists of the following departments: **Financial and Management Resources, Information Technology, Municipal Court, and Workforce Services**. The mission of the Strategic Support Team is to embrace the City's vision of being a pre-eminent city by dedicating resources to partner with customer departments.



STRATEGIC SUPPORT

Financial and Management Resources APRIL NIXON, DIRECTOR

The Financial and Management Resources Department provides support and information to assist the City Manager and the Mayor and City Council in management decision-making. The department facilitates the development and tracking of the City's business plan and performance-based budget, focuses on information content development and distribution, knowledge management, and acts as a strategic partner with departments to implement special initiatives with City-wide impact. The department is also responsible for preparing the City's Comprehensive Annual Financial Report, processing payments to City vendors, preparing City payroll, procuring goods and services, monitoring consolidated tax collection efforts, and directing the City's cash and debt portfolio management activities. Divisions in the department include Administration, Accounting, Purchasing, Treasury Management, Payroll/Payables, the Office of Communication, which conveys the City's position on issues and works with the media, the Action Center, which provides first-call resolution on non-emergency related concerns, Executive and Legislative Support, which includes the City Secretary's Office, Intergovernmental Relations, and the Office of Management and Budget, which is responsible for developing and monitoring the annual budget and reporting on the City's financial activities, and administrative support for the Mayor, Council and City Manager's offices.

Goals and Objectives

- Goal 1: Connect with partners to achieve shared interest
 - Objective: Identify like use contracts for gains in dollars or staff efficiencies through cooperative contracts
- Goal 2: Continue responsible fiduciary emphasis for the organization and council
 - Objective: Identify, target and track vendor participation in contracting efforts
 - Objective: Successfully complete capital budget prep and bond sale
 - Objective: Reserves meet/exceed City policies
- Goal 3: Expand and enhance the city's image
 - Objective: Achieve consistent communication methods across all departments
 - Objective: Create and market City's brand

STRATEGIC SUPPORT

Scorecard

Finance and Management Resources Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Debt service expenditures to total expenditures of GF plus Debt Service	16.76%	17.29%	16.60%	<20.0%
Net tax-supported debt per capita	\$ 933	\$ 887	849	<\$1060
Net debt to assessed valuation	1.99%	1.87%	1.83%	<2.0%
State Comptroller's Transparency Designation	Gold Designation	Gold Designation	Gold Designation	Gold Designation
CAFR with "clean opinion", GFOA Certificate for Excellence, Achievement of Excellence in Procurement	Yes	Yes	Audit in Process, yes expected	Yes
Rating agencies ratings on City debt	Affirm	Affirm	Affirm	Affirm
Compliance with financial policy benchmarks	100%	100%	100%	100%
Sustained protests of competitive procurement process	0	0	0	0
Protests/sustained protests of Purchasing Division's competitive procurement process	3/0	1/0	1/0	1/0
Actual % of variance from estimates	1.24%	1.62%	0.00%	1.50%
Action Center first call resolution	NA	NA	1	90% resolved w/o transfer
% of Action Center calls abandoned	19%	15%	17%	5-8%
Action Center calls answered	196,770	200,000	190,229	205,000
% of priority bills with positive outcome for the City	NA	75%	NA	75%
Legal deadlines met for City Council agenda posting	100%	100%	100%	100%
Percentage of citizens who agree they receive the info they need when calling a City facility	NA	65%	70%	85%

STRATEGIC SUPPORT

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	69	70	70	70
Personnel Services	\$ 9,646,112	\$ 9,858,810	\$ 10,899,053	\$ 10,362,823
Operating Expenses	4,310,250	4,405,292	3,913,265	4,877,121
Capital Outlay	1,537,486	1,571,388	1,571,388	-
TOTAL	\$ 15,493,848	\$ 15,835,490	\$ 16,383,706	\$ 15,239,944

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan. The department transferred one position in FY 2013 to the Police Department but also added a position as described below.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
M/WBE and Local Vendor Coordinator	\$ -	\$ 91,802
Intergovernmental Program	-	39,000
Tarrant County Property Tax Collection Fees	-	50,800
Branding Initiative	75,000	-
Transition Strategy	350,000	-
Creation of the "Asset Replacement Fund"	230,200	-
Retiree Health Care Cost Increase	-	400,000
Totals:	\$ 655,200	\$ 581,602

STRATEGIC SUPPORT

The following resources were eliminated from the FY 2013 budget:

Description	
PT/Hourly Savings in OMB	\$ 3,800
GovMax	15,000
Catalyst	15,000
Grant Thornton	15,000
Treasury Hiring Plan	16,834
Turnover Savings	210,304
Managing Editor to Comm. Coordinator	5,928
Totals:	\$ 281,866

Department Budget Detail

Financial and Management Resources Expenditures				
	Actual	Budgeted	Estimated	Adopted
	FY 2011	FY 2012	FY 2012	FY 2013
FMR Administration	\$ 1,221,930	\$ 1,230,525	\$ 1,247,941	\$ 1,094,998
Accounting	447,845	552,438	571,383	663,175
Purchasing	366,603	369,889	402,965	462,238
Treasury	1,214,427	1,464,142	1,350,186	1,497,584
Payroll/Payables	373,102	435,877	445,875	456,565
Office of Communication	885,647	907,458	862,443	846,066
Action Center	478,078	522,578	486,601	508,917
Executive and Legislative Support	1,189,550	1,391,057	1,505,198	1,415,551
Intergovernmental Relations	190,792	181,651	152,288	181,651
Office of Management and Budget	705,027	880,022	715,803	791,316
Non-Departmental	8,093,714	7,899,853	8,643,022	7,321,882
Challenge Grant	327,133	-	-	-
TOTAL	\$ 15,493,848	\$ 15,835,490	\$ 16,383,706	\$ 15,239,943

STRATEGIC SUPPORT

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Alcoholic beverage licenses	\$ 80,000
Vital statistics	215,879
State liquor tax	1,150,000
Bingo tax	100,000
Grant administration reimbursements	33,360
Interest revenue	441,839
Total:	\$ 2,021,078

STRATEGIC SUPPORT

Information Technology DENNIS JOHN, DIRECTOR

The Information Technology (IT) activities in the City are budgeted in two separate funds. The General Fund divisions and internal service fund divisions.

The general funded divisions are responsible for:

- Department management
- Strategic planning
- Systems and data security
- Business analysis and business development services
- Project management and governance
- Contracts compliance and control
- Asset management
- Applications maintenance
- Reporting services
- Geographic Information System operation, maintenance, and development
- Database administration services
- Web services including administration, maintenance and development

Goals and Objectives

Goal 1: Ensure availability of information, programs and city services

Objective: Provide for the efficient access and appropriate management of the City's data

Goal 2: Improve operational efficiency and increase staffing accuracy

Objective: Increase Responsiveness

Scorecard

Information Technology Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
E-mail system availability	99.99%	100.00%	100.00%	99%
File server availability	99.83%	99.99%	99.87%	99%
Website availability	99.92%	99.94%	99.80%	99%
GIS system availability	99.97%	99.99%	99.62%	99%
Court system availability	99.94%	99%	99%	99%
EnQuesta (Water)system availability	99.99%	99%	100%	99%
SQL enterprise data availability	100%	99%	100%	99%
Tiburon CAD (Public Safety) system availability	99.98%	99%		99%
Arlingtontx.gov and Arlingtonpd.org website availability	NA	NA	NA	99%
Network uptime	NA	NA	NA	99%
Work orders completed that meet or exceed Service Level Agreements	91.99%	89.54%	88.19%	95%
Overall rating for IT customer satisfaction survey	Excellent	Excellent	Excellent	Good

STRATEGIC SUPPORT

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	33	33	34	32
Personnel Services	\$ 2,624,036	\$ 3,392,920	\$ 3,237,598	\$ 3,250,640
Operating Expenses	1,360,136	1,758,677	1,907,719	1,147,674
Capital Outlay	165,040	213,400	213,400	-
TOTAL	\$ 4,149,212	\$ 5,364,997	\$ 5,358,717	\$ 4,398,314

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan. In FY 2012 a position was transferred from Code Compliance to support the AMANDA enterprise-wide work order and billing system. In FY 2013 the department transferred one-position from the General Fund to the Information Technology Internal Service Fund and one position was transferred to Water Utilities. Additionally, the department reorganized programs in FY 2013, accounting for the expenditure variations between years.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
IT Professional Services	\$ 300,000	\$ -
Totals:	\$ 300,000	\$ -

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 126,736
Totals:	\$ 126,736

STRATEGIC SUPPORT

Department Budget Detail

Information Technology Expenditures				
	Actual	Budgeted	Estimated	Adopted
	FY 2011	FY 2012	FY 2012	FY 2013
Administration	\$ 536,381	\$ 988,733	\$ 1,013,174	\$ 587,407
Project Management	123,335	179,608	71,698	1,053,334
Infrastructure	763,368	1,069,796	1,069,832	265,817
Graphical Information Services	202,390	218,743	221,370	-
Information Security	445,681	450,552	463,758	63,386
Business Development	398,996	690,902	864,578	320,017
Software Services	1,505,402	1,766,665	1,654,306	2,108,353
Challenge Grant	173,659	-	-	-
TOTAL	\$ 4,149,212	\$ 5,364,997	\$ 5,358,717	\$ 4,398,314

STRATEGIC SUPPORT

Municipal Court

DAVID PRECIADO, DIRECTOR

Judicial authority resides in the Municipal Court of Record, which is responsible for the interpretation and adjudication of Class “C” criminal misdemeanors enacted by the Texas Legislature or the Arlington City Council. Court proceedings include required appearance dockets for each case filed against a minor, as well as hearing and adjudication of certain civil matters involving the City, such as property disposition hearings, nuisance abatement hearings or appeals, red light violation appeals, dangerous dog and animal cruelty hearings, and dangerous and substandard structure hearings.

Goals and Objectives

Goal 1: Provide innovative opportunities to utilize technology resources

Objective: Provide efficient access to city services

Objective: Implement new technology and increase convenience for the public

Objective: Provide for the efficient access and appropriate management of the city’s data

Scorecard

Municipal Court Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Revenues collected	\$12,072,318	\$14,039,193	\$20,777,877	\$14,070,702
% of Gross revenue retained (less state costs)	67%	67%	66%	66%
Cases filed	151,896	141,079	140,832	138,515
% of cases completed	116%	102%	93%	96%
Warrants issued	104,000	120,000	85,011	80,000
Warrants Cleared	105,452	106,570	79,447	95%

STRATEGIC SUPPORT

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	41	41	41	42
Personnel Services	\$ 2,079,413	\$ 2,226,517	\$ 2,081,878	\$ 2,370,317
Operating Expenses	639,904	685,173	591,862	572,808
Capital Outlay	-	-	-	-
TOTAL	\$ 2,719,317	\$ 2,911,690	\$ 2,673,740	\$ 2,943,125

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Court Admin. Aide/"Teen Court Coordinator"	\$ -	\$ 50,380
Totals:	\$ -	\$ 50,380

The following resources were eliminated from the FY 2013 budget:

Description	
Overtime Reduction	\$ 25,886
Contract Labor	50,000
Office Supplies	10,000
Credit Card Fees	5,000
Court "Notify" Program Reduction	20,000
Totals:	\$ 110,886

STRATEGIC SUPPORT

Department Budget Detail

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Criminal justice tax	\$ 450,211
Court fines	4,605,219
Child safety fines	52,277
Uniform traffic fines	10,032,721
Time payment fees	103,525
Issue / arrest fees	455,816
Total:	<u>\$ 15,699,769</u>

STRATEGIC SUPPORT

Workforce Services

CINDY BEZAURY, DIRECTOR

The Workforce Services Department is responsible for designing and implementing strategies for the City in the areas of recruitment/selection, training and development, organizational development, employee relations, compensation, benefits, retirement programs, health and wellness and risk administration. The mission of the department is to optimize organizational effectiveness by attracting, developing, engaging and retaining a talented and diverse workforce to support the City's mission and vision. Divisions in the department include Employee Operations, Employee Services, Organizational Development and Risk Administration.

Goals and Objectives

- Goal 1: Support and promote the health and well being of the COA community so individuals and the organization thrive
Objective: Increase participation in the City's Health and Wellness Program while emphasizing results
- Goal 2: Partner with local organizations to educate and mentor
Objective: Strengthen internship partnerships
- Goal 3: Ensure availability of information, programs and city services
Objective: Increase volunteer levels to support service delivery and engage citizens

Scorecard

Workforce Services Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Workers' Compensation - Frequency (# claims)	433	494	344	430
Workers' Compensation - Severity (\$/claims)	\$5,307	\$4,120	\$4,118	\$4,100

STRATEGIC SUPPORT

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	19	19	19	19
Personnel Services	\$ 1,575,006	\$ 1,670,567	\$ 1,543,540	\$ 1,679,492
Operating Expenses	1,019,131	1,080,965	1,074,754	1,038,852
Capital Outlay	-	-	-	-
TOTAL	\$ 2,594,137	\$ 2,751,532	\$ 2,618,294	\$ 2,718,344

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Subrogation Recovery Fee	\$ -	\$ 46,900
Alternative Services Concepts Contract Fee (net zero cost)	-	-
Totals:	\$ -	\$ 46,900

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 30,617
Educational Assistance	75,000
Totals:	105,617

STRATEGIC SUPPORT

Department Budget Detail

Workforce Services Expenditures				
	Actual	Budgeted	Estimated	Adopted
	FY 2011	FY 2012	FY 2012	FY 2013
Administration	\$ 276,832	\$ 387,895	\$ 444,950	\$ 407,221
Employee Operations	612,079	620,604	615,637	605,802
Employee Services	646,671	671,923	533,260	540,534
Organizational Development	561,539	740,050	660,970	685,661
Risk Management	310,991	331,059	363,476	479,126
Challenge Grant	186,026	-	-	-
TOTAL	\$ 2,594,137	\$ 2,751,532	\$ 2,618,294	\$ 2,718,344

The table below shows major revenues collected as a result of department activities. This is not a complete list of revenues.

Department Revenue Highlights	
Risk management subrogation	\$ 125,000
Total:	\$ 125,000

STRATEGIC SUPPORT

ENTERPRISE FUNDS

Water and Sewer Fund

TERRY BENTON, INTERIM DIRECTOR

The Water Utilities Department is responsible for treating and delivering drinking water and collecting wastewater for Arlington residents and businesses. The Water Utilities Department administers the billing system to support these services. The mission of the department is to provide a continuous supply of high quality drinking water and ensure safe disposal of wastewater in a responsive, cost-effective manner while improving service to citizens and planning for future needs. The department also provides accounting and financial services, information services, meter services, as well as geographic information support to other City departments. Water Utilities coordinates water conservation programs and education. Divisions in the department include Business Services (Administration, Financial Services, Information Services, Customer Services, Meter Maintenance and Meter Reading), Operations (Engineering, South Field Operations, North Field Operations and Operations Support), and Treatment (Water Treatment, Laboratory and Water Resource Services).

Goals and Objectives

Goal 1: Develop and execute projects in accordance with master plans, bond programs, and capital budgets

Objective: Continue to establish a regulatory framework for water and stormwater management

Goal 2: Support and expand programs to reduce environmental impacts

Objective: Mitigate operating costs and impact on environment through conservation and recycling efforts

ENTERPRISE FUNDS

Scorecard

Water Department Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Clean 6" - 15" sanitary sewer lines	12.15%	11.73%	10.40%	20%
Annual linear footage of water and sewer lines constructed for capacity	67,303	24,835	23648	As dictated by April 2007 water master plan update
Annual linear footage of water and sewer lines constructed for renewal	80,346	18,066	88,906	275,083 linear feet annually 2% of total linear footage
Meter change outs	4,320	3,123	19252	6,000
% of time TCEQ water quality requirements met	100%	100%	100%	100%
% of time average water system pH range is between 8.0 - 8.5 at entry point into the distribution system	100%	100%	100%	100%
% of time average finish water turbidity is at or below .20 Nephelometric Turbidity Units (NTU)	95%	95%	95%	95%
% of time average chloramine residual in the distribution system is between 2.5 - 4.0	75%	95%	90%	95%
% reduction from previous year of gallons per capita per day (GPCD)	157%	156%	160%	1% reduction per year based on 5-year average
Billing accuracy percentage	99.87%	99.87%	99.82%	99%
% of customer orders completed within 24 hours	99.99%	99.99%	99.99%	99.50%
Interrupt time per customer (hours per customer)	1.6	1.4	2.2	<4.0
Number of gallons saved through energy efficient toilet distribution	2,151,105	7,407,456	10,689,712	12.5M
Number of classes incorporated water conservation	22	19	53	17
Water line breaks per 100 miles of pipe	2.8	6	7.8	Less than 10 breaks per 100
Sewer outflows per 100 miles of main	2.1	2	1.3	Less than 5 outflows per 100 miles of main

ENTERPRISE FUNDS

WATER UTILITIES FUND FY 2013 Operating Position

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
BEGINNING BALANCE	\$ 384,176	\$ 2,569,773	\$ 4,359,000	\$ 1,725,680
REVENUES:				
Water Charges/Fees	\$ 70,451,222	\$ 62,041,044	\$ 63,578,721	\$ 62,293,532
Sewer Charges/Fees	48,137,066	49,984,502	49,922,957	50,649,969
Special Services Charges	1,961,074	2,100,000	2,038,846	2,100,000
Impact Fees	864,295	580,000	606,427	700,000
Other Charges/ Fees	<u>2,085,687</u>	<u>1,606,344</u>	<u>1,709,343</u>	<u>1,790,000</u>
TOTAL REVENUES	\$ 123,499,344	\$ 116,311,890	\$ 117,856,294	\$ 117,533,501
INTERFUND TRANSFERS:				
General Fund - Indirect Cost	\$ (3,313,328)	\$ (3,313,328)	\$ (3,313,328)	\$ (3,314,163)
To Health Insurance Fund	(172,703)	-	-	-
APFA Fund - Indirect Cost	(105,314)	(63,811)	(63,811)	(63,811)
Storm Water - Indirect Cost	170,122	170,122	170,122	170,122
Debt Service, Municipal Office Tower	(75,173)	(72,248)	(72,248)	(70,054)
Operating Reserve	(535,880)	(425,931)	(425,931)	-
Rate Stabilization Fund	-	(460,000)	(2,550,000)	(600,000)
Renewal / Rehabilitation Fund	(22,471,926)	(14,500,000)	(17,500,000)	(13,000,000)
Conservation Fund	193,481	228,001	228,001	230,106
Fleet Reserve	-	350,000	350,000	-
Lab Equipment Reserve	<u>(240,000)</u>	<u>126,500</u>	<u>126,500</u>	<u>126,500</u>
TOTAL INTERFUND TRANSFERS	\$ (26,550,721)	\$ (17,960,695)	\$ (23,050,695)	\$ (16,521,300)
TOTAL AVAILABLE FUNDS	\$ 97,332,799	\$ 100,920,968	\$ 99,164,599	\$ 102,737,881
TOTAL EXPENDITURES	\$ 94,995,540	\$ 100,674,145	\$ 97,438,919	\$ 101,652,815
ENDING BALANCE	\$ 2,337,259	\$ 246,822	\$ 1,725,680	\$ 1,085,066

The two largest revenue sources for the Water Utilities Department are the Water Sales and Sewer Charges, \$62,293,532 and \$50,649,969 respectively, comprising 96% of the total revenue generated by the department. Water Sales are revenues generated by customers of the Water Utilities Department for purchase of water and the various fees associated with the transactions. Sewer Charges are based upon the amount and strength of the wastewater a customer discharges to the sewer system. Water Utilities also generates \$2,100,000 from Special Service Charges, which are charges associated with late fees, lock off fees, and tampering fees. The largest revenue in the "Other Charges/Fees" category is the Garbage/Drainage Billing Fee for \$369,000. The Garbage/Drainage Billing Fee is the recuperation of costs connected with the billing of water and sewer fees and is paid in a customer's monthly garbage bill.

ENTERPRISE FUNDS

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	222	222	222	222
Personnel Services	\$ 13,204,607	\$ 13,993,946	\$ 13,725,300	\$ 14,571,522
Operating Expenses	80,569,602	85,385,859	82,601,818	86,088,137
Capital Outlay	1,221,332	1,294,340	1,111,802	993,158
TOTAL	\$ 94,995,540	\$100,674,145	\$ 97,438,919	\$101,652,817

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan. In FY 2013 a position is being transferred from the Information Technology General Fund to Water Utilities and from Water Utilities to the Information Technology Internal Service Fund.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Trinity River Authority Rate Increase	\$ -	\$ 1,081,538
Credit Card Expenditures Budget Increase	-	21,225
Software Maintenance Support Agreement	-	20,078
Sr. Computer Operator Transfer to Water Utilities (net zero)	-	-
Vehicle Replacement	600,000	-
Totals:	\$ 600,000	\$ 1,122,841

ENTERPRISE FUNDS

Department Budget Detail

Water Utilities Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 68,425,510	\$ 72,421,605	\$ 70,236,151	\$ 73,853,210
Financial Services	88,885	218,133	209,368	217,025
Conservation Program	193,481	228,001	224,816	230,610
Engineering	949,869	974,473	837,575	963,795
Information Services	1,741,328	1,967,993	1,788,399	1,911,506
Customer Services	2,913,957	2,941,635	2,898,802	3,025,352
Meter Maintenance	1,947,150	2,123,148	1,906,761	2,095,596
Meter Reading	600,785	569,567	578,328	593,086
Water Treatment	6,578,307	7,944,361	7,221,216	7,505,485
Treatment Maintenance	2,099,501	1,924,630	1,866,519	1,987,313
Laboratory	854,345	910,671	890,198	962,508
Water Resource Services	512,944	486,268	460,568	453,311
Field Operations South	2,589,969	2,135,899	2,349,082	3,920,799
I/I Operations	2,029,508	2,849,405	2,723,787	-
Field Operations North	1,960,709	1,780,983	1,960,794	2,491,668
Superbowl Costs	52,770	-	-	-
Operations Support Office	844,325	778,310	881,212	1,019,881
Operations Support Warehouse	612,196	419,063	405,343	421,670
TOTAL	\$ 94,995,540	\$ 100,674,145	\$ 97,438,919	\$ 101,652,815

ENTERPRISE FUNDS

Storm Water Utility Fund KEITH MELTON, DIRECTOR

The Stormwater Utility Fund is responsible for the City’s stormwater drainage systems and has the goal of reducing the existing potential for stormwater damage to public health, safety, life, property, and the environment. This is achieved by protecting and enhancing the quality, quantity, and availability of surface and groundwater resources, preserving and enhancing existing aquatic and riparian environments and encouraging restoration of degraded areas; controlling sediment and erosion in and from drainage ways, developments, and construction sites; establishing comprehensive basin plans within each watershed that quantify, plan for, and manage stormwater flows within and among the jurisdictions in those watersheds; and promoting equitable, acceptable, and legal measures for stormwater management.

Goals and Objectives

Goal 1: Identify Flood Risk

Objective: Assess the conditions and needs of the watershed to develop a plan for preventative and remedial projects

Goal 2: Mitigate existing stormwater induced problems

Objective: Improve quality of life and place

Scorecard

Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Stormwater Fund				
% storm drainage inlets inspected (total number of inlets = 14,143)	NA	20%	PENDING	100%
% concrete channels inspected and cleaned (total linear feet = 171,499)	36%	25%	PENDING	25%

ENTERPRISE FUNDS

STORM WATER UTILITY FUND FY 2013 Operating Position

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
BEGINNING BALANCE	\$ 698,797	\$ 806,234	\$ 523,854	\$ 600,310
REVENUES:				
Storm Water Fee Revenue - Commercial	\$ 4,738,479	\$ 4,617,818	\$ 4,617,818	\$ 4,617,818
Storm Water Fee Revenue - Residential	5,777,465	5,661,370	5,661,370	5,661,370
Interest Revenue	<u>140,676</u>	<u>81,484</u>	<u>100,821</u>	<u>71,195</u>
TOTAL REVENUES	\$ 10,656,620	\$ 10,360,672	\$ 10,380,009	\$ 10,350,383
INTERFUND TRANSFERS:				
To General Fund - Indirect Costs	\$ (337,557)	\$ (337,557)	\$ (337,557)	\$ (349,960)
To Health Insurance Fund	(21,857)	-	-	-
To General Fund for capital reimbursement	-	-	-	(463,055)
Pay-Go Capital Projects	(7,322,854)	(6,652,752)	(6,652,752)	(4,035,019)
To Water and Sewer Fund	<u>(170,122)</u>	<u>(170,122)</u>	<u>(170,122)</u>	<u>(170,122)</u>
TOTAL INTERFUND TRANSFERS	\$ (7,852,390)	\$ (7,160,431)	\$ (7,160,431)	\$ (5,018,156)
TOTAL AVAILABLE FUNDS	\$ 3,503,027	\$ 4,006,475	\$ 3,743,432	\$ 5,932,537
TOTAL EXPENDITURES	\$ 2,690,551	\$ 3,200,559	\$ 3,143,122	\$ 5,559,457
ENDING BALANCE	\$ 812,476	\$ 805,916	\$ 600,310	\$ 373,080

The Storm Water Utilities fees are paid by owners of commercial and residential property for the maintenance of the City's storm water drainage system. The fees enable the funding of construction projects and operations and maintenance expenses throughout the City that help alleviate flooding situations and correct problems that might cause negative impacts to water quality in the streams and lakes throughout the area. The Storm Water Utilities Fee is structured so that every property owner pays the same unit rate based on the amount of surface area that is resistant to infiltration by water on the property. Examples these types of surface areas include asphalt or concrete pavement, parking lots, driveways, sidewalks and buildings.

ENTERPRISE FUNDS

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	27	27	27	27
Personnel Services	\$ 1,606,026	\$ 1,910,456	\$ 1,792,020	\$ 1,933,788
Operating Expenses	1,084,525	1,290,103	1,286,102	3,625,669
Capital Outlay	-	-	65,000	-
TOTAL	\$ 2,690,551	\$ 3,200,559	\$ 3,143,122	\$ 5,559,457

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Bond Interest and Bond Principal	\$ -	\$ 2,268,800
Totals:	\$ -	\$ 2,268,800

Department Budget Detail

Storm Water Utility Fund Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 890,912	\$ 1,211,514	\$ 1,151,772	\$ 1,255,331
Principal and Interest	-	-	-	2,268,800
Storm Water Management	1,349,930	1,391,840	1,482,806	1,438,426
Environmental Management	334,290	474,540	393,144	474,794
Environmental Education	115,419	122,665	115,399	122,106
TOTAL	\$ 2,690,551	\$ 3,200,559	\$ 3,143,122	\$ 5,559,457

SPECIAL REVENUE FUNDS

Convention and Event Services Fund

MARK WISNESS, DIRECTOR

The Arlington Convention Center drives economic development and enhances the quality of life in the community by providing excellent facilities, equipment, and support services to conventions, trade shows, consumer shows, events, and local celebrations. By hosting these events, the Center generates millions of dollars in fiscal return to the City's hospitality, entertainment, and retail sectors. Direct revenue generated by the Center is a component of the Convention and Event Services Fund.

The staff is organized into three program areas: Business Administration, Event Coordination, and Facility Operations and Maintenance. The primary mission is to provide outstanding service to the clients and users of the Center, to stimulate their desire to return, and to enhance the City's reputation for excellence.

Goals and Objectives

Goal 1: Enhance economic impact through development and redevelopment efforts, partnerships and investment opportunities

Objective: Foster development and redevelopment in targeted areas

Scorecard

Convention Center Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Event (Client) Satisfaction Rating (Overall)	4.66	4.62	4.65	4.8
Occupancy Percentage	65%	61%	57%	65%
New Events Held booked by ACVB	5	8	7	15
New Events Held (booked by Center)	38	17	45	36
Return Events booked by ACVB	34	29	16	25
Return FY13 Events Held (booked by Center)	94	106	99	104
Cost Recovery	95%	83%	73%	90%
Food and Beverage Sales (Gross Revenue)	\$ 2,077,391	\$ 1,900,000	\$ 1,777,529	\$ 2,000,000
(Event) Utility Sales Revenue	\$ 295,879	\$ 210,000	\$ 208,738	\$ 225,000
Square foot occupancy	65%	80%	61%	80%
Municipal Partnership	29	40	29	40

SPECIAL REVENUE FUNDS

CONVENTION AND EVENT SERVICES FUND FY 2013 Operating Position

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
BEGINNING BALANCE	\$ 872,000	\$ 1,549,151	\$ 2,034,514	\$ 1,430,629
REVENUES:				
Occupancy Tax	\$ 5,819,016	\$ 5,600,000	\$ 5,863,514	\$ 5,863,514
Rental Fees	1,066,159	985,000	1,020,000	1,015,000
Parking Fees	897,023	556,000	975,000	980,000
Catering/Concessions	636,512	507,000	246,800	302,200
Other Fees	<u>420,375</u>	<u>376,851</u>	<u>361,732</u>	<u>354,552</u>
TOTAL REVENUES	\$ 8,839,085	\$ 8,024,851	\$ 8,467,046	\$ 8,515,266
INTERFUND TRANSFERS:				
Debt Service - Grand Hall	\$ (1,262,110)	\$ (1,267,353)	\$ (1,267,353)	\$ (1,274,301)
Conv & Visitors Bureau Debt Service	(96,563)	(92,250)	(92,250)	(87,937)
(To) From Capital Maintenance Reserve	60,000	(500,000)	(500,000)	(150,000)
(To) From Hotel Feasibility Fund	-	-	-	150,000
To General Fund - Indirect Costs	<u>(379,319)</u>	<u>(494,748)</u>	<u>(494,748)</u>	<u>(581,604)</u>
TOTAL INTERFUND TRANSFERS	\$ (1,677,992)	\$ (2,354,351)	\$ (2,354,351)	\$ (1,943,842)
TOTAL AVAILABLE FUNDS	\$ 8,033,093	\$ 7,219,651	\$ 8,147,209	\$ 8,002,053
TOTAL EXPENDITURES	\$ 6,233,293	\$ 6,922,841	\$ 6,716,580	\$ 6,753,709
ENDING BALANCE	\$ 1,799,800	\$ 296,810	\$ 1,430,629	\$ 1,248,344

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	31	31	31	31
Personnel Services	\$ 1,865,525	\$ 2,071,896	\$ 1,969,678	\$ 2,079,909
Operating Expenses	4,367,768	4,850,945	4,746,902	4,673,799
Capital Outlay	-	-	-	-
TOTAL	<u>\$ 6,233,293</u>	<u>\$ 6,922,841</u>	<u>\$ 6,716,580</u>	<u>\$ 6,753,708</u>

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

SPECIAL REVENUE FUNDS

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Capital Maintenance Budget Line Item	\$ -	\$ 50,000
Experience Arlington, Incorporated	-	300,000
Digital Signage Software	12,000	-
PowerBoss Sweeper/Scrubber	48,000	-
Hotel Feasibility Study	150,000	-
Totals:	\$ 210,000	\$ 350,000

Department Budget Detail

Convention and Event Services Fund Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Convention Center	\$ 3,018,834	\$ 3,717,841	\$ 3,511,580	\$ 3,248,709
Convention & Visitors Bureau	3,025,000	3,025,000	3,025,000	3,325,000
Arts Funding	97,816	100,000	100,000	100,000
Downtown Revitalization	50,000	50,000	50,000	50,000
Fielder Museum	41,643	30,000	30,000	30,000
TOTAL	\$ 6,233,293	\$ 6,922,841	\$ 6,716,580	\$ 6,753,709

SPECIAL REVENUE FUNDS

Park Performance Fund

PETE JAMIESON, DIRECTOR

The Park Performance Fund provides for the City’s recreation programs and resources. The mission of the Department is to provide quality facilities and services that are responsive to a diverse community and sustained with a focus on partnerships, innovation and environmental leadership. Departmental resources are managed and deployed in accordance with the following strategic focus areas:

- Building a Thriving Community
- Coordinate programs to support youth, seniors and families
- Facility investment and programming aimed at revenue generation and cost recovery

The divisions of the Park Performance Fund are: Athletics, Aquatics, Recreation Centers, Bob Duncan Center, Golf and Tennis.

Goals and Objectives

Goal 1: Improve quality of life through leveraging partnerships and encouraging neighborhood and community investment

Objective: Increase advocacy and resources for parks and recreation

Goal 2: Provide quality facilities and open spaces

Objective: Enhance parks and recreational opportunities to better serve our residents

Scorecard

Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Parks Performance Fund				
Cost recovery of Golf Performance Fund	96%	99%	113%	100%
Quality of programs and services	98%	98%	97%	100%
Quality of facilities	97%	98%	96%	100%
Participation in programs and classes	41,714	39,152	42,907	41,000
Rounds of golf played	118,241	138,209	142,790	139,700

SPECIAL REVENUE FUNDS

PARK PERFORMANCE FUND FY 2013 Operating Position

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
BEGINNING BALANCE	\$ 625,000	\$ 1,011,022	\$ 1,481,178	\$ 1,105,775
REVENUES				
Golf	\$ 4,361,088	\$ 4,561,407	\$ 4,635,605	\$ 4,571,929
Recreation	4,174,103	4,107,100	4,071,307	4,279,313
Field Maintenance	<u>395,445</u>	<u>383,754</u>	<u>383,754</u>	<u>399,754</u>
TOTAL REVENUES	\$ 8,930,636	\$ 9,052,261	\$ 9,090,666	\$ 9,250,996
INTERFUND TRANSFERS				
Debt Service - Tierra Verde	\$ (525,973)	\$ (522,080)	\$ (522,080)	\$ (522,403)
Debt Service - Elzie Odom Rec	(259,877)	(256,070)	(256,070)	(256,985)
One-time funds	74,996	163,636	163,636	-
Infrastructure Maintenance Reserve		-	(750,000)	-
Transfer from General Fund	2,065,685	2,065,685	2,065,685	1,848,193
From Golf Surcharge Fund	<u>522,467</u>	<u>522,080</u>	<u>512,926</u>	<u>522,080</u>
TOTAL INTERFUND TRANSFERS	\$ 1,801,850	\$ 1,973,251	\$ 1,214,097	\$ 1,590,885
TOTAL AVAILABLE FUNDS	\$ 11,357,486	\$ 12,036,534	\$ 11,785,941	\$ 11,947,656
TOTAL EXPENDITURES	\$ 10,091,471	\$ 11,234,961	\$ 10,680,166	\$ 11,181,277
ENDING BALANCE	\$ 1,266,014	\$ 801,573	\$ 1,105,775	\$ 766,379

SPECIAL REVENUE FUNDS

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	72	69	69	69
Personnel Services	\$ 6,104,147	\$ 6,795,823	\$ 6,362,066	\$ 6,740,052
Operating Expenses	3,866,064	4,304,138	4,194,247	4,306,225
Capital Outlay	121,260	135,000	123,854	135,000
TOTAL	\$ 10,091,471	\$ 11,234,961	\$ 10,680,166	\$ 11,181,277

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Enterprise Programs Reorganization (net zero cost)	\$ -	\$ -
Arlington Tennis Center Youth Programming Enhancement	-	26,774
Field Enhancement Fund (net zero cost)	-	-
Totals:	\$ -	\$ 26,774

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 180,016
Totals:	\$ 180,016

SPECIAL REVENUE FUNDS

Department Budget Detail

Park Performance Fund Expenditures							
	Actual		Budgeted		Estimated		Adopted
	FY 2011		FY 2012		FY 2012		FY 2013
Golf	\$ 4,361,088	\$	4,991,682	\$	4,815,165	\$	4,841,448
Recreation	4,174,103		5,859,425		5,481,147		5,939,975
Field Maintenance	395,445		383,854		383,854		399,854
TOTAL	\$ 8,930,636	\$	11,234,961	\$	10,680,166	\$	11,181,277

SPECIAL REVENUE FUNDS

Street Maintenance Fund

KEITH MELTON, DIRECTOR

The Street Maintenance Fund provides for preventative maintenance of streets including resurfacing, concrete repair, crack-seal, and surface sealing of residential and arterial roadways, and supports weather related emergency response. Street light maintenance and traffic controls, including signs, traffic signals and pavement markings are also supported within this fund.

Goals and Objectives

Goal 1: Plan, manage, and maintain public infrastructure

Objective: Optimize effectiveness and efficiency of existing transportation systems

Objective: Provide safe roadways for motorists

Objective: Complete construction projects in a timely manner

SPECIAL REVENUE FUNDS

Scorecard

Public Works and Transportation Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Street Maintenance Fund				
Citizen ratings of road condition as "good" or "mostly good" (annual survey)	50.0%	50.3%	50.0%	80%
Paved lane miles currently assessed to be in satisfactory or better condition (Overall Condition Index \geq 70)	49.0%	55.7%	PENDING	70%
Average time in working days to complete pothole repairs	1	1	1	3 or fewer working days
% of street name signs and regulatory signs replaced annually	7.50%	7.50%	70.00%	10.00%
Signal Rebuilds and New Signal Construction	9 (133% of target)	10 (100% of target)	12 (150% of target)	100% of 2 new and 5 rebuilt
Street Lights Operational	99.7%	99.6%	99.0%	99% of 21,130 lights
Sign Replacement to achieve an 11 year replacement cycle	75% of target	50% of target	70% of target	100% of 4000 signs annually
Arterial Rebuilds	NA	NA	100% of 5 lane miles funded	100% of 2.5 lane miles funded
Arterial Projects That Add Capacity	NA	NA	120% of 4.1 lane miles funded	100% of 8.5 lane miles funded
Residential Street Rebuilds	NA	NA	50% of 2.9 lane miles funded	100% of 4.1 lane miles funded
Major Street Maintenance Lane Miles funded by sales tax for 2013: Heater/Repaver: 14.5; Mill & Overlay/Reclamation 34.3; (Microseal 0.0)	100%		100% of target; (61% of contract ending Dec 2012)	Dependent on weather conditions

SPECIAL REVENUE FUNDS

STREET MAINTENANCE FUND FY 2013 Operating Position

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
BEGINNING BALANCE	\$ 3,841,000	\$ 455,008	\$ 4,044,632	\$ 4,366,807
REVENUES:				
Sales Tax Revenue	\$ 12,355,752	\$ 11,867,180	\$ 12,659,970	\$ 13,039,769
Interest Revenue	147,803	133,307	90,841	87,762
Misc. Revenue (Admin & Road Damage Fees)	<u>31,270</u>	<u>18,000</u>	<u>28,674</u>	<u>28,000</u>
TOTAL REVENUES	\$ 12,534,825	\$ 12,018,487	\$ 12,779,485	\$ 13,155,531
INTERFUND TRANSFERS:				
From General Fund	\$ 1,924,862	\$ 2,240,721	\$ 2,240,721	\$ 2,166,527
From Gas Funds		-	-	817,839
From General Fund for Traffic	<u>3,159,128</u>	<u>4,845,875</u>	<u>4,845,875</u>	<u>4,908,303</u>
TOTAL INTERFUND TRANSFERS	\$ 5,393,942	\$ 7,086,596	\$ 7,086,596	\$ 7,892,669
TOTAL AVAILABLE FUNDS	\$ 21,769,768	\$ 19,560,091	\$ 23,910,713	\$ 25,415,008
TOTAL EXPENDITURES	\$ 19,742,784	\$ 19,066,413	\$ 19,543,906	\$ 24,959,491
ENDING BALANCE	\$ 2,026,983	\$ 493,678	\$ 4,366,807	\$ 455,517

SPECIAL REVENUE FUNDS

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	91	93	93	93
Personnel Services	\$ 5,078,588	\$ 4,904,600	\$ 4,564,537	\$ 5,101,979
Operating Expenses	14,498,521	14,001,813	14,835,599	19,857,512
Capital Outlay	165,676	160,000	143,770	-
TOTAL	\$ 19,742,785	\$ 19,066,413	\$ 19,543,906	\$ 24,959,490

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Increase Contracted Street Maintenance	\$ 4,800,000	\$ -
Increase Funding for Street Maintenance (Gas Funds)	817,839	-
Totals:	\$ 5,617,839	\$ -

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 64,088
Electricity Savings	49,835
Totals:	\$ 113,923

SPECIAL REVENUE FUNDS

Department Budget Detail

Street Maintenance Fund Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Sales Tax supported division	\$ 14,366,970	\$ 11,979,062	\$ 11,979,062	\$ 17,067,386
General Fund supported division	1,911,889	2,241,475	2,527,940	2,983,802
Traffic Signals - GF supported	1,594,834	1,544,587	1,582,750	1,576,820
Traffic Signs & Markings - GF supported	881,435	917,805	1,018,214	963,841
Challenge Grant	369,249	-	-	-
Street Light Maintenance - GF supported	618,407	2,383,483	2,435,940	2,367,642
TOTAL	\$ 19,742,785	\$ 19,066,413	\$ 19,543,906	\$ 24,959,491

INTERNAL SERVICE FUNDS

Knowledge Services Fund **APRIL NIXON, DIRECTOR**

The Knowledge Services Fund, part of the Financial and Management Resources Department, provides City departments with printing services, engineering document duplication services, mail and courier services, records management and storage support, and xerographic services. A significant portion of the fund's revenues are derived from charges to departments for these services. In addition, FY 2013 marks the first full year of a consolidation of the City of Arlington's print shop with the University of Texas at Arlington. Divisions in Knowledge Services include Administration, Mail Services, the Information Resource Center, and Records Management.

Goals and Objectives

Goal 1: Continue responsible fiduciary emphasis for the organization and council

Goal 2: Obtain financial efficiencies

Objective: Provide innovative opportunities to utilize technology resources

INTERNAL SERVICE FUNDS

KNOWLEDGE SERVICES FUND FY 2013 Operating Position

	Adopted FY 2013
BEGINNING BALANCE	\$ 219,573
REVENUES:	
Space Rental for Print Shop	\$ 58,728
Managed Print Services - ImageNet	480,000
UTA Administrative Fee	42,837
UTA Print Shop Usage	896,000
Sales - Mail Services	1,110,173
Sales - Information Resource Center	384,000
Sales - Records Management	<u>140,000</u>
TOTAL REVENUES	\$ 3,111,738
TOTAL INTERFUND TRANSFERS	\$ -
TOTAL AVAILABLE FUNDS	\$ 3,331,311
EXPENDITURES:	
Administration	\$ 2,143,415
Mail Services	969,035
Records Management	<u>138,908</u>
TOTAL EXPENDITURES	\$ 3,251,358
ENDING BALANCE	\$ 79,953

INTERNAL SERVICE FUNDS

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	9	9	9	9
Personnel Services	\$ 262,640	\$ 604,018	\$ 327,464	\$ 389,138
Operating Expenses	1,639,082	3,769,542	2,647,538	2,862,219
Capital Outlay	-	-	-	-
TOTAL	\$ 1,901,722	\$ 4,373,560	\$ 2,975,001	\$ 3,251,357

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

Department Budget Detail

Knowledge Services Fund Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Administration	\$ 197,621	\$ 3,062,684	\$ 1,743,695	\$ 2,143,415
Mail Services	928,847	936,653	1,011,893	969,035
Info. Resource Center	481,555	154,048	59,494	-
Records Management	293,699	220,174	159,920	138,908
TOTAL	\$ 1,901,722	\$ 4,373,560	\$ 2,975,001	\$ 3,251,358

INTERNAL SERVICE FUNDS

Fleet Services Fund KEITH MELTON, DIRECTOR

As part of the Public Works and Transportation Department, the Fleet Services Fund is responsible for management of the vehicle service contract for maintenance of City vehicles and equipment. The primary expenditures in the fund are replacement vehicles, vehicle maintenance contract costs and fuel.

Goals and Objectives

- Goal 1: Provide adequate resources for effective service to citizens
Objective: Perform repairs in a prompt and efficient manner

Scorecard

Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Fleet Services Fund				
Maintain fleet availability rate	97%	95%	98%	95%

FLEET SERVICES FUND FY 2013 Operating Position

	Adopted FY 2013
BEGINNING BALANCE	\$ 1,174,801
REVENUES:	
Fuel	\$ 2,816,079
Maintenance & Operation	4,138,547
Miscellaneous (subro, auctions)	<u>100,000</u>
TOTAL REVENUES	\$ 7,054,626
INTERFUND TRANSFERS:	
From Gas Funds	<u>\$ 810,000</u>
TOTAL INTERFUND TRANSFERS	\$ 810,000
TOTAL AVAILABLE FUNDS	\$ 9,039,427
TOTAL EXPENDITURES	<u>\$ 7,764,370</u>
ENDING BALANCE	\$ 1,275,057

INTERNAL SERVICE FUNDS

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	1	1	1	1
Personnel Services	\$ 100,301	\$ 111,091	111,186	\$ 110,776
Operating Expenses	4,815,286	5,333,290	5,833,805	5,761,594
Capital Outlay	1,264,023	1,400,000	1,399,531	1,892,000
TOTAL	\$ 6,179,610	\$ 6,844,381	\$ 7,344,522	\$ 7,764,370

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
G4S Contract Increase	\$ -	\$ 200,000
Fuel Increase	-	425,000
Fleet Replacement	560,000	-
Traffic Vehicles	250,000	-
Totals:	\$ 810,000	\$ 625,000

The following resources were eliminated from the FY 2013 budget:

Description	
Non-Target Vehicle Maintenance	\$ 38,551
Totals:	\$ 38,551

INTERNAL SERVICE FUNDS

Information Technology Support Fund

DENNIS JOHN, CHIEF INFORMATION OFFICER

The Information Technology (IT) activities in the City are budgeted in two separate funds. The General Fund divisions and internal service fund divisions.

The internal service funded divisions are responsible for:

- Developing and maintaining electronic communication infrastructure
- Network support
- Server support
- Customer support center
- Desktop computer support
- Remote diagnostic services

Information Technology is dedicated to being a vital partner with City departments in providing quality services through the innovative use of technology. This will be accomplished by:

- Communicating our resource capacity to ITEC Governance board
- Working with departments to obtain realistic project expectations
- Building productive relationships within and beyond the Information Technology Department
- Developing our resources into stronger technical teams
- Providing enterprise systems and solutions to meet the City's goals
- Maintaining hardware and software standards for the City of Arlington
- Maintaining technology policies for the organization

Goals and Objectives

Goal 1: Ensure availability of information, programs and city services

Objective: Provide for the efficient access and appropriate management of the City's data

INTERNAL SERVICE FUNDS

INFORMATION TECHNOLOGY FUND FY 2013 Operating Position

	Adopted FY 2013
BEGINNING BALANCE	\$ 599,562
TOTAL REVENUES	\$ 6,126,595
TOTAL INTERFUND TRANSFERS	\$ -
TOTAL AVAILABLE FUNDS	\$ 6,726,157
EXPENDITURES:	
Network Support	\$ 1,787,660
Server Support	2,779,816
Customer Support	<u>1,944,294</u>
TOTAL EXPENDITURES	\$ 6,511,770
ENDING BALANCE	\$ 214,387

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	21	21	21	23
Personnel Services	\$ 1,651,503	\$ 1,843,064	\$ 1,900,169	\$ 2,016,411
Operating Expenses	3,741,968	4,176,006	4,112,939	4,495,359
Capital Outlay	-	-	-	-
TOTAL	<u>\$ 5,393,471</u>	<u>\$ 6,019,070</u>	<u>\$ 6,013,107</u>	<u>\$ 6,511,770</u>

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

INTERNAL SERVICE FUNDS

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan. Additionally, two positions were transferred to the fund, one from the Information Technology General Fund and one from the Water Utilities Fund.

The following additional resources were provided to address Council priorities and other outcomes:

Description	One-Time	Recurring
Lawson Smart Office	\$ -	\$ 22,940
Redundant Internet Service	-	9,045
Server Hardware and Storage Maintenance	-	92,164
Enterprise Software Maintenance	-	22,628
E-Builder Transfer to ISF (net zero cost)	-	-
Water SCADA Network Administrator (net zero cost)	-	-
Mid-Year PC Lease	33,483	-
Backup System Hardware Replacement	178,663	-
Virtual Server Replacement	34,317	-
Network Redundancy - Fiber Optic Network Construction	29,883	-
Police Service & Storage Hardware Replacement	110,712	-
Totals:	\$ 387,058	\$ 146,777

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 69,862
Totals:	\$ 69,862

Department Budget Detail

Information Technology Fund Expenditures				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Network Support	\$ 1,493,521	\$ 1,663,238	\$ 1,698,387	\$ 1,787,660
Server Support	2,027,776	2,516,019	2,456,783	2,779,816
Customer Support	1,671,920	1,839,813	1,857,937	1,944,294
Challenge Grant	200,254	-	-	-
TOTAL	\$ 5,393,471	\$ 6,019,070	\$ 6,013,107	\$ 6,511,770

INTERNAL SERVICE FUNDS

Communication Services Fund

DON CROWSON, FIRE CHIEF

As part of the Fire Department, the Communication Services Division provides public safety dispatch operations and radio/wireless data installation and maintenance. The primary sources of revenue to the fund are charges to the Police and Fire Departments for dispatch and radio services. The largest expenditure in the fund is for personnel costs, primarily 9-1-1 dispatching operations.

Goals and Objectives

Goal 1: Utilize targeted initiatives and industry best practices and policies to foster a safe environment

Objective: Improve quality of life and place

Scorecard

Key Measures	2010 YE	2011 YE	2012 YE	2013
	Actual	Actual	Actual	Target
Communications Services Fund				
Answer 9-1-1 calls in 6 seconds or less	92.50%	92.00%	91.12%	92%
Average dispatch time of 25 seconds or less on Fire Priority 1 and 2 calls	24.81	25.00	23.75	25.00
Average dispatch time of 2 minutes or less on Police Priority 1 and E calls	1.54	2.00	1.932	2

INTERNAL SERVICE FUNDS

COMMUNICATION SERVICES FY 2013 Operating Position

	Adopted FY 2013
BEGINNING BALANCE	\$ 693,477
REVENUES	
Communication Services chargeback	\$ 7,479,744
Other Revenue	<u>25,000</u>
TOTAL REVENUES	\$ 7,504,744
TOTAL AVAILABLE FUNDS	\$ 8,198,221
EXPENDITURES	
Administration	\$ 1,053,876
Dispatch	<u>6,426,165</u>
TOTAL EXPENDITURES	\$ 7,480,041
ENDING BALANCE	\$ 718,180

Summary of Resources

Authorized Positions and Expenditures by Category				
	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Authorized Positions	106	106	106	106
Personnel Services	\$ 5,974,790	\$ 6,375,331	\$ 6,270,728	\$ 6,194,793
Operating Expenses	1,201,848	1,282,418	1,113,544	1,285,248
Capital Outlay	-	-	-	-
TOTAL	\$ 7,176,638	\$ 7,657,749	\$ 7,384,272	\$ 7,480,041

The Summary of Resources table shows a comparison of actual, estimated and adopted expenditures and full-time positions.

Budget Highlights

FY 2013 expenditures are impacted by a 3% compensation adjustment for employees and an increase in the City's contribution to the healthcare plan.

INTERNAL SERVICE FUNDS

The following resources were eliminated from the FY 2013 budget:

Description	
Turnover Savings	\$ 71,358
Totals:	\$ 71,358

Department Budget Detail

Communication Services Fund							
	Actual		Budgeted		Estimated		Adopted
	FY 2011		FY 2012		FY 2012		FY 2013
Administration	\$ 1,034,664	\$	1,087,203	\$	1,045,623	\$	1,053,876
Dispatch	6,141,973		6,570,546		6,338,649		6,426,165
TOTAL	\$ 7,176,638	\$	7,657,749	\$	7,384,272	\$	7,480,041

INTERNAL SERVICE FUNDS

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for the payment of principal and interest on the City's general long-term debt not being financed by proprietary funds. The fund's primary source of revenue is ad valorem taxes. The debt service tax rate is 20.57¢ per \$100 valuation. Total FY 2013 revenues are estimated at \$36,703,135.

DEBT SERVICE FUND FY 2013 Operating Position

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
BEGINNING BALANCE	\$ 6,059,099	\$ 4,773,997	\$ 5,825,898	\$ 4,550,108
REVENUES:				
Ad Valorem Taxes	\$ 36,840,424	\$ 35,904,020	\$ 35,910,993	\$ 36,580,091
Interest	<u>103,604</u>	<u>175,853</u>	<u>130,621</u>	<u>123,044</u>
TOTAL REVENUES	\$ 36,944,028	\$ 36,079,873	\$ 36,041,614	\$ 36,703,135
INTERFUND TRANSFERS:				
Park Performance Fund	\$ 785,850	\$ 778,158	\$ 778,158	\$ 779,388
Convention and Event Svcs. Fund	1,358,673	1,359,603	1,359,603	1,362,238
TIRZ 5	955,974	490,025	490,025	916,057
TIRZ 4	971,242	933,850	933,850	917,350
Airport	190,000	425,000	425,000	175,000
Water and Sewer Fund - MOT	<u>75,173</u>	<u>72,248</u>	<u>72,248</u>	<u>70,054</u>
TOTAL INTERFUND TRANSFERS	\$ 4,336,912	\$ 4,058,884	\$ 4,058,884	\$ 4,220,087
TOTAL AVAILABLE FUNDS	\$ 47,340,040	\$ 44,912,754	\$ 45,926,396	\$ 45,473,330
EXPENDITURES:				
Principal / Interest Payments	\$ 41,364,249	\$ 40,404,575	\$ 40,311,350	\$ 41,144,417
Principal / Interest, Commercial Paper	50,099	1,035,475	1,035,475	-
Issuance Fees		-	-	94,850
Agent Fees	<u>99,795</u>	<u>125,000</u>	<u>29,463</u>	<u>30,150</u>
TOTAL EXPENDITURES	\$ 41,514,142	\$ 41,565,050	\$ 41,376,288	\$ 41,269,417
ENDING BALANCE	\$ 5,825,898	\$ 3,347,704	\$ 4,550,108	\$ 4,203,913

DEBT SERVICE FUND

Schedule of Tax Bond Indebtedness Principal and Interest Requirements FY 2013

	Outstanding Balance 10/1/2012	Principal	Interest	TOTAL
Combination Tax and Revenue Certificates of Obligation, Series 2003	150,000	75,000	6,000	81,000
Permanent Improvement Bonds, Series 2003	9,725,000	3,375,000	486,250	3,861,250
Public Improvement Bonds, Series 2004	2,295,000	1,210,000	96,800	1,306,800
Combination Tax and Revenue Certificates of Obligation, Series 2005	855,000	285,000	30,353	315,353
Permanent Improvement Bonds, Series 2005	50,370,000	5,095,000	2,518,500	7,613,500
Permanent Improvement Bonds, Series 2005	4,790,000	2,295,000	177,638	2,472,638
Combination Tax and Revenue Certificates of Obligation, Series 2006	5,815,000	485,000	259,010	744,010
Combination Tax and Revenue Certificates of Obligation, Series 2007	4,580,000	520,000	190,319	710,319
Permanent Improvement Bonds, Series 2007	13,560,000	905,000	587,575	1,492,575
Combination Tax and Revenue Certificates of Obligation, Series 2008A	4,720,000	295,000	196,175	491,175
Combination Tax and Tax Increment Reinvestment Zone Certificates of Obligation, Series 2008B	34,010,000	1,010,000	1,567,781	2,577,781
Permanent Improvement Bonds, Series 2008	31,900,000	1,995,000	1,316,294	3,311,294
Combination Tax and Revenue Certificates of Obligation, Series 2009A	3,950,000	990,000	69,150	1,059,150
Permanent Improvement Bonds, Series 2009	27,515,000	625,000	976,783	1,601,783
Combination Tax and Revenue Certificates of Obligation, Series 2009B	1,185,000	300,000	24,290	324,290
Combination Tax and Revenue Certificates of Obligation, Series 2010	4,105,000	825,000	92,350	917,350
Permanent Improvement Bonds, Series 2010	26,940,000	1,565,000	1,202,406	2,767,406
Permanent Improvement Refunding Bonds, Series 2010A	20,940,000	1,300,000	826,850	2,126,850
Permanent Improvement and Refunding Bonds, Series 2011A	16,910,000	890,000	548,463	1,438,463
Permanent Improvement Refunding Bonds, Series 2011B	11,185,000	2,565,000	256,969	2,821,969
Combination Tax and Revenue Certificates of Obligation, Series 2011	1,685,000	85,000	54,869	139,869
Permanent Improvement and Refunding Bonds, Series 2012A	31,320,000	1,570,000	935,594	2,505,594
Permanent Improvement Refunding Bonds, Series 2012B	12,180,000	65,000	399,000	464,000
TOTAL	320,685,000	28,325,000	12,819,416	41,144,416
Issuance and Paying Agent Fees				125,000
				41,269,416

DEBT SERVICE FUND

SCHEDULE OF STADIUM BOND INDEBTEDNESS PRINCIPAL AND INTEREST REQUIREMENTS FY 2013

	Outstanding Balance 10/1/12	Principal	Interest	Total
Cowboy Stadium Bonds Series 2005A	\$ 59,320,000	\$ 6,280,000	\$ 2,885,250	\$ 9,165,250
Cowboy Stadium Bonds Series 2005C	13,915,000	1,720,000	681,239	2,401,239
Stadium Special Tax Revenue Bonds Series 2008	112,185,000	-	6,046,250	6,046,250
Stadium Special Tax Revenue Bonds Series 2009	62,820,000	-	3,019,563	3,019,563
TOTAL	\$ 248,240,000	\$ 8,000,000	\$ 12,632,302	\$ 20,632,302

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM



CAPITAL IMPROVEMENT PROGRAM

Needs Identification

The needs for new capital improvements are identified in many different ways.

- calls from citizens,
- city council priorities,
- inventory reviews,
- the various city-wide master plans,
- new development needs, and
- economic stimulation needs

To facilitate citizen input, The City of Arlington utilizes the Citizen's Bond Committee (CBC), regular town hall meetings, and the Capital Budget Executive Committee.

The Citizen's Bond Committee brings Arlington residents directly into the capital improvement process by facilitating a face-to-face meeting between City staff and citizens. Citizens are selected for the committee by the City Council through an application process. Once selected, the Committee is given comprehensive information regarding City priorities on capital improvements, as well as recommendations from staff. City staff then takes input on needs identification and even offers tours to capital improvement sites. The last CBC meeting was in 2007, before the City's last bond election.

The City's Capital Budget Executive Committee consists of directors of departments who utilize bond funding, and representatives of the Office of Management and Budget, Financial and Management Resources Department, and the City Manager's Office. For more description on the Capital Budget Executive Committee, please see the "Capital Budget" section on the next page.

Citizen Bond Election

After stakeholder input is gathered, comprehensive lists of capital improvement projects are identified. As necessary, in February or November of a given year, a bond election is held to allow the general public to vote on the City's ability to sell general obligation bonds to fund this list of projects. The result of the election is a specific dollar amount in general obligation bonds and certificates of obligation that the City is authorized to sell. The City will then use this authorization to sell bonds each year, within the constraints of the City's financial policies, until the authorization has been exhausted. The City last held a bond election on November 4, 2008, which gave authorization sell \$140.825 million in general obligation bonds/certificates of obligation. The City currently has \$94 million in remaining authorization. A complete list of FY2012 bond-funded projects can be found in this document.

Capital Improvement Plan

The Capital Improvement Plan represents a three- to five-year fiscal plan that prioritizes and schedules all projects included in the bond elections. Through discussions with City staff, Council, and citizens, the Capital Improvement Plan considers the appropriate timing of the construction of projects, the City's ability to facilitate the construction, financial constraints in repaying indebtedness, and the increased cost of operation and maintenance. The Capital Budget is derived, on an annual basis, from the Capital Improvement Plan. Because the Capital Improvement Plan is affected by changes in Arlington's economy and is revised annually, it should be viewed as a working document.

CAPITAL IMPROVEMENT PROGRAM

Capital Budget

Each year a capital budget is presented to City Council for approval. The Capital Budget provides the city staff with budgeted funds and authorization to begin or continue working on capital projects that were programmed year- by- year on the Capital Improvement Plan.

Arlington's Capital Budget cycle spans from October to March, when the Capital Budget is adopted. This process begins with the City's Capital Budget Executive Committee. The Committee last met on October 26, 2011 to discuss a priority project list for the use of the City's remaining 1999, 2003, 2005, and 2008 bond election authorization. In developing the capital budget, the Capital Budget Executive Committee considered a variety of factors on the decision-making process, including:

- City Council Priorities
- Neighborhood Needs
- Infrastructure Investment
- Financial Policies
- Debt Ratio Targets
- Sector Plan Strategy
- Master Plan, Thoroughfare Plan, etc.
- Appropriate timing of the project
- Projected O&M costs
- Efficient use of bond funds

Once the Committee has prioritized its capital projects for the coming fiscal year, City staff prepares the capital budget for Council to adopt.

Bond Sales

A bond sale occurs annually, the amount of which dictates the appropriation approval of the Capital Budget. In this action, the City sells bonds on the open market and incurs debt to finance the cost of building the capital projects as identified on the Capital Budget. Voter-approved general obligation bonds and non-voter-approved certificates of obligation serve as the primary sources of funding for general capital projects. These include capital initiatives such as parks construction and improvements, land acquisition, public works projects, building construction for public safety, and airport improvements, among others. The City's ability to sell bonds depends on the remaining authorization from bond elections, the City's tax rate and property values that support the bonds, and the ability for the City to meet its stated debt management ratio targets, found in the financial policies section of this document. The City most recently sold bonds to fund capital projects in June of 2012 for \$31.3 million, utilizing authorization from bond elections held in 2003, 2005, and 2008.

Debt Service

As the City incurs debt for the acquisition and construction of capital projects, the City also makes annual payments to repay the bonds previously issued. General obligation bonds are funded wholly through a designated portion of the City's property tax rate, while certificates of obligation incorporate other various funding sources as well as ad valorem taxes. Of the City's total FY12 tax rate of \$0.6480 per \$100 in assessed valuation, \$0.2057 will be used to retire general obligation bonds and certificates of obligation.

CAPITAL IMPROVEMENT PROGRAM

Debt Retired

Each year, the City retires a portion its debt obligations. This means that the City has completely repaid a portion of its debt from general obligation bonds and certificates of obligation. Currently, the City has a financial policy that requires debt obligations to be repaid on a conservative schedule (level principal) as not to burden future taxpayers. In general, the City issues twenty-year debt with an average life of nine years. On average, the City retires approximately \$26 million in general obligation and certificates of obligation debt principle annually. As this debt is retired, it allows the City the capacity to issue more bonds to fund new capital projects for future bond elections.

Capital Budget vs. Operating Budget

Although the City's Capital Budget and Operating Budget are adopted in two separate cycles during the fiscal year, the budgets are nonetheless connected. The City's bifurcated tax rate is the most prominent example of connection between the two. As previously stated, the City's total FY12 tax rate of \$0.6480 is divided between an operating levy (\$0.4423) and a debt service levy (\$0.2057). In order for the City to increase the operating levy and keep the same overall tax rate, the debt service levy would have to decrease. This translates to fewer dollars available for debt service meaning a decrease in the ability to issue future bonds for capital improvements (decreased debt capacity). In addition, both the debt and operating funds are profoundly impacted by any increase or decrease in housing values meaning the increase or decrease of property tax revenues.

While bond issued debt is the primary source of funding for capital projects, the City supplements the capital improvement program with other revenue sources such as impact fees, aviation fees, interest earnings, gas revenues, and park fees. These other sources can either directly fund capital projects or help to fund debt service payments for certificates of obligation. For example, the Convention and Event Services Fund and the Park Performance Fund make transfers to the Debt Service Fund in order to repay certificates of obligation debt used for capital projects. Finally, it is important to remember that most capital projects will increase the City's operating budget expenditures because the short-term maintenance and operations of new capital improvements are budgeted in the City's operating funds, i.e. the mowing of parks or the staffing of new facilities. For more information about the capital improvement program, please see the individual capital project summaries.

CAPITAL IMPROVEMENT PROGRAM

FY12 Capital Budget and Bond Sale Calendar

October

- 26th - Capital Budget Executive Committee Meeting
- 27th – Solicit Capital Budget Requests

November

- 14th - Capital Budget Request Due to Budget Office
- 18th – Green Sheet Updates Due
- 9th-30th - Drafting of Capital Budget and revisions to Capital Improvement Plan

December

- 16th –Meeting with City Manager’s Office
- 20th –Follow up meeting to Capital Budget Executive Committee

January

- 3rd-Capital Budget to City Council Fiscal Policy Committee

February

- 21st - Adopt FY12 Capital Budgets and Reimbursement Resolution

April

- 26th -30th - Meeting with Rating Agencies

May

Internal activities in preparation for the bond sale

June

- 5th- General Obligation and Certificates of Obligation Bond Sale

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Plan			2010	2011	2012	2013	2014
Bond Election	Department	Project	Adopted	Adopted	Adopted	Preliminary	Preliminary
			GO's & CO's	GO's & CO's	General Obligation Bonds	General Obligation Bonds	General Obligation Bonds
n/a	Police	Records Management System*	-	-	2,000,000	-	-
		Police Total	-	-	2,000,000	-	-
2008	Libraries	E. Arlington Branch Expansion	-	-	-	500,000	-
		Libraries Total	-	-	-	500,000	-
2008	Fire	Fire Station #9 Rebuild	3,220,000	-	-	-	-
2008		Fire Station # 5 Rebuild	-	500,000	-	2,310,000	-
2008		Fire Station #TBD Remodel Project	-	-	-	500,000	550,000
		Fire Totals	3,220,000	500,000	-	2,810,000	550,000
n/a	Information Technology	Fiber Removal and Replacement	500,000	-	-	-	-
		Information Technology Total	500,000	-	-	-	-
n/a	Airport	North Aircraft Parking*	-	700,000	-	-	-
n/a		West Parallel Taxiway*	-	1,035,000	-	-	-
		Airport Total	-	1,735,000	-	-	-
2005	Parks and Recreation	North Sports Center Master Plan	-	-	60,000	-	-
2005		River Legacy Parks	-	-	600,000	-	-
2005		Rush Creek Floodplain	-	-	-	-	300,000
2005		Rush Creek Trail Connection	-	40,000	-	-	-
2008		Bob Cooke Park Renovations	-	-	-	-	500,000
2008		Clarence Foster Park	-	-	250,000	-	-
2008		Crystal Canyon Preserve	-	350,000	-	-	-
2008		CW Ditto Golf Course Renovations	-	-	100,000	1,400,000	-
2008		Dottie Lynn Recreation Center- Phase II	-	-	-	300,000	-
2008		Julia Burgen Park	-	-	-	1,000,000	-
2008		Linear Pocket Parks	-	-	-	-	300,000
2008		MLK Sports Center - Phase II	-	-	180,000	1,220,000	-
2008		Neighborhood Parkland Aquisition	-	-	-	750,000	750,000
2008		Playgrounds Renovations	-	500,000	-	-	100,000
2008		Richard Simpson Park-Lake Room	-	150,000	850,000	-	-
2008		Rush Creek Linear Park	-	-	-	-	-
2008		Skate Park	-	-	500,000	-	-
2008		Southwest Nature Preserve	-	750,000	-	-	-
2008		Vandergriff Park - Phase II	-	230,000	1,270,000	-	-
2008		Veterans Park Renovations/Improvements	-	250,000	-	-	250,000
		Parks and Recreation Total	-	2,270,000	3,810,000	4,670,000	2,200,000

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Plan			2010	2011	2012	2013	2014	
			Adopted	Adopted	Adopted	Preliminary	Preliminary	
Bond Election	Department	Project	GO's & CO's	GO's & CO's	General Obligation Bonds	General Obligation Bonds	General Obligation Bonds	
2003	Public Works and Transportation	Tri-School Streets	905,000	-	610,000	2,870,000	-	
2008		Abram (Collins to Cooper)	515,000	-	-	-	-	
2008		Abram (SH360 - Collins)	-	-	5,695,000	5,380,000	-	
2008		Abram (SH360 to CL)**	2,145,000	1,145,000	2,235,000	-	-	
2008		Arterial Rebuild --Center (Arkansas - Timberview)	390,000	-	-	-	-	
2008		Arterial Rebuild --Park Row (SH360 - CL)	4,580,000	-	-	-	-	
2008		Bowman Springs (IH20 to CL)**	380,000	2,295,000	-	-	-	
2008		CMAQ	250,000	-	-	-	-	
2008		Developer Participation Projects	250,000	-	-	-	-	
2008		Great Southwest Parkway	835,000	-	-	-	-	
2008		Irrigation Contract	75,000	75,000	-	75,000	70,000	
2008		Lamar (Collins to Ballpark Way)**	460,000	2,300,000	2,235,000	-	-	
2008		Matlock /Mayfield Intersection**	75,000	365,000	-	-	-	
2008		Matlock 5th/6th Lanes(Mayfield to Bardin)**	-	1,720,000	-	-	-	
2008		New Traffic Signals	340,000	340,000	340,000	340,000	-	
2008		Residential Rebuild (Construction)	3,535,000	-	2,500,000	2,500,000	-	
2008		Residential Rebuild (Design)	290,000	260,000	200,000	-	500,000	
2008		Rush Creek Drainage	-	-	-	-	-	
2008		Sidewalk Program	415,000	-	1,000,000	285,000	45,000	
2008		Stadium Dr Phase II (Division to Abram)**	-	1,000,000	1,155,000	-	11,305,000	
2008		Streetlight Program	-	-	-	-	350,000	
2008		Testing Contract	350,000	350,000	-	350,000	350,000	
2008		Traffic Signal Rebuilds	220,000	220,000	220,000	220,000	-	
2008		Tri-School Streets (Ledbetter--Russell to Eden)	-	-	-	-	4,600,000	
2008		TxDOT Intersections (4)**	270,000	760,000	-	-	-	
1999/2003		Arbrook/Melear Drainage	-	1,900,000	-	-	-	
Public Works and Transportation Total			16,280,000	12,730,000	16,190,000	12,020,000	17,220,000	
Project Totals			20,000,000	17,235,000	22,000,000	20,000,000	19,970,000	
Commercial Paper Repayment			4,300,000	4,300,000	11,900,000	-	-	
One-time Gas Funding			-	(2,000,000)	(2,000,000)	-	-	
Final Total for Bond Sale			24,300,000	19,535,000	31,900,000	20,000,000	19,970,000	
* Denotes projects funded by One-Time Gas Funding								
** Denotes projects included in the Tarrant County Bond Program								

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Plan		2011 Adopted	2012 Adopted	2013 Preliminary	2014 Preliminary
Project		Revenue Bonds & PAYGO	Revenue Bonds & PAYGO	PayGo	PayGo
Public Works- Storm Water	Rush Creek Watershed Study (2 phases)	1,000,000	2,000,000	-	-
	Comprehensive Storm Water Management Plan Update, Phase 3	300,000	-	-	-
	Fish Creek/Cottonwood Creek FEMA Remapping based on Watershed Study	-	70,000	-	-
	McKinney Street Drainage Improvements	2,750,000	1,500,000	-	-
	Kee Branch Creek Erosion at Mayfield Road Bridge	340,000	235,000	-	-
	W. Harris Road/ Calendar Road Culvert and Intersection Improvements	40,000	-	-	-
	2009 Misc. Drainage (Golliad Dr./ Dan Gould Dr. Areas)	1,500,000	-	-	-
	Shady Park Dr./ San Ramon Dr. Area Drainage Channel Improvements	2,500,000	-	-	-
	Willow Bend/Thousand Oaks Subdivision Drainage Improvements	300,000	750,000	-	-
	Royce Dr./Chimney Ct. Drainage Improvements	300,000	-	2,000,000	-
	Fallcreek St. Drainage Improvements	20,000	-	-	-
	2011 Misc. Drainage Improvements (Arkansas Ln., Miguel Ln., Autumn Glen Ct.)	60,000	800,000	-	-
	Miguel Ln. Drainage Improvements	8,000	-	-	-
	Little Road Drainage	36,000	-	-	-
	2008 Misc. Drainage	68,000	-	-	-
	Wesley Dr./Greencove Dr.	-	-	100,000	600,000
	Miscellaneous Channel Improvements	200,000	100,000	1,000,000	1,000,000
	2010 Misc. Drainage (Arbor Valley Dr./Townlake Cir. /Southcrest Dr.)	-	-	1,100,000	-
	Country Club Rd./Forest Edge Dr./Matthews Ct.	-	150,000	500,000	-
	Southcrest Dr./Sparkford Ct/Little Creek Ct.	-	150,000	350,000	-
	Sequoia Ln./Fleet Cir. (2011 Misc. Streets)	-	150,000	-	-
	Green Meadows Subdivision Drainage Improvements	-	4,000,000	-	-
	Participation with Other Department Projects	-	200,000	200,000	500,000
	Flood Forecasting	-	75,000	200,000	-
	Trinity River Tributaries Watershed Study	-	-	500,000	-
	Wolff Dr. Drainage Improvements	-	-	20,000	50,000
	Hollow Creek Rd. Drainage Improvements	-	-	316,000	790,000
	Country Club Rd. (South of Park Row) Drainage and Channel Improvements	-	-	100,000	600,000
	Botts Dr./Stafford Dr./Delia Ct.	-	-	50,000	200,000
	Redstone Dr./Suffolk Dr.	-	-	70,000	-
	Flood Loss Property Acquisition	-	-	400,000	400,000
	Shady Lane/College Hills	-	-	-	435,000
Doty Lane Drainage Study/Improvements	-	-	-	1,442,000	
Forest Edge Dr. (north of Yellowstone)	-	-	-	308,000	
Flood Risk Mitigation	16,000,000	-	-	-	
Bay Oaks Dr./Arborcrest Dr.	-	-	-	70,000	
Earle St./Klinger Rd.	-	-	-	225,000	
W. Second Street	-	-	-	64,000	
Lynn Creek/Bowman Branch Watershed Study	-	-	-	250,000	
Public Works-Storm Water Total		25,422,000	10,180,000	6,906,000	6,934,000
Storm Water Revenue Bonds (unallocated 2011)		25,422,000	1,200,000	-	-
Storm Water Revenue (PayGo)		-	8,980,000	6,906,000	6,934,000
Final Funding Total		25,422,000	10,180,000	6,906,000	6,934,000

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Plan	2011 Adopted	2012 Adopted	2013 Preliminary	2014 Preliminary
Project	Revenue Bonds & PAYGO	PayGo and Revenue Bonds	PayGo and Revenue Bonds	PayGo and Revenue Bonds
12" WL along Business 287 in WPP	-	-	-	110,000
20" WL along SH360 and Abram in Lower Pressure Plane	-	-	180,000	1,500,000
2010 Residential Rebuilds	806,880	-	-	-
2011 CDBG Residential Rebuild (W/S) (Southmoor ,Lovers, Glynn Oaks)	-	1,500,000	-	-
2011 Residential Rebuilds (W/S) (Arbor, Daniel, Fleet, Holiday ,Lovers)	60,000	1,300,000	-	-
2012 Residential Rebuilds (W/S Renewals)	-	-	1,000,000	-
2013 Residential Rebuilds (W/S Renewals)	-	-	-	1,000,000
20-inch WL along I-20 (Center-Sherry)	-	-	250,000	2,000,000
Abram: Collins -SH 360 (W/S)	29,436	-	2,000,000	-
Abram: Cooper - Collins (W/S)	50,000	200,000	-	2,000,000
Abram: SH360-City Limits (W/S)	-	1,500,000	-	-
Arkansas Transfer Pump Station	1,132,666	1,650,000	-	-
Basin 15 SS - Phase 1 (Design)	-	320,000	-	-
Basin 15 SS - Phase 2 (Design)	-	320,000	-	-
Basin 17 SS	-	-	350,000	2,000,000
Center: Arkansas - Timberview	25,000	-	-	-
Collins 16" Water Line - SE Parkway to Balwig Road	636,073	-	-	-
Copeland 18" Sanitary Sewer	27,796	500,000	-	-
Cottonwood Creek SS	-	-	350,000	2,000,000
Developer Participation	250,000	250,000	250,000	250,000
Elevated Tank Pump Stations	-	-	-	500,000
Fort Worth Interconnect	-	280,000	-	-
Great Southwest: Avenue E - Abram	200,000	-	-	-
Green Oaks 42" Water Line (Forest Bend to Green Oaks)	441,363	-	-	-
Green Oaks 42" Water Line (Pleasant Ridge to Forest Bend)	2,451,734	-	-	-
Green Oaks Pump Station Rehab	900,728	-	3,900,000	-
Kee Branch Water Line Improvements	-	1,500,000	-	-
Mansfield Interconnect	-	310,000	-	-
Matlock: Mayfield - Bardin	70,000	-	-	-
Meadow: Arkansas-Inwood 20" Water Line	-	-	150,000	1,000,000
Park Row: SH360-City Limits (W/S)	1,009,639	160,000	-	-
Pierce-Burch North Plant Improvements	500,000	-	300,000	1,100,000
Pierce-Burch South WTP Pipe Gallery Improvements	120,000	260,000	1,740,000	340,000
Pleasant Ridge WL (Little to Woodside)	-	700,000	-	-
Reclaimed Water Phase 2	80,000	250,000	1,600,000	-
Stadium: Division - Abram (W/S)	-	-	-	1,500,000
Treatment Plant Security Improvements	-	1,000,000	-	-
Tri-School Streets: (Russell/Ledbetter/Calendar) (W/S)	120,000	-	1,100,000	-
TxDOT Intersections	90,000	-	-	-
Willow Bend/Thousand Oaks Drainage and 27-inch Sanitary Sewer (W/S)	-	2,100,000	-	-
	9,001,315	14,100,000	13,170,000	15,300,000

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Plan	2011 Adopted	2012 Adopted	2013 Preliminary	2014 Preliminary
Project	Revenue Bonds & PAYGO	PayGo and Revenue Bonds	PayGo and Revenue Bonds	PayGo and Revenue Bonds
Projects Approved for DWSRF Program Funding (2011)				
Surface Water Protection	300,000	-	-	-
	300,000			
Projects Approved for CWSRF Program Funding (2009) - Bond Sale (November 2010)				
Aerial Crossing SS Rehab 2010	-	3,600,000	-	-
Fish Creek 18" SS Interceptor	500,000	1,400,000	-	-
NL Robinson Renewel	1,350,000	-	-	-
Johnson Creek SS 3C- Phase 2	700,000	2,100,000	-	-
Town North W&S Renewal	-	2,603,792	-	-
Village Creek 27" SS Interceptor	-	1,800,000	-	-
	2,550,000	11,503,792	-	-
Projects Approved for DWSRF Program Funding (2008) - Bond Sale July 2008				
John F. Kubala Water Treatment Plant Expansion	1,373,438	-	-	-
Tierra Verde Elevated Tank	526,961	-	-	-
	1,900,399	-	-	-
Projects Approved for CWSRF Program Funding (2011) - Bond Sale (September 2012)				
Basin 15 SS - Phase 1 (Construction)	-	-	3,600,000	-
Basin 15 SS - Phase 2 (Construction)	-	-	3,600,000	-
	-	-	7,200,000	-
Projects Funded from Water Revenue (PayGo)				
Elevated Tank Rehabilitation	-	920,000	65,000	1,455,000
Information Technology	-	825,000	800,000	1,000,000
Risk Management Plan Update	-	20,000	20,000	20,000
Treatment Plant Portable Generator	-	150,000	-	-
Treatment Plant Renewals	-	3,455,000	500,000	0
Water and Sanitary Sewer Renewals	-	11,910,000	12,080,000	11,500,000
Water Master Plan Update	-	1,000,000	-	-
Water Rate Study	-	300,000	-	-
	-	18,580,000	13,465,000	13,975,000
	Revenue Bonds FY 2012	9,001,315	14,100,000	13,170,000
	Unsold Approved Capital Improvement from FY 2011	0	2,740,000	0
	Water Revenue (PayGo)	0	18,580,000	13,465,000
	TWDB CWSRF Program (2009/2011)	4,750,399	11,503,792	7,200,000
	Water Infrastructure Investment Total	13,751,714	44,183,792	33,835,000
			29,275,000	

CAPITAL IMPROVEMENT PROGRAM

Certificates of Obligation Five Year History							
Fiscal Year	Department	Project	Amount	Final Cost or Cost to Date	Status	Start Date	Completion Date
2008	Airport	Itinerant Aircraft Parking Apron	\$335,000	\$97,272	Complete	Jan-05	Oct-08
2008	Convention Center	Convention Center Roof	\$1,730,000	\$1,444,638	Complete	Jan-05	Oct-08
2008	Police	South Arlington Public Safety Center	\$500,000	\$10,587,634	Complete	Jan-05	Oct-08
2008	Public Works	I-30 Bridges Land Acquisition	\$2,500,000	\$17,158,402	In Progress	Oct-05	n/a
2008 Sub-Total			\$5,065,000	\$29,287,946			
2009	Airport	Terminal Building (Construction)	\$4,080,000	\$3,788,698	Complete	Aug-06	Jan-11
2009	Information Technology	Phone Switch	\$1,700,000	\$1,694,132	Complete	Aug-06	Sep-11
2009	Public Works	TAC	\$3,079,231	\$3,079,231	Complete	Oct-08	Dec-08
2009	Public Works	City Hall Remodel (1st Floor)	\$2,800,000	\$0	Delayed	Oct-06	n/a
2009 Sub-Total			\$11,659,231	\$8,562,061			
2010	Information Technology	Fiber Optic	\$500,000	\$500,000	Complete	Apr-07	Dec-11
2010 Sub-Total			\$500,000	\$500,000			
2011	Airport	Airport Parking/ Terminal	\$1,735,000	\$1,000,000	In Progress	Dec-09	n/a
2011 Sub-Total			\$1,735,000	\$1,000,000			
2012	Police	Records Management System	\$2,000,000	\$347,457	In Progress	May-09	n/a
2012 Sub-Total			\$2,000,000	\$347,457			
Grand Total			\$20,959,231	\$39,697,464			

*Final Cost/Cost to Date for projects included in most recent year

CAPITAL IMPROVEMENT PROGRAM

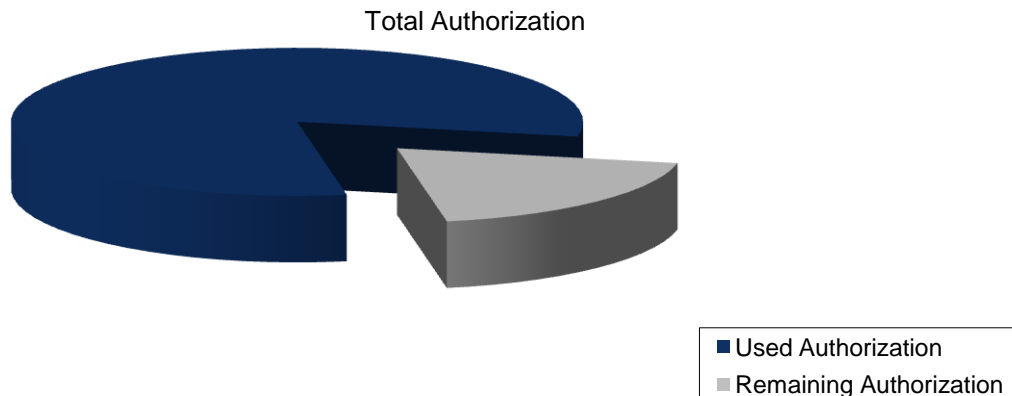
Bond Election History by Bond Election		
February 2003 Bond Election		
	Purpose	Voter Authorized Amount
Proposition 1	Animal Shelter	\$2,665,000
Proposition 2	Fire Station Facilities	\$4,935,000
Proposition 3	Library Equipment	\$2,435,000
Proposition 4	Police Facilities	\$10,935,000
Proposition 5	Storm Drainage and Erosion	\$1,900,000
TOTAL		\$22,870,000
November 2003 Bond Election		
	Purpose	Voter Authorized Amount
Proposition 1	Street and Transportation Improvements	\$83,635,000
Proposition 2	Traffic Flow and Air Quality	\$400,000
TOTAL		\$84,035,000
2005 Parks Bond Election		
	Purpose	Voter Authorized Amount
All Propositions	Parks Acquisition, Development, Renovations	\$13,600,000
TOTAL		\$13,600,000
November 2008 Bond Election		
	Purpose	Voter Authorized Amount
Proposition 1	Parks and Recreation	\$15,500,000
Proposition 2	Streets and Traffic	\$103,735,000
Proposition 3	Libraries	\$500,000
Proposition 4	Fire	\$9,090,000
Proposition 5	Drainage	\$12,000,000
TOTAL		\$140,825,000
Bond Elections Combined Total		\$520,090,000

CAPITAL IMPROVEMENT PROGRAM

Bond Election History By Department			
Community Services			
2003	Proposition 1	Animal shelter	\$2,665,000
TOTAL			\$2,665,000
Fire Department			
1994	Proposition 1	Fire Department	\$3,130,000
1999	Proposition 3	Fire Department	\$7,605,000
2003	Proposition 2	Fire Station Facilities	\$4,935,000
2008	Proposition 4	Fire	\$9,090,000
TOTAL			\$24,760,000
Library			
1993	All Propositions	Libraries	\$9,335,000
1999	Proposition 4	Libraries	\$3,725,000
2003	Proposition 3	Library Equipment	\$2,435,000
2008	Proposition 3	Libraries	\$500,000
TOTAL			\$15,995,000
Parks and Recreation Department			
1994	Proposition 3	Parks and Recreation	\$5,375,000
1997	All Propositions	Parks Acquisition, Development, Renovations	\$37,860,000
2005	All Propositions	Parks Acquisition, Development, Renovations	\$13,600,000
2008	Proposition 1	Parks and Recreation	\$15,500,000
TOTAL			\$72,335,000
Police Department			
1994	Proposition 4	Police Department	\$3,600,000
1999	Proposition 2	Police Department	\$4,250,000
2003	Proposition 4	Police Facilities	\$10,935,000
TOTAL			\$18,785,000
Public Works and Transportation Department			
1994	Proposition 4	Streets, Drainage, Traffic	\$98,360,000
1999	Proposition 1	Streets and Traffic Mobility	\$85,520,000
2003	Proposition 2	Traffic Flow and Air Quality	\$400,000
2003	Proposition 5	Storm Drainage and Erosion	\$1,900,000
2003	Proposition 1	Street and Transportation Improvements	\$83,635,000
2008	Proposition 5	Storm Drainage	\$12,000,000
2008	Proposition 2	Streets and Traffic	\$103,735,000
TOTAL			\$385,550,000
Bond Elections Combined Total			\$520,090,000

CAPITAL IMPROVEMENT PROGRAM

Remaining Bond Issuance Authorization by Bond Election					
Bond Year	Proposition/ Department	Total Authorization	Used Authorization	Remaining Authorization	Percent Complete
1993	Library	\$9,335,000	\$8,765,000	\$570,000	93.89%
1994	Fire	\$3,130,000	\$3,130,000	\$0	100.00%
1994	Police	\$3,600,000	\$3,600,000	\$0	100.00%
1994	Parks	\$5,375,000	\$5,375,000	\$0	100.00%
1994	Street, Drainage, Traffic	\$98,360,000	\$98,360,000	\$0	100.00%
1997	Parks	\$37,860,000	\$37,860,000	\$0	100.00%
1999	Library	\$3,725,000	\$3,725,000	\$0	100.00%
1999	Police	\$4,250,000	\$4,250,000	\$0	100.00%
1999	Fire	\$7,605,000	\$7,605,000	\$0	100.00%
1999	Street, Drainage, Traffic	\$85,520,000	\$85,520,000	\$0	100.00%
2003	Traffic Management	\$400,000	\$0	\$400,000	0.00%
2003	Erosion Control	\$1,900,000	\$0	\$1,900,000	0.00%
2003	Library	\$2,435,000	\$2,435,000	\$0	100.00%
2003	Animal Control	\$2,665,000	\$2,665,000	\$0	100.00%
2003	Fire	\$4,935,000	\$4,935,000	\$0	100.00%
2003	Police	\$10,935,000	\$10,935,000	\$0	100.00%
2003	Street, Drainage, Traffic	\$83,635,000	\$85,040,000	\$0	100.00%
2005	Parks	\$13,600,000	\$13,600,000	\$0	100.00%
2008	Library	\$500,000	\$0	\$500,000	0.00%
2008	Fire	\$9,090,000	\$3,970,000	\$5,120,000	43.67%
2008	Drainage	\$12,000,000	\$0	\$12,000,000	0.00%
2008	Parks	\$15,500,000	\$6,171,000	\$9,329,000	39.81%
2008	Street, Traffic	\$103,735,000	\$15,375,000	\$64,871,000	37.46%
TOTAL		\$520,090,000	\$403,316,000	\$94,690,000	81.79%



CAPITAL IMPROVEMENT PROGRAM



The City of Arlington has several funds for investing in the City's infrastructure. The Funds are separated by use and are managed by the corresponding department. In general, the funding for infrastructure comes from bond elections which occur at 3 to 5 year intervals. The Funds have several revenue sources such as general obligation bonds, certificates of obligations, impact fees, interest earnings, grants, funding from other governmental entities, gas leases, and transfers from other operating funds.

AIRPORT CAPITAL PROJECT FUNDS (4025, 4085) - The primary purpose of this fund is to account for terminal expansion, runways, or other airport construction and related projects. Funds are provided primarily through bond sales, interest earnings, and grants.

FIRE CAPITAL PROJECT FUNDS (4020,4075) - The primary purpose of this fund is to account for construction and other capital project expenditures related to building fire stations and funding other fire prevention related projects. Funds are provided primarily through bond sales and interest earnings.

LIBRARY CAPITAL PROJECT FUNDS (4080) - The primary purpose of this fund is to account for construction and other capital project expenditures related to building branch libraries, acquiring additions to the library collection and funding library related projects. Funds are provided primarily through bond sales and interest earnings.

MUNICIPAL OFFICE FACILITIES and INFORMATION TECHNOLOGY CAPITAL PROJECT FUNDS (4045, 4050, 4051) - The primary purpose of this fund is to account for expenditures connected with the planning, construction, and refurbishing of various municipal office buildings. Funds are provided primarily through bond sales and interest earnings.

PARK CAPITAL PROJECT FUNDS (4000, 4002, 4003) - The primary purpose of this fund is to account for parkland acquisition, construction of swimming pools, and other park and recreation related construction, as well as various other park and recreation related projects. Funds are provided primarily through bond sales, interest earnings, and impact fees.

POLICE CAPITAL PROJECT FUNDS (4055, 4060) - The primary purpose of this fund is to account for construction and other capital project expenditures related to building police stations and funding other police related projects. Funds are provided primarily through bond sales and interest earnings.

TRAFFIC CAPITAL PROJECT FUNDS (4040, 4100) - The primary purpose of this fund is to account for construction of the City's streetlight and traffic signal systems, to perform thoroughfare analysis and to design and install various other traffic related projects. Funds are provided primarily through bond sales and interest earnings.

STREETS CAPITAL PROJECT FUNDS (4035, 4036, 4037) -Street Capital Projects Fund accounts for the purchase of rights of way and land, construction of streets and related facilities, and to account for various other projects related to street construction. Funds are provided primarily through bond sales, interest earnings, and impact fees.

CAPITAL IMPROVEMENT PROGRAM

All Capital Project Funds FY 2011 OPERATING POSITIONS

Sources

Beginning Fund Balance (all funds)	72,734,451
Bond Proceeds	27,976,082
Commercial Paper	0
Intergovernmental Revenues	3,645,822
Transfers from Operating or Gas Funds	15,433
Interest Earned	456,491
Contributions	804,178
Other	1,140,187

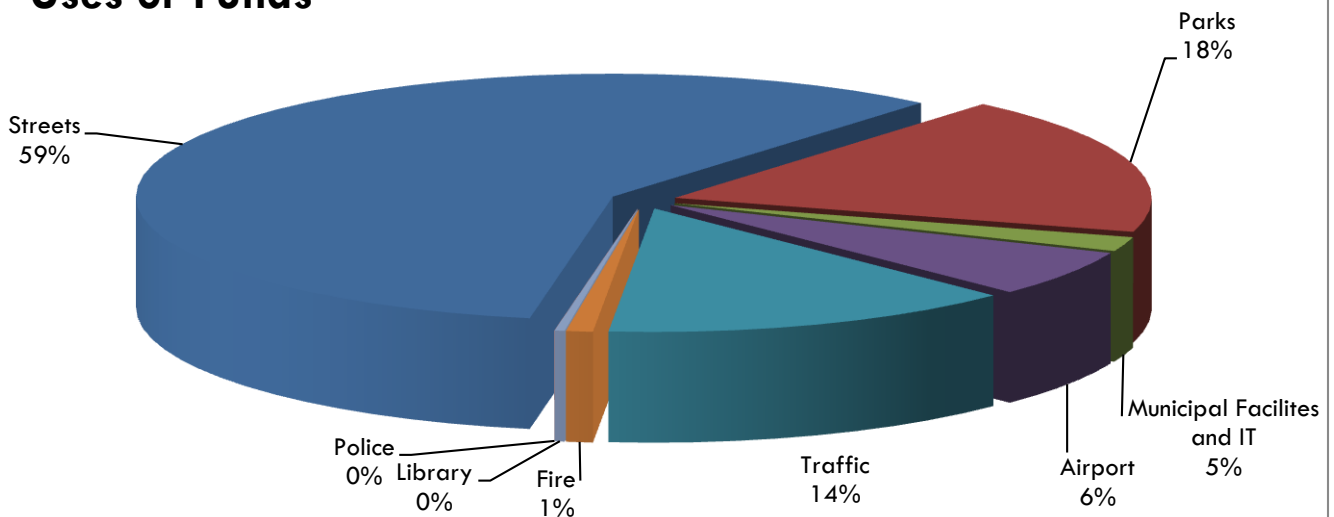
Uses

Streets	13,948,728
Parks	4,356,646
Municipal Facilities and IT	451,102
Airport	1,456,164
Traffic	3,364,431
Fire	216,926
Library	80,642
Police	0

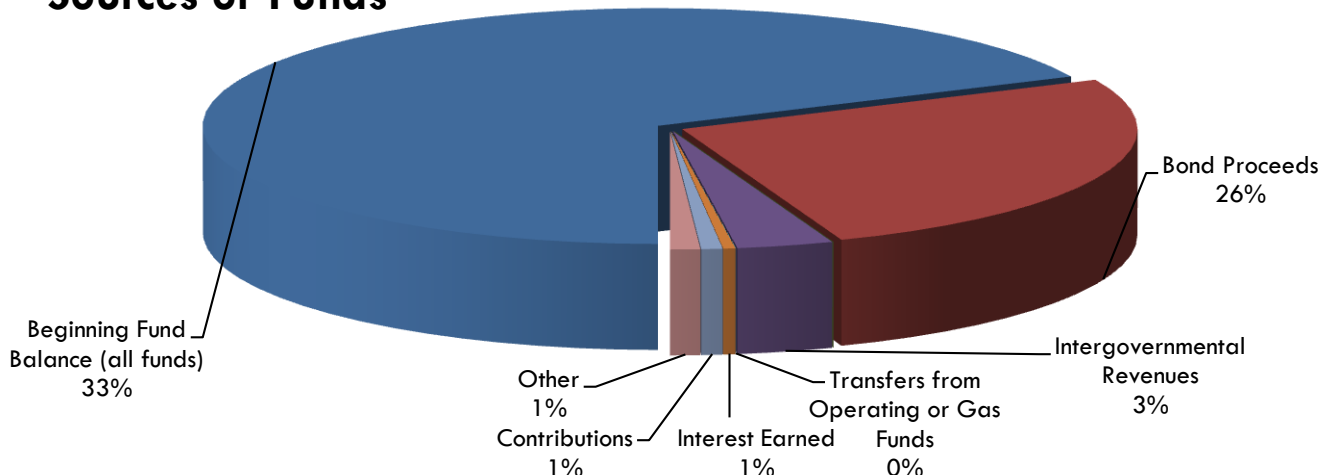
Total \$106,772,643

Total \$23,874,639

Uses of Funds



Sources of Funds



CAPITAL IMPROVEMENT PROGRAM

Airport Capital Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	\$1,683,871	\$2,252,998	\$3,007,998	\$3,007,998
REVENUES:				
Bond Proceeds	4,110,080	1,770,000	-	-
Interest Earned	177,252	19,553	-	9,707
Miscellaneous	263,933	-	-	-
Other	16,635	12,462	-	6,137
TOTAL REVENUES	4,567,899	1,802,015	-	15,844
INTERFUND TRANSFERS:				
Grant Match	(496,005)	(210,059)	-	(101,166)
From Gas Lease Fund	-	-	-	75,000
TOTAL INTERFUND TRANSFERS	(496,005)	(210,059)	-	(26,166)
TOTAL AVAILABLE FUNDS	5,755,765	3,844,954	3,007,998	2,997,676
EXPENDITURES:				
Airport Improvements	74,549	1,271	-	12,215
Hangar Bldg Airport Improvements	180,953	-	-	-
2007 Bond Expense	-	89,412	-	20,202
Terminal Building Design/Construction	3,018,030	-	-	-
T-Hangar Infrastructure	200,381	-	-	-
2009 CO Expense	28,855	711,273	-	-
Terminal Building Construction (Non Arbitrage)	-	35,000	-	1,423,747
TOTAL EXPENDITURES	3,502,768	836,956	-	1,456,164
ENDING BALANCE	\$2,252,998	\$3,007,998	\$3,007,998	\$1,541,512

CAPITAL IMPROVEMENT PROGRAM

Fire Capital Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	\$335,764	\$3,294,543	\$1,111,037	\$1,111,037
REVENUES:				
Bond Proceeds	3,513,330	500,000	-	-
Commercial Paper	-	-	-	-
Interest Earned	11,619	17,650	-	8,858
Other	4,765	14,291	-	2,772
TOTAL REVENUES	3,529,714	531,941	-	11,630
INTERFUND TRANSFERS:				
From General Fund	-	-	-	-
TOTAL INTERFUND TRANSFERS	-	-	-	-
TOTAL AVAILABLE FUNDS	3,865,479	3,826,484	1,111,037	1,122,667
EXPENDITURES:				
Fire Station #3 Rebuild	(5,837)	3,200	-	-
Fire Station #4 Rebuild	4,000	-	-	-
Fire Station #9 Rebuild	537,370	2,712,247	-	-
2009 Bond Sale Expense	1,768	-	-	54,149
2010 Bond Sale Expense	33,635	-	-	162,777
TOTAL EXPENDITURES	570,936	2,715,447	-	216,926
Refund Commercial Paper	-	-	-	-
ENDING BALANCE	\$3,294,543	\$1,111,037	\$1,111,037	\$905,741

CAPITAL IMPROVEMENT PROGRAM

Traffic Capital Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	\$7,324,158	\$6,430,486	\$6,430,486	\$5,375,273
REVENUES:				
Bond Proceeds	1,558,659	-	560,000	1,120,000
Interest Earned	88,615	55,339	-	24,023
Contributions	203,640	-	-	-
Other	(23,258)	(21,226)	-	(5,791)
TOTAL REVENUES	1,827,656	34,113	560,000	1,138,232
INTERFUND TRANSFERS:				
Grant Match	(1,041,365)	(28,016)	-	-
From Streets Funds	-	-	-	-
TOTAL INTERFUND TRANSFERS	(1,041,365)	(28,016)	-	-
TOTAL AVAILABLE FUNDS	8,110,450	6,436,583	6,990,486	6,513,505
EXPENDITURES:				
City Wide Signal	76,534	216,172	-	369,859
CMAQ	21,535	(19,651)	-	(3,332)
Miscellaneous	65,549	4,673	-	-
Rebuild Traffic Signals	53,638	-	-	-
RR Reliability partnership	379,692	51,705	-	14,276
Computerized Signals	-	5,983	-	9,470
Construct Arterial Streetlights	126,997	-	-	-
2010 Bond Expense	8,461	-	-	-
Traffic Signal Rebuilds	326,154	-	-	-
New Traffic Signals	543,964	-	-	-
Traffic Management Cameras	47,407	11,830	-	198,818
Traffic Calming	-	10,853	-	70,962
2009 Bond Expense	5,198	-	-	-
Traffic Miscellaneous	23,635	-	-	48,304
Executive Parkway Sidewalks	-	12,867	-	-
Arterial Rebuild	-	322,330	-	1,751,191
Traffic Signal Rebuilds and Modifications	-	119,970	-	-
Signal Program 2011	-	220,219	-	690,172
New Traffic Signal Construction	-	102,559	-	-
Collines St. Quiet Zone	-	-	-	16,276
2012 Bond Sale Expense	-	-	-	7,179
Matlock Road	1,200	1,800	-	191,256
TOTAL EXPENDITURES	1,679,964	1,061,310	-	3,364,431
ENDING BALANCE	\$6,430,486	\$5,375,273	\$6,990,486	\$3,149,074

CAPITAL IMPROVEMENT PROGRAM

Library Capital Project Funds FY 2013 OPERATING POSITIONS

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	(\$129,574)	\$248,824	\$144,082	\$144,082
REVENUES:				
Bond Proceeds	752,488	-	-	-
Interest Earned	4,492	1,850	-	551
Other	(1,772)	(807)	-	(204)
TOTAL REVENUES	755,208	1,043	-	347
INTERFUND TRANSFERS:				
From General Fund	-	-	-	-
TOTAL INTERFUND TRANSFERS	-	-	-	-
TOTAL AVAILABLE FUNDS	625,634	249,867	144,082	144,429
EXPENDITURES:				
Central Library Expansion	14,063	47,938	-	-
Smart Label Check In/Out	7,830	-	-	-
Future Central Design	130,741	57,847	-	80,642
2008 Collection Development	191,704	-	-	-
2009 Bond Expense	1,768	-	-	-
2009 Collection Development	30,704	-	-	-
TOTAL EXPENDITURES	376,810	105,785	-	80,642
ENDING BALANCE	\$248,824	\$144,082	\$144,082	\$63,787

CAPITAL IMPROVEMENT PROGRAM

Parks Capital Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	\$15,038,902	\$16,923,083	\$12,553,205	\$12,553,205
REVENUES:				
Impact Fees	423,487	931,967	3,810,000	918,065
Bond Proceeds	7,509,742	270,000	-	3,938,832
Interest Earned	295,455	179,377	-	93,699
Other	(65,005)	(59,887)	-	(10,309)
Contributions	125,000	84,000	-	260,125
Miscellaneous	-	169,000	-	50,162
TOTAL REVENUES	8,288,680	1,574,457	3,810,000	5,250,574
INTERFUND TRANSFERS:				
From Gas Lease	-	1,320,000	-	(59,567)
Transfer To/From ASFDA	-	-	-	-
From Arlington Tomorrow Foundation	-	-	-	-
From General Fund	-	3,506	-	-
From Golf Fund	-	4,559	-	-
Transfer To/From TX Wildlife	-	-	-	-
To Debt Service	-	(525,973)	-	(173,080)
TOTAL INTERFUND TRANSFERS	-	802,092	-	(232,647)
TOTAL AVAILABLE FUNDS	23,327,582	19,299,632	16,363,205	17,571,132
EXPENDITURES:				
Miscellaneous	26,444	17,839	-	13,490
Tierra Verde	959	-	-	-
Misc Projects	39,712	72,009	-	76,348
Marrow Bone Springs	7,898	302,438	-	5,394
Helen Wessler Phase II	6,900	10,253	-	-
Johnson Creek USAGE Match	134,669	56,782	-	-
Dog Park	800	-	-	-
Six Flags Neighborhood Park AQ	81,325	5,304	-	9,550
Village/Rush Creek	83	-	-	-
SW Nature Preserve	4,424	136,268	-	66,978
SW Nature Preserve	9,168	36	-	6,157
Bowman Branch Floodplain	950	95	-	-
Allan Saxe Park	42	6,990	-	-
Meadowbrook Park Phase II	123,833	-	-	-
Park Partnership Funds	9,157	-	-	-
Randol Mill Park	32,812	779,390	-	-
Johnson Creek Conservation Plan	(274,632)	-	-	-
Vandergriff Park	639,341	254	-	-
Vandergriff Park	613,743	-	-	-

CAPITAL IMPROVEMENT PROGRAM

Webb Community Park Phase III	711	1,067,650	-	26,034
Webb Community Park Phase III	-	80,764	-	-
Webb Community Park Phase III	15,519	37,880	-	130
BC Barnes Park	27,292	14,907	-	522,813
Clarence Foster Park	-	-	250,000	-
Cliff Nelson/Dottie Lynn CTRS	356,140	-	100,000	-
Rec Center Improvements	10,323	26,099	-	224,436
H Patterson Pump House	335	290,806	-	-
Harold Patterson Sports Center Renovations	74,734	29,522	-	-
Johnson Creek Venue Fund	6,215	27,214	-	36,084
Hero's Park	3,436	1,578	-	53,673
Treepoint Park	94,781	75,688	-	2,570
Treepoint Park	374,903	375,097	-	-
2007 Bond sale expense	230,813	17,639	-	-
OS Gray	264,400	600	-	-
South Center Street Bridge	14,041	7,783	-	-
Bowman Springs Trail	-	11,459	-	265
Clarance Thompson Trail	-	2,352	-	169,441
Cravens Park	2,100	389,353	-	-
Lynn Creek Trail Connect	17,094	-	-	-
Lynn Creek Trail Connect	10,656	-	-	-
River Legacy Park	7,700	302,618	-	19,398
Thora Hart	80,176	5,896	-	-
Thora Hart	66,410	-	-	-
Wimbledon	61,301	215,363	-	-
Harold Patterson Sports Complex	845,745	-	-	-
Zuefeldt Park	554,248	157	-	-
Rush Creek Trail Connection	-	754,207	-	461
Linear Trail Development	233,878	58,181	-	1,109
Neighborhood Park Improvements	54,651	30,036	-	-
Playground Improvements	226,956	117,842	-	66,411
2008 Bond Sale Expense	-	9,600	-	181
Johnson Creek Phase II	192,540	15,108	-	-
2009 Bond Expense	52,653	-	-	-
Caleum Moor	3,910	-	-	-
Playground Improvements 4 Parks	73,380	-	-	-
Tri-City Park Fees	-	-	-	68,763
Hike and Bike System Master Plan Usd	214,141	29,404	-	2,924
Skatepark	31,025	24,322	500,000	53,027
Harold Patterson Sports Complex	719,412	2,848	-	-
Crystal Canyon	25,215	13,635	-	2,733
Six Flags Park Fees	-	14,862	-	147,968
Fish Creek Bridge	37	162,030	-	183,303
2008 Bond Four Playgrounds	-	682,801	-	1,318
Marrow Bone Springs	-	100,000	-	-
Crystal Canyon Nature Trail	-	4,594	-	395,554

CAPITAL IMPROVEMENT PROGRAM

Randol Mill Concessions	-	7,531	-	290,192
Randol Mill Concessions	-	-	-	6,480
2008 Bond Appropriations	-	4,464	-	-
Parks Building Roof Repair	-	243,536	-	289,277
Rush Creek Trail Connection	-	39,045	-	-
Rush Creek Mitigation	-	-	-	44,786
Vandergriff Park Phase II	-	-	1,270,000	82,383
River Legacy Park Parking Lot	-	-	-	229,998
R Simpson Park Lake House	-	704	850,000	45,739
River Legacy	-	21,597	600,000	678,957
Shade Structure Project II	-	-	-	100,286
Linear Trail Development	-	41,997	-	-
High Oak Park	-	-	-	15,825
Quick Start Courts	-	-	-	182,263
Burl Wilks Neighborhood	-	-	-	23,902
Shade Structure Project II	-	-	-	107,353
Ditto Golf Course	-	-	-	51
North Sports Center Master Plan	-	-	60,000	-
MLK Sports Center - Phase II	-	-	180,000	-
2012 Bond Expense	-	-	-	102,641
TOTAL EXPENDITURES	6,404,499	6,746,427	3,810,000	4,356,646
ENDING BALANCE	\$16,923,083	\$12,553,205	\$12,553,205	\$13,214,486

CAPITAL IMPROVEMENT PROGRAM

Police Capital Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	(126,335)	(104,770)	(104,770)	(104,770)
REVENUES:				
Bond Proceeds	24,172	-	2,000,000	-
Interest Earned	72	55	-	1,552
Other	-	-	-	-
TOTAL REVENUES	24,244	55	2,000,000	1,552
TOTAL AVAILABLE FUNDS	(102,091)	(104,715)	1,895,230	(103,218)
EXPENDITURES:				
South Arlington Public Safety Center	2,679	-	-	-
Records Management System	-	-	2,000,000	-
TOTAL EXPENDITURES	2,679	-	2,000,000	-
ENDING BALANCE	(\$104,770)	(\$104,715)	(\$104,770)	(\$103,218)

CAPITAL IMPROVEMENT PROGRAM

Municipal Facilities and Information Technology Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	\$837,975	\$2,567,513	\$1,004,452	\$1,004,452
REVENUES:				
Bond Proceeds	5,324,581	-	-	-
Interest Earned	46,480	16,944	-	5,834
Contributions	-	-	-	-
Other	36	(9,848)	-	(1,220)
TOTAL REVENUES	5,371,097	7,096	-	4,614
INTERFUND TRANSFERS:				
Grant Match	(1,050)	-	-	-
General Fund	-	-	-	3,424
Gifts/Donations	-	-	-	29,199
From Lease	-	-	-	2,000,000
Infrastructure Maintenance Reserve	(417)	-	-	-
TOTAL INTERFUND TRANSFERS	(1,467)	-	-	2,032,623
TOTAL AVAILABLE FUNDS	6,207,604	2,574,609	1,004,452	3,041,689
EXPENDITURES:				
Municipal Court Remodel	-	1,698	-	1,868
Animal Shelter	16,207	-	-	30,817
Fiber Optic Infrastructure	-	-	-	(350)
Municipal Office Building	1,306	-	-	-
Court Software 2008	720,125	484,085	-	(24,785)
Handitran Scheduling System	22,020	5,200	-	-
Convention Center Roof Repair	1,017,400	-	-	-
TAC	803,857	100,486	-	-
2009 Bond Expense	33,800	-	-	-
Data Center Expansion	146,846	197,591	-	-
IT Phone Switch	816,051	617,643	-	260,439
Fiber Optic Removal	57,256	163,454	-	183,113
2010 Bond Expense	5,223	-	-	-
TOTAL EXPENDITURES	3,640,091	1,570,157	-	451,102
ENDING BALANCE	\$2,567,513	\$1,004,452	\$1,004,452	\$2,590,587

CAPITAL IMPROVEMENT PROGRAM

Streets Capital Project Funds FY 2013 OPERATING POSITION

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Estimate FY 2012
BEGINNING BALANCE	\$12,549,402	\$43,452,153	\$50,203,174	\$49,643,174
REVENUES:				
Bond Proceeds	40,197,306	17,030,000	15,630,000	22,917,250
Interest Earned	583,042	522,466	-	312,267
Other	9,985	(124,869)	-	(31,871)
Intergovernmental Revenues	4,601,954	628,389	-	3,645,822
Contributions	448,568	586,437	-	544,053
Miscellaneous	63,562	332,068	-	212,446
TOTAL REVENUES	45,904,416	18,974,491	15,630,000	27,599,967
INTERFUND TRANSFERS:				
From General Fund	309,291	-	-	-
To Debt Service	-	-	-	(651,000)
TOTAL INTERFUND TRANSFERS	309,291	-	-	(651,000)
TOTAL AVAILABLE FUNDS	58,763,110	62,426,644	65,833,174	76,592,141
EXPENDITURES:				
Miscellaneous Projects	620,707	253,185	-	10,730
I-30/Collins Interchange Project	1,396,156	85,189	-	87,400
I-30/Collins Interchange Project	100,918	-	-	2,890
Miscellaneous Projects	957,493	816,968	-	833,912
Developer Participation -1999	4,312	226	-	-
Green Oaks (Lincoln to Ballpark GREEN OAKS (Ballpark to East Limits)	3,285,940	9,939	-	24
	383,316	39,270	-	-
Pleasant Ridge (G Springs- Bowen)	513,767	30	-	-
Bardin Rd (Bowen-Rush Creek)	425	-	-	-
Collins Parkway- Mansfield Webb	238,545	277,674	-	203,379
GSWID Rebuild RM	141,760	-	-	-
Arbrook	30,236	192,410	-	56,026
Sidewalk Program -2005	2,070	-	-	-
Arkansas Ln (Cooper - Collins)	1,269,482	-	-	-
Division/SH 360 Design	38,053	100,361	-	4,123
Median Art Project	11,471	-	-	-
Residential Street Rebuild-2007	47,555	-	-	-
Sidewalk Program	-	1,000,000	-	-
Stadium Dr (Randol Mill-Division)	138,221	-	-	-
Stadium Dr (Randol Mill-Division)	84	-	-	-

CAPITAL IMPROVEMENT PROGRAM

Arterial And Collector Rebuild	374,648	138,453	-	1,485,559
Construction Testing-2007	193,369	-	-	-
Impact Fee Update	42,021	-	-	-
Rush Creek Project	56,534	-	-	-
Center St I-20 Design	73,930	33,117	-	42,577
Center St I-20 Design	24,155	22,738	-	78,519
Green Oaks (Ballpark to 360)	176,724	14,986	-	-
Pleasant Ridge Rd	355,582	89,373	-	-
SH360/Division	34,158	7	-	-
Residential Rebuild-2008	1,347,205	973,195	-	(2,808)
Sidewalk Program-2008	379,028	-	-	-
TDLR Review and Inspect	3,045	3,791	-	2,259
Bowman Springs (IH20 to CL)	-	38,000	-	77,317
Bowman Springs (IH20 to CL)	-	111,100	-	36,469
Lamar (Collins to Ballpark Way)	3,351	468,293	2,235,000	685,983
Lamar (Collins to Ballpark Way)	248,221	164,279	-	41,927
Matlock /Mayfield Intersection	2,658	32,511	-	142
Matlock 5th/6th Lanes(Mayfield to Bardin)	183,875	127,767	-	1,453,324
TxDOT Intersections (4)	1,716	152,075	-	95,124
TxDOT Intersections (4)	81,602	131	-	54,192
Abram (SH360 to CL)	-	29,950	-	313,595
Abram (SH360 to CL)	320,405	81,135	-	-
Abram)	769,214	211,837	-	96,926
Arterial Rebuild (Park Row - SH360	168,279	47,071	-	27,445
Stadium Drive Phase II		5,505	1,155,000	-
ST90-13 Eden Rd (US287-City LI USD)	210,667	28,470	-	52,201
Green Oaks Blvd	377,192	308,418	-	(164,418)
Sidewalk Program -2009		46,839	1,000,000	-
Mansfield Webb/Silo Intersection	41	-	-	-
Little Road Rebuild		26,495	-	-
Irrigation Contract	59,735	8,880	-	-
Copeland		277	-	87,447
Testing - Gas Pipelines		13,998	-	(13,439)
Residential Rebuild (Design)-2009	132,000	1,497,997	200,000	-
Collins		3,038,168	-	4,905,235
Construction Testing	131,479	361,539	-	416,535
Survey Controls		14,840	-	23,915
Art Rebuild	8,506	154,582	-	1,319,149
Bowman Springs Road		465,280	-	-
2009 Bond Expense	141,728	-	-	-
St09-14 TCEQ	325	-	-	-
Tri-School Streets	-	225,043	610,000	277,139
Arterial Rebuild -- Center (Arkansas - Timberview)	-	101,641	-	35,653
Great Southwest Parkway	-	140,605	-	-

CAPITAL IMPROVEMENT PROGRAM

CMAQ	-	-	-	19,991
Abram (Collins to Cooper)	-	-	7,930,000	704,826
Residential Rebuild	67,458	130,080	2,500,000	-
2010 Bond Expense	161,595	-	-	-
Rolling Meadows Sidewalks	-	67,944	-	-
Irrigation	-	34,240	-	64,645
Star Telegram	-	488	-	502
2011 Misc Concrete	-	-	-	57,876
Gibbons Road Sidewalks	-	1,650	-	-
2011 Residentail Rebuilds	-	35,430	-	133,499
Rolling Meadows Sidewalks	-	-	-	4,158
2012 Misc Concrete Projects	-	-	-	36,057
New Traffic Signals	-	-	340,000	-
Traffic Signal Rebuilds	-	-	220,000	-
2012 Bond Sale Expenses	-	-	-	300,723
TOTAL EXPENDITURES	15,310,956	12,223,470	16,190,000	13,948,728
Refunding Commercial Paper	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	43,452,153	50,203,174	49,643,174	62,643,413

CAPITAL IMPROVEMENT PROGRAM

Projects Completed During FY2012								
<u>Bond</u>								<u>Completion</u>
<u>Election</u>	<u>Department</u>	<u>Project</u>	<u>Voter Authorization</u>	<u>Other Revenue</u>	<u>Final Cost</u>	<u>Status</u>	<u>Start Date</u>	<u>Date</u>
2008	Parks	Crystal Canyon	\$350,000	\$168,288	\$513,288	Complete	Dec-12	May-12
2005	Parks	River Legacy Playground	\$600,000	\$33,392	\$633,392	Complete	Mar-12	Aug-12
2005	Parks	Clarence Thompson	\$150,000	\$9,721	\$159,721	Complete	Jun-12	Oct-12
2008	Public Works	Matlock Road (Mayfield to Bardin)	\$1,970,000	\$0	\$1,111,521	Complete	Jan-12	Sep-12
2008	Public Works	Matlock Rd/Mayfield Rd Intersection	\$500,000	\$0	\$149,901	Complete	Jan-12	Sep-12
n/a	Water Utilities	Green Oaks Pump Station Water Line Improvements	n/a	\$1,145,359	\$1,145,359	Complete	Dec-11	Jun-12
n/a	Water Utilities	Harwell Tank Improvements	n/a	\$2,994,025	\$2,994,025	Complete	Oct-11	Sep-12
n/a	Water Utilities	Lake Arlington Service Spillway Repairs	n/a	\$81,235	\$81,235	Complete	Jan-12	Jun-12
n/a	Water Utilities	PB WTP WL Renewal	n/a	\$332,709	\$332,709	Complete	Aug-11	May-12
n/a	Water Utilities	Town North W&S Renewal	n/a	\$3,240,527	\$3,240,527	Complete	Sep-12	Aug-12
TOTALS			\$3,570,000	\$8,005,256	\$10,361,678			

CAPITAL IMPROVEMENT PROGRAM

How to Read the Project Report

- 1 Title-**
Department responsible for managing capital improvement projects, Service Team, and Project Name
- 2 Basic Project Info-**
Financial tracking project number, key dates, bond election when first authorized, and project management information
- 3 Map-**
Shows the location in the city of the capital improvement project
- 4 Funding-**
Lists all sources of approved funding for the capital improvement project by the capital budget year in which the funding was approved.
Funding Source Categories
 - (GO's) General Obligation Bonds (includes interest earned)
 - (CO's) Certificate of Obligations (included interest earned)
 - Grants
 - Federal (ARRA, UASI, etc.)
 - State (TxDOT, Parks and Wildlife, etc.)
 - Tarrant County,
 - Local (NCTCOG, Arlington Tomorrow Foundation, etc.)
 - Donations (Private donations, Friends of the Library, etc.)
 - Gas Revenue
 - Other (e.g. Insurance Proceeds, Land Sell revenue, etc.)
 - Transfers from other Funds
 - Fees (Park fees, Storm Water Fees, etc.)
- 5 Project Budget and Expenditures-**
The budget number is the total budget comprised of all funding sources at the time of the report. The budget can increase over time as additional approved funding is added. The budget can also decrease as the project comes to a close. If there is residual budget from a project, the residual can be transferred to another capital improvement project within the same scope. The expenditure number is the total amount spent on this project as of the date of the report.
- 6 Operation and Maintenance Cost-**
These numbers are the average costs to maintain the capital improvement over its lifetime. For this field, it is calculated over a 30 year life time. The costs are listed at \$0.00 until the project is completed.
- 7 Comments-**
Any additional information that is helpful to the reader.

CAPITAL IMPROVEMENT PROGRAM

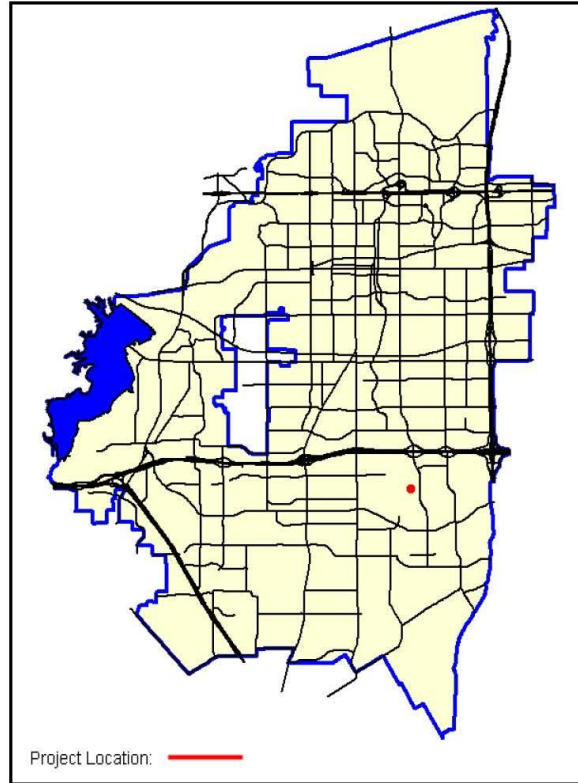
Arlington Municipal Airport CIP Project Report

Capital Investment

Project: Airport Terminal Building

Status Updated: 7/23/2012

Description	
Construction of a new Airport Terminal Building. The design also incorporates a back-up data center for the Information Technology Department	
Project Number:	358602-359210
Project Number:	51310498
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	Dec-09
Project Completion	Jan-11
Current Phase	Design
Bond Election	n/a
Project Contract Information	
Project Manager	Bob Porter/Alf Bumgardner
Phone Number	817-459-5590
Email Address	karen.vanwinkle@arlingtontx.gov
Design Firm	PGAL Architects/ CP&Y
General Contractor	AUI Contractors, Inc.



Project Funding				
Funding Source	FY2007	FY2008	FY2009	FY2010
Certificates of Obligation	\$150,000.00	\$0.00	\$4,080,000.00	\$0.00
IT Department UASI Grant	\$100,000.00	\$0.00	\$0.00	\$0.00
TxDOT Aviation Grant	\$600,000.00	\$0.00	\$0.00	\$0.00
Tomorrow Fund Interest	\$0.00	\$0.00	\$116,703	\$0.00
Airport Improvement Funds	\$0.00	\$0.00	\$0.00	\$284,471



Project Budget & Expenditures		
Current Budget:	\$5,331,173.74	
Expended to Date:	\$5,264,960.70	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual n/a	Life n/a
Comments		
Construction was completed in November, 2010. Finish out of additional office space on the second floor is scheduled to begin in September, 2012.		

CAPITAL IMPROVEMENT PROGRAM

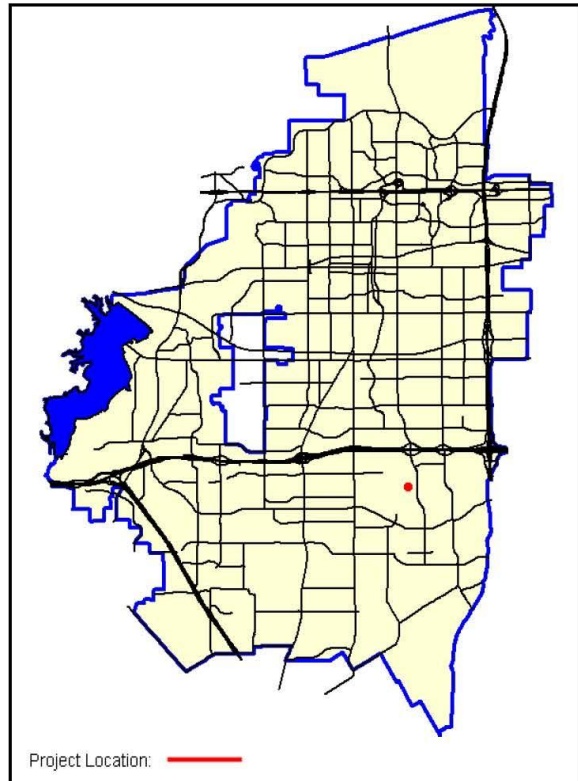
Arlington Municipal Airport CIP Project Report

Capital Investment

Project: Taxiway and Apron Improvements

Status Updated: 7/23/2012

Description	
Construction and rehabilitation of apron and taxiways in accordance with the Airport Master Plan.	
Project Number:	
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	*
Project Completion	
Current Phase	
Bond Election	N/A
Project Contract Information	
Project Manager	Karen VanWinkle
Phone Number	817-459-5559
Email Address	karen.vanwinkle@arlingtontx.gov
Design Firm	
General Contractor	



Project Funding				
Funding Source	FY2011	FY2012	FY2013	FY2014
Certificates of Obligation*	\$700,000.00	(\$599,582.00)	\$0.00	\$0.00

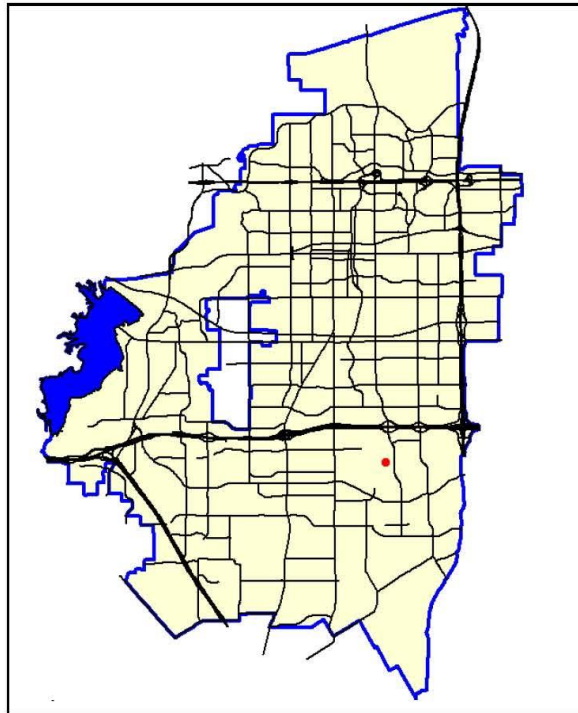


Project Budget & Expenditures		
Current Budget:		
Expended to Date:		
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual n/a	Life n/a
Comments		
*TxDOT Aviation incorporated the Rehabilitation of Taxiway Bravo and grading/drainage improvements at Taxiway Delta into the West Taxiway Project. Funding was transferred to that project.		

CAPITAL IMPROVEMENT PROGRAM

Arlington Municipal Airport CIP Project Report
 Capital Investment
 Project: West Parallel Taxiway Design and Construction
 Status Updated: 7/23/2012

Description	
Design and Construction of the West Parallel Taxiway	
Relocation of Taxiway Bravo*	
Grading/drainage improvements at Taxiway Delta*	
Runway/taxiway signage replacement	
Construction of an electrical vault	
Relocation of Automated Surface Observing Systems (ASOS)	
Runway repairs and joint seal rehabilitation	
Apron/East Taxiway Re-stripping	
*Originally included in the Apron & Taxiway	
Project Number:	
Project Number:	n/a
Construction Start	September, 2010
Project Completion	March, 2013
Current Phase	Pre-construction
Bond Election	
Project Contract Information	
Project Manager	Karen VanWinkle
Phone Number	817-459-5559
Email Address	karen.vanwinkle@arlingtontx.gov
Design Firm	
General Contractor	



Project Funding				
Funding Source	FY2011	FY2012	FY2013	FY2014
Certificates of Obligation*	\$1,000,000.00	\$599,582.00	\$0.00	\$0.00
TxDOT Aviation Design Grant		\$223,000.00	\$0.00	\$0.00
TxDOT Aviation Grant Amd 1		\$47,000.00	\$0.00	\$0.00
TxDOT Aviation Grant Amd 2		\$13,000.00	\$0.00	\$0.00
Airport Improvement Funds		\$101,166.00	\$0.00	\$0.00
TxDOT Aviation Const Grant		\$6,696,117.00	\$0.00	\$0.00



Project Budget & Expenditures		
Current Budget:	\$8,679,865.00	
Expended to Date:	\$2,759,685.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual n/a	Life n/a
Comments		
TxDOT Aviation provided for a significant acceleration of the project, funding construction of the entire taxiway, plus additional improvements. Under this schedule, construction will be completed in November, 2012 three years ahead of schedule. *Funding transferred from Apron & Taxiway Improvement Project		

CAPITAL IMPROVEMENT PROGRAM

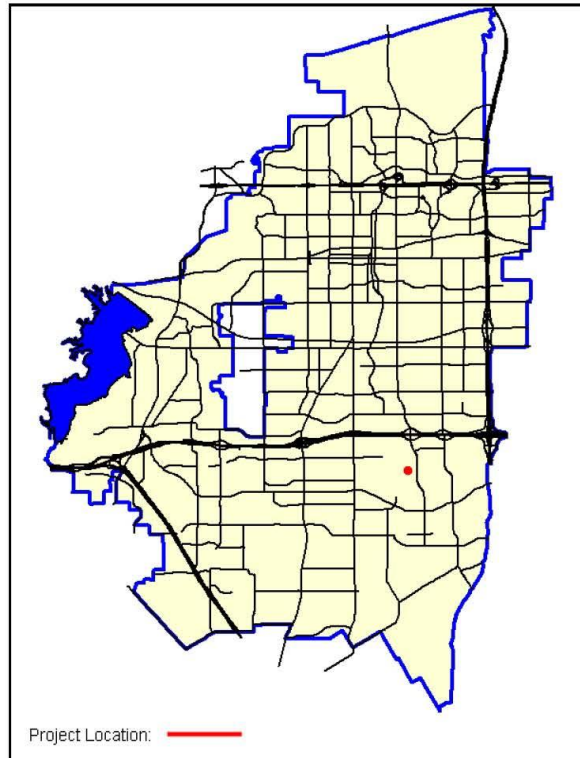
Arlington Municipal Airport CIP Project Report

Capital Investment

Project: Terminal Apron Construction

Status Updated: 7/23/2012

Description	
Design and construction of the Terminal Apron Expansion.	
Project Number:	51330498
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	Dec-09
Project Completion	Aug-10
Current Phase	Design
Bond Election	N/A
Project Contract Information	
Project Manager	Bob Porter
Phone Number	817-459-5990
Email Address	bob.porter@arlingtontx.gov
Design Firm	Chaing, Patel & Yerby
General Contractor	EAS Constructing



Project Funding				
Funding Source	FY2008	FY2009	FY2010	FY2011
Certificates of Obligation	\$17,272.00	\$80,000.00	\$7,500.00	\$0.00
TxDOT Aviation Design Grant	\$155,444.00	\$0.00	\$0.00	\$0.00
TxDOT Aviation Constr. Grant	\$0.00	\$1,193,400.00	\$0.00	\$0.00
TxDOT Const. Grant Amd 1	\$0.00	\$0.00	\$203,364.00	\$0.00



Project Budget & Expenditures		
Current Budget:	\$1,656,980.00	
Expended to Date:	\$1,608,009.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual n/a	Life n/a
Comments		
Construction was completed in January 2011.		

CAPITAL IMPROVEMENT PROGRAM

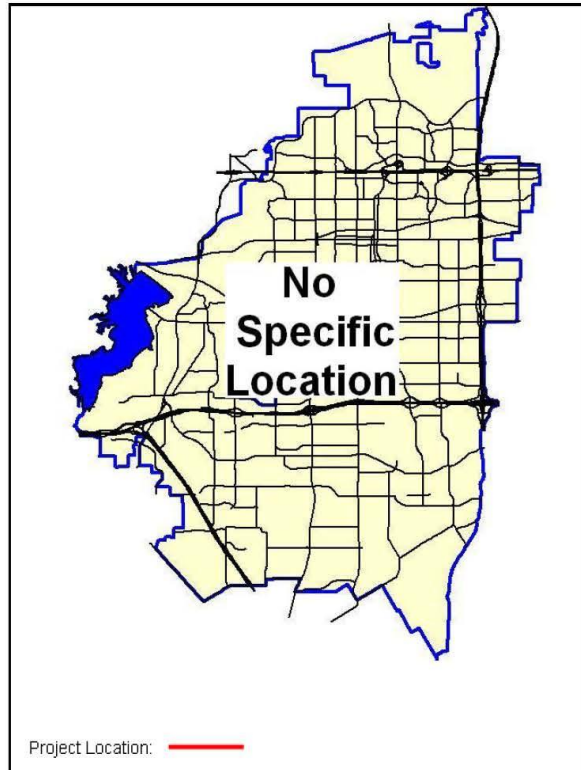
Information Technology CIP Project Report

Capital Investment

Project: Data Center Expansion

Status Updated: 7/17/2012

Description	
This project will construct a backup data center in conjunction with the new airport terminal. This data center will provide a remote location to house backup servers and systems for critical applications and functionality in support of the city's disaster recovery plan.	
Project Number:	85340999
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	May-09
Project Completion	Dec-10
Current Phase	n/a
Bond Election	n/a
Project Contract Information	
Project Manager	Beth Ann Unger
Phone Number	817-459-6706
Email Address	bethann.unger@arlingtontx.gov
Design Firm	
General Contractor	



Project Funding				
Funding Source	FY2009	FY2010	FY2011	FY2012
Certificates of Obligation	\$450,856.30	\$0.00	\$0.00	\$0.00



Project Budget & Expenditures		
Current Budget:	\$450,856.30	
Expended to Date:	\$347,457.22	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
	\$0.00	\$0.00
Comments		

CAPITAL IMPROVEMENT PROGRAM

Information Technology CIP Project Report

Capital Investment

Project: Phone System

Status Updated: 7/17/2012

Description	
<p>This project acquires and implements a new telephone system to replace the existing system which is over 12 year old technology. The current system is costly to support (\$112,000 annually) and has a rising degree of risk due to availability of parts and the design of the system. If our primary system (located at City Hall) failed today, approximately 80% of all COA employees would be without phone service. This project includes new phones, new features for our call centers, and a reduced risk due to the nature of the design/architecture.</p>	
Project Number:	85400999
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	Nov-09
Project Completion	Sep-11
Current Phase	n/a
Bond Election	n/a
Project Contract Information	
Project Manager	Beth Ann Unger
Phone Number	817-459-6706
Email Address	bethann.unger@arlingtontx.gov
Design Firm	n/a
General Contractor	n/a



Project Funding				
Funding Source	FY2009	FY2010	FY2011	FY2012
Certificates of Obligation	\$1,700,000.00	\$0.00	\$0.00	\$0.00



Project Budget & Expenditures		
Current Budget:	\$1,700,000.00	
Expended to Date:	\$1,694,132.18	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
	\$150,000.00	\$1,050,000.00
Comments		

CAPITAL IMPROVEMENT PROGRAM

Information Technology CIP Project Report

Capital Investment

Project: Fiber Optic Infrastructure Removal and Replacement

Status Updated: 7/17/2012

Description	
The City of Arlington is being required by SBC (Now AT&T) Communications to remove all City-owned fiber optic cable from their poles. This project funds the construction of new underground fiber to replace the existing above ground fiber on AT&T poles.	
Project Number:	85330998
Project Number:	85440999
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	Apr-07
Project Completion	Dec-11
Current Phase	n/a
Bond Election	n/a
Project Contract Information	
Project Manager	Beth Ann Unger
Phone Number	817-459-6706
Email Address	bethann.unger@arlingtontx.gov
Design Firm	City of Arlington IT
General Contractor	Hammonds/Precision



Project Funding				
Funding Source	FY2006	FY2007	FY2010	FY2011
Certificates of Obligation	\$350,000.00	\$0.00	\$500,000.00	\$0.00



Project Budget & Expenditures		
Current Budget:	\$850,000.00	
Expended to Date:	\$655,013.66	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
	\$25,000.00	\$500,000.00
Comments		

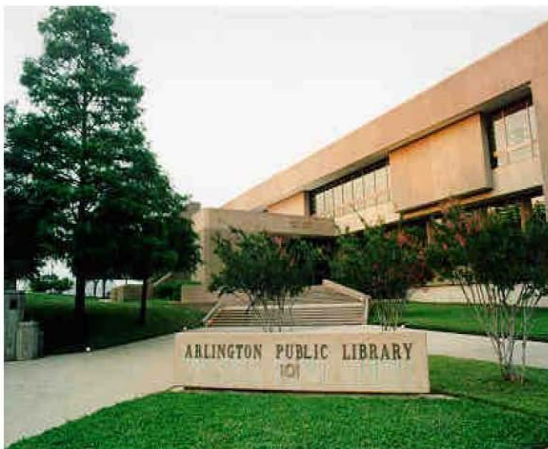
CAPITAL IMPROVEMENT PROGRAM

Libraries CIP Project Report
Neighborhood Services
Project: Central Library
 Status Updated: 10/30/2010

Description	
The George W. Hawkes Central Library opened in January 1973. Project goals are to	
1. Form a vision of what citizens want and need from Central Library services.	
2. Assess the physical condition and future viability of the Central Library.	
3. Determine future steps and the costs for achieving the vision.	
Project Number:	89441199
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Project Number:	n/a
Construction Start	n/a
Project Completion	Jan-11
Current Phase	n/a
Bond Election	1999
Project Contract Information	
Project Manager	Cary Siegfried
Phone Number	817-459-6916
Email Address	cary.siegfried@arlingtontx.gov
Design Firm	n/a
General Contractor	n/a



Project Funding				
Funding Source	FY2005	FY2006	FY2008	FY2009
General Obligation Bonds	\$0.00	\$0.00	\$0.00	\$500,000.00



Project Budget & Expenditures		
Current Budget:	\$500,000.00	
Expended to Date:	\$269,230.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
	\$0.00	\$0.00
Comments		
The consulting contract was awarded to Providence Associates LLC and this portion of the project is complete. The Consultants submitted the Central Library Vision Report which included community focus groups and various surveys. Finalized visioning report is current under review for the Community and Neighborhood Development Committee who have requested further investigation into the opportunities for a public-private mixed-use venture is still under way, including the possibility of a developer taking on the project.		

CAPITAL IMPROVEMENT PROGRAM

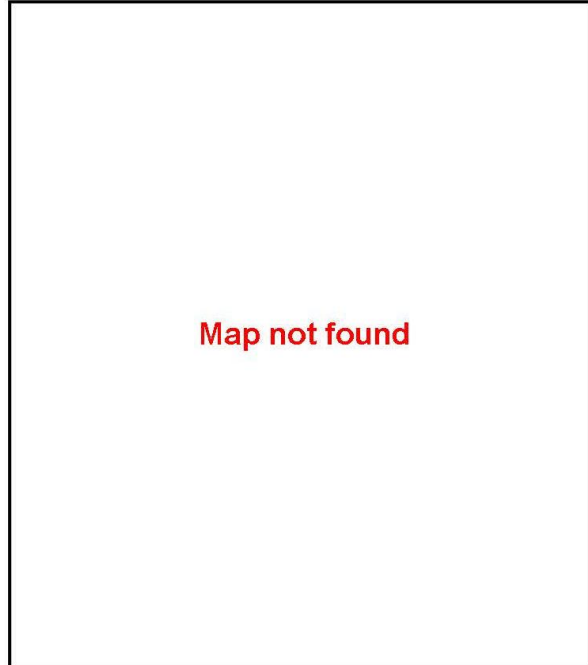
Green Sheet Report

CM - Construction Management

Project: WF office renovations - 7th floor COT

Status Updated: 07/23/2012

Project Scope	
Add three new offices on the 7th floor of the City Tower for Workforce Services.	
Project Number:	CMWF12002
Construction Start	Jul-12
Construction End	Jul-12
Current Phase	Bidding
Bond Election	
Project Contract Information	
Project Manager	Jerry James
Phone Number	817-459-6588
Email Address	Jerry.James@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	TBD



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures		
Current Budget:		
Committed Expenses:		
Expended to Date:		
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Bids were received on June 28th. The low bid was non-responsive. The two other bids are over our budget. Bids will be rejected. Plans were re-issued and bids will be recieved July 27th.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management

Project: 501 Sanford Street - Mechanical System Replacement

Status Updated: 07/23/2012

Project Scope	
Replace the existing roof top mechanical system with a new system. Some ductwork and roof work will be included in the project.	
Project Number:	CMPW11004
Construction Start	Sep-12
Construction End	Nov-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	Fratto Engineering
General Contractor	TBD



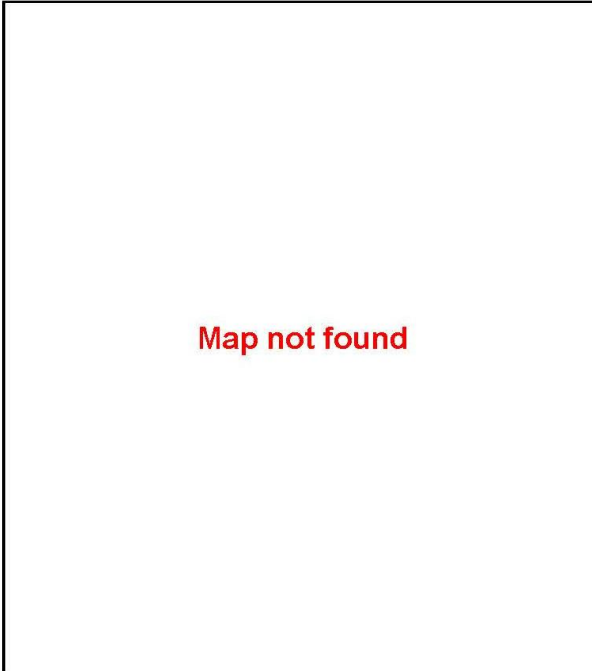
Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures		
Current Budget:	\$12,640.00	
Committed Expenses:	\$12,640.00	
Expended to Date:	\$11,526.24	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Fratto Engineering has completed mechanical / electrical / plumbing and structural engineering drawings. Construction Management is reviewing the plans and coordinating them with roof drawings by Wharry and Associates. An alternate will be included in the construction documents for an entire new roof. Funding for the design portion of this project is coming from the Infrastructure reserve fund. 77% of the construction funding will come from grant funds. The remaining 23% of construction funding will come from the Infrastructure reserve fund.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 CM - Construction Management
 Project: 403 W. Main Street remodel
 Status Updated: 07/23/2012

Project Scope	
Remodel existing space at Fire Station No. 1	
Project Number:	CMFD12001
Construction Start	Aug-12
Construction End	Jan-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	Hutcherson Construction



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$223,590.07
Committed Expenses:	\$27,452.70
Expended to Date:	\$24,785.70

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

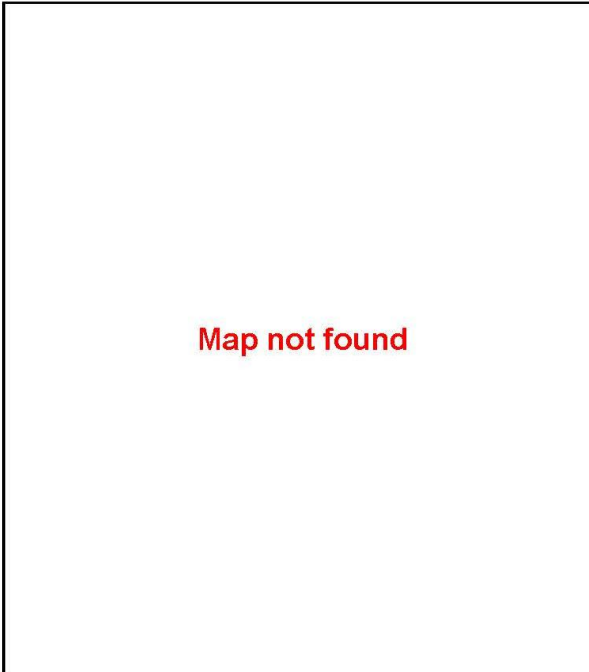
Current Activity

Bids were received on June 4th. Hutcherson Construction was selected as the best value contractor. Construction will begin in late July or early August.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 CM - Construction Management
 Project: ACC Main Hallway Remodel
 Status Updated: 07/23/2012

Project Scope	
Remodel hallway between Exhibit Hall and meeting rooms	
Project Number:	CMCC11004
Construction Start	Jan-12
Construction End	Apr-12
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	5G Architects
General Contractor	IS Construction



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
This project is complete. A one year walk through with the contractor is scheduled for November 2012.

CAPITAL IMPROVEMENT PROGRAM

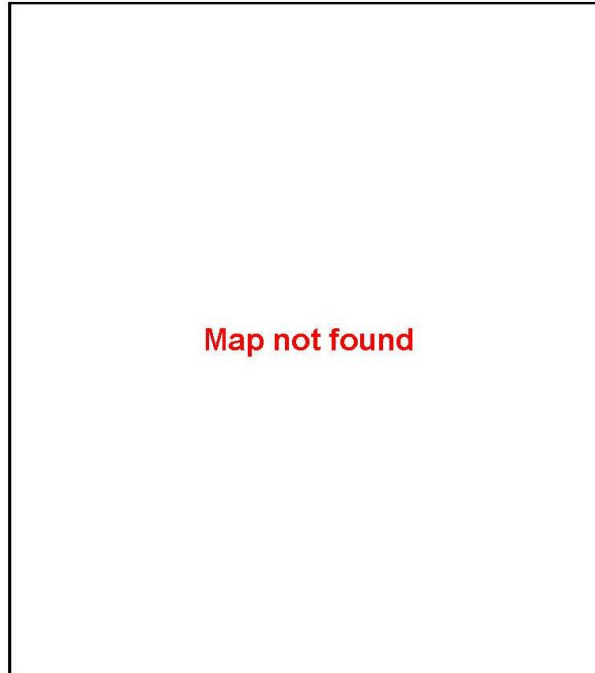
Green Sheet Report

CM - Construction Management

Project: Airport Municipal Airport - Way Finding signage

Status Updated: 07/23/2012

Project Scope	
Provide a new monument sign and Way Finding signage at all airport entry / exit gates.	
Project Number:	CMAV12003
Construction Start	Aug-12
Construction End	Nov-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	Main Street Signs
General Contractor	



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	
Committed Expenses:	
Expended to Date:	

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Way Finding signage has been approved. The monument sign design is still being reviewed. The sign designs that were submitted are within the project budget.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management

Project: Energy Efficiency retrofit - City Office Tower

Status Updated: 07/23/2012

Project Scope	
Replace single pane glass windows with insulated window system. Add a new Make up Air unit to pressurize the building. Remodel of toilets on 3rd and 6th floor.	
Project Number:	CMPW11001
Construction Start	Jul-11
Construction End	Jul-12
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	AUI Contractors



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$2,563,070.45
Committed Expenses:	\$250,592.56
Expended to Date:	\$249,915.56

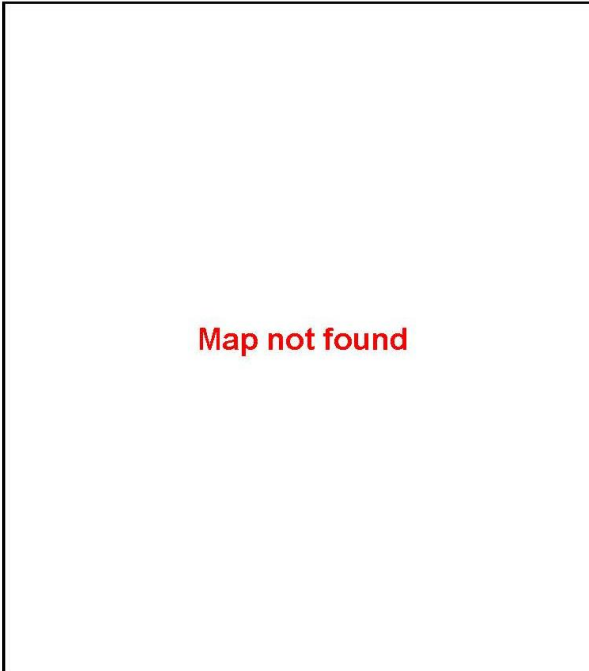
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The new make-up air system on the roof has been modified based on inspections and testing. A final review from the Commissioning Agent is complete. There are still some adjustments needed to complete the Make up air operations. Davis-Bacon documents will be issued in the next couple of weeks.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
CM - Construction Management
Project: Fielder House
 Status Updated: 07/23/2012

Project Scope	
Renovations to the existing 1914 Fielder House Museum for its 100 year anniversary by 2014	
Project Number:	CMPW12004
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	
Project Contract Information	
Project Manager	Alf Bumgardner
Phone Number	817/459-6558
Email Address	alf.bumgardner@Arlingtontx.gov
Design Firm	Komatsu Architects
General Contractor	TBD



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	
Committed Expenses:	
Expended to Date:	

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

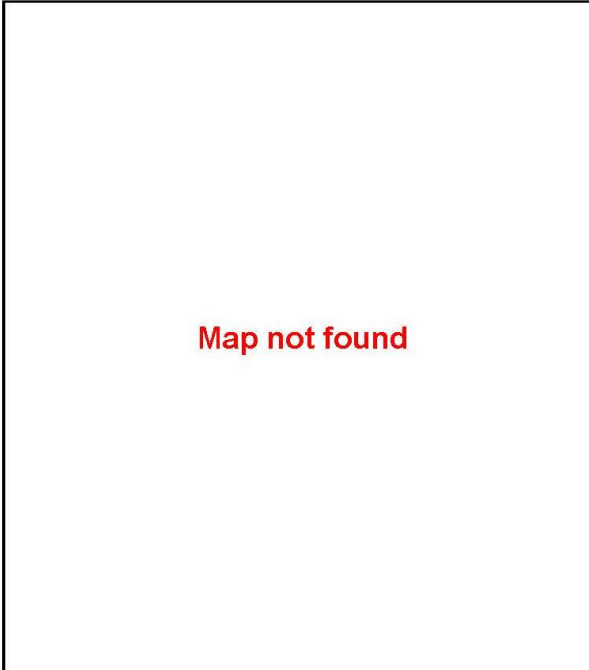
Current Activity

Discovery phase is ongoing to determine what modifications will need to be made to meet current building codes as well as Texas Accessibility Standards. The Grants Division of Community Development and Planning issued a RFQ for architectural firms specializing in historical restoration. 8 firms responded. The selection team rated all firms, and determined Komatsu Architects out of Fort Worth to be the best qualified firm for this project.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 CM - Construction Management
 Project: Fire Station 9
 Status Updated: 07/23/2012

Project Scope	
Construct new fire station to replace existing Fire Station Number 9.	
Project Number:	CMFD10003
Construction Start	Dec-09
Construction End	Jul-11
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	Steele & Freeman Construction



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$3,470,000.00
Committed Expenses:	\$3,211,648.67
Expended to Date:	\$3,202,766.56

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

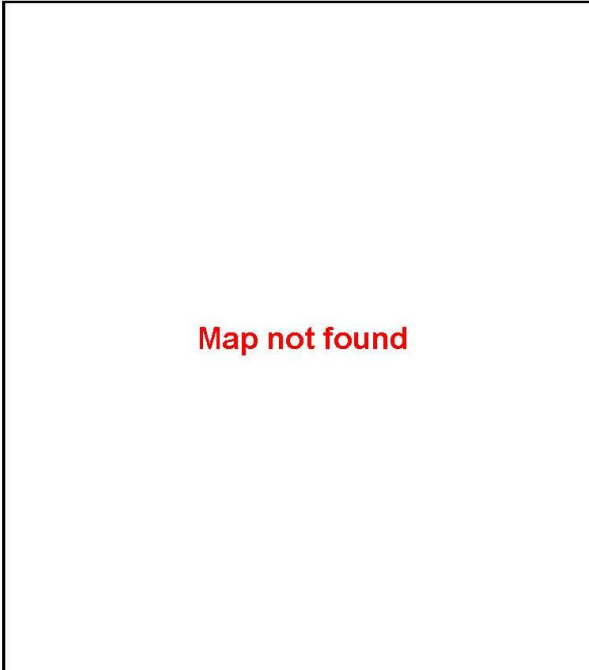
Current Activity

We received notification from the United States Green Building Council in March that the new Fire Station has received LEED-Silver certification. This is the first City owned property to achieve LEED certification.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 CM - Construction Management
 Project: Fire Storage Building
 Status Updated: 07/23/2012

Project Scope	
A new fire storage building with multiple bays - to take the place of existing fire storage located behind the Handitran facility on W. Main Street.	
Project Number:	CMFD12003
Construction Start	Sep-12
Construction End	Dec-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	TBD



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures		
Current Budget:		
Committed Expenses:		
Expended to Date:		
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Design work on this project is due for completion by August 1st. The project will go out to bid in August.		

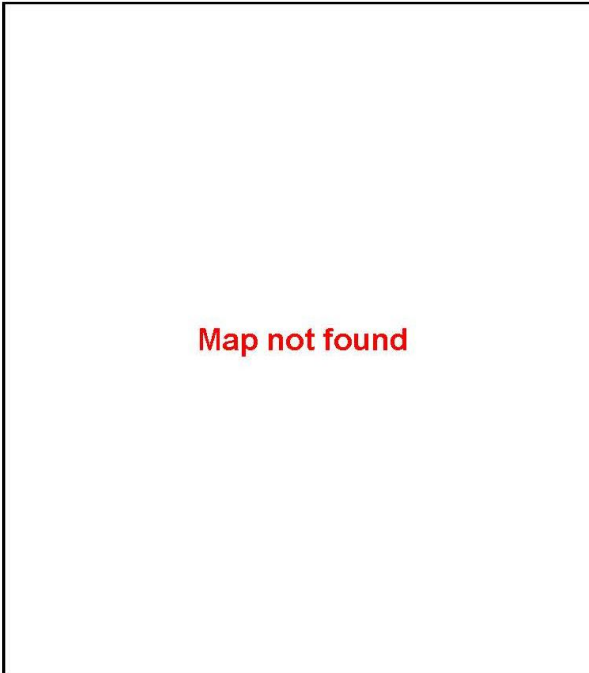
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management
 Project: Fleet fuel tank relocation

Status Updated: 07/23/2012

Project Scope	
Remove underground fuel storage tanks and install two new above ground fuel storage tanks and new fuel dispensers. Remove the north two bays of the storage structure behind Handitran offices.	
Project Number:	CMPW12001
Construction Start	Jan-13
Construction End	Feb-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	TBD



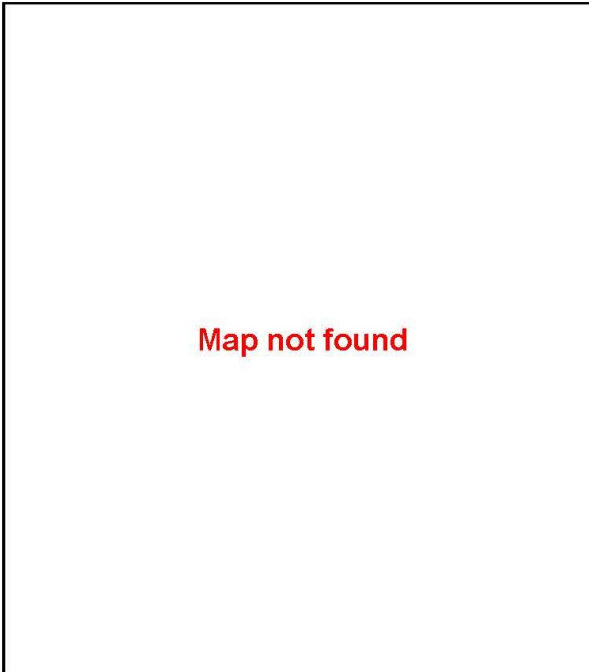
Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures		
Current Budget:		
Committed Expenses:		
Expended to Date:		
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
I.S. Construction completed the design phase of work in February, and plans were reviewed for permit in March. A permit has been issued for this project. Construction will be scheduled after the Fire Storage structure is complete. At that time the Fire Department will move secured storage items to the new structure and the current storage space will be demolished to make space for the new fuel tanks. Construction start is anticipated to be December 2012 or January 2013.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
CM - Construction Management
Project: Hawkes Library Accessibility Improvements
 Status Updated: 07/23/2012

Project Scope	
Add an accessible entrance to the east courtyard, and accessible ramp to Mesquite Street	
Project Number:	CML11004
Construction Start	Apr-12
Construction End	Sep-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	COA-CM
General Contractor	Gene Doss Construction



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$300,000.00
Committed Expenses:	\$251,115.16
Expended to Date:	\$162,418.66

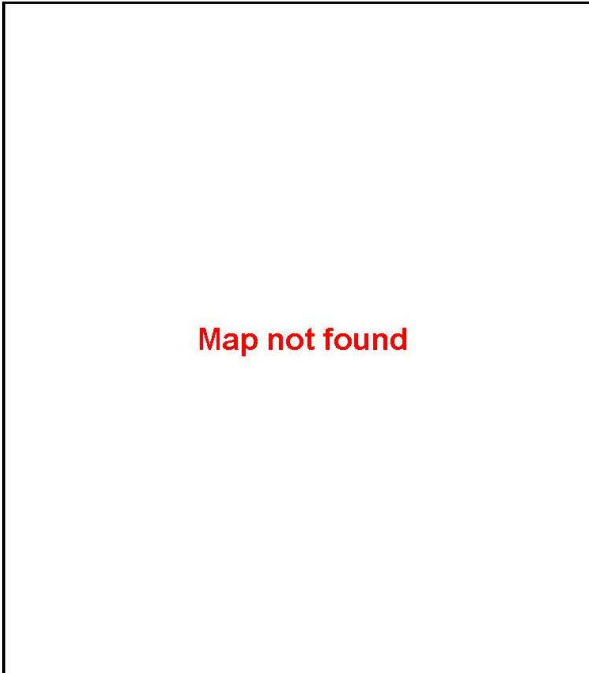
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construction started in early April. Miscellaneous steel and metal stud framim are under way. Exterior glass and frames were ordered the week of 7/16/12. Project completion has been moved back to September 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
CM - Construction Management
Project: PB WTP Admin. Building Remodel
 Status Updated: 07/23/2012

Project Scope	
Remodel existing 1st and 2nd floor toilets to meet TAS. Remodel second floor lab areas to office space. Add a second emergency exit from the second floor. Add accessible parking and an accessible route to the front of the building.	
Project Number:	CMWU12001
Construction Start	Sep-12
Construction End	Dec-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jerry James
Phone Number	817-459-6588
Email Address	Jerry.James@Arlingtontx.gov
Design Firm	COA-CM
General Contractor	TBD



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$40,000.00
Committed Expenses:	\$68.88
Expended to Date:	\$68.88

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Architectural Plans are 95% complete. The mechanical - electrical - plumbing (MEP) and structural engineering plans are now 50% complete. Plans will be submitted for permit review the week in July 23rd. Bidding is scheduled for early August. Construction completion is scheduled for December 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management
 Project: Randol Mill Restroom-Concession Building
 Status Updated: 07/23/2012

Project Scope	
Rebuild restroom/concession building that burned.	
Project Number:	CMPK11002
Construction Start	Jul-12
Construction End	Jan-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	CMA
General Contractor	Hutcherson Construction



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$808,833.45
Committed Expenses:	\$87,478.15
Expended to Date:	\$79,425.10

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

Council approved Hutcherson Construction as the "Best Value contractor at the June 26th Council meeting. Construction is scheduled to begin in July 2012 with completion in January 2013. The existing concession-restroom building was demolished in early April.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management

Project: Recreation Center Improvements at Elzie Odom Athletic Center

Status Updated: 07/23/2012

Project Scope	
Renovations for front desk, rock wall areas and gyms to address acoustics.	
Project Number:	CMPK11004
Construction Start	Apr-12
Construction End	Jun-12
Current Phase	Warranty / Maintenance
Bond Election	2005
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	CMA
General Contractor	Hutcherson Construction



Approved Project Funding (Thousands)			
Funding Source	2007	2008	
Gas Revenue		\$200	
General Obligation Bonds	\$500		

Project Budget & Expenditures	
Current Budget:	\$722,700.28
Committed Expenses:	\$718,581.40
Expended to Date:	\$715,836.40

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The renovations on this project are complete. Sound panels have been installed above the Gymsnasiums. The Acoustical Engineer for the project conducted sound testing in the renovated areas. There was a substantial reduction in noise measured in the finished spaces. Close out documents are being reviewed.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management
 Project: Richard Simpson Park Lake House Rebuild
 Status Updated: 07/23/2012

Project Scope	
Development of a new park master plan and reconstruction of the lake room.	
Project Number:	CMPK11003
Construction Start	Mar-13
Construction End	Oct-13
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	Elements of Architecture
General Contractor	TBD



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
General Obligation Bonds	\$150	\$850	

Project Budget & Expenditures	
Current Budget:	\$1,000,000.00
Committed Expenses:	\$60,560.70
Expended to Date:	\$34,692.34

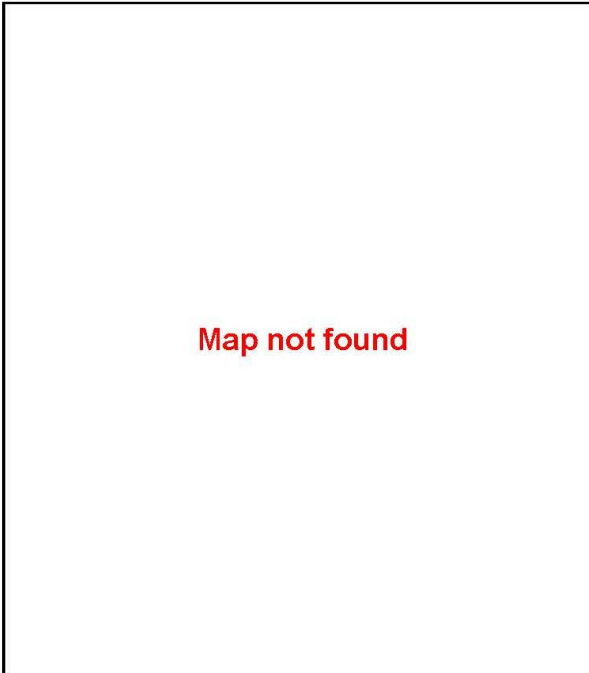
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 Elements of Architecture of Fort Worth presented a preliminary design to COA for the new Lake House. The estimated cost of construction exceeded the budget. A smaller scale design for the Lake House was presented on July 12 to Parks and CM staff. After the Lake House design and budget are approved, master plan changes will be addressed.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 CM - Construction Management
 Project: Second Floor Terminal Finish-out
 Status Updated: 07/23/2012

Project Scope	
Finish out the remainder of the second floor of the Arlington Municipal Airport Terminal.	
Project Number:	CMAV11004
Construction Start	Sep-12
Construction End	Dec-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jerry James
Phone Number	817-459-6588
Email Address	Jerry.James@Arlingtontx.gov
Design Firm	City of Arlington (in-house desi
General Contractor	TBA



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$8,450.00
Committed Expenses:	\$8,450.00
Expended to Date:	\$7,400.00

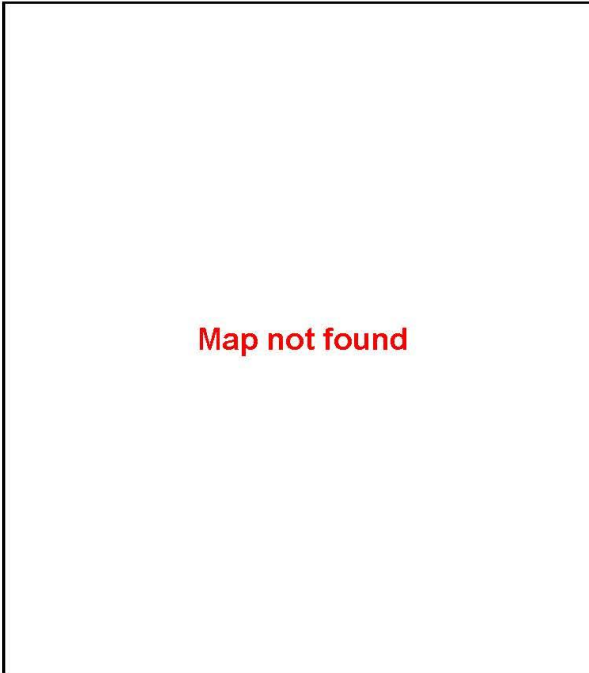
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Design drawings are complete. Plans were issued for bidding the week of July 23rd. Construction is scheduled to start in September.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 CM - Construction Management
 Project: Shade Structure Project II
 Status Updated: 07/23/2012

Project Scope	
Shade Structures for Gene Schrickel, HAD Dunsworth, Randol Mill, SJ Stovall, and Woodland West.	
Project Number:	CMPK12002
Construction Start	Jun-12
Construction End	Jul-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Jerry James
Phone Number	817-459-6588
Email Address	Jerry.James@Arlingtontx.gov
Design Firm	USA Shade
General Contractor	USA Shade



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$208,006.72
Committed Expenses:	\$207,638.29
Expended to Date:	\$38,836.25

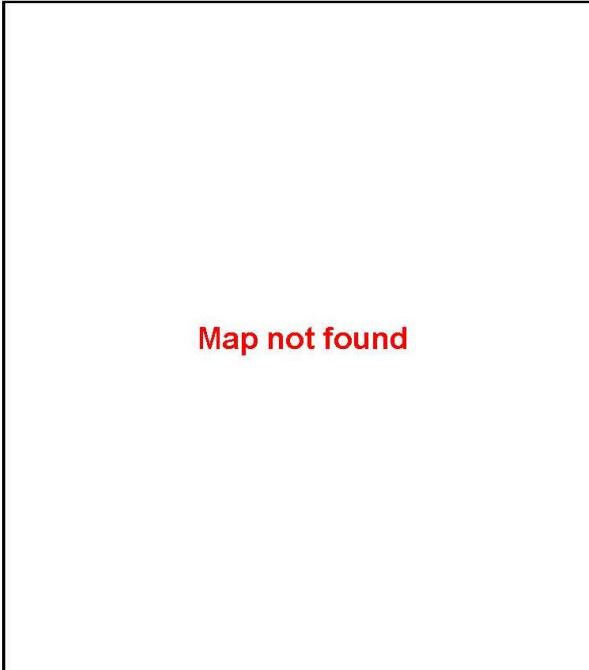
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construction is complete at 4 Parks. The remaining Park shade structures will be complete by the end of July.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
CM - Construction Management
Project: Southeast Library Remediation
 Status Updated: 07/23/2012

Project Scope	
Investigate existing site conditions to determine what has caused the building damage, and recommend a solution to soil and drainage conditions. A GMP will be provided by the design-build contractor at the end of the design/discovery phase.	
Project Number:	CML10002
Construction Start	Nov-11
Construction End	Mar-12
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Brian Hennington
Phone Number	8174596135
Email Address	Brian.Hennington@Arlingtontx.gov
Design Firm	AUI Contractors
General Contractor	AUI Contractors



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$964,589.00
Committed Expenses:	\$964,589.00
Expended to Date:	\$956,531.00

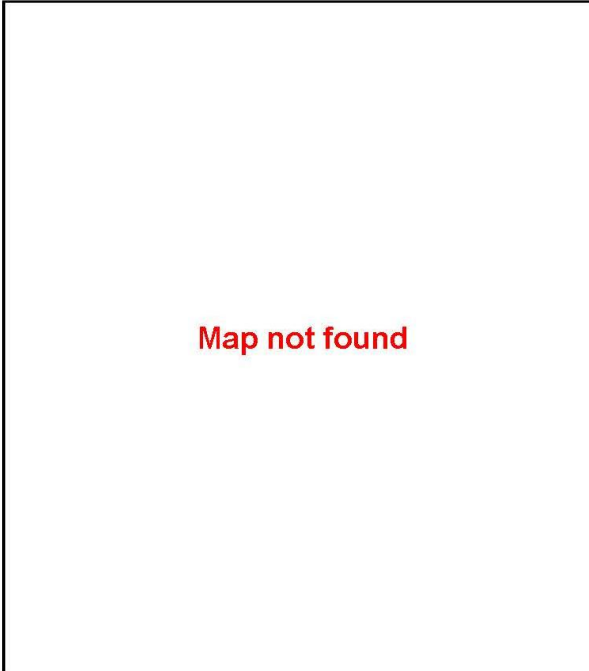
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The Library re-opened on March 7, 2012. Construction Management and Facility Services will monitor conditions at the Library throughout the summer. The sidewalks, drainage and building components that were addressed in this project appear to be holding up well. The parking lot that was not included in the scope of work is also being monitored to determine if future modifications may be needed.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
CM - Construction Management
Project: Urban Design Center Remodel
 Status Updated: 07/23/2012

Project Scope	
Remove existing walls and add glass panels at the northeast corner of the room. A new glass door will be added, and the walls will be repainted. The purpose of this project is to provide make the Urban Design Center more visible to the public.	
Project Number:	CMCD11003
Construction Start	Feb-12
Construction End	Apr-12
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Julita Untung
Phone Number	817-459-6580
Email Address	Julita.Untung@Arlingtontx.gov
Design Firm	COA-CM
General Contractor	Gene Doss Construction



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$32,623.00
Committed Expenses:	\$30,817.00
Expended to Date:	\$30,817.00

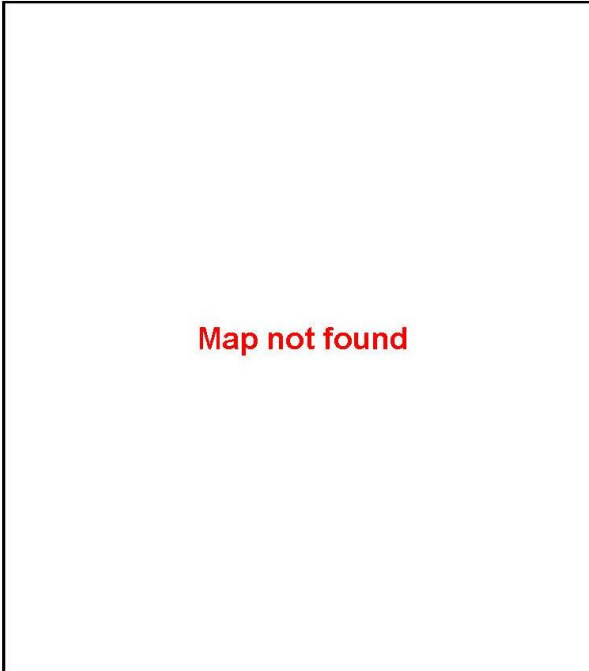
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construction to remodel the Urban Design Center was completed the first week in April ahead of schedule. Punch list items were completed in early May. Final payment is in process.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
CM - Construction Management
Project: Vital Records Office Remodel
 Status Updated: 07/23/2012

Project Scope	
The initial scope of the project was to remodel an existing conference room for new Vital Records office at City Hall. A change in the location was made to locate Vital Records to the first floor of City Hall. The Water Department Map Room counter will be re-designed to locate Vital Records to this counter area.	
Project Number:	CMFM12001
Construction Start	Sep-12
Construction End	Oct-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jerry James
Phone Number	817-459-6588
Email Address	Jerry.James@Arlingtontx.gov
Design Firm	COA-CM
General Contractor	TBD



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Design work was completed in early March and a price was submitted by Gene Doss Construction for a change order to the Urban Design Center project. The Change Order was rejected due to a change in the project location. The new location will be within the first floor map area. The Map Room counter top area was re-designed to house Vital Statistics. Bids will be recieved July 24th.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

CM - Construction Management
 Project: Webb Community Park Phase III
 Status Updated: 07/23/2012

Project Scope	
Construction of new restroom building, additional lighted parking, trail and one youth baseball field.	
Project Number:	CMPK10001
Construction Start	Mar-11
Construction End	Sep-11
Current Phase	Warranty / Maintenance
Bond Election	2005
Project Contract Information	
Project Manager	Alf Bumgardner
Phone Number	817/459-6558
Email Address	alf.bumgardner@Arlingtontx.gov
Design Firm	Schrickel Rollins Associates
General Contractor	The Ridgemoor Company



Approved Project Funding (Thousands)				
Funding Source	2007	2008	2009	
Fees	\$245			
Gas Revenue			\$93	
General Obligation Bonds	\$600			
Other		\$75		
Transfers from other Funds	\$1,000		\$311	

Project Budget & Expenditures	
Current Budget:	\$2,248,246.33
Committed Expenses:	\$1,992,771.68
Expended to Date:	\$1,983,027.68

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 The Project is complete. Close out documents were delivered to the architect of record on 1-5-12. The warranty phase has started.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation

Project: B.C. Barnes

Status Updated: 07/25/2012

Project Scope	
Project includes renovation of the playground, pavilion parking lot and construction of a new concrete trail.	
Project Number:	PKPL08001
Construction Start	Nov-11
Construction End	May-12
Current Phase	Warranty / Maintenance
Bond Election	2005
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817.459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	Mycoskie McInnis Associates
General Contractor	Wall Enterprises



Approved Project Funding (Thousands)			
Funding Source	2007	2008	
General Obligation Bonds	\$250		
Transfers from other Funds		\$100	

Project Budget & Expenditures	
Current Budget:	\$592,810.63
Committed Expenses:	\$592,810.63
Expended to Date:	\$581,211.57

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construction was substantially complete as of May 2012. Work is in progress to finish punch list items. A park dedication was held May 19, 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PK - Parks and Recreation
 Project: Blackland Prairie
 Status Updated: 07/25/2012

Project Scope	
Develop a master plan for Blackland Prairie Park.	
Project Number:	PKPL12008
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$37,240.50
Committed Expenses:	\$37,240.50
Expended to Date:	\$37,240.50

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

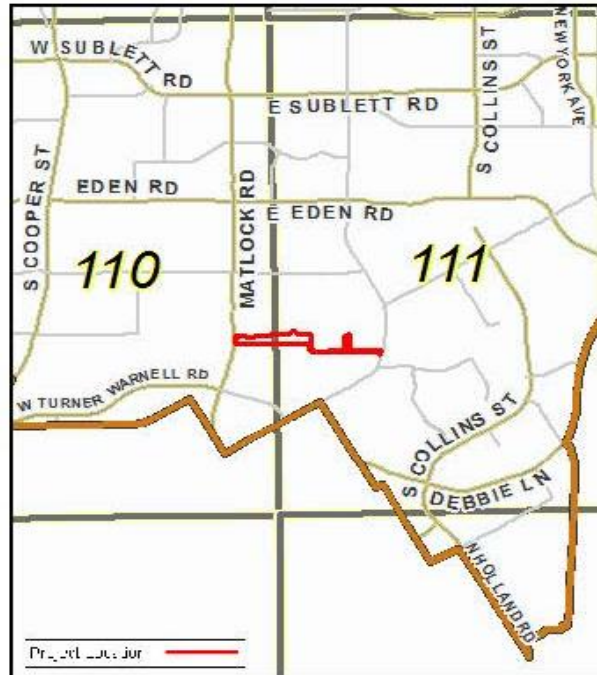
Current Activity
Project has not begun.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Bowman Branch Floodplain
 Status Updated: 07/25/2012

Project Scope	
Acquisition of property for linear park along Bowman Branch	
Project Number:	PKPL08003
Construction Start	
Construction End	
Current Phase	Acquisition / ROW
Bond Election	2005
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$300,630.27
Committed Expenses:	\$13,463.40
Expended to Date:	\$13,463.40

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Actively seeking properties to acquire

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Bowman Branch Trail Connection
 Status Updated: 07/25/2012

Project Scope	
Construction of a new 12' wide, concrete hike & bike trail with a pedestrian bridge over Bowman Branch Creek, and new traffic signal lights at two major street intersections. Also included is parking lot expansion at Don Misenhimer Park. The project will run from DP Morris Elementary School on the west end, down into Webb Community Park on the east end. Arlington Parks and Recreation was awarded a \$1.1 million S.T.E.P. grant from TXDOT in July of 2010 that will fund the project.	
Project Number:	PKPL11002
Construction Start	Dec-12
Construction End	Nov-13
Current Phase	Design
Bond Election	2005
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Schricket, Rollins and Associat
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2009		
General Obligation Bonds	\$1,190		

Project Budget & Expenditures	
Current Budget:	\$1,143,396.00
Committed Expenses:	\$11,724.40
Expended to Date:	\$11,724.40

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Staff is working with the consultant (SRA) & TXDOT engineers to finalize plans for bidding. SRA has completed environmental review documentation and it has now been approved by TXDOT. Plans are 100% complete and will be sent to Austin for final review the week of 7/9/2012. The plans have been submitted for COA review. The Federal Project Authorization Agreement has been approved and the project is moving forward. Construction is scheduled to begin in late 2012. Project completion is scheduled for 2013.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation

Project: Burl Wilkes Neighborhood Park Improvements

Status Updated: 07/25/2012

Project Scope	
Project involves the installation of a walking trail, landscaping and irrigation, pavilion, new park entry sign and small skate feature.	
Project Number:	PKPL11007
Construction Start	Oct-12
Construction End	Mar-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817/459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	Kimley Horn and Associates, LP
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$172,200.00
Committed Expenses:	\$25,957.50
Expended to Date:	\$20,187.50

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

A design contract was executed with Kimley Horn and Associates in January 2012. The first public meeting was held on February 22, 2012. A site plan for the park was adopted on March 12, 2012 by the Parks and Recreation Board. Construction documents are underway. Staff received the 50% construction set for review 5-10-12. Review comments have been submitted to the consultant. Construction is scheduled to start in October 2012.

CAPITAL IMPROVEMENT PROGRAM

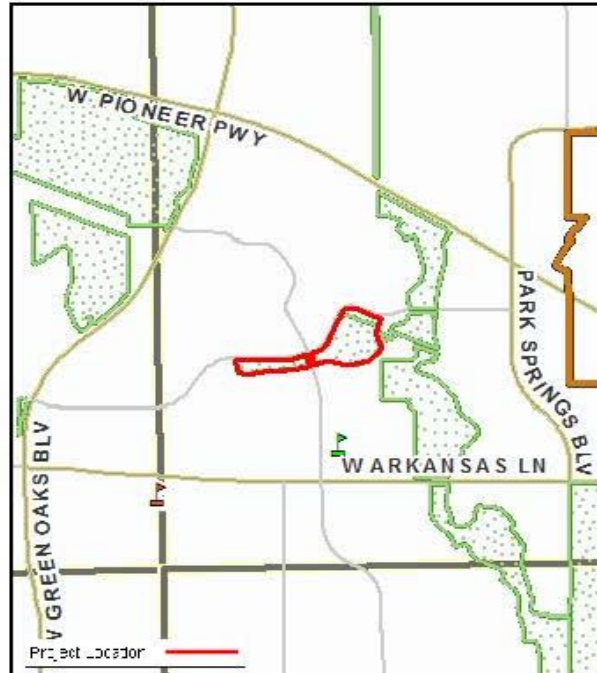
Green Sheet Report

PK - Parks and Recreation

Project: Clarence Foster Park Renovations

Status Updated: 07/25/2012

Project Scope	
Project involves renovation of the playground, trail and fitness stations. The existing asphalt trail will be replaced with concrete. A parking lot will also be added as part of the Rush Creek Mitigation Area project.	
Project Number:	PKPL12003
Construction Start	
Construction End	
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Schricket Rollins Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
General Obligation Bonds	\$250		

Project Budget & Expenditures	
Current Budget:	\$250,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
City Council approved a design contract with Schrickel, Rollins and Assoc. in May. Project is being designed with other improvements associated with the Rush Creek Mitigation Area.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Clarence Thompson Park

Status Updated: 07/25/2012

Project Scope	
Relocate and reconstruct the existing parking lot.	
Project Number:	PKPL10002
Construction Start	Jun-12
Construction End	Nov-12
Current Phase	Construction
Bond Election	2005
Project Contract Information	
Project Manager	Briana Morrison
Phone Number	817/459-6196
Email Address	Briana.Morrison@Arlingtontx.gov
Design Firm	Oliver Windham
General Contractor	JDC Construction Company



Approved Project Funding (Thousands)			
Funding Source	2008		
General Obligation Bonds	\$150		

Project Budget & Expenditures	
Current Budget:	\$185,000.00
Committed Expenses:	\$182,764.10
Expended to Date:	\$19,466.26

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

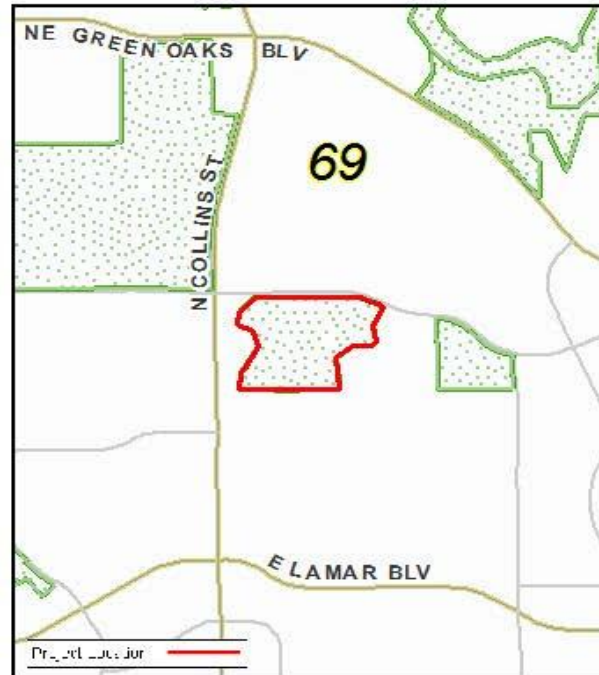
Bids were opened on May 15th, with JDC Construction of Wylie, Texas providing the lowest bid. The construction contract was approved by City Council on June 5. A pre-construction meeting was held on June 27, 2012. Construction will begin on July 9, 2012 with substantial completion by November 6, 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Crystal Canyon Nature Trail
 Status Updated: 07/25/2012

Project Scope	
Development of a parking lot and soft-surface nature trail with pedestrian bridges.	
Project Number:	PKPL10013
Construction Start	Dec-11
Construction End	May-12
Current Phase	Construction
Bond Election	2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Hamilton Duffy, P.C.
General Contractor	Humphrey & Morton Constructi



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$587,584.00
Committed Expenses:	\$581,878.19
Expended to Date:	\$564,725.32

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is substantially complete. Establishing new electrical service is very near to completion. The irrigation and lighting can't be completed until the electrical service is working. All other project elements are 100% complete. Park dedication was held May 19, 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Ditto Golf Course Renovation
 Status Updated: 07/25/2012

Project Scope	
Develop a masterplan for Ditto Golf Course.	
Project Number:	PKPL12001
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	2008
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817/459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
General Obligation Bonds	\$100		

Project Budget & Expenditures	
Current Budget:	\$100,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
A Design Consultant RFQ is currently being put together to submit in the coming months.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
Project: Fish Creek Bridge Project II

Status Updated: 07/25/2012

Project Scope	
Construction of a new pedestrian bridge over Fish Creek, and concrete trail to connect Normandy Dr. with Green Oaks Blvd.	
Project Number:	PKPL11001
Construction Start	May-12
Construction End	Sep-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Schrickel, Rollins and Associat
General Contractor	Dean Construction



Approved Project Funding (Thousands)			
Funding Source	2010	2011	
Fees	\$170		
Other		\$0	

Project Budget & Expenditures	
Current Budget:	\$375,618.00
Committed Expenses:	\$356,390.61
Expended to Date:	\$213,013.61

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The contractor has installed silt fencing, staked the trail alignment, and begun clearing work. Project completion is scheduled for October 2012.

CAPITAL IMPROVEMENT PROGRAM

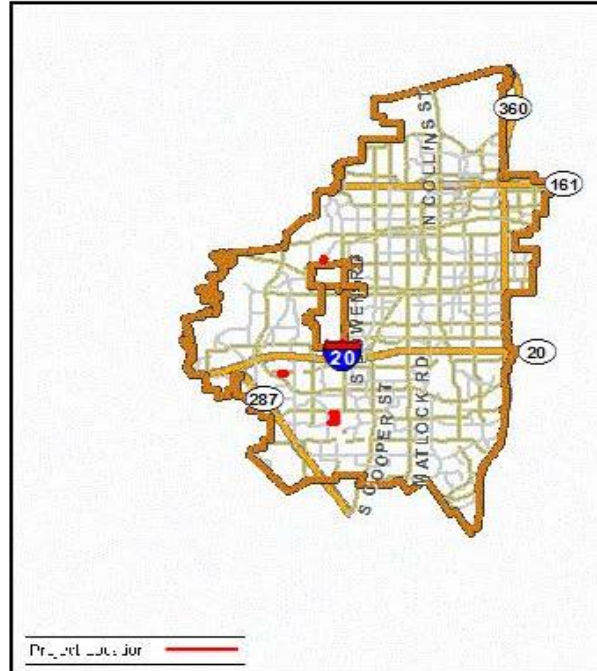
Green Sheet Report

PK - Parks and Recreation

Project: Four Parks Playground Improvements

Status Updated: 07/25/2012

Project Scope	
The replacement of four park playgrounds, including required updates to handicapped parking spaces and the walkways that provide access to the playgrounds. Also includes renovations to two restrooms for accessibility requirements, and new benches.	
Project Number:	PKPL10003
Construction Start	Dec-10
Construction End	Oct-11
Current Phase	Warranty / Maintenance
Bond Election	2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	DFL, Inc.
General Contractor	Henneberger Construction, Inc



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$767,278.82
Committed Expenses:	\$767,278.82
Expended to Date:	\$767,278.82

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is 100% complete and now in the warranty/maintenance phase.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation

Project: Helen Wessler Improvements

Status Updated: 07/25/2012

Project Scope	
Playground, pedestrian bridge, and ADA improvements	
Project Number:	PKPL12007
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Briana Morrison
Phone Number	817/459-6196
Email Address	Briana.Morrison@Arlingtontx.gov
Design Firm	DFL Group, LLC
General Contractor	



Approved Project Funding (Thousands)		
Funding Source		
Project Budget & Expenditures		
Current Budget:	\$70,000.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
The consultant design contract with DFL Group for \$27,500 was approved by City Council on June 26. Preliminary design is estimated to start in July 2012.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PK - Parks and Recreation
 Project: High Oak Park
 Status Updated: 07/25/2012

Project Scope	
Development of a master plan, site cleanup and grading, and installation of trails.	
Project Number:	PKPL12004
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Briana Morrison
Phone Number	817/459-6196
Email Address	Briana.Morrison@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$14,999.90
Committed Expenses:	\$14,999.90
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

Two public meetings were held to solicit input from the surrounding neighborhood on a master plan for the park. The plan was adopted by Park Board on April 9, 2012. The Department is working with Tarrant County and the Public Works and Transportation Department on additional clean-up and grading of the site. An interlocal agreement with Tarrant County was approved by City Council on June 5th. Tarrant County is projecting to begin work in mid to late June. Funding for a trail and support amenities will be considered during the FY2013 budget process.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Hugh Smith Rec Center Master Plan
 Status Updated: 07/25/2012

Project Scope	
Develop a program and cost estimates for renovation or replacement of the Hugh Smith Recreation Center and indoor pool.	
Project Number:	PKPL10012
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	2005
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2007		
General Obligation Bonds	\$30		

Project Budget & Expenditures	
Current Budget:	\$30,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Project has not begun.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Johnson Creek Linear Park

Status Updated: 07/25/2012

Project Scope	
Project Number:	PKPL10004
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2006			
Donations	\$2			

Project Budget & Expenditures	
Current Budget:	\$9,266.19
Committed Expenses:	\$7,726.04
Expended to Date:	\$7,726.04

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity	

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
Project: Johnson Creek Phase II

Status Updated: 07/25/2012

Project Scope	
Work with CORPS of Engineers to complete a schematic plan and an Environmental Assessment for the creek corridor.	
Project Number:	PKPL10006
Construction Start	Jul-16
Construction End	Jun-17
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	Applied Ecological Services
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2002	2006	2007	2008
Donations			\$400	
Fees		\$1,300		
Grants - Federal	\$1,500			
Other		\$3	\$1,946	\$0
Transfers from other Funds				\$96

Approved Project Funding (Thousands)				
Funding Source	2009	2010		
Grants - Tarrant County	\$284			
Other	\$1,556	\$0		
Transfers from other Funds	\$732	\$398		

Project Budget & Expenditures	
Current Budget:	\$5,609,343.00
Committed Expenses:	\$4,525,209.71
Expended to Date:	\$3,271,937.38

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Project is currently on hold due to new Federal Implementation Guidelines requiring a Feasibility Study. Council consideration of the agreement was approved on June 28, 2011. Execution of the agreement is underway. There is no estimated date to complete design at this time.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Johnson Station Acquisition

Status Updated: 07/25/2012

Project Scope	
Funding for parkland acquisition in the Johnson Station Subarea (east Arlington, between Arkansas and I-20).	
Project Number:	PKPL10001
Construction Start	
Construction End	
Current Phase	Acquisition / ROW
Bond Election	
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010		
Fees	\$400		

Project Budget & Expenditures		
Current Budget:	\$400,000.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		

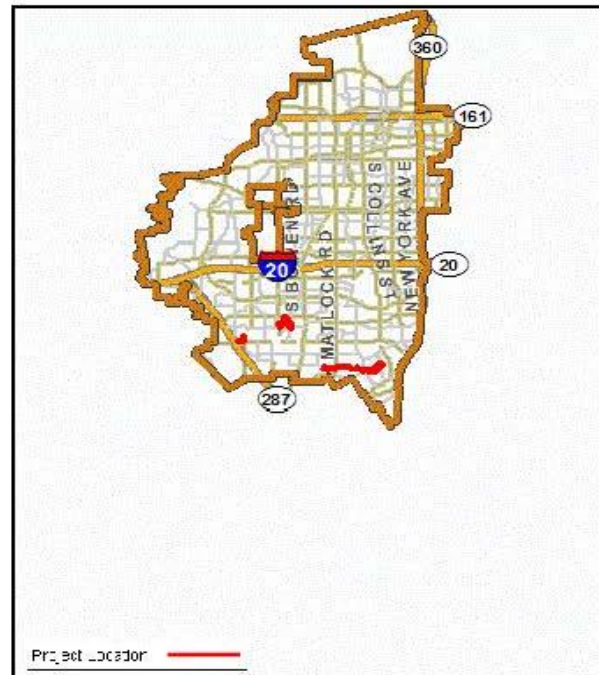
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
Project: Linear Trail Development

Status Updated: 07/25/2012

Project Scope	
Construction of trail along Sublett Creek, Rush Creek and Bowman Branch.	
Project Number:	PKPLD9004
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Schrickett Rollins Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2009		
Fees	\$392		

Project Budget & Expenditures	
Current Budget:	\$438,604.00
Committed Expenses:	\$432,436.60
Expended to Date:	\$427,481.60

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

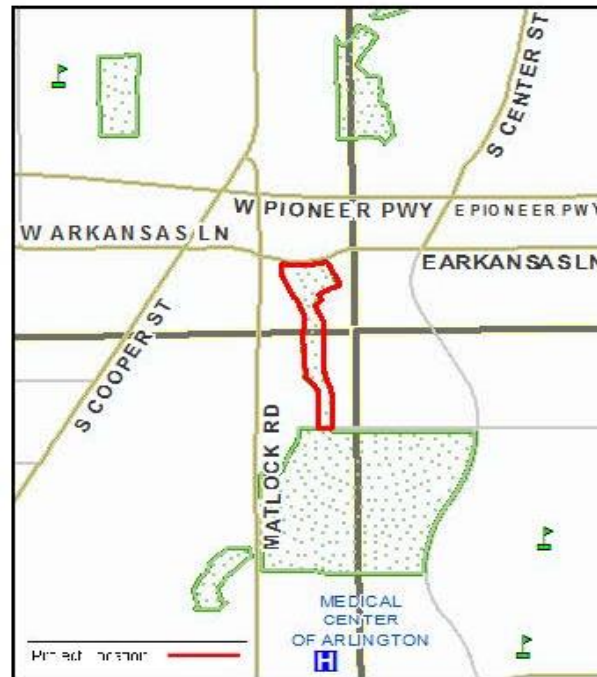
Current Activity
Rush/Sublett Creek plans are complete. Bowman Branch trail plans are currently being revised by the consultant to meet TXDOT plans and specifications standards.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Marrow Bone Spring Park
 Status Updated: 07/25/2012

Project Scope	
Reconstruction of the parking lot and new 12' wide concrete trail.	
Project Number:	PKPLD2001
Construction Start	Feb-11
Construction End	Nov-11
Current Phase	Warranty / Maintenance
Bond Election	1997
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817/459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	Graham Associates
General Contractor	Northstar Construction



Approved Project Funding (Thousands)				
Funding Source	2002	2011		
Fees		\$100		
General Obligation Bonds	\$400			
Other		\$0		

Project Budget & Expenditures	
Current Budget:	\$500,000.00
Committed Expenses:	\$496,444.56
Expended to Date:	\$496,444.56

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

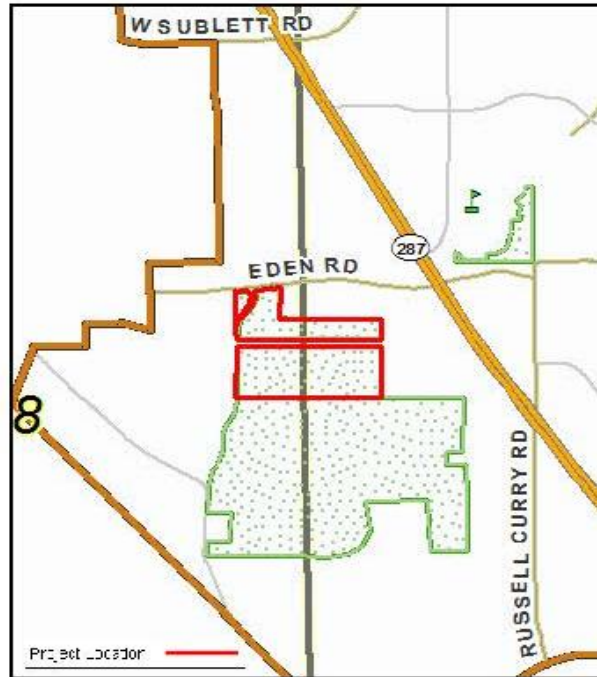
Current Activity
 Project was completed in November 2011. Ribbon cutting for park was held on November 19, 2011. Warranty items are complete and project's final payment and retainage is being paid.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: MLK Sports Center Phase II
 Status Updated: 07/25/2012

Project Scope	
Development of the design and construction documents for phase II of Martin Luther King Sports Center. Improvements include restroom/concession building, additional parking, 2 T-ball fields and a batting cage.	
Project Number:	PKPL12002
Construction Start	
Construction End	
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817.459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
General Obligation Bonds	\$180		

Project Budget & Expenditures	
Current Budget:	\$180,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Staff is currently working to hire a consultant for the project.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation

Project: Quick Start Courts

Status Updated: 07/25/2012

Project Scope	
This project will provide six "ten and under" tennis courts, sometimes referred to as "Quick-Start" courts, which are smaller courts designed to help children 10 years old and younger learn how to play tennis. This tennis format is supported by the United States Tennis Association.	
Project Number:	PKPL11006
Construction Start	Apr-12
Construction End	Oct-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Jerry Parche
General Contractor	JDC Construction Company



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$322,514.00
Committed Expenses:	\$322,514.00
Expended to Date:	\$77,127.76

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The vapor barrier has been installed, water injection is complete and swell tests have passed. Placement of select fill will begin on 6/27. Project completion is scheduled for September 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Randol Mill Park Playground
 Status Updated: 07/25/2012

Project Scope	
New Barrier-Free playground with parking lot improvements.	
Project Number:	PKPL08002
Construction Start	Sep-10
Construction End	May-11
Current Phase	Complete
Bond Election	2005
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817.459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	La Terra Studio
General Contractor	Cole Construction



Approved Project Funding (Thousands)				
Funding Source	2006	2009	2010	2011
Fees		\$35		
General Obligation Bonds	\$500			
Grants- Local		\$50	\$50	
Other			\$1	
Transfers from other Funds			\$177	\$32

Project Budget & Expenditures	
Current Budget:	\$843,248.35
Committed Expenses:	\$843,227.92
Expended to Date:	\$843,227.92

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Project is 100% complete. Dedication was held May 7, 2011.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: River Legacy Park Parking Lot
 Status Updated: 07/25/2012

Project Scope	
Reconstruction of roadways and parking lots on the eastern side of the main park.	
Project Number:	PKPL10008
Construction Start	Mar-12
Construction End	Jun-12
Current Phase	Warranty / Maintenance
Bond Election	2005
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Graham Associates
General Contractor	Reliable Paving



Approved Project Funding (Thousands)			
Funding Source	2009	2011	
Donations	\$0		
General Obligation Bonds	\$400		
Other		\$1	

Project Budget & Expenditures	
Current Budget:	\$580,000.00
Committed Expenses:	\$561,565.02
Expended to Date:	\$553,601.66

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

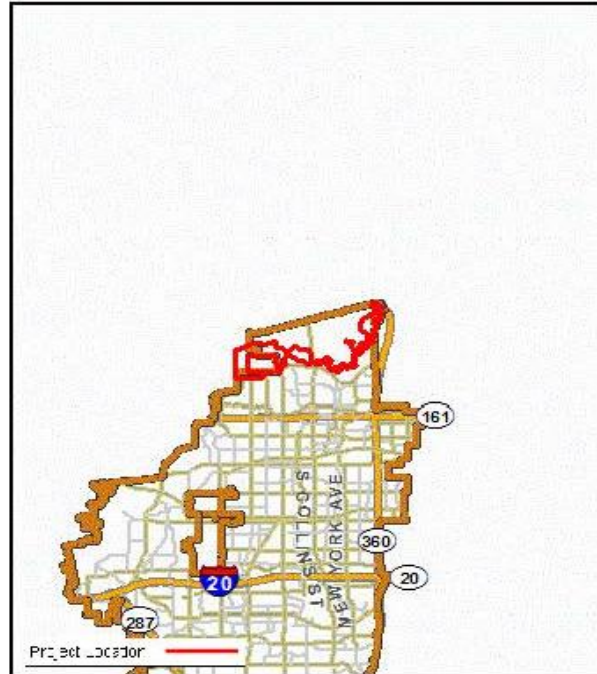
Current Activity
The project is substantially complete. A final walk-through will be scheduled for the week of 6/25/12.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: River Legacy Park Playground
 Status Updated: 07/25/2012

Project Scope	
This project will replace the existing playground and improve accessibility with supporting infrastructure.	
Project Number:	PKPL11005
Construction Start	Mar-12
Construction End	Aug-12
Current Phase	Construction
Bond Election	2005, 2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	DFL Inc.
General Contractor	JDK Associates, Inc.



Approved Project Funding (Thousands)			
Funding Source	2005	2012	
General Obligation Bonds	\$70	\$600	

Project Budget & Expenditures	
Current Budget:	\$730,000.00
Committed Expenses:	\$698,774.96
Expended to Date:	\$300,411.17

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is substantially complete with the exception of the installation of 4 light poles.

CAPITAL IMPROVEMENT PROGRAM

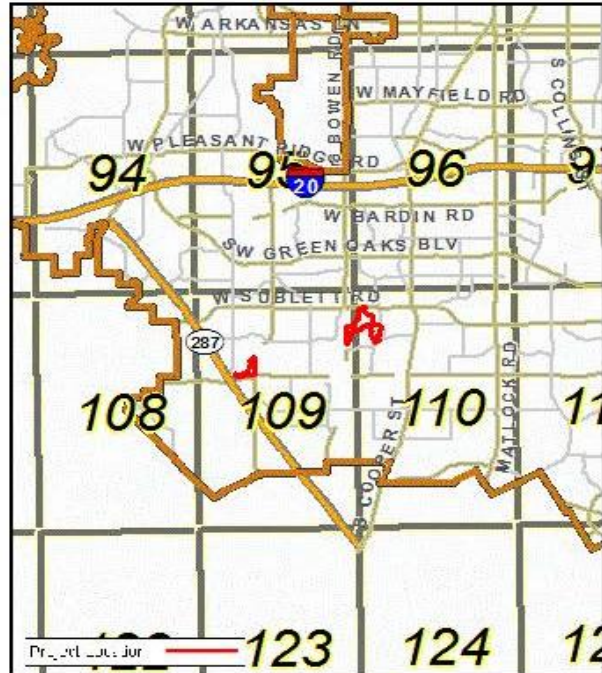
Green Sheet Report

PK - Parks and Recreation

Project: Rush - Sublett Creek Trail Connection

Status Updated: 07/25/2012

Project Scope	
Construction of 12' wide trail from Sublett Road to Hardisty and along Big Springs Drive.	
Project Number:	PKPL09003
Construction Start	Mar-11
Construction End	Nov-11
Current Phase	Warranty / Maintenance
Bond Election	2006
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Schrickel Rollins Associates
General Contractor	Dean Construction



Approved Project Funding (Thousands)				
Funding Source	2009	2011		
General Obligation Bonds	\$600	\$40		
Other	\$393			

Project Budget & Expenditures	
Current Budget:	\$994,500.00
Committed Expenses:	\$990,213.81
Expended to Date:	\$990,213.81

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Both project sites are now complete. The project has been closed-out.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation

Project: Rush Creek Mitigation Area Improvements

Status Updated: 07/25/2012

Project Scope	
This project consists of platting, master planning, design, construction documents and phase one construction for the Rush Creek buyout area.	
Project Number:	PKPL11008
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Schrickel Rollins Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$74,700.00
Committed Expenses:	\$74,685.60
Expended to Date:	\$45,985.60

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The contract with Schrickel Rollins and Associates to develop construction documents for phase one improvements has been fully executed. Survey work is close to completion. Design development will begin the week of 7/2/12.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation

Project: Skatepark

Status Updated: 07/25/2012

Project Scope	
Master plan for a city-wide skatepark in Vandergriff Park. Funding is available for design and construction of the first phase.	
Project Number:	PKPL10014
Construction Start	Nov-12
Construction End	Mar-14
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817/459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	Newline Skateparks
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011	2012	
Fees		\$150		
Gas Revenue		\$75		
General Obligation Bonds			\$500	
Grants - Local		\$25		
Transfers from other Funds	\$100			

Project Budget & Expenditures	
Current Budget:	\$875,000.00
Committed Expenses:	\$289,391.83
Expended to Date:	\$85,621.29

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

City Council approved a Skatepark Strategy and the citywide skate facility at Vandergriff Park. A design contract for the Vandergriff facility was authorized by Council in February 2012. A public meeting was held on March 8, 2012 to gather input for the design. A second public meeting was held on April 26. Final design concepts are underway. Development of construction documents are scheduled to begin in June. The estimated construction start date is November 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PK - Parks and Recreation
 Project: Southwest Nature Preserve
 Status Updated: 07/25/2012

Project Scope	
Development of a park master plan, and plans and specifications for phase I development, and construction, including a parking lot to be coordinated with improvements to Bowman Springs Road.	
Project Number:	PKPL10009
Construction Start	Oct-12
Construction End	Jul-13
Current Phase	Bidding
Bond Election	2005,2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Half Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2005	2006	2010	2011
Fees			\$165	
General Obligation Bonds	\$2,700			\$750
Transfers from other Funds	\$20	\$56		

Project Budget & Expenditures	
Current Budget:	\$3,796,213.00
Committed Expenses:	\$3,003,174.18
Expended to Date:	\$2,986,633.08

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The bidding process is underway. Plans are ready for pick-up and a pre-bid meeting has been scheduled for 7/6/12. The bids were opened on 7/19/12. The Best Value evaluation process of the contractors that submitted bids is underway. Project completion is scheduled for March 2013.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PK - Parks and Recreation
 Project: Trepoint Park
 Status Updated: 07/25/2012

Project Scope	
New park construction: playground, parking lot, walking trail, irrigated open space and exercise stations.	
Project Number:	PKPLD9005
Construction Start	Apr-10
Construction End	Mar-11
Current Phase	Complete
Bond Election	2005
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817/459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	Schrickel Rollins Associates
General Contractor	Cole Construction



Approved Project Funding (Thousands)				
Funding Source	2008	2009	2010	
Fees			\$100	
Gas Revenue	\$130			
General Obligation Bonds		\$750		

Project Budget & Expenditures	
Current Budget:	\$980,303.43
Committed Expenses:	\$977,788.39
Expended to Date:	\$977,788.39

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The Project is complete and is in Warranty phase.

CAPITAL IMPROVEMENT PROGRAM

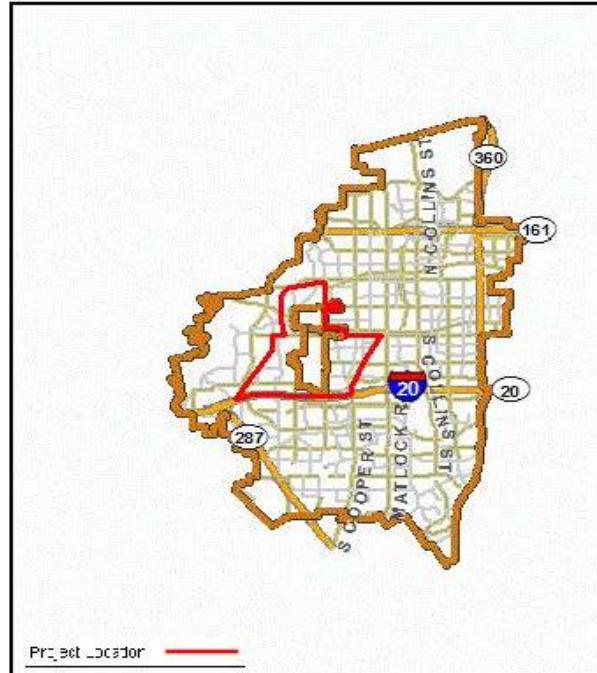
Green Sheet Report

PK - Parks and Recreation

Project: Tri-City Acquisition

Status Updated: 07/25/2012

Project Scope	
Funding for parkland acquisition in the Six Flags Park Fee Subarea	
Project Number:	PKPL10007
Construction Start	
Construction End	
Current Phase	Acquisition / ROW
Bond Election	
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010		
Fees	\$250		

Project Budget & Expenditures	
Current Budget:	\$250,000.00
Committed Expenses:	\$68,763.01
Expended to Date:	\$68,763.01

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PK - Parks and Recreation
 Project: Valley View Park
 Status Updated: 07/25/2012

Project Scope	
Master planning, design and construction of a trail, playground, pavilion and other amenities.	
Project Number:	PKPLD5001
Construction Start	Nov-11
Construction End	Apr-12
Current Phase	Warranty / Maintenance
Bond Election	1997
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	Bury & Partners, Inc.
General Contractor	Henneberger Construction



Approved Project Funding (Thousands)				
Funding Source	2005	2009	2010	
General Obligation Bonds	\$510			
Transfers from other Funds		\$18	\$400	

Project Budget & Expenditures	
Current Budget:	\$1,008,672.20
Committed Expenses:	\$996,809.03
Expended to Date:	\$964,099.32

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

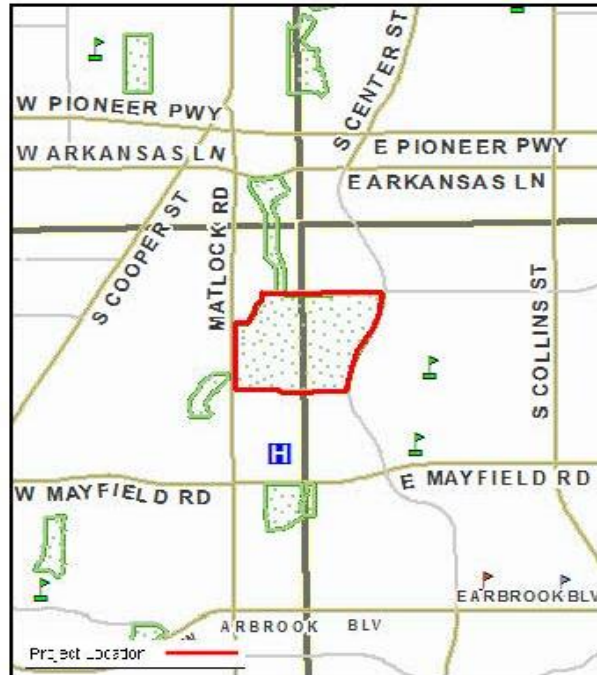
Current Activity
Project construction is complete. The project close-out process is underway. The project has passed TDLR inspection. A park dedication was held May 19, 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Vandergriff Park - Phase II
 Status Updated: 07/25/2012

Project Scope	
Construction of a looped trail, pavilion, landscaping and two baseball fields.	
Project Number:	PKPL11003
Construction Start	Sep-12
Construction End	Feb-13
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Jason Landrem
Phone Number	817.459-5489
Email Address	Jason.Landrem@Arlingtontx.gov
Design Firm	Schricket Rollins Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
General Obligation Bonds	\$230	\$1,270	

Project Budget & Expenditures	
Current Budget:	\$1,562,500.00
Committed Expenses:	\$153,970.00
Expended to Date:	\$36,452.50

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 City Council approved a design contract with Schrickel, Rollins and Assoc. in February. A public input meeting was held on March 8, 2012. Design development is underway. A concept has been developed based on the input received and is being reviewed by staff.

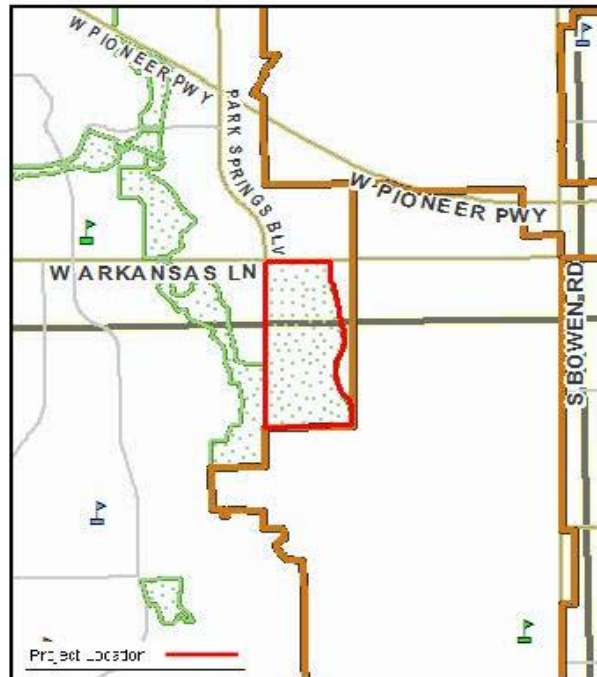
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
 Project: Veterans Park Improvements

Status Updated: 07/25/2012

Project Scope	
Expansion of the existing north parking lot, and irrigation for the sports practice fields.	
Project Number:	PKPL11004
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	2008
Project Contract Information	
Project Manager	Kurt Beilharz
Phone Number	817/459-5478
Email Address	Kurt.Beilharz@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011		
General Obligation Bonds	\$250		

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Work on this project has not begun.

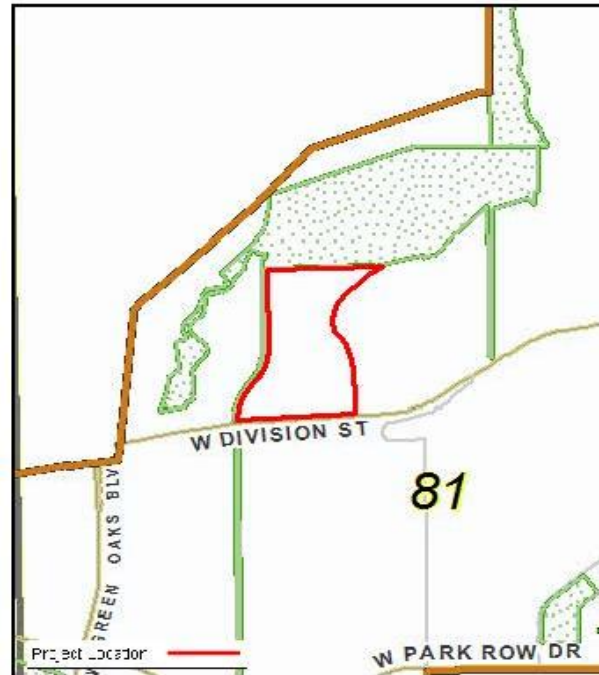
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PK - Parks and Recreation
Project: Village Rush Creek

Status Updated: 07/25/2012

Project Scope	
Acquisition of land for the Rush and Village Creek Linear Park system.	
Project Number:	PKPL05003
Construction Start	
Construction End	
Current Phase	Acquisition / ROW
Bond Election	1997
Project Contract Information	
Project Manager	De'Onna Garner
Phone Number	817-459-6937
Email Address	DeOnna.Garner@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2005	2007		
General Obligation Bonds	\$145	\$630		

Project Budget & Expenditures	
Current Budget:	\$678,851.80
Committed Expenses:	\$55,896.78
Expended to Date:	\$55,896.78

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity	

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Town North CDBG-R Sidewalk Improvements

Status Updated: 07/23/2012

Project Scope	
Build new sidewalks along both sides of Fuller Street from Cooper Street to Oak Street, on the west side of Oak Street from Fuller Street to Rogers Street, on the north side of Rogers Street from Oak Street to Collins Street, and on the east side of East Street from Slaughter Street to North Street. Rebuild Fuller Street from 128 feet west of Hester Street to Oak Street including water and sanitary sewer renewals and new storm drain line and inlets.	
Project Number:	PWSW09011
Construction Start	Jan-11
Construction End	Aug-11
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	AECOM- Matt Abbe
General Contractor	Jackson Construction, LTD



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$857,340.76
Committed Expenses:	\$857,340.76
Expended to Date:	\$857,340.76

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Project complete. Retainage release on hold until Davis Bacon paperwork is finalized by Grants Division. Ribbon cutting was on Friday, September 2, 2011.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: 2008 Residential Street Rebuild

Status Updated: 07/23/2012

Project Scope	
Rebuild various residential roadways to concrete streets with water and sewer renewals	
Project Number:	PWST08003
Construction Start	Jun-09
Construction End	Mar-11
Current Phase	Warranty / Maintenance
Bond Election	2003
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	Elder Engineering
General Contractor	Stabile & Winn



Approved Project Funding (Thousands)				
Funding Source	2008	2009		
General Obligation Bonds	\$2,500			
Other	\$140			
Revenue Bonds		\$2,180		

Project Budget & Expenditures		
Current Budget:	\$4,556,848.93	
Committed Expenses:	\$4,556,848.92	
Expended to Date:	\$4,556,848.92	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Final payment has been made. Two year maintenance has begun.		

CAPITAL IMPROVEMENT PROGRAM

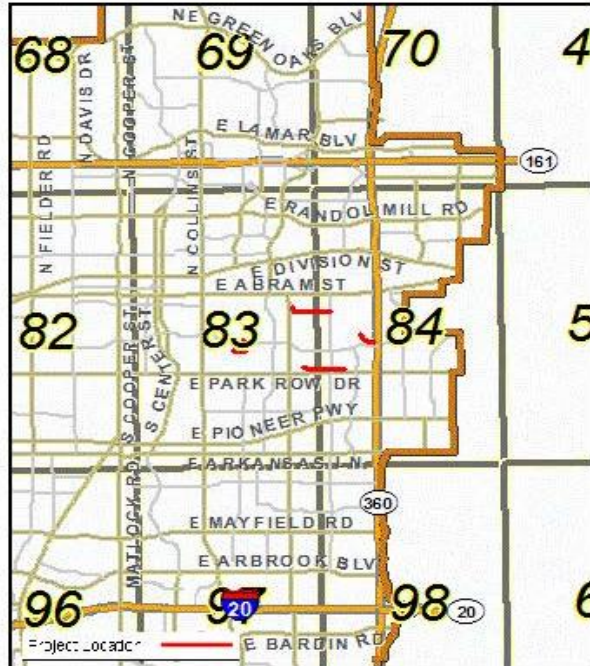
Green Sheet Report

PW - Public Works and Transportation

Project: 2009 Residential Rebuild

Status Updated: 07/23/2012

Project Scope	
Reconstruct public streets with water and sanitary sewer renewals within the Eltro Heights, Meadowbrook Park and Ridge Terrace Additions. The project also includes street ponding repair at four locations.	
Project Number:	PWST09014
Construction Start	Aug-10
Construction End	Jun-11
Current Phase	Warranty / Maintenance
Bond Election	2003 2008
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	Elder Engineering, Inc.
General Contractor	McClendon Construction



Approved Project Funding (Thousands)			
Funding Source	2009	2010	
General Obligation Bonds	\$2,205		
Other	\$136		
Revenue Bonds		\$1,024	

Project Budget & Expenditures		
Current Budget:	\$2,791,238.87	
Committed Expenses:	\$2,791,238.87	
Expended to Date:	\$2,791,238.87	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Project is substantially complete. Processing final payment.		

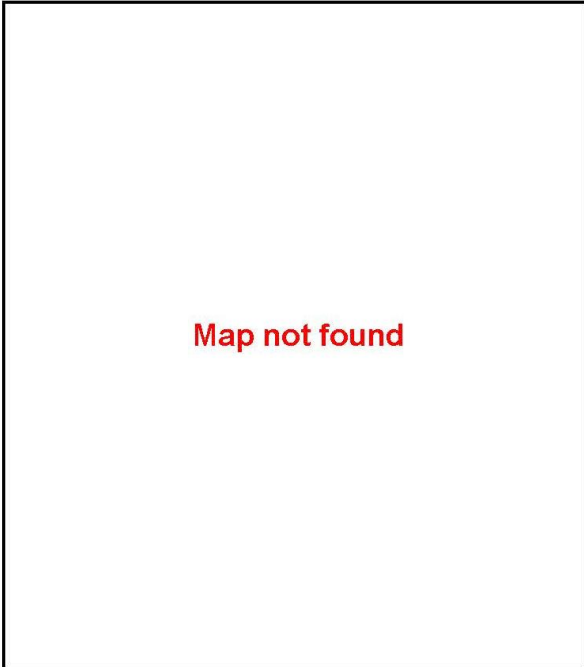
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: 2009 Sidewalk Program

Status Updated: 07/23/2012

Project Scope	
Repair or rebuild existing sidewalks that have deteriorated beyond general maintenance in conjunction with major street rehabilitation projects. Also construct new sidewalks and/or ramps as requests are received for accommodation.	
Project Number:	PWSW09007
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	2008
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009			
General Obligation Bonds	\$415			

Project Budget & Expenditures	
Current Budget:	\$72,791.36
Committed Expenses:	\$46,838.94
Expended to Date:	\$46,838.94

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The majority of these funds have been transferred to fund sidewalk improvements on other projects.

CAPITAL IMPROVEMENT PROGRAM

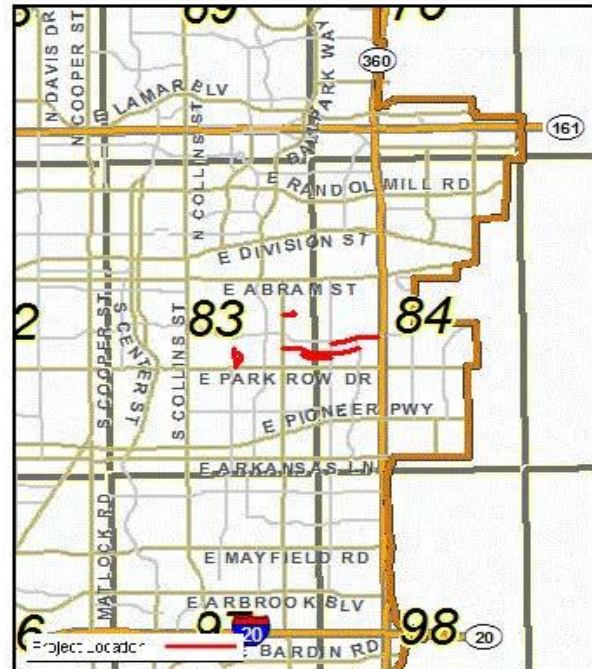
Green Sheet Report

PW - Public Works and Transportation

Project: 2010 Residential Rebuild

Status Updated: 07/23/2012

Project Scope	
Rebuild various residential roadways to concrete streets with water and sewer renewals. The list of streets is as follows: Melrose Street (New York Ave. to Leacrest St.), Mitchell Street (Sherry St. to SH 360), Moore Terrace (Perrin St. to Perrin St.), Perrin St. (Park Row Dr. to Raines St.), Reeve Street (Hillcrest Drive to Sherry St.), Skylark Drive (New York Ave. to Carter Dr.). Ponding locations are: 1418 Ardmore Drive, 3801 Denise Ct., 8118 Silver Spur Dr.	
Project Number:	PWST10019
Construction Start	Jan-11
Construction End	Apr-13
Current Phase	Construction
Bond Election	2008
Project Contract Information	
Project Manager	Andrea Ruales
Phone Number	8174596550
Email Address	Andrea.Ruales@Arlingtontx.gov
Design Firm	Elder Engineering
General Contractor	Stabile & Winn, Inc.



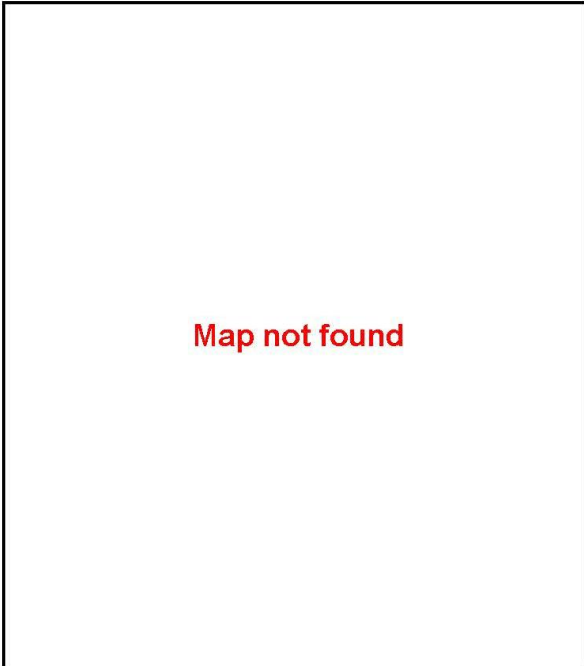
Approved Project Funding (Thousands)				
Funding Source	2010	2011		
General Obligation Bonds	\$3,825			
Revenue Bonds		\$807		

Project Budget & Expenditures		
Current Budget:	\$5,825,048.60	
Committed Expenses:	\$5,005,327.92	
Expended to Date:	\$1,653,623.27	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual \$15,563.00	Life \$466,898.00
Current Activity		
Contractor is currently working on the ponding rehabilitation improvements on Ardmore Drive. The project is scheduled for completion in April 2013.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PW - Public Works and Transportation
 Project: 2010 Sidewalk Program
 Status Updated: 07/23/2012

Project Scope	
Repair or rebuild existing sidewalks that have deteriorated beyond general maintenance in conjunction with major street rehabilitation projects. Also construct new sidewalks and/or ramps as requests are received for accommodation.	
Project Number:	PWSW10022
Construction Start	
Construction End	
Current Phase	Planning
Bond Election	2008
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010			
General Obligation Bonds	\$415			

Project Budget & Expenditures		
Current Budget:	\$401,050.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
These funds are typically transferred to other projects for implementation.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: 2011 CDBG Residential Rebuild

Status Updated: 07/23/2012

Project Scope	
Rebuild existing residential streets to concrete streets with water and sewer renewals. Locations are: Southmoor Dr (Center St to Southridge Dr), Jeannette Ct, Elaine Ct, LeJuan Ct, Laura Ln, Lackland Street (Park Row Dr to Daniel Dr), Lovers Ln (Collins St to Wynn Ter), Glynn Oaks Dr (Daniel Dr to New York Ave), Kimberly Dr (Mignon Dr to Sherry St), Barton Dr (Kent Dr to Sherry St), Sanitary Sewer Line Renewal in the easement between Center St and Jeanette Ct	
Project Number:	PWST11056
Construction Start	Nov-12
Construction End	Jul-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	Teague Nall and Perkins
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011		
Grants - Federal	\$275			
Revenue Bonds		\$138		

Project Budget & Expenditures	
Current Budget:	\$1,912,480.00
Committed Expenses:	\$394,200.00
Expended to Date:	\$386,226.06

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
City completed the final plan review. Consultant is making the final revisions. Signed and sealed plans due back to the City in June. Construction will be scheduled as CDBG funding is available.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2011 Residential Rebuilds

Status Updated: 07/23/2012

Project Scope	
Rebuild residential streets that have deteriorated beyond routine maintenance. The list of streets is as follows: Arbor Lane (Kent Dr to Eden Ln), Daniel Drive (Park Row Dr to Lovers Ln), Fleet Circle (from Holiday Dr), Holiday Drive (Gilbert Cir to City Limits), Lovers Lane (Daniel Dr to New York Ave), Valley View Drive (Collins St to Mitchell St), 930 Benge Drive, 3402 Green Hill Drive, 8126 Abbey Glen Court, 910 Aleta Street.	
Project Number:	PWST11047
Construction Start	Nov-12
Construction End	Jan-14
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Andrea Ruales
Phone Number	817-459-6550
Email Address	Andrea.Ruales@Arlingtontx.gov
Design Firm	Elder Engineering, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
General Obligation Bonds	\$260	\$2,500		
Revenue Bonds	\$60			

Project Budget & Expenditures	
Current Budget:	\$4,306,700.00
Committed Expenses:	\$265,070.00
Expended to Date:	\$162,405.62

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Preliminary design plans are complete and are under review by staff. Construction is scheduled for late 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2012 Residential Rebuild

Status Updated: 07/23/2012

Project Scope	
Rebuild residential streets that have deteriorated beyond routine maintenance.	
Project Number:	PWST12015
Construction Start	May-13
Construction End	Dec-15
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Keith Brooks
Phone Number	817-459-6535
Email Address	Keith.Brooks@arlingtontx.gov
Design Firm	Elder Engineering, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
General Obligation Bonds	\$200			

Project Budget & Expenditures		
Current Budget:	\$200,000.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Plan to initiate design contract late summer 2012.		

CAPITAL IMPROVEMENT PROGRAM

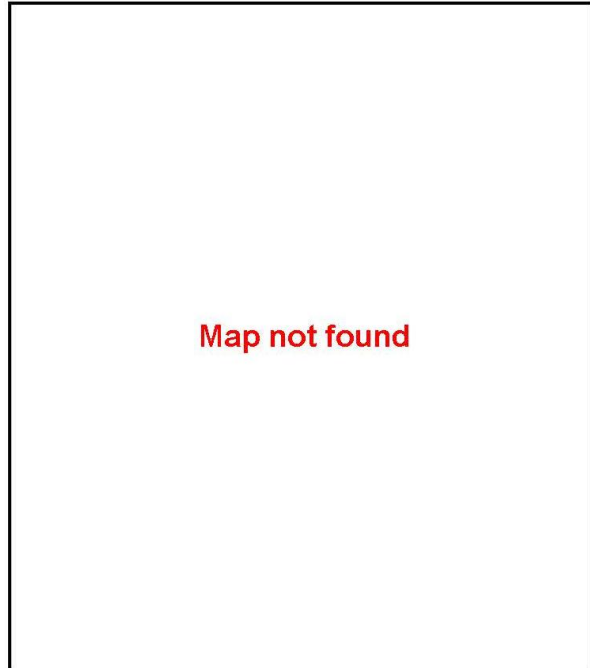
Green Sheet Report

PW - Public Works and Transportation

Project: 2012 Sidewalk Funding

Status Updated: 07/23/2012

Project Scope	
Project Number:	PWSW12015
Construction Start	May-13
Construction End	Dec-15
Current Phase	Planning
Bond Election	2008
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
General Obligation Bonds	\$1,000			

Project Budget & Expenditures	
Current Budget:	\$1,000,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

These funds are earmarked for participation with TxDOT on improvements to Cooper Street from IH20 to Mitchell Street.

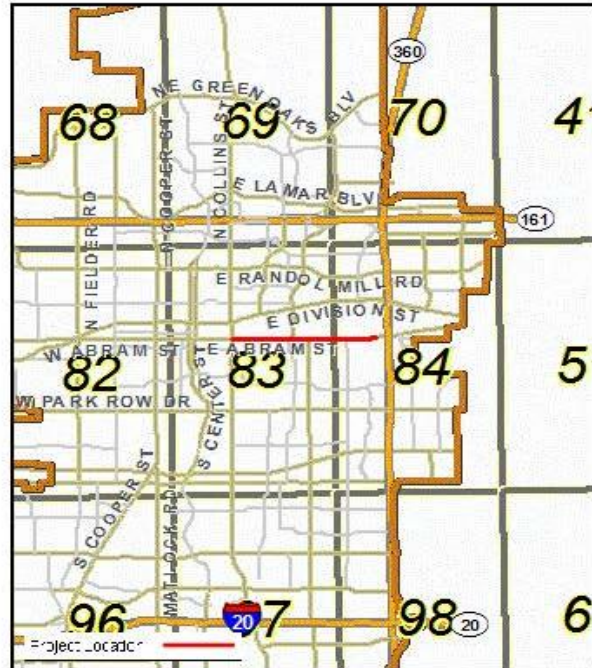
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Abram Street - Collins to SH360

Status Updated: 07/23/2012

Project Scope	
Reconstruction of Abram Street (Collins Street to SH360). The street section will be designed as a 4-lane divided arterial concrete section and will include an enhanced bridge over Johnson Creek, median & parkway landscaping / irrigation, sidewalks (with enhanced landscape nodes), streetlights, traffic signals, and renewal of water and sanitary sewer facilities.	
Project Number:	PWST07002
Construction Start	Dec-13
Construction End	Dec-15
Current Phase	Design
Bond Election	2003 2008
Project Contract Information	
Project Manager	Stu Bauman
Phone Number	817-459-6577
Email Address	Stu.Bauman@Arlingtontx.gov
Design Firm	Wier & Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2007	2009	2010	2011
General Obligation Bonds	\$1,000	\$3,800		
Revenue Bonds			\$60	\$29

Project Budget & Expenditures	
Current Budget:	\$11,613,100.00
Committed Expenses:	\$1,961,232.76
Expended to Date:	\$1,623,489.13
Operation & Maintenance Cost	
Maintenance Cost of Improvement	Avg. Annual Life
Current Activity	
Design final with minor changes to access points as ROW is being acquired. Reviewing requirements of FEMA submittal Spring 2012 to coincide with new rules being implemented. Coordinating with Parks on modification of 408 permit for federally protected mitigation area. There will be extensive utility relocations after all acquisitions are complete including two ATT major ductbanks. Construction start scheduled for late 2013.	

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Abram Street (Cooper to Collins)

Status Updated: 07/23/2012

Project Scope	
The project involves rebuilding Abram Street between Collins and Cooper and includes renewal of water, sanitary sewer and storm sewer facilities.	
Project Number:	PWST10009
Construction Start	Jul-15
Construction End	Oct-16
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010		
General Obligation Bonds	\$515		

Project Budget & Expenditures	
Current Budget:	\$715,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Preparations for acquiring a design consultant have begun. Gresham, Smith and Partners will be asked to provide engineering services for the conceptual design phase and manage public involvement. Wier and Associates will be asked to prepare the detailed construction plans, specifications, and survey work.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Abram Street (SH360 to City Limits)

Status Updated: 07/23/2012

Project Scope	
Street Rebuild and widening from 4 lanes to 6 lanes, including storm drainage and water and sewer renewals, sidewalks, streetlights, landscaping and striping.	
Project Number:	PWST09016
Construction Start	Dec-12
Construction End	Jun-14
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Keith Brooks
Phone Number	817-459-6535
Email Address	Keith.Brooks@Arlingtontx.gov
Design Firm	Schrickel, Rollins and Associat
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	2012
General Obligation Bonds	\$450	\$2,145	\$1,145	\$2,235
Revenue Bonds		\$150		

Project Budget & Expenditures	
Current Budget:	\$7,719,467.00
Committed Expenses:	\$954,678.70
Expended to Date:	\$815,682.20

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 ROW acquisition phase is in progress. Interlocal agreement approved in April 24, 2012 Council Meeting. City of Grand Prairie approved the interlocal agreement on May 1, 2012. It allows the City of Arlington to purchase right of way parcels and perform drainage work in Grand Prairie. Project is approximately six months behind schedule due to Grand Prairie negotiations. Construction start scheduled for late 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Arbrook - Melear Drainage

Status Updated: 07/23/2012

Project Scope	
This project consists of channel improvements to allow the 100 yr storm to be contained within the banks of the channel. It includes gabion stabilized banks and new culverts at Arbrook and Melear. The project also includes water and sanitary sewer renewals.	
Project Number:	PWST90001
Construction Start	Jan-12
Construction End	Jan-14
Current Phase	Design
Bond Election	2003
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	Jerry Parche' Consulting Engine
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010	2011	
General Obligation Bonds		\$1,900	
Revenue Bonds	\$98		

Project Budget & Expenditures	
Current Budget:	\$3,075,875.00
Committed Expenses:	\$857,479.70
Expended to Date:	\$739,161.81

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

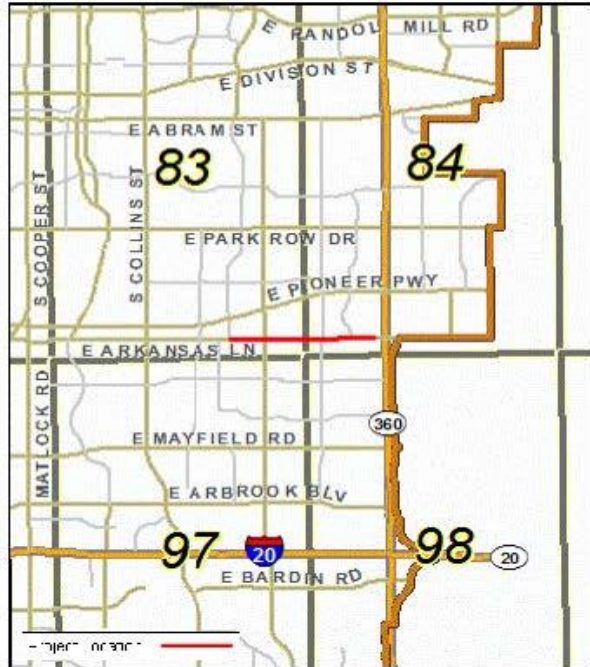
Current Activity
Right-of-way acquisition in progress, construction plans being finalized and working on obtaining the Corps of Engineers approval for the main project. City Council approved a design contract on February 21 for channel improvements to a channel in the project vicinity that is needed in addition to the main project to address all flooding issues. That channel design is underway. Estimate construction starting late-2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Arkansas Lane - Browning to SH360
 Status Updated: 07/23/2012

Project Scope	
Rebuild existing asphalt street to new concrete street. Includes Water and Sanitary Sewer renewals, storm sewer repairs & new inlets, street light upgrades, and pavement markings.	
Project Number:	PWST09012
Construction Start	Sep-10
Construction End	Aug-12
Current Phase	Construction
Bond Election	1999,2008
Project Contract Information	
Project Manager	Stu Bauman
Phone Number	817-459-6577
Email Address	Stu.Bauman@Arlingtontx.gov
Design Firm	Schricket Rollins Associates
General Contractor	Jackson Construction



Approved Project Funding (Thousands)				
Funding Source	2002	2003	2004	2007
General Obligation Bonds	\$500	\$510	\$1,000	
Revenue Bonds				\$1,311

Approved Project Funding (Thousands)				
Funding Source	2009			
General Obligation Bonds	\$4,440			
Revenue Bonds	\$1,400			

Project Budget & Expenditures	
Current Budget:	\$8,578,658.49
Committed Expenses:	\$5,900,081.37
Expended to Date:	\$4,547,811.23

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 All traffic is now on the south lanes for the entire project length. Subgrade stabilization is complete. Paving of north lanes began mid-May and will continue through June. Construction completion estimated for August 2012.

CAPITAL IMPROVEMENT PROGRAM

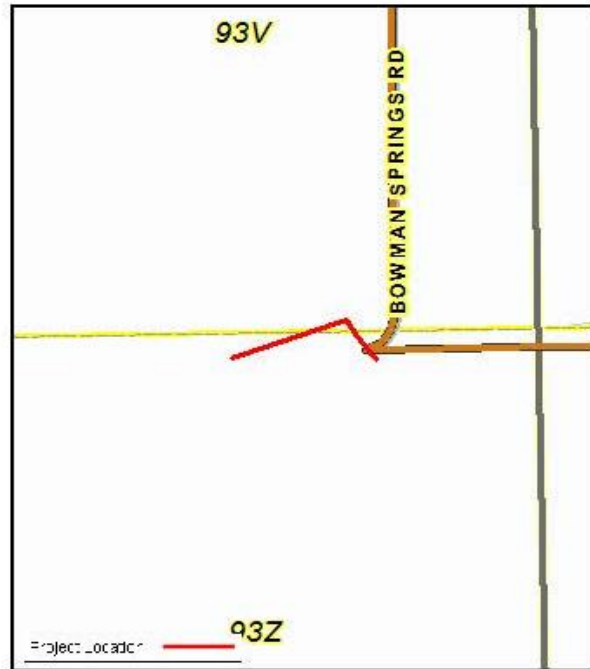
Green Sheet Report

PW - Public Works and Transportation

Project: Bowman Springs Road (Bridge and Realignment)

Status Updated: 07/23/2012

Project Scope	
Project is being managed by TxDOT. TxDOT and Tarrant County funding bridge replacement. City of Kennedale, City of Arlington and NCTCOG funding roadway realignment on each side of the new bridge to tie in to the existing roadway. Project being designed as a five lane, undivided facility.	
Project Number:	PWST99001
Construction Start	Oct-11
Construction End	Feb-13
Current Phase	Construction
Bond Election	2003
Project Contract Information	
Project Manager	Jill House
Phone Number	817/459-6560
Email Address	Jill.House@Arlingtontx.gov
Design Firm	
General Contractor	McMahon Contracting, Inc. - CO



Approved Project Funding (Thousands)			
Funding Source	2005		
General Obligation Bonds	\$250		

Project Budget & Expenditures	
Current Budget:	\$802,067.67
Committed Expenses:	\$715,279.67
Expended to Date:	\$715,279.67

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

TxDOT bid project in August and included a construction-start delay for utility relocations. Construction (McMahon Contracting) began in January 2012 and is approximately 50% complete. Contract time expires end of 2012. Contract approximately \$1.9M.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Bowman Springs - IH20 to City Limits (Pennsylvania)
 Status Updated: 07/23/2012

Project Scope	
Widen county type road to 5-lane concrete street and connect to City of Kennedale and TxDOT projects.	
Project Number:	PWST09013
Construction Start	Nov-12
Construction End	May-15
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Stu Bauman
Phone Number	817-459-6577
Email Address	Stu.Bauman@Arlingtontx.gov
Design Firm	Teague, Nall, and Perkins
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	
General Obligation Bonds	\$175	\$380	\$2,295	

Project Budget & Expenditures	
Current Budget:	\$3,100,000.00
Committed Expenses:	\$337,593.00
Expended to Date:	\$322,598.99

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 Easement acquisition began in February. Design is final and consultant & staff will complete bid package once all easements and ROW are acquired. Platting process for the Southwest Nature Preserve is complete. AT&T major duct run construction and other utility relocates are in progress. Estimated construction bid of roadway project is mid-summer 2012, but will be scheduled after acquisition and coordinated with the TxDOT project to the south. Construction on the TxDOT project (bridge) began in January.

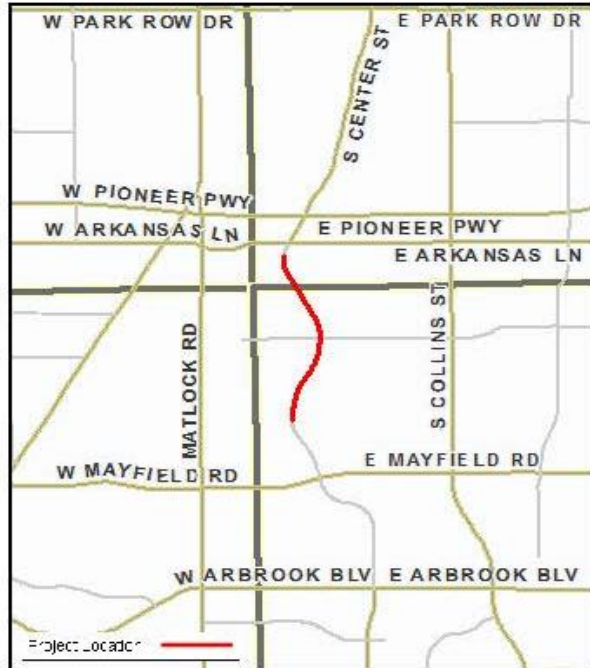
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Center Street - Arkansas to Timberview

Status Updated: 07/23/2012

Project Scope	
Reconstruction of Center Street from just south of Arkansas through the Timberview intersection. The section from Timberview to Nottingham Gate that was to be resurfaced with mill & overlay has changed to be full width concrete rebuild. The project also includes water and sanitary sewer renewals.	
Project Number:	PWST10021
Construction Start	Aug-15
Construction End	Jan-17
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Stu Bauman
Phone Number	817-459-6577
Email Address	Stu.Bauman@Arlingtontx.gov
Design Firm	HNTB, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011		
General Obligation Bonds	\$390			
Revenue Bonds	\$100	\$25		

Project Budget & Expenditures	
Current Budget:	\$422,482.00
Committed Expenses:	\$366,101.95
Expended to Date:	\$154,527.40
Operation & Maintenance Cost	
Maintenance Cost of Improvement	Avg. Annual Life
Current Activity	
Received 2nd Conceptual plan submittal from the consultant. Review of drainage modifications need to be completed before consultant continues preliminary plans. Funding for construction is currently scheduled for 2015.	

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Center Street At IH20 Bridge

Status Updated: 07/23/2012

Project Scope	
Design a six lane divided concrete roadway with bridge over IH20 from Highlander Blvd to Bardin Rd	
Project Number:	PWST07003
Construction Start	Jan-13
Construction End	Jan-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	AECOM Transportation
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2007		
Other	\$750		

Project Budget & Expenditures	
Current Budget:	\$1,020,615.00
Committed Expenses:	\$1,014,720.16
Expended to Date:	\$773,367.01

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Design waiver for trail width on the bridge was accepted by the District Office and is awaiting approval from Austin. The consultant finalized the environmental documents and submitted to TxDOT in early May. The consultant also submitted 60% plans and specifications for review to TxDOT and City on May 4, 2012. Comments are due back to consultant in June. Council approved an amendment to the project agreement (LPAFA) on May 12. Pushing to make a bid date in 2013.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Collins Street Quiet Zone

Status Updated: 07/23/2012

Project Scope	
Implement Quiet Zone on Collins Street at the Union Pacific Railroad crossing to minimize train noise during crossings.	
Project Number:	PWST12002
Construction Start	Nov-12
Construction End	Nov-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Stu Bauman
Phone Number	817-459-6577
Email Address	Stu.Bauman@Arlingtontx.gov
Design Firm	Elder Engineering, Campbell T
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$25,000.00
Committed Expenses:	\$20,800.00
Expended to Date:	\$7,020.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
TxDOT Railroad Diagnostic Inspection was completed on March 14, 2012. Meeting held with Steve Martchenke (UPRR) in May to discuss contracts and schedule. Conceptual comments on paving improvements complete; and released consultant (Elder) to begin preparation of preliminary plans. Dimensioned layout at the track area given to UPRR to begin their design work and construction cost estimation. Awaiting word from TxDOT railroad division in Austin regarding funding participation on the railroad crossing infrastructure upgrade and advance preemption implementation. It is anticipated that TxDOT will pay at least 50 percent of the total cost of the project. TxDOT is awaiting advance preemption.

CAPITAL IMPROVEMENT PROGRAM

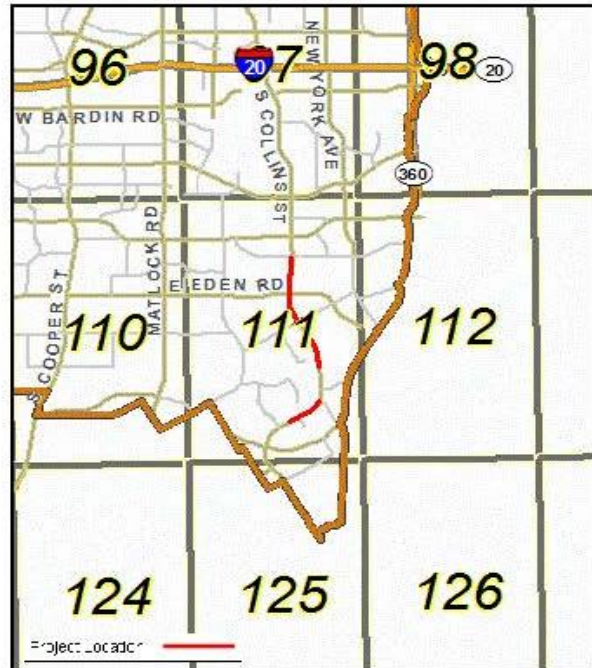
Green Sheet Report

PW - Public Works and Transportation

Project: Collins Street (Southeast Parkway to City Limits)

Status Updated: 07/23/2012

Project Scope	
This project will extend South Collins by constructing one half of a future six lane boulevard section that includes two bridges over major creeks.	
Project Number:	PWST99002
Construction Start	May-11
Construction End	Nov-12
Current Phase	Construction
Bond Election	1999,2003
Project Contract Information	
Project Manager	Andrea Ruales
Phone Number	8174596550
Email Address	Andrea.Ruales@Arlingtontx.gov
Design Firm	Half Associates and MMA
General Contractor	Lacy Construction



Approved Project Funding (Thousands)				
Funding Source	2003	2007	2008	2011
General Obligation Bonds	\$370	\$400	\$6,830	
Revenue Bonds			\$764	\$636

Project Budget & Expenditures		
Current Budget:	\$13,028,509.80	
Committed Expenses:	\$11,379,753.34	
Expended to Date:	\$9,814,404.58	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Water line work 98% complete. Storm drain work 95% complete. Bridge work 90% complete. Currently paving Mansfield Webb Road. Construction completion estimated November 2012.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Great Southwest Parkway (Avenue E to Abram Street)

Status Updated: 07/23/2012

Project Scope	
Rebuild Great Southwest Parkway from Avenue E to Abram Street. This project will include water renewals, sanitary sewer renewals, pavement markings, traffic signs, streetlights, and landscaping.	
Project Number:	PWST10006
Construction Start	Jul-15
Construction End	Jan-17
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	Dannenbaum
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011		
General Obligation Bonds	\$835			
Revenue Bonds		\$200		

Project Budget & Expenditures	
Current Budget:	\$900,600.00
Committed Expenses:	\$402,523.04
Expended to Date:	\$160,596.01

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Comments regarding the conceptual design were provided to the consultant on 3/5/2012 and revisions to the submitted conceptual design are under way. Construction currently scheduled for 2015.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: IH30 (Cooper Street to Ballpark Way)

Status Updated: 07/23/2012

Project Scope	
Project includes rebuilding the Collins Street bridge and constructing new bridges and interchange at Baird Farm Road and Center Street, with connecting ramps and frontage roads. The project also includes the widening of IH30 between Cooper Street and the Tarrant/Dallas County line. TxDOT is providing funding (\$162,846,750.85) and construction administration.	
Project Number:	PWST01001
Construction Start	Jan-09
Construction End	Jul-12
Current Phase	Warranty / Maintenance
Bond Election	2003
Project Contract Information	
Project Manager	Keith Brooks
Phone Number	817-459-6535
Email Address	Keith.Brooks@Arlingtontx.gov
Design Firm	Graham Associates, Inc. & SCL
General Contractor	W.W. Webber, LLC. (TxDOT a



Approved Project Funding (Thousands)				
Funding Source	2003	2004	2005	2006
Certificate of Obligations				\$3,230
General Obligation Bonds	\$500	\$3,300	\$3,135	

Approved Project Funding (Thousands)				
Funding Source	2007	2008		
Certificate of Obligations	\$3,400	\$2,500		

Project Budget & Expenditures	
Current Budget:	\$18,876,399.00
Committed Expenses:	\$18,100,689.09
Expended to Date:	\$18,014,789.09

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is complete. TxDOT gave final approval for the project in January 2012. Finished up the Copeland Road @ Legends Way underground utility portion of the project to relocate overhead electric lines underground at this intersection on July 16, 2012. The IH-30/Nolan Ryan Expressway overhead sign replacement project was completed on July 3, 2012.

CAPITAL IMPROVEMENT PROGRAM

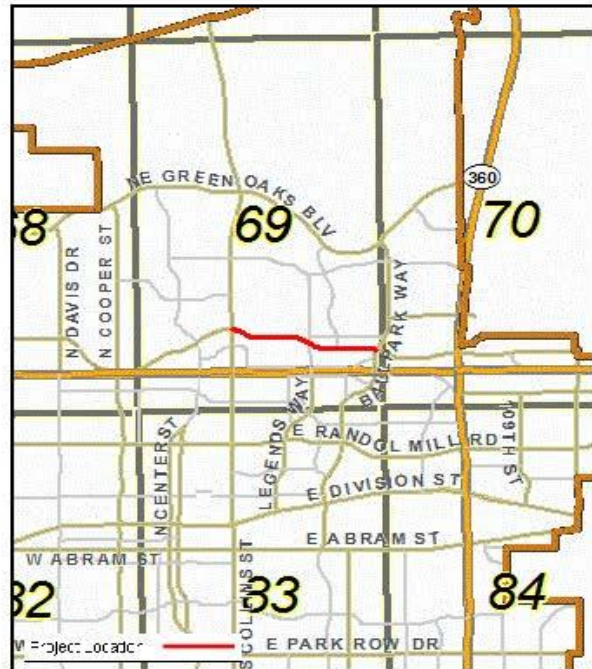
Green Sheet Report

PW - Public Works and Transportation

Project: Lamar Boulevard (Collins Street to Ballpark Way)

Status Updated: 07/23/2012

Project Scope	
This project involves rebuilding Lamar Boulevard and adding 5th and 6th lanes, renewing water, sanitary sewer, and some storm drain lines, installing new signal at Collins and new streetlights.	
Project Number:	PWST09002
Construction Start	Sep-12
Construction End	Apr-14
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Daniel Burnham
Phone Number	817-459-6597
Email Address	Daniel.Burnham@Arlingtontx.gov
Design Firm	Half Associates, Inc. 3889
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	2012
General Obligation Bonds	\$695	\$460	\$2,300	\$2,235
Revenue Bonds	\$150	\$76		

Project Budget & Expenditures		
Current Budget:	\$5,946,350.00	
Committed Expenses:	\$1,376,210.29	
Expended to Date:	\$1,336,928.29	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Final comments have been provided to the consultant for them to prepare the bid package. Right-of-way acquisition is ongoing. Construction start estimated September 2012.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Matlock Road (Mayfield to Bardin)

Status Updated: 07/23/2012

Project Scope	
This project will construct the 5th & 6th lanes of Matlock Road within the existing median from Mayfield Road to Bardin Road. In addition, intersection improvements at Mayfield/Matlock, Arbrook/Matlock, and Arbrook/Highpoint will be constructed. This project includes water and sanitary sewer renewals, pavement markings, adjustments to existing streetlights, landscaping and irrigation.	
Project Number:	PWST09015
Construction Start	Jan-12
Construction End	Jul-12
Current Phase	Construction
Bond Election	2008
Project Contract Information	
Project Manager	Andrea Ruales
Phone Number	8174596550
Email Address	Andrea.Ruales@Arlingtontx.gov
Design Firm	Kimley Horn
General Contractor	McMahon Contracting



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$3,087,229.85
Committed Expenses:	\$2,482,965.18
Expended to Date:	\$1,887,389.01

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
	\$18,103.00	\$543,102.00

Current Activity
Construction of 5th and 6th lanes is complete. NB turn lane at Matlock/H20 as well as concrete panel replacement is complete. Currently working on west bound Arbrook Blvd. and turn lanes at Mayfield/Matlock. Construction to be complete prior to Thanksgiving.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Median Art Monuments

Status Updated: 07/23/2012

Project Scope	
This project includes the design of the monuments and construction administration for SRA for the various locations. The construction cost of the monuments is included in the other projects.	
Project Number:	PWST06004
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jenette Hull
Phone Number	817-459-6579
Email Address	Jenette.Hull@Arlingtontx.gov
Design Firm	Schrickel Rollins & Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$118,250.00
Committed Expenses:	\$95,804.00
Expended to Date:	\$78,428.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Randol Mill and Green Oaks monuments have been completed. Collins Street monument will be constructed with the Collins Street project which is currently in progress.

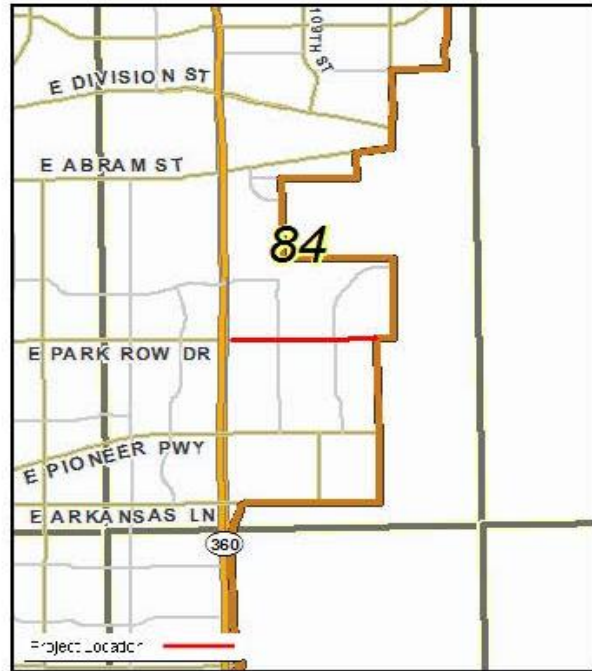
CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Park Row - SH360 to City Limits

Status Updated: 07/23/2012

Project Scope	
Arterial rebuild of Park Row Drive from SH360 to City Limits	
Project Number:	PWST09003
Construction Start	Jan-13
Construction End	Jun-14
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Stu Bauman
Phone Number	817-459-6577
Email Address	Stu.Bauman@Arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	
General Obligation Bonds	\$545	\$4,580		
Revenue Bonds	\$130	\$94	\$1,010	

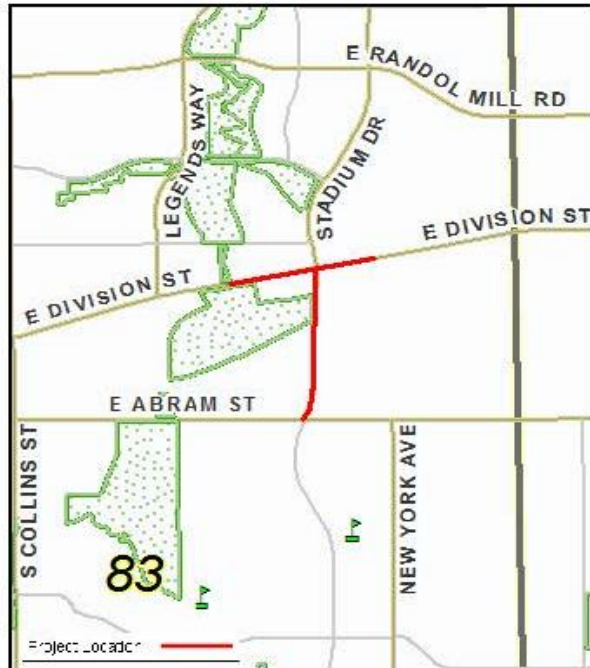
Project Budget & Expenditures		
Current Budget:	\$6,199,400.00	
Committed Expenses:	\$448,738.27	
Expended to Date:	\$423,047.93	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Design is final (6/1/12). Received TxDOT permit on 3/19/12. ROW easement acquisition still in progress - one property likely going to condemnation. Expecting reproducible construction plans by mid-June. Will set bid date when easements secured.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Stadium Drive (Division Street to Abram Street)
 Status Updated: 07/23/2012

Project Scope	
Rebuild and widening of Stadium Drive to include a grade separated underpass at the Union Pacific Railroad. In addition, water and sewer renewals, streetlights, markings, and landscaping will be included.	
Project Number:	PWST09001
Construction Start	Jul-14
Construction End	Sep-16
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	Graham Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$4,542,493.00
Committed Expenses:	\$2,298,913.97
Expended to Date:	\$1,331,395.59

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Preliminary design phase ongoing. UPRR requested the Stadium Drive Bridge accommodate three tracks and provide abutments for a future fourth track with 20' spacing between tracks. Consultant scheduled to submit preliminary RR bridge design in July. Coordinating with CORPs for ROW needs and storm water discharge along Dr. Robert Cluck Linear Park. Construction start scheduled for 2014.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: SH360 at Division Street Interchange
 Status Updated: 07/23/2012

Project Scope	
This project includes widening SH360, rebuilding both the Division Street and Union Pacific Railroad bridges, and improving the frontage road and access ramps between Abram Street and Galleria Drive. TxDOT is providing funding (\$62,568,523) and construction administration.	
Project Number:	PWST06001
Construction Start	Mar-09
Construction End	Dec-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Keith Brooks
Phone Number	817-459-6535
Email Address	Keith.Brooks@Arlingtontx.gov
Design Firm	Half Associates, Inc.
General Contractor	W.W. Webber, LLC. (contract



Approved Project Funding (Thousands)			
Funding Source	2006		
Certificate of Obligations	\$5,000		

Project Budget & Expenditures	
Current Budget:	\$5,036,815.00
Committed Expenses:	\$5,027,002.03
Expended to Date:	\$4,894,056.99

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

The new SH 360 southbound entrance ramp at Abram Street was opened on Saturday, June 2, 2012. There will be various lane closures periodically at night. Contractor is continuing to work on the main lanes, entrance and exit ramps, and frontage road. The project is scheduled to be completed in November 2012. The project has been delayed approximately 6 months due to complexity of the project, coordination issues with UPRR and utility conflicts.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Tri-School Streets (Calender Road, Russell Road, Ledbetter Road and Eden Road)

Status Updated: 07/23/2012

Project Scope	
Street rebuild of Calender Road, Russell Road, Ledbetter Road & Eden Road including storm drainage, water and sewer renewals, bike lanes, sidewalks and striping.	
Project Number:	PWST10010
Construction Start	Jul-14
Construction End	Jul-16
Current Phase	Design
Bond Election	1999,2003,2008
Project Contract Information	
Project Manager	Keith Brooks
Phone Number	817-459-6535
Email Address	Keith.Brooks@Arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011	2012	
General Obligation Bonds	\$905		\$610	
Revenue Bonds		\$120		

Project Budget & Expenditures		
Current Budget:	\$1,782,000.00	
Committed Expenses:	\$1,153,112.70	
Expended to Date:	\$572,910.11	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
<p>Consultant submitted preliminary construction plans to the City for review on May 1, 2012. A second public meeting was held on May 21, 2012 at Cross Timbers Intermediate School to update the public on project progress and get feedback. Construction is estimated to begin in 2014.</p>		

CAPITAL IMPROVEMENT PROGRAM

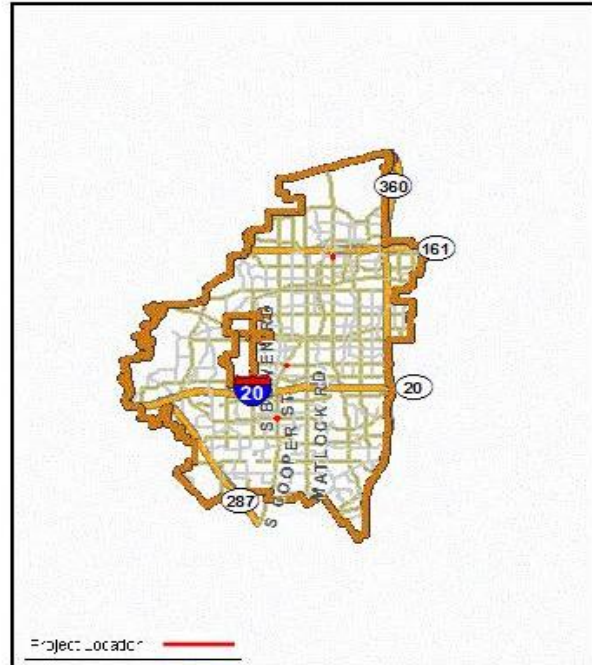
Green Sheet Report

PW - Public Works and Transportation

Project: TxDOT Intersections

Status Updated: 07/23/2012

Project Scope	
Add additional turn lanes to three TxDOT intersections (N Collins @ Road to Six Flags, Mayfield Road @ S Cooper St, and Green Oaks Blvd @ S Cooper St); includes water renewal.	
Project Number:	PWST09009
Construction Start	Jan-13
Construction End	May-13
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Bob Watson
Phone Number	817-459-6582
Email Address	Bob.Watson@Arlingtontx.gov
Design Firm	Dannenbaum Engineering
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	
General Obligation Bonds	\$140	\$270	\$760	
Revenue Bonds	\$45		\$90	

Project Budget & Expenditures	
Current Budget:	\$1,348,260.00
Committed Expenses:	\$442,404.16
Expended to Date:	\$419,736.77

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Design final pending TxDOT comments. ROW acquisition completed in January. Met with major franchise utilities to discuss relocations in March. Will set bid date upon issuance of a TxDOT permit for the project.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2012 Misc Concrete Street Maintenance & Handicap Ramp Program

Status Updated: 07/23/2012

Project Scope	
Concrete street maintenance services throughout the city as well as curb, gutter and handicap ramp replacement in advance of the Mill/Overlay/Reclamation project.	
Project Number:	PWSM12002
Construction Start	Apr-12
Construction End	Aug-17
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Nina Sherer
Phone Number	817-459-6378
Email Address	Nina.Sherer@Arlingtontx.gov
Design Firm	
General Contractor	Estrada Concrete Company, L



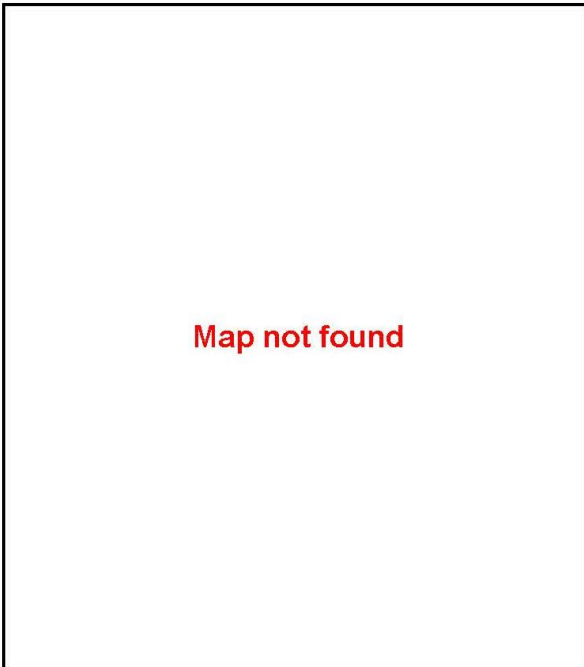
Approved Project Funding (Thousands)				
Funding Source	2012			
General Obligation Funds	\$206			
Street Maintenance	\$1,167			

Project Budget & Expenditures		
Current Budget:	\$1,373,351.00	
Committed Expenses:	\$1,373,351.00	
Expended to Date:	\$403,797.90	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
As of 7/12/12: Fort Hunt Neighborhood, Ramps on Redstone Drive (Park Springs Blvd to Calender Rd) - 100% complete. Sandalwood Neighborhood - 40% complete. Work to be done in July: Continue Sandalwood Neighborhood, begin Silo Rd and Cravens Park Drive area on 7/16/12; estimated completion date of 7/31. Miscellaneous pavement patching at various locations throughout City ongoing.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 PW - Public Works and Transportation
 Project: 2011 Crack Seal Contract
 Status Updated: 07/23/2012

Project Scope	
Resurfacing of various streets in multiple districts.	
Project Number:	PWSM11028
Construction Start	Feb-11
Construction End	May-15
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Nina Sherer
Phone Number	817-459-6378
Email Address	Nina.Sherer@Arlingtontx.gov
Design Firm	N/A
General Contractor	Curtco, Inc.



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
Street Maintenance Fund	\$286	\$286	
Project Budget & Expenditures			
Current Budget:	\$572,000.00		
Committed Expenses:	\$572,000.00		
Expended to Date:	\$572,000.00		
Operation & Maintenance Cost			
Maintenance Cost of Improvement	Avg. Annual	Life	
Current Activity			
Project was bid in December of 2010, for a term of one year with 4 one year renewal options. As of 7/23/12, construction is complete for the original and first renewal. Contract is due to be renewed in January 2013, with construction to begin in February 2013.			

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2011 Mill & Overlay Program

Status Updated: 07/23/2012

Project Scope	
The milling and overlay portion of the project will remove approximately two inches of the road surface and repave the road with hot mix asphaltic concrete. Asphalt reclamation involves pulverizing existing asphalt and road base and blending with portland cement to build a new road base at a depth no less than twelve inches thick, followed by repaving the road with hot mix asphaltic concrete.	
Project Number:	PWSM11056
Construction Start	9/1/12
Construction End	7/31/16
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Nina Sherer
Phone Number	817-459-6378
Email Address	Nina.Sherer@Arlingtontx.gov
Design Firm	N/A
General Contractor	APAC Contractors, Inc.



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
Street Maintenance Fund	\$4,877	\$1,583		

Project Budget & Expenditures	
Current Budget:	\$6,401,030.00
Committed Expenses:	\$6,401,030.00
Expended to Date:	\$3,066,739.76

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
As of 7/12/12: New York (Mayfield to Arkansas), Bowman Springs (IH20 to Shorewood), Millwood neighborhood, and Russell Curry (287 to Turner Warnell) - 100% complete. Frenchwood Neighborhood - 30% complete. Work in the Fort Hunt Neighborhood is 50% complete (Fort Hunt Drive, Ravenhill Lane, and Montridge Court are 100% complete). Work to continue in this neighborhood during July with an estimated completion date of mid-August.
Contract was bid as an annual contract with 4 one-year renewal options. Contract is currently in it's first renewal.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2011 Misc Concrete Street Maintenance & Handicap Ramp Program

Status Updated: 07/23/2012

Project Scope	
This contract is for concrete street maintenance services throughout the city as well as curb, gutter and handicap ramp replacement in advance of the Mill/Overlay/Reclamation project.	
Project Number:	PWSM11002
Construction Start	4/1/11
Construction End	2/27/12
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Nina Sherer
Phone Number	817-459-6378
Email Address	Nina.Sherer@Arlingtontx.gov
Design Firm	N/A
General Contractor	Estrada Concrete Company, L



Approved Project Funding (Thousands)				
Funding Source	2011			
Street Maintenance Fund	\$1,477			
General Obligation Bonds	\$100			

Project Budget & Expenditures		
Current Budget:	\$637,806.71	
Committed Expenses:	\$637,806.71	
Expended to Date:	\$637,806.68	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Locations at 100% completion as of 2/07/12: Wimbledon Dr. (Matlock to Cooper), Sports Center Dr. (Bardin to Wimbledon), Nathan Lowe Rd. (Green Oaks to Mansfield Rd.), Center St. (Arbrook to Mayfield), Davis St. (303 to Park Row), Crowley Rd. (Division to Westwood), Davis St. (Division to Lamar), Lincoln Dr. (Lamar to Green Oaks), Davis St. (Division north to IH30), Millwood Dr., Millwood Ct., Throntree Ct., Shellbrook Ct., Honeytree Dr., Norwood Ln. (Fielder to Abram), and Second St. (Fielder to Davis). All work in the Frenchwood neighborhood (LaSalle Dr., Le Mans Ct., Burgundy Ct., Biscay Dr., Moselle Dr., Frenchwood Dr., Frenchwood Ct., Bordeaux Ct., and Dauphine Ct.) 100% complete. February		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2012 Microsurfacing Program

Status Updated: 07/23/2012

Project Scope	
Perform microsurfacing maintenance to roadways.	
Project Number:	PWSM12008
Construction Start	9/17/12 (est)
Construction End	10/15/12 (est)
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Nina Sherer
Phone Number	817-459-6378
Email Address	Nina.Sherer@Arlingtontx.gov
Design Firm	
General Contractor	Ballou Pavement Solutions, Inc.



Approved Project Funding (Thousands)				
Funding Source	2012			
Street Maintenance	\$147			

Project Budget & Expenditures	
Current Budget:	\$146,848.27
Committed Expenses:	\$146,848.27
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Lamar Blvd. from Cooper to Collins. Contract awarded 6//5/12. Currently working with contractor to establish start date.

CAPITAL IMPROVEMENT PROGRAM

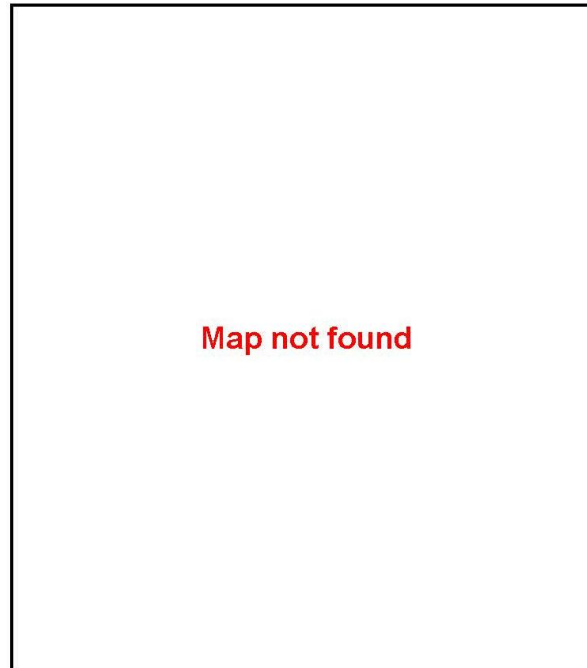
Green Sheet Report

PW - Public Works and Transportation

Project: Traffic Management Cameras

Status Updated: 07/23/2012

Project Scope	
This program installs traffic monitoring cameras at various locations to monitor traffic and roadway incidents throughout the city. In the 2003 Bond Election, \$400,000 was approved to install cameras for traffic monitoring at 22 intersections.	
Project Number:	PWTE10001
Construction Start	Jun-08
Construction End	Jun-13
Current Phase	Construction
Bond Election	2003
Project Contract Information	
Project Manager	Paul Iwuchukwu
Phone Number	817-459-6376
Email Address	Paul.Iwuchukwu@Arlingtontx.gov
Design Firm	
General Contractor	City Crews



Approved Project Funding (Thousands)				
Funding Source	2005			
General Obligation Bonds	\$383			

Project Budget & Expenditures	
Current Budget:	\$383,000.00
Committed Expenses:	\$345,187.06
Expended to Date:	\$345,187.06

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Twenty cameras had been installed with this funding prior to 12/13/11. On 12/13/11, Council approved the purchase of 38 cameras to complete this project. Eight of the 38 cameras are replacement cameras and the remaining 30 are for new locations. The original scope of the project was to cover a total of 22 intersections. This was based on actual installed costs by contractor. But by utilizing City forces, we have been able to expand the number of locations to 55. 20 new locations remain to be installed. Project completion estimated June 2013. This project will bring the total number of active traffic monitoring cameras on the City's system to 125.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
PW - Public Works and Transportation
Project: City-Wide Signal System Replacement
 Status Updated: 07/23/2012

Project Scope	
These funds upgrade transportation management hardware and software, and will extend computer control and monitoring of all traffic control and intelligent transportation system devices at various intersections and city street segments for the purpose of mitigating congestion, reducing vehicle delays and improving air quality. These funds also include Phase II Fiber (Communications Infrastructure) that will connect all the City's facilities and the City's transportation management system to the City's electronic/computer communications network.	
Project Number:	PWTE10020
Construction Start	Apr-08
Construction End	Dec-12
Current Phase	Construction
Bond Election	1999,2003
Project Contract Information	
Project Manager	Paul Iwuchukwu
Phone Number	817-459-6376
Email Address	Paul.Iwuchukwu@Arlingtontx.gov
Design Firm	Kimley-Horn & Associates, Inc.
General Contractor	Northeast Services, Inc.



Approved Project Funding (Thousands)				
Funding Source	2004	2005	2006	
General Obligation Bonds	\$500	\$780	\$1,000	

Project Budget & Expenditures	
Current Budget:	\$3,605,410.41
Committed Expenses:	\$3,536,655.45
Expended to Date:	\$3,348,730.05

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The Phase 2 Fiber project is complete. All City facilities, traffic signals and Intelligent Transportation System devices (except where road construction/widening is in progress) are connected to the City's computer communications network.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Computerized Signal ITS System

Status Updated: 07/23/2012

Project Scope	
Funds are used to upgrade or replace portions of the signal system citywide including Intelligent Transportation System (ITS) devices. This project will construct four permanent Dynamic Message Signs (DMS) in the Entertainment District to display messages for inbound patrons to the venues.	
Project Number:	PWTE10014
Construction Start	Jan-13
Construction End	Apr-13
Current Phase	Design
Bond Election	2008
Project Contract Information	
Project Manager	Paul Iwuchukwu
Phone Number	817-459-6376
Email Address	Paul.Iwuchukwu@Arlingtontx.gov
Design Firm	City of Arlington
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010		
General Obligation Bonds	\$1,120		

Project Budget & Expenditures	
Current Budget:	\$750,000.00
Committed Expenses:	\$750,000.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Comments from TxDOT Fort Worth District were received beginning 5/9/12 up until 5/24/12. Plans and bid documents have been updated and returned to District on June 6th for onward shipment to Austin. Following TxDOT Austin's approval, bid award and construction will take 6 to 9 months. Estimated construction completion is 04/13, contingent upon TxDOT review time.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Railroad Reliability Partnership

Status Updated: 07/23/2012

Project Scope	
This is a grant-funded program to improve safety at various at-grade railroad crossings in the city in readiness for a quiet zone. The crossings include Bowen Road, Davis, Center, Mesquite and Collins Street. Bowen, Davis, Center and Mesquite are complete. The current project will install an automated wayside horn system at the Avenue E East crossing to improve safety and reduce train noise.	
Project Number:	PWTE10023
Construction Start	Sep-12
Construction End	Oct-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Paul Iwuchukwu
Phone Number	817-459-6376
Email Address	Paul.Iwuchukwu@Arlingtontx.gov
Design Firm	None
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2004			
Grants - State	\$2,054			
Transfers from other Funds	\$1,559			

Project Budget & Expenditures	
Current Budget:	\$3,587,945.50
Committed Expenses:	\$3,015,609.76
Expended to Date:	\$2,775,005.15

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Received word of approval of the bid documents and plan, and permission to proceed with bid advertisement, from TxDOT on 5/21/12. Pre-bid occurred on 6/12/12 and Bid opening 6/26/12. Two vendors turned in bids but both bids were deemed nonresponsive based on the project requirements as spelled out in the bid proposal. A re-scheduled pre-bid occurred 07/24/12 and bid opening will occur 08/07/12. Construction is anticipated to be complete by late summer or early fall 2012 if all goes according to plan.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Signal Program 2011, 2012

Status Updated: 07/23/2012

Project Scope	
Funding for signal modifications, rebuilds, and new signal installations performed in-house.	
Project Number:	PWTE11052
Construction Start	Jun-12
Construction End	Jun-13
Current Phase	Construction
Bond Election	2008
Project Contract Information	
Project Manager	Caryl DeVries
Phone Number	817-459-6370
Email Address	Caryl.DeVries@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
General Obligation Bonds	\$560	\$560		

Project Budget & Expenditures	
Current Budget:	\$1,120,000.00
Committed Expenses:	\$381,970.00
Expended to Date:	\$381,970.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construct new signal locations: Sublett/Twin Maple, Collins/Mansfield Webb, Kelly Perkins/Pleasant Ridge, and Debbie Lane/Tobasco. Also construct rebuilds due to street widening: Park Row/Susan, Park Row/Timberlake, and Matlock/Mayfield. All construction performed by in-house crews.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Willow Bend and Thousand Oaks Drainage Improvements

Status Updated: 07/23/2012

Project Scope	
Lack of storm drain in this subdivision causes flooding. Plans will include enlarging and extending existing storm drain system, regrading bar ditches along some streets, pavement reclamation and water and sewer renewals.	
Project Number:	PWDR11014
Construction Start	Jul-12
Construction End	Nov-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Mandy Clark
Phone Number	817-459-6592
Email Address	Mandy.Clark@Arlingtontx.gov
Design Firm	Hayden Consultants
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
Revenue Bonds	\$300	\$750		

Project Budget & Expenditures	
Current Budget:	\$3,123,138.00
Committed Expenses:	\$268,111.75
Expended to Date:	\$199,743.73

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Bids will be opened on August 22. Construction planned to start Nov. 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2008 Misc Drainage Improvements (Wesley and Greencove)

Status Updated: 07/23/2012

Project Scope	
Wesley: Lack of drainage system in Wesley and Lillard causes street and commercial building flooding. Extend drainage system. Greencove: Flow from retirement home floods rear of homes. Grade behind lots and extend drainage system to pick up flow. Water and sewer renewals are included for both locations. This project also includes the design of the Shady Park portion of the Shady Park/San Ramon project, but the projects have been split due to scheduling.	
Project Number:	PWDR08004
Construction Start	Oct-14
Construction End	Jun-15
Current Phase	On Hold
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2008	2009	2011	
Fees	\$114			
Revenue Bonds		\$28	\$68	

Project Budget & Expenditures		
Current Budget:	\$190,462.13	
Committed Expenses:	\$172,762.43	
Expended to Date:	\$172,762.43	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Project on hold. Contract has been terminated due to design concerns. We are evaluating alternatives and will initiate a new design contract next year.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: 2009 Misc Drainage (Goliad and Dan Gould)
 Status Updated: 07/23/2012

Project Scope	
Goliad: Lack of adequate storm drain in subdivision causes flooding at T-intersections along Goliad. A storm drain system will be installed/enlarged. Dan Gould: Commercial buildings on Dan Gould flood. A storm drain will be added. Water and sewer renewals for both locations are included.	
Project Number:	PWDR09010
Construction Start	Mar-12
Construction End	Jan-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Mandy Clark
Phone Number	817-459-6592
Email Address	Mandy.Clark@Arlingtontx.gov
Design Firm	Wilson and Company
General Contractor	Ark Contracting Services



Approved Project Funding (Thousands)			
Funding Source	2009	2011	
Fees	\$267		
Revenue Bonds	\$38	\$1,500	

Project Budget & Expenditures		
Current Budget:	\$3,090,833.77	
Committed Expenses:	\$3,027,022.24	
Expended to Date:	\$906,066.16	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Construction started on March 19. Storm drain and waterline installation currently occurring. Project completion is planned for January 2013.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: 2010 Misc Drainage Improvements (Arbor Valley, Southcrest and Townlake)

Status Updated: 07/23/2012

Project Scope	
Arbor Valley - storm drain outfall into Lake Arlington, drainage improvements and water and sanitary sewer improvements in Perkins Rd, Arbor Valley Dr, Shelterwood Ln, Woodshire Dr and Gatewood Dr; Additional channel improvements just south of Arkansas Lane; paving improvements to alleviate flooding at 6635 and 6637 Townlake Circle.	
Project Number:	PWDR10013
Construction Start	Mar-13
Construction End	Aug-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Audra Valamides
Phone Number	817-459-6590
Email Address	Audra.Valamides@Arlingtontx.gov
Design Firm	Wier and Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010			
Fees	\$89			
Revenue Bonds	\$26			

Project Budget & Expenditures		
Current Budget:	\$407,500.00	
Committed Expenses:	\$148,780.00	
Expended to Date:	\$121,847.75	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Final Plans have been received. Approval of final plans is dependent upon condemnation of drainage easement. Utility coordination and ROW acquisition are ongoing. Bidding planned for early 2013 (due to ROW acquisition and funding).		

CAPITAL IMPROVEMENT PROGRAM

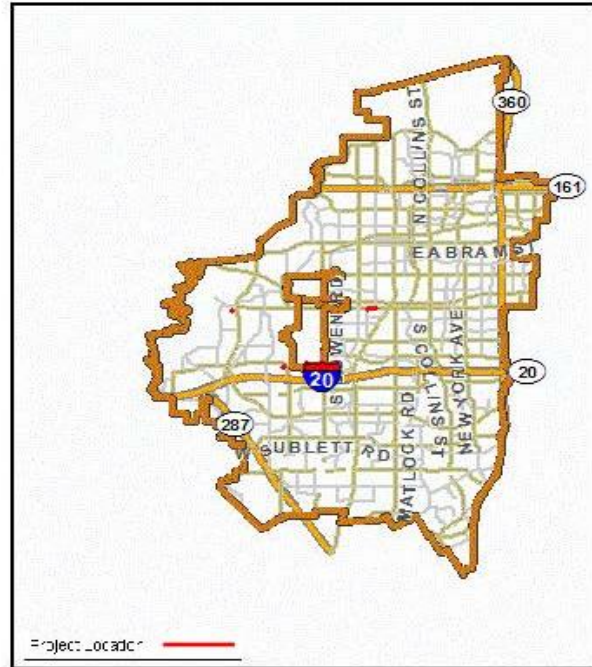
Green Sheet Report

PW - Public Works and Transportation

Project: 2011 Misc Drainage Improvements (Arkansas, Miguel, Autumn Glen)

Status Updated: 07/23/2012

Project Scope	
Arkansas: Corrugated metal pipe is crushed from Medlin to the outfall west of Cooper. Replace with RCP. Miguel: There is no place for drainage to go at the end of the alley west of Miguel. Extend a storm drain from the alley to the existing storm drain in Miguel. Autumn Glen: There is improper ditch grading at the intersection of Autumn Glen and Pleasant Ridge. Regrade the ditches and add a culvert under Autumn Glen.	
Project Number:	PWDR11020
Construction Start	Jul-12
Construction End	Jun-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	O'Donald Engineering
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
Revenue Bonds	\$73	\$800		

Project Budget & Expenditures	
Current Budget:	\$845,350.00
Committed Expenses:	\$45,350.00
Expended to Date:	\$29,587.37

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

Construction for the Arkansas and Miguel locations will occur in the fall. The YMCA has dedicated an easement and has requested that construction within the easement occur during their off-season (September - March). Construction on Autumn Glen will be delayed due to the expanded scope and additional time needed for design and easement acquisition. Construction of Autumn Glen will be included with a miscellaneous project in 2013.

CAPITAL IMPROVEMENT PROGRAM

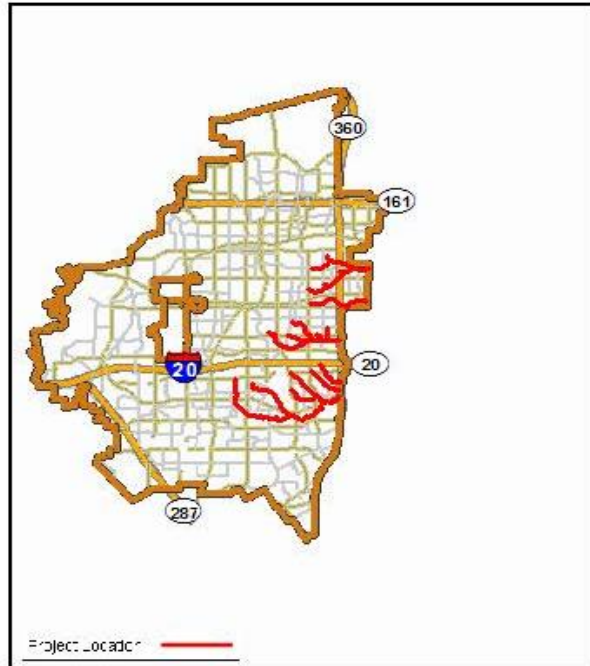
Green Sheet Report

PW - Public Works and Transportation

Project: Cottonwood & Fish Creek Flood Protection Plan

Status Updated: 07/23/2012

Project Scope	
This project includes the study of the North and South Cottonwood Creek watersheds as well as North and South Fish Creek watersheds. The purpose of this effort is to evaluate these watersheds on a comprehensive basis to determine current levels of flood protection and develop alternatives for future flood protection.	
Project Number:	PWDR10011
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Audra Valamides
Phone Number	817-459-6590
Email Address	Audra.Valamides@Arlingtontx.gov
Design Firm	Espey Consultants
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2012		
Fees	\$151	\$70		
Grants - State	\$151			

Project Budget & Expenditures		
Current Budget:	\$372,000.00	
Committed Expenses:	\$316,680.73	
Expended to Date:	\$210,386.73	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Final Report was delivered to TWDB on June 6, 2012. FEMA submittal is being prepared and will be submitted in December 2012.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Country Club Road/Matthews Court Drainage Improvements

Status Updated: 07/23/2012

Project Scope	
Country Club: There are three homes flooding and many yards flooding due to inadequate drainage systems and lack of overflow. Matthews Ct: There are 4 houses flooding and multiple yards flooding from inadequate drainage systems on the commercial properties to the east along Fielder Road.	
Project Number:	PWDR12001
Construction Start	Jan-14
Construction End	Oct-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	Pacheco Koch
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
Fees	\$150			

Project Budget & Expenditures	
Current Budget:	\$210,000.00
Committed Expenses:	\$54,862.90
Expended to Date:	\$41,709.40

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Pacheco Koch is currently working on drainage analysis and conceptual alternatives. Neighborhood meeting was held on March 8, 2012. Pacheco Koch is presenting design alternative options to the City in August 2012. City will evaluate alternatives and select an alternative based on the conceptual analysis and a cost benefit analysis. Design contract will be negotiated after this task has been completed.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: FEMA Repetitive Loss Grant

Status Updated: 07/23/2012

Project Scope	
Purchase of homes classified as Severe Repetitive Loss or Repetitive Loss Structures by FEMA. We will pursue grants for the purchases and provide matching funds as required by the grants.	
Project Number:	PWDR11047
Construction Start	
Construction End	
Current Phase	Acquisition / ROW
Bond Election	
Project Contract Information	
Project Manager	Audra Valamides
Phone Number	817-459-6590
Email Address	Audra.Valamides@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
Grant	\$1,200			

Project Budget & Expenditures	
Current Budget:	\$355,000.00
Committed Expenses:	\$288,993.17
Expended to Date:	\$286,688.82

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Grant has been approved. Appraisals have been completed. One of four homes has been purchased.

CAPITAL IMPROVEMENT PROGRAM

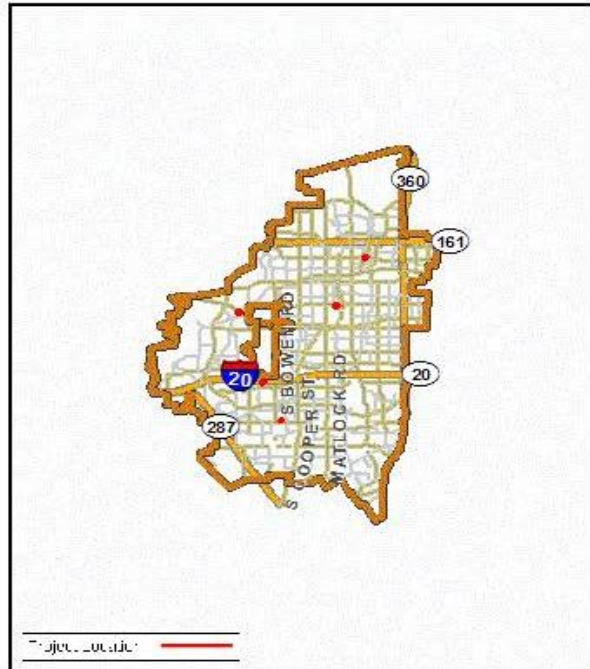
Green Sheet Report

PW - Public Works and Transportation

Project: Flood Forecasting

Status Updated: 07/23/2012

Project Scope	
Rain and stream monitoring stations will be installed to provide flood information for reporting and modeling purposes. The stations are tied together and linked to software that will model storm paths through the system. This will be a phased program with stations added each year until an appropriate density is achieved.	
Project Number:	PWDR11044
Construction Start	Oct-12
Construction End	Dec-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Mandy Clark
Phone Number	817-459-6592
Email Address	Mandy.Clark@Arlingtontx.gov
Design Firm	
General Contractor	High Sierra Electronics



Approved Project Funding (Thousands)				
Funding Source	2012			
Revenue Bonds	\$75			

Project Budget & Expenditures		
Current Budget:	\$125,000.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
We are coordinating stream monitoring stations with UTA, the USGS and the National Weather Service. UTA staff has approved the placement of the antenna and server at the Arlington Regional Data Center. We are negotiating an agreement with UTA for monitoring the gauges and writing software and reports related to the data. The draft agreement is currently under review and we anticipate taking the agreement to Council in September. Once the contract with UTA is finalized, we will establish final station locations and request a proposal from the vendor.		

CAPITAL IMPROVEMENT PROGRAM

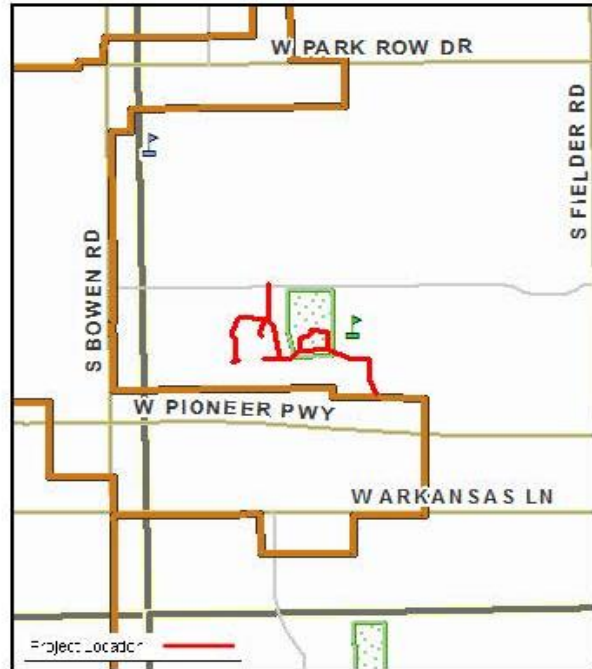
Green Sheet Report

PW - Public Works and Transportation

Project: Green Meadows Drainage

Status Updated: 07/23/2012

Project Scope	
Drainage improvements in channel and streets, water and sanitary sewer renewals.	
Project Number:	PWDR03002
Construction Start	Sep-12
Construction End	Dec-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Audra Valamides
Phone Number	817-459-6590
Email Address	Audra.Valamides@Arlingtontx.gov
Design Firm	Freese and Nichols
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2012	
Fees		\$797	\$4,000	
Revenue Bonds	\$30			

Project Budget & Expenditures		
Current Budget:	\$4,894,493.00	
Committed Expenses:	\$860,175.74	
Expended to Date:	\$776,953.45	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Final comments are being addressed and final plans are anticipated in June 2012. Utility Coordination and ROW acquisition are ongoing. Estimated project bid date is July 2012.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: Kee Branch Erosion at Mayfield Road
 Status Updated: 07/23/2012

Project Scope	
TXDOT alerted the City of concerns with erosion around the bridge piers.	
Project Number:	PWDR09004
Construction Start	Jun-12
Construction End	Dec-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	Graham Associates, Inc.
General Contractor	Ark Contracting Services



Approved Project Funding (Thousands)				
Funding Source	2009	2011	2012	
Fees	\$90			
Revenue Bonds		\$340	\$235	

Project Budget & Expenditures	
Current Budget:	\$677,621.80
Committed Expenses:	\$110,766.70
Expended to Date:	\$66,640.70

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Bids were opened on July 9. Ark Contracting Services is low bidder. Contract to Council 8/7. Construction to start in September.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Little Creek Ct and Southcrest Dr/Sparkford Ct Drainage Improvements

Status Updated: 07/23/2012

Project Scope	
Two Locations: Little Creek Court: Runoff runs down Aurora Ct. and Brightstar Trail to Parliament in two T intersections. There is limited drainage infrastructure and runoff is flowing over the curb and flooding homes from the rear on Little Creek Ct. Installation of drainage system from Parliament to Little Creek Ct. to Creek is anticipated. Southcrest Dr/Sparkford Ct: There is inadequate drainage system on Dunn Elementary property. Runoff flows through subdivision and along rear of lots. The slopes are severe and exceeds the residents' ability to redirect it to the street. Installation of rear yard systems or flumes is anticipated to get flow to the street.	
Project Number:	PWDR12002
Construction Start	Aug-13
Construction End	Jul-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Audra Yalamides
Phone Number	817-459-6590
Email Address	Audra.Yalamides@Arlingtontx.gov
Design Firm	Dunaway Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Fees	\$150		

Project Budget & Expenditures	
Current Budget:	\$155,000.00
Committed Expenses:	\$54,000.00
Expended to Date:	\$6,725.79

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
A kickoff meeting with the consultant was held on March 5. Survey of Little Creek Ct is complete and analysis is underway. Southcrest/Sparkford will involve individual onsite meetings with homeowners to consider feasibility of city involvement. Report with conceptual alternatives will be provided in September 2012. Upon selection of an alternative a design contract will be negotiated.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: McKinney Street Drainage

Status Updated: 07/23/2012

Project Scope	
Homes along McKinney St. and Ross Trail flood due to inadequate capacity and poor condition of earthen channel. Drainage improvements to include a detention facility located on the Masonic Home property; improvements to the drainage channel located east of McKinney Street and west of Ross Trail/Ridgewood Terrace; storm drain pipe and inlets along McKinney Street and intersecting streets; drainage system in Sanford Dr. from McKinney St. to east of Davis.	
Project Number:	PWDR10012
Construction Start	Mar-13
Construction End	Apr-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Audra Valamides
Phone Number	817-459-6590
Email Address	Audra.Valamides@Arlingtontx.gov
Design Firm	Schricket, Rollins & Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011	2012	
Fees	\$300		\$1,500	
Revenue Bonds		\$2,750		

Project Budget & Expenditures	
Current Budget:	\$4,429,160.00
Committed Expenses:	\$465,605.00
Expended to Date:	\$220,319.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

Final plans are anticipated in June. Construction anticipated in spring of 2013. Utility Coordination meeting has been held. ROW acquisition is underway.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Meadowbrook Park Drainage Improvements (Phase I & V)

Status: Updated: 07/23/2012

Project Scope	
Rebuild existing concrete drainage channels and outfalls in the Meadowbrook Park Addition, Arlington Estates Addition and Helen Wessler Park.	
Project Number:	PWDR06002
Construction Start	Jul-10
Construction End	Aug-11
Current Phase	Warranty / Maintenance
Bond Election	
Project Contract Information	
Project Manager	Keith Brooks
Phone Number	817-459-6535
Email Address	Keith.Brooks@Arlingtontx.gov
Design Firm	Teague Nall & Perkins
General Contractor	Linder Construction



Approved Project Funding (Thousands)				
Funding Source	2006			
Fees	\$1,500			

Project Budget & Expenditures	
Current Budget:	\$1,445,706.71
Committed Expenses:	\$1,445,706.71
Expended to Date:	\$1,445,706.71

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation
 Project: River Rock Circle (Bioengineering Bank Stabilization)

Status Updated: 07/23/2012

Project Scope	
Creek Erosion is threatening a manhole and sanitary sewer pipe. There is also significant erosion into private property. A variety of weirs and bio-engineering mats and plantings are proposed to stabilize the channel and reclaim some of the eroded property. Project has been expedited and funds have been transferred from current surplus in other projects.	
Project Number:	PWDR11022
Construction Start	Jan-12
Construction End	Sep-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Mandy Clark
Phone Number	817-459-6592
Email Address	Mandy.Clark@Arlingtontx.gov
Design Firm	Sanco Design, Inc.
General Contractor	Sanco Design, Inc.



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$1,195,700.00
Committed Expenses:	\$1,148,989.12
Expended to Date:	\$411,405.20

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construction started on January 24. Construction planned for completion in October.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Royce Drive and Chimney Court Drainage Improvements

Status Updated: 07/23/2012

Project Scope	
Upstream development and property improvements have rendered the creek and drainage system inadequate. Install drainage system under Royce Drive, upsize the drainage system and make channel improvements.	
Project Number:	PWDR11018
Construction Start	Jan-14
Construction End	Dec-15
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	Kimley-Horn
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011		
Revenue Bonds	\$300		

Project Budget & Expenditures		
Current Budget:	\$350,505.00	
Committed Expenses:	\$346,310.62	
Expended to Date:	\$79,855.50	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Engineering design services contract for final design of construction plans was approved by council on 03/20. Consultant is working on survey for final construction plans. Design planned for completion in Summer 2013.		

CAPITAL IMPROVEMENT PROGRAM

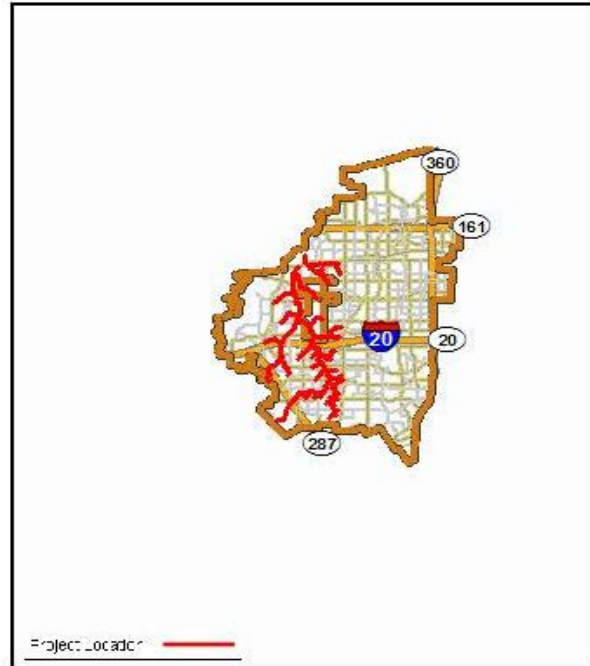
Green Sheet Report

PW - Public Works and Transportation

Project: Rush Creek Watershed Study

Status Updated: 07/23/2012

Project Scope	
Comprehensive study of the Rush Creek Watershed to develop accurate floodway/floodplain limits, provide a detailed stream assessment and identify problem areas for project candidates. CDM is the project managing consultant and Half Associates will be the hydrology consultant. Three consultants will be providing the hydraulic and stream stability analysis.	
Project Number:	PWDR11015
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Audra Valamides
Phone Number	817-459-6590
Email Address	Audra.Valamides@Arlingtontx.gov
Design Firm	CDM
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
Revenue Bonds	\$1,000			
Fees		\$2,000		

Project Budget & Expenditures		
Current Budget:	\$2,800,000.00	
Committed Expenses:	\$2,789,930.25	
Expended to Date:	\$1,151,323.55	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Survey and hydrology have been completed. Project standards are 98% complete. Hydrology will be submitted to FEMA in July 2012. Hydraulic models and are being built by hydraulic consultants. Study website has been created and publicized to those that attended the public meeting. Study to be complete Summer 2013.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Shady Park and San Ramon Drainage Improvements

Status Updated: 07/23/2012

Project Scope	
Drainage system in subdivision is inadequate. Add storm drain in subdivision and increase size of the existing system. Reconstruct failed concrete channel behind San Ramon as a box culvert with a flume on top. Water and sewer renewals included.	
Project Number:	PWDR11017
Construction Start	Aug-11
Construction End	Nov-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	RJN/In House
General Contractor	Jackson Construction



Approved Project Funding (Thousands)			
Funding Source	2011		
Revenue Bonds	\$2,500		

Project Budget & Expenditures	
Current Budget:	\$1,795,477.55
Committed Expenses:	\$1,793,050.72
Expended to Date:	\$620,755.87

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Construction started December 5. San Ramon channel has been excavated and box culvert is nearly completed. Contractor is now working on the Shady Park portion of the project. Project completion is estimated to be end of August 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

PW - Public Works and Transportation

Project: Westview Terrace Sanitary Sewer Renewal and Channel Stabilization

Status Updated: 07/23/2012

Project Scope	
There is an exposed 8" sanitary sewer line in the centerline of the creek. This project will lower the sanitary sewer line and stabilize the creek channel so that further erosion does not occur.	
Project Number:	PWDR12003
Construction Start	Apr-13
Construction End	Dec-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Jonathan Rosenbaum
Phone Number	817-459-6555
Email Address	Jonathan.Rosenbaum@Arlingtontx.gov
Design Firm	Walter P. Moore
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$120,610.00
Committed Expenses:	\$119,020.00
Expended to Date:	\$0.00

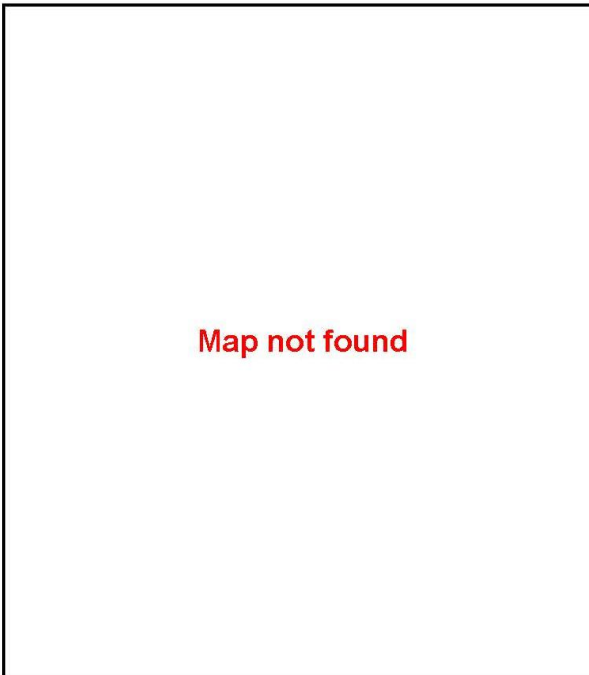
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Design contract was approved on March 20. Design survey is complete and design is underway. Design planned for completion in January 2013.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
WU - Water Utilities
Project: 2011 TRMT Renewals
 Status Updated: 07/25/2012

Project Scope	
Includes replacement of various chlorine and ammonia feed cabinets and gas flow meters, chemical pumps past their useful life, replacement of failing slide gate doors at JKWTP, new chlorine and ammonia analyzer equipment and replacement of old ozone monitoring equipment. Also includes improvements to various facilities at PB, including chemical pipe chases, valves and gates. Revised cost projection to \$500,000 per year.	
Project Number:	WUWA11022
Construction Start	Sep-11
Construction End	Nov-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	WTP maintenance personnel (r
General Contractor	



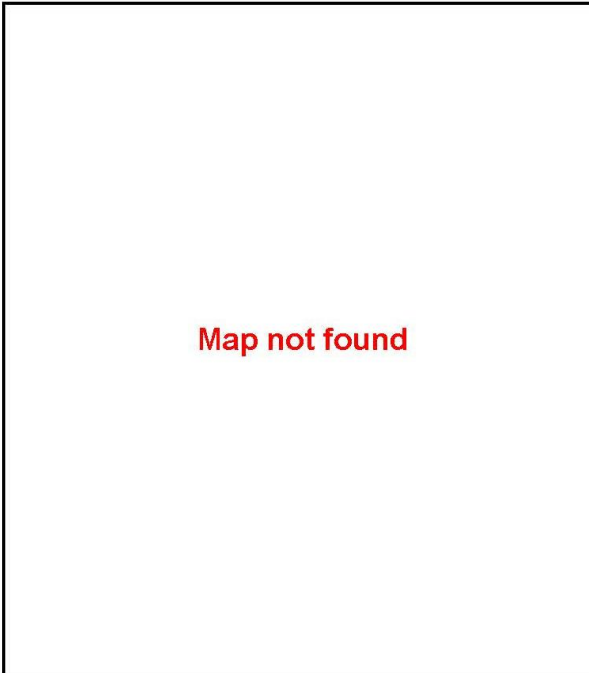
Approved Project Funding (Thousands)				
Funding Source	2011	2012		
Revenue Bonds	\$110	\$390		

Project Budget & Expenditures		
Current Budget:	\$500,000.00	
Committed Expenses:	\$177,830.93	
Expended to Date:	\$177,830.93	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Pressure/temperature meters and chlorine/ammonia cabinets were ordered. Four alum pumps were purchased and ordered. Installation of chemical pumps, meters and cabinets will continue in the coming months.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 WU - Water Utilities
 Project: 2012 TRMT Renewals
 Status Updated: 07/25/2012

Project Scope	
2012 Treatment Renewals - Project List1- PB WTP 48" High Service Meter Vault Repair - Phase I: includes design and construction of a new 48" plug upstream of the existing meter vault.2- PB WTP Vault No.2 Repair - Phase II	
Project Number:	WUTR12004
Construction Start	Jul-12
Construction End	Nov-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	Dake Construction



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
Other	\$40	\$375	

Project Budget & Expenditures	
Current Budget:	\$415,000.00
Committed Expenses:	\$407,439.50
Expended to Date:	\$84,929.69

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
PB WTP Vault No.2 Repair - Phase II: On June 5, 2012, Council approved the construction contract with Dake Construction, of Pantego, Texas, in an amount not to exceed \$298,000. Construction contract routed internally and waiting for final signatures.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: 2012 Water Line Emergency Repair Contract

Status Updated: 07/25/2012

Project Scope	
The proposed annual contract provides for the emergency repair and replacement of water lines in the event of water line breaks. The contract will be utilized when the number of water main breaks and/or leaks exceeds Water Utilities repair crew capacity.	
Project Number:	WUWR12017
Construction Start	Aug-12
Construction End	Jul-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	
General Contractor	Barson Utilities, Inc.



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$385		

Project Budget & Expenditures	
Current Budget:	\$384,924.00
Committed Expenses:	\$384,887.36
Expended to Date:	\$186.36

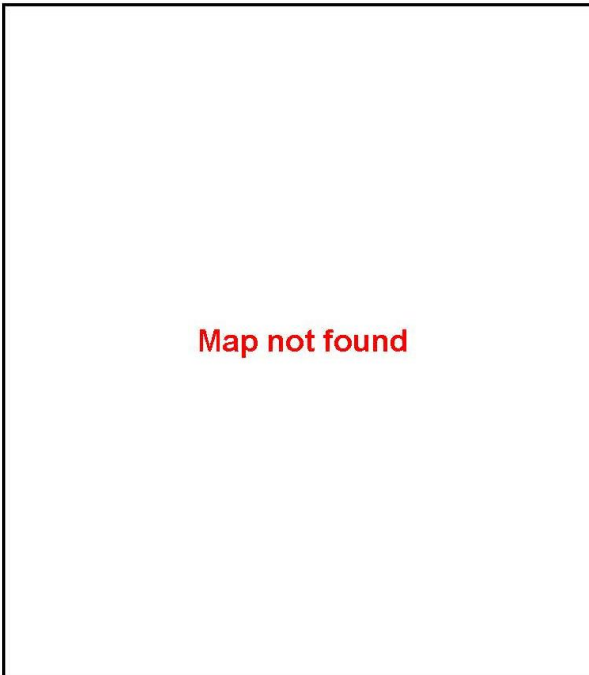
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
This contract was awarded by council on 6-26-12. The repairs will be performed on an as-needed basis.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
WU - Water Utilities
Project: 2013 TRMT Renewals
 Status Updated: 07/25/2012

Project Scope	
Includes replacement of various equipment/instruments at both water treatment plants (PB and JK). Equipment/instruments such as turbidity meters, chlorine gas meters, ammonia gas meters, rapid Mix pH meter, alum mixer replacement, ozone residual monitors, etc.	
Project Number:	WUTR12017
Construction Start	Jul-12
Construction End	Sep-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
Other	\$500			

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Met with treatment managers and presented list of equipment and/or instruments that will be purchased with this project.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Abram (Jimat to Cooper) W&S Renewal

Status Updated: 07/25/2012

Project Scope	
The project includes the renewal of approximately 4,650 linear feet of 8-inch water line and 3,151 linear feet of 8-inch sanitary sewer line along Abram Street from Cooper Street to Jimat Drive. After completion of the water and sanitary sewer line renewals, the street within the project limits will be repaved by street reclamation.	
Project Number:	WUCR11009
Construction Start	Nov-11
Construction End	Aug-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Lunsford Associates, LC.
General Contractor	Jackson Construction, Ltd.



Approved Project Funding (Thousands)			
Funding Source	2011		
Other	\$2,775		

Project Budget & Expenditures	
Current Budget:	\$2,774,768.70
Committed Expenses:	\$2,745,777.59
Expended to Date:	\$1,030,866.52

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

The Contractor is currently working on the paving improvements between Jimat and Cooper. All of the water and sanitary sewer improvements have been completed. The project is scheduled to be completed on August 31, 2012.

CAPITAL IMPROVEMENT PROGRAM

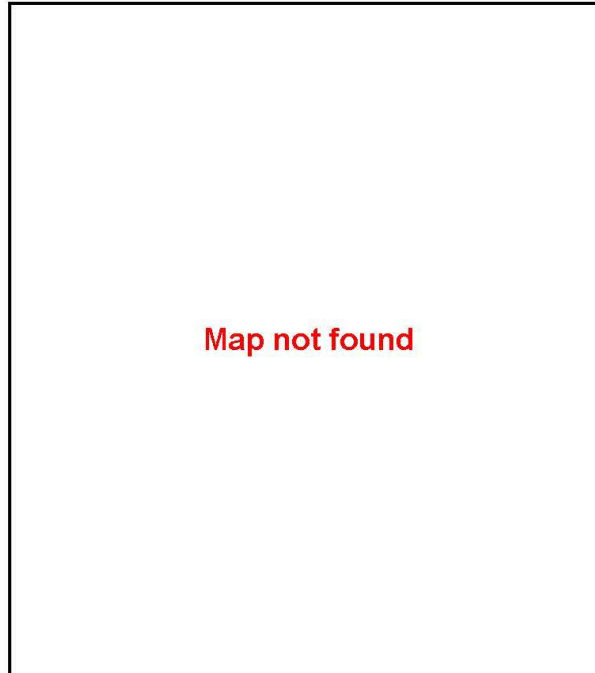
Green Sheet Report

WU - Water Utilities

Project: Advanced Metering Infrastructure

Status Updated: 07/25/2012

Project Scope	
Install advanced water metering system pilot area of 17,000+ "smart" water meters which will communicate via wireless radio signals to 5 water tank sites, download usage readings, and populate the enQuesta water billing system.	
Project Number:	WJWA08001
Construction Start	Nov-11
Construction End	Aug-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Paul McCutcheon
Phone Number	(817) 459-6282
Email Address	Paul.McCutcheon@ArlingtonTX.gov
Design Firm	R.W. Beck
General Contractor	Pedal Valves, Inc.



Approved Project Funding (Thousands)				
Funding Source	2011			
Revenue Bonds	\$4,842			

Project Budget & Expenditures	
Current Budget:	\$4,956,158.74
Committed Expenses:	\$4,872,731.69
Expended to Date:	\$4,345,511.75

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The new meters are being installed in the 17,000+ meter pilot area. As of 6/20/2012, there have been ~ 16,200 meters changed out to the new AMI meter. The billing system integration work has been tested and we are now billing with AMI readings for an entire cycle. There are no schedule or cost issues at this time. Project completion is set for 6/30/2012.

CAPITAL IMPROVEMENT PROGRAM

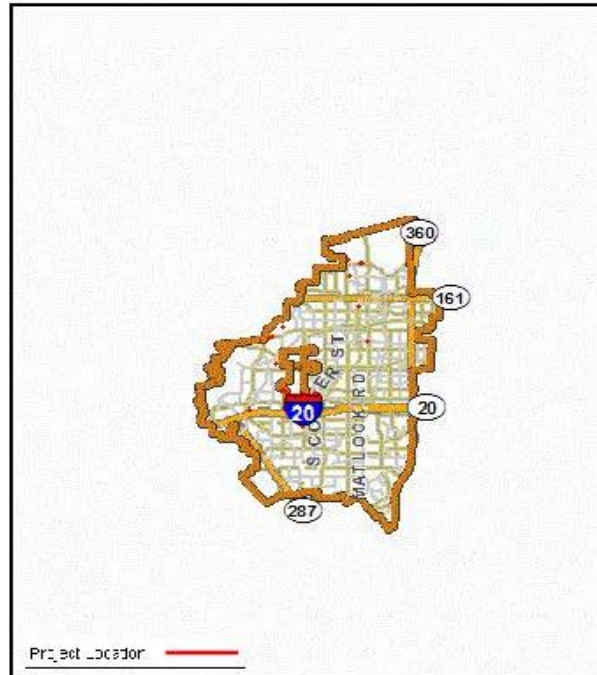
Green Sheet Report

WU - Water Utilities

Project: Aerial Crossing SS Rehab 2010

Status Updated: 07/25/2012

Project Scope	
This project consists of the rehabilitation and protection of thirteen (13) existing sanitary sewer mains currently exposed to the potential of damage from flooding. These thirteen(13) have been identified as having the highest risk for failure and in need of repair.	
Project Number:	WUSR10001
Construction Start	Dec-12
Construction End	Sep-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Lori Du
Phone Number	817-459-6636
Email Address	Lori.Du@Arlingtontx.gov
Design Firm	Half Associates, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011		
Other	\$350	\$150		

Project Budget & Expenditures	
Current Budget:	\$498,560.00
Committed Expenses:	\$492,704.49
Expended to Date:	\$373,848.52

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Categorical Exclusion reports were submitted to Texas Water Board in January 2012. The project team is currently negotiating one sanitary sewer easement and one permission for construction access. Construction start is scheduled for August 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Arkansas Transfer Pump Station

Status Updated: 07/25/2012

Project Scope	
The project scope includes the design of a minimum 7 million gallon per day pump station and a 24-inch suction and discharge water line at the existing Arkansas Lane Elevated Storage Tank Site. It also includes hydraulic modeling to develop system curves that will confirm pump capacity and optimum efficiency. This booster pump station will allow additional transfer capacity from the Lower Pressure Plane to the Upper Pressure Plane.	
Project Number:	WUTR10009
Construction Start	Aug-12
Construction End	May-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtonx.gov
Design Firm	Freese & Nichols
General Contractor	Pepper-Lawson Waterworks



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
Revenue Bonds	\$1,133	\$1,650	

Project Budget & Expenditures	
Current Budget:	\$2,780,475.00
Committed Expenses:	\$2,454,036.00
Expended to Date:	\$180,405.19

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
On June 26, 2012, Council approved the construction contract with Pepper-Lawson Waterworks for an amount not to exceed \$2,114,000. Construction contract routed internally and waiting for final signatures.

CAPITAL IMPROVEMENT PROGRAM

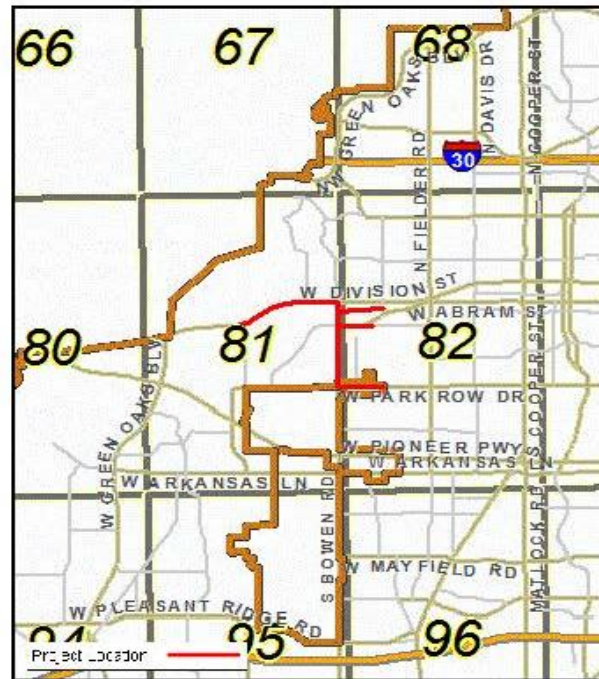
Green Sheet Report

WU - Water Utilities

Project: Basin 15 Sanitary Sewer Improvements

Status Updated: 07/25/2012

Project Scope	
The City of Arlington Wastewater System Study and master Plan identified three sanitary sewer capacity projects that were specific to Basin 15. They are generally located in Northwest Arlington along Division Street, Bowen Road, and Park Row Drive. Project 10 replaces 10,600 linear feet of existing 10-inch and 15-inch sewer lines with 15-inch, 24-inch, and 27-inch sewer lines. Project 12 replace 7,350 linear feet of sewer line with 18-inch and 21-inch sewer lines. Project 13 replaces 2,200 linear feet with 18-inch sewer line.	
Project Number:	WUSS12008
Construction Start	Dec-13
Construction End	Aug-15
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Lori Du
Phone Number	817-459-6636
Email Address	Lori.Du@Arlingtontx.gov
Design Firm	Kimley-Horn
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Revenue Bonds	\$640		

Project Budget & Expenditures	
Current Budget:	\$640,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Design scope is being compiled for an engineering contract. Kimley-Horn and Associates will be recommended to council based on RFQ qualifications.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Brandyridge, Britannia Gardens and Arbrook Heights W&S Renewal

Status Updated: 07/25/2012

Project Scope	
The project consists of 23,000 linear feet of water line renewal and 8,800 linear feet of sanitary sewer line renewal. After completion of the water and sanitary sewer line renewals, all streets within the project limits will be repaved by street reclamation.	
Project Number:	WUCR11008
Construction Start	Nov-12
Construction End	Dec-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Jerry Parche' Consulting Engin
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011		
Other	\$590		

Project Budget & Expenditures	
Current Budget:	\$589,760.00
Committed Expenses:	\$319,380.00
Expended to Date:	\$259,960.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is currently under design. Construction is estimated to begin in the Fall of 2012.

CAPITAL IMPROVEMENT PROGRAM

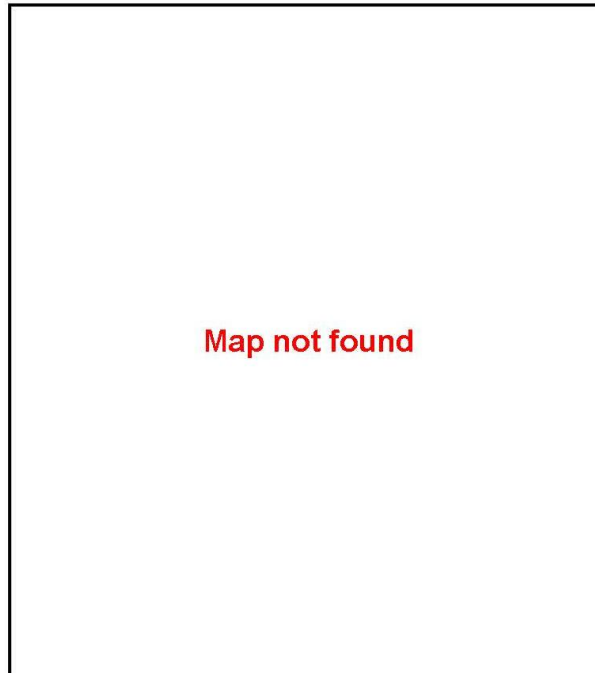
Green Sheet Report

WU - Water Utilities

Project: Cartgraph

Status Updated: 07/25/2012

Project Scope	
This scope includes migration of current and historic work management system data residing in Maximo to the current Cartgraph Work Management System plus 12 months of administrative support.	
Project Number:	WUTR12008
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bob Lemus
Phone Number	817-459-6604
Email Address	Robert.Lemus@Arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011		
Other	\$87		

Project Budget & Expenditures	
Current Budget:	\$87,000.00
Committed Expenses:	\$86,175.00
Expended to Date:	\$12,875.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
1/6/2012: Bob Lemus is now the lead project manager.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Copeland 18-inch SS Interceptor

Status Updated: 07/25/2012

Project Scope	
This project consists of designing approximately 1,700 linear feet of an 18-inch sanitary sewer line which includes the renewal of an existing sanitary sewer aerial crossing at Johnson Creek. The project is located along Copeland Road from SH360 to the West side of Johnson Creek. This project will provide additional sanitary sewer capacity for future growth in the surrounding area.	
Project Number:	WUSS10004
Construction Start	Jan-13
Construction End	Sep-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Mia Dia
Phone Number	817-459-6646
Email Address	Mia.Dia@Arlingtontx.gov
Design Firm	Lockwood, Andrews & Newnar
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2010	2011	2012	
Revenue Bonds	\$80	\$28	\$500	

Project Budget & Expenditures	
Current Budget:	\$581,426.00
Committed Expenses:	\$97,026.00
Expended to Date:	\$94,325.57

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Easements are being acquired. Water Utilities is currently looking at repairing a 550 foot section of the main instead of a full reconstruction to avoid having to relocate or reconstruct the main in the future due to TXDOT potential changes to their current design.

CAPITAL IMPROVEMENT PROGRAM

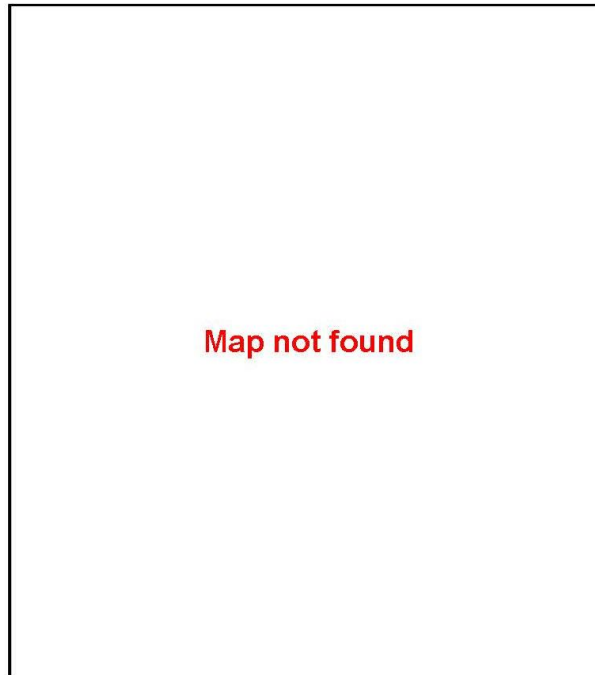
Green Sheet Report

WU - Water Utilities

Project: Design Criteria Manual Update and Unified Stormwater Ordinance

Status Updated: 07/25/2012

Project Scope	
The project scope consists of updating the current Design Criteria Manual by providing technical and formatting recommendations, and reviewing the City of Arlington ordinances for overlapping and inconsistent requirements. The scope also includes creating a unified Stormwater Ordinance by providing recommendations for unifying the ordinances and making sure state and federal requirements are incorporated.	
Project Number:	WUWR12009
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Half Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
We are currently negotiating on the Engineering Services Contract.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Environmental Information Documents 2010

Status Updated: 07/25/2012

Project Scope	
The contract scope includes the preparation of Environmental Information Documents and coordination with the Texas Water Development Board (TWDB) to gain necessary approvals for Johnson Creek 3C Phase II Sanitary Sewer, Village Creek 27-inch Sanitary Sewer and Fish creek 18-inch Sanitary Sewer Interceptors.	
Project Number:	WUSR10007
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Alan Plummer Associates, Inc.
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010		
Other	\$246		

Project Budget & Expenditures	
Current Budget:	\$245,820.00
Committed Expenses:	\$245,820.00
Expended to Date:	\$122,385.09

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The Environmental Information Document (EID) for Johnson Creek 3C Phase II Sanitary Sewer Interceptor was submitted to the Texas Water Development Board and has been granted environmental clearance. Johnson Creek 3C project was awarded to SYB Construction by council on June 26, 2012. The City reviewed the plans submitted by the Consultant for Fish Creek and the EID has been granted environmental clearance. The expected bid date is scheduled for September. Final documents will be submitted to the Board for final approval to advertise for construction. The Water Utilities Engineering Department reviewed the draft of the categorical exclusions and the exclusions have been submitted to

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: EST Rehabilitation - Southeast

Status Updated: 07/25/2012

Project Scope	
The proposed scope of services includes the design of miscellaneous upgrades such as, but not limited to, interior bowl preparation and paint, wet riser preparation and paint, exterior tank preparation and paint, exterior columns, stay rods, and riser preparation and paint, paint four (4) City of Arlington logos and mockup panels, site restoration and haul off spoils, minor structural and safety upgrades, and disinfection of tank per ANSI/AWWA C65-02.1. The rehabilitation of the Southeast Elevated Storage Tank will ensure that the City maintains the necessary fire protection storage volume and will extend the service	
Project Number:	WUTR12001
Construction Start	Sep-12
Construction End	May-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Deltatek Engineering
General Contractor	N.G. Painting, L.P.



Approved Project Funding (Thousands)				
Funding Source	2012			
Other	\$1,033			

Project Budget & Expenditures	
Current Budget:	\$1,032,850.00
Committed Expenses:	\$58,850.00
Expended to Date:	\$46,575.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

Five contractors (N.G. Painting, L.P., Utility Service Co., Inc., A&M Construction & Utilities, Inc., Blastco Texas Inc., TMI Coatings, Inc.) submitted their bid on July 10, 2012. Waiting for Council approval on August 7, 2012. Project engineer is recommending the execution of a construction contract with N.G. Painting, L.P in an amount not to exceed \$971,700.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: EST Mechanical and Safety Improvements - Matlock and SE

Status Updated: 07/25/2012

Project Scope	
The proposed scope of services includes the design of miscellaneous upgrades such as, but not limited to, isolation valves (at both locations), altitude valves (at both locations), piping and appurtenances (at both locations), and redesign of the external ladder at Southeast and Matlock. The improvements to the Southeast and Matlock Elevated Storage Tanks will ensure proper water operation at both locations, will extend the service life of the existing tanks, and help prevent possible future safety issues at Matlock and Southeast. New safety improvements to comply with OSHA regulations.	
Project Number:	WUTR12002
Construction Start	
Construction End	
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Deltatek Engineering
General Contractor	N.G. Painting, L.P.



Approved Project Funding (Thousands)				
Funding Source	2011			
Other	\$32			

Project Budget & Expenditures	
Current Budget:	\$31,988.50
Committed Expenses:	\$31,988.50
Expended to Date:	\$23,213.50

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
This project has been combined with the EST Rehabilitation - Southeast project. (see EST Rehabilitation - SE for more information)

CAPITAL IMPROVEMENT PROGRAM

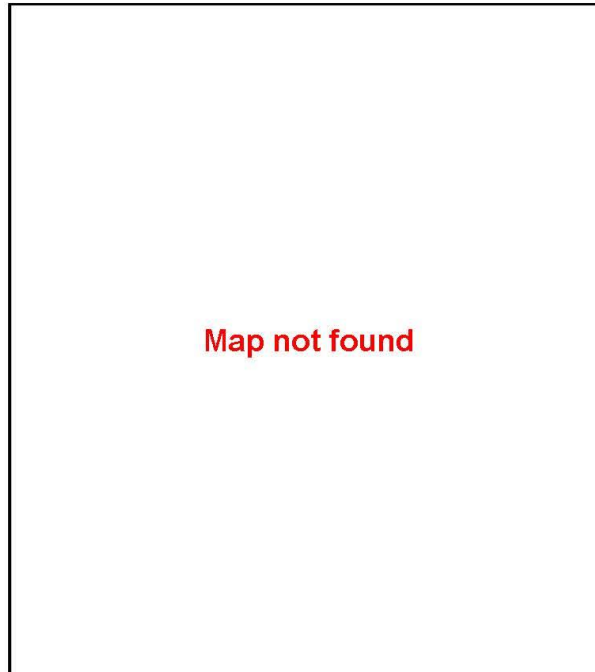
Green Sheet Report

WU - Water Utilities

Project: WT Surveillance Study and Upgrades

Status Updated: 07/25/2012

Project Scope	
Secure qualified surveillance consultant to provide detailed, site-specific recommendations with cost estimates for implementing technology-based security components for the Water treatment facilities throughout the City. This will include video cameras, motion detection, intrusion detection, and lighting. Structure access system for authorizing entry and alarm notification will also be determined. Based on consultant recommendations, Water Treatment team will prioritize the security recommendations and begin implementation.	
Project Number:	WJTR12013
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Paul McCutcheon
Phone Number	(817) 459-6282
Email Address	Paul.McCutcheon@ArlingtonTX.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Currently in the process of developing the Request for Qualificaitons (RFQ) for the project. Anticipate submitting the RFQ in early August with the goal of having a vendor on board in September/October.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Fish Creek 21-inch SS Interceptor

Status Updated: 07/25/2012

Project Scope	
Includes the installation of approximately 3,700 linear feet of 21-inch and 800 linear feet of 18-inch sanitary sewer line. The 21-inch and 18-inch sanitary sewer line will replace a 12-inch and 15-inch sanitary sewer line located on the west side of Arlington Municipal Airport along the future South Center Street right of way from Yaupon Drive to Engleside Drive.	
Project Number:	WUSS11005
Construction Start	Nov-12
Construction End	Jul-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Kimley-Horn and Associates
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010	2012	
Revenue Bonds	\$100	\$1,400	

Project Budget & Expenditures	
Current Budget:	\$153,928.96
Committed Expenses:	\$143,100.96
Expended to Date:	\$127,452.77

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Final Plans will be submitted to Texas Water Development Board for acceptance prior to advertising and bidding for construction. Final submittal with Board comments addressed expected week of July 23, 2012. Easement acquisition is in process. Construction Start is scheduled to begin November 2012.

CAPITAL IMPROVEMENT PROGRAM

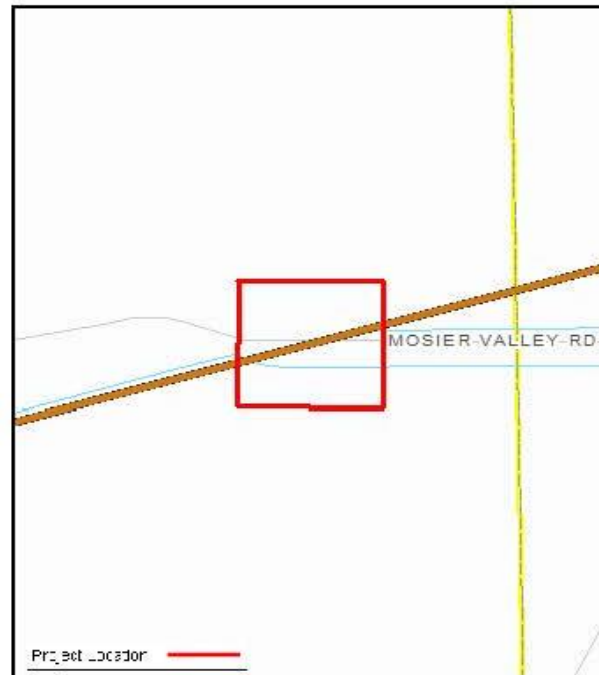
Green Sheet Report

WU - Water Utilities

Project: Fort Worth Interconnect

Status Updated: 07/25/2012

Project Scope	
This project includes the design of approximately 1,400 linear feet of 16-inch water line, a flow meter, and an interconnect between Arlington and Fort Worth water lines. An evaluation between two sites for the meter station including a SCADA line of sight study will be performed to determine the final location.	
Project Number:	WUWA12008
Construction Start	Mar-13
Construction End	Jun-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Freese & Nichols
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Revenue Bonds	\$280		

Project Budget & Expenditures	
Current Budget:	\$280,000.00
Committed Expenses:	\$83,700.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is currently under design. An evaluation on two site locations are currently being looked at.

CAPITAL IMPROVEMENT PROGRAM

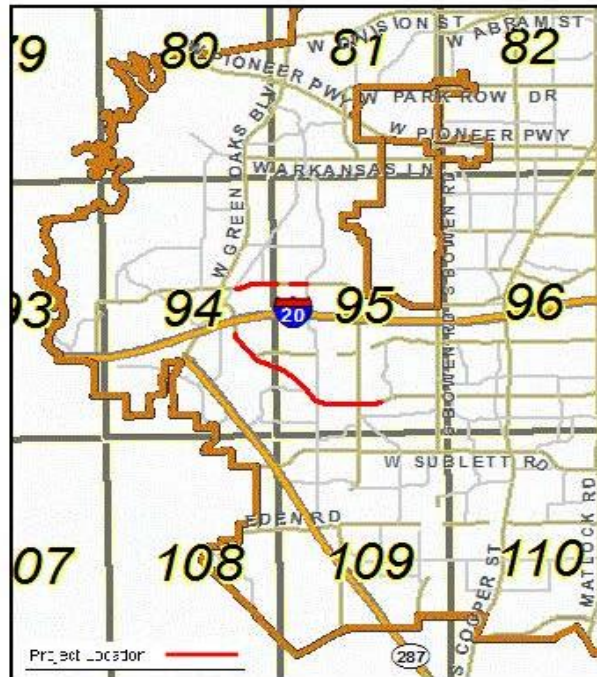
Green Sheet Report

WU - Water Utilities

Project: Green Oaks 42-inch WL (Forest Bend to Green Oaks Pump Station)

Status Updated: 07/25/2012

Project Scope	
Install 12,000 linear feet of 42-inch Water Transmission Line along Green Oaks Blvd. from Forest Bend Drive to the Green Oaks Pump Station. This extension provides an alternate/redundant route for water to be transmitted from the Pierce-Burch Water Treatment Plant to the Green Oaks Pump Station.	
Project Number:	WUJWA10008
Construction Start	Feb-12
Construction End	Oct-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Lori Du
Phone Number	817-459-6636
Email Address	Lori.Du@Arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	S.J. Louis Construction



Approved Project Funding (Thousands)			
Funding Source	2012		
Revenue Bonds	\$6,990		

Project Budget & Expenditures	
Current Budget:	\$6,989,911.50
Committed Expenses:	\$6,932,459.49
Expended to Date:	\$3,406,849.45

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project was approved by Council on December 6, 2011. Construction started February 21, 2012. The contractor is currently installing pipe from Forest Bend to Parliament. The project is scheduled to be completed in October 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Green Oaks 42-inch WL (Pleasant Ridge to Forest Bend)

Status Updated: 07/25/2012

Project Scope	
This project consists of approximately 3,650 linear feet of 42-inch Water Transmission Line along Green Oaks Boulevard from Pleasant Ridge Road to Forest Bend Drive. This extension provides an alternate/redundant route for water to be transmitted from the Pierce-Burch Water Treatment Plant to the Green Oaks Pump Station. Additional scope includes the rebuild of Little Road from Pleasant Ridge Road to Green Oaks Boulevard which includes 700 linear feet of 8-inch PVC water distribution line.	
Project Number:	WUWA09003
Construction Start	Nov-11
Construction End	Oct-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Gary Burton Engineering, Inc.
General Contractor	Circle C Construction



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	
Revenue Bonds	\$900	\$79	\$2,452	

Project Budget & Expenditures	
Current Budget:	\$3,231,860.95
Committed Expenses:	\$3,225,667.95
Expended to Date:	\$2,526,182.70

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project was approved by Council on September 13, 2011. Construction started November 28, 2011. The waterline is complete and currently flushing for samples. Channel protection is complete. Little Road rebuild preparation is started and waiting on franchise utility re-locates.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Green Oaks Pump Station Rehab

Status Updated: 07/25/2012

Project Scope	
The scope of work includes the design to replace existing pumps, electrical components and instrumentation, and HVAC based on the pump evaluation, studies of the electrical model, power reliability and safety factors such as short circuiting, electrical load flow, motor starting, protective device coordination, and Arc Flash.	
Project Number:	WUTR09001
Construction Start	Feb-13
Construction End	Apr-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Camp Dresser & McKee
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2009	2010	2011	
Revenue Bonds	\$450	\$300	\$901	

Project Budget & Expenditures	
Current Budget:	\$1,009,856.35
Committed Expenses:	\$1,009,856.35
Expended to Date:	\$314,616.66

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Camp, Dresser & McKee (CDM) was selected from the final three consultants to be in charge of the Green Oaks Pump Station Rehabilitation project.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Green Oaks Pump Station Water Line Improvements

Status Updated: 07/25/2012

Project Scope	
Water line improvements inside Green Oaks pump station and Installation of a 36-inch valve at southeast area of IH20 and Park Springs.	
Project Number:	WUWA11019
Construction Start	Oct-11
Construction End	Aug-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Lori Du
Phone Number	817-459-6636
Email Address	Lori.Du@Arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	S.J. Louis Construction



Approved Project Funding (Thousands)			
Funding Source	2010	2011	
Revenue Bonds	\$270	\$912	

Project Budget & Expenditures	
Current Budget:	\$1,181,809.50
Committed Expenses:	\$1,181,767.00
Expended to Date:	\$1,129,444.69

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
 Construction started October 24, 2011. This project is substantially completed and the Green Oaks Pump Station is back in service. The project is scheduled to be finished in August 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Harwell Tank Improvements

Status Updated: 07/25/2012

Project Scope	
The proposed scope of services includes raising the tank by 11 feet, installing a mixing system, repainting the exterior surfaces of the tank, modifying the electrical and communication systems, and replacing the tank's water appurtenances according to the 2010 inspection report and vulnerability assessment.	
Project Number:	WUTR11004
Construction Start	Sep-11
Construction End	Aug-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Mia Dia
Phone Number	817-459-6646
Email Address	Mia.Dia@Arlingtontx.gov
Design Firm	Camp, Dresser & McKee, Inc.
General Contractor	CDM Constructors, Inc.



Approved Project Funding (Thousands)			
Funding Source	2011		
Other	\$3,603		

Project Budget & Expenditures	
Current Budget:	\$3,603,040.00
Committed Expenses:	\$3,586,456.85
Expended to Date:	\$3,157,113.36

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The tank required disinfection tests pass and was put back in service as of June 11, 2012. The contractor is working on the final punch list items and the anticipated final completion is end of July, 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Howell Street Water Line Extension

Status Updated: 07/25/2012

Project Scope	
Approximately 1,000 linear feet of 8-inch water line in a proposed easement from Howell Street to E. Abram Street.	
Project Number:	WUWR11003
Construction Start	Oct-12
Construction End	Jan-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Mia Dia
Phone Number	817-459-6646
Email Address	Mia.Dia@Arlingtontx.gov
Design Firm	Burgess & Niple
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$270		

Project Budget & Expenditures	
Current Budget:	\$270,000.00
Committed Expenses:	\$19,205.00
Expended to Date:	\$11,210.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The city reviewed the preliminary submittal (90%) and the easement exhibits. Final design is anticipated in August 2012 and easements acquisitions are anticipated in October 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: JK WTP Expansion 2

Status Updated: 07/25/2012

Project Scope	
Expansion of the John Kubala Water Treatment Plant from 65 MGD to 97.5MGD	
Project Number:	WUTR08002
Construction Start	Sep-08
Construction End	Sep-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Carollo Engineers
General Contractor	Archer Western Contractors, Lt



Approved Project Funding (Thousands)			
Funding Source			
Project Budget & Expenditures			
Current Budget:			\$38,716,935.24
Committed Expenses:			\$37,561,232.64
Expended to Date:			\$37,046,641.38
Operation & Maintenance Cost			
Maintenance Cost of Improvement		Avg. Annual	Life
Current Activity			
Backup generator installed. Backup generator training scheduled on July/August 2012. The project should be completed during the 3rd/4th Quarter FY12. COA personnel working on punch list and warranty list..			

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: JK WTP High Service Pumps 1 to 6 Electrical Improvements

Status Updated: 07/25/2012

Project Scope	
Electrical improvements to JK WTP High Service Pumps #1, #2, and #3.	
Project Number:	WUTR11023
Construction Start	Sep-12
Construction End	Dec-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Gupta & Associates
General Contractor	Texsun Electrical Contractors



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$170		

Project Budget & Expenditures	
Current Budget:	\$24,072.40
Committed Expenses:	\$22,105.00
Expended to Date:	\$3,221.50

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity

One contractor (Texsun Electrical Contractors) submitted their bid on July 10, 2012. Waiting for Council approval on August 7, 2012. Project engineer is recommending the execution of a construction contract with Texsun Electrical Contractors in an amount not to exceed \$140,000.

CAPITAL IMPROVEMENT PROGRAM

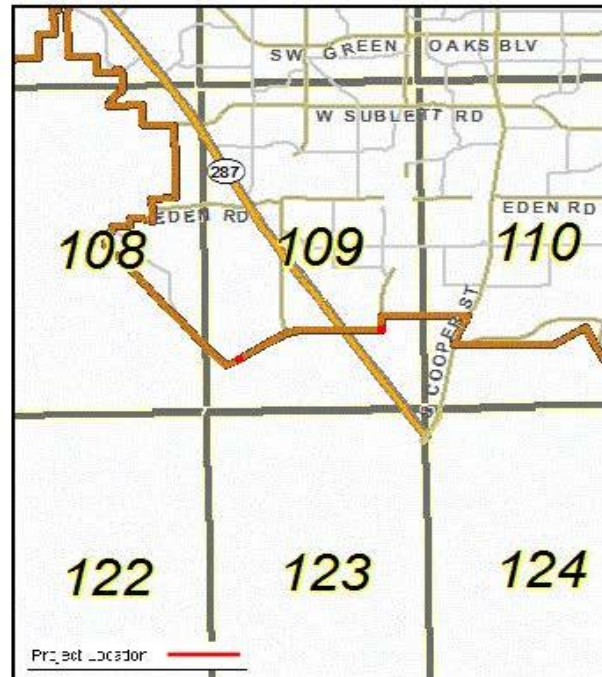
Green Sheet Report

WU - Water Utilities

Project: Mansfield Interconnect

Status Updated: 07/25/2012

Project Scope	
A hydraulic analysis will be performed to determine infrastructure recommendations for potential emergency water interconnects with the City of Mansfield.	
Project Number:	WUWA11020
Construction Start	Oct-12
Construction End	Nov-12
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Freese & Nichols
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2010	2012	
Revenue Bonds	\$40	\$310	

Project Budget & Expenditures	
Current Budget:	\$320,350.00
Committed Expenses:	\$10,350.00
Expended to Date:	\$10,350.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The hydraulic analysis has been completed. We received the final Technical Memorandum listing out the recommendations.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Meadowbrook, Division, Gay W&S Renewal

Status Updated: 07/25/2012

Project Scope	
This project consists of approximately 2,475 linear feet of 12-inch water line and 6,200 linear feet of 8-inch sewer line within the locations mentioned above. A new street surface within the project limits will be provided at the completion of the utility installation.	
Project Number:	WUCR10005
Construction Start	Oct-11
Construction End	Nov-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Mia Dia
Phone Number	817-459-6646
Email Address	Mia.Dia@Arlingtontx.gov
Design Firm	Lunsford Associates, LC.
General Contractor	Ark Contracting Services, Ltd.



Approved Project Funding (Thousands)			
Funding Source	2010	2012	
Other	\$174	\$3,637	

Project Budget & Expenditures	
Current Budget:	\$3,810,556.00
Committed Expenses:	\$3,774,134.88
Expended to Date:	\$2,134,727.44

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity	
The contractor has completed the installation all water mains on the project. The contractor has completed water and sanitary sewer renewals in the Meadowbrook Subdivision area in as well as within the Carter Drive area with some minor repair to curbs, driveway and sidewalks remaining. Contractor is continuing to work along Pioneer Parkway (SR 303). The project is scheduled to be completed in October 2012.	

CAPITAL IMPROVEMENT PROGRAM

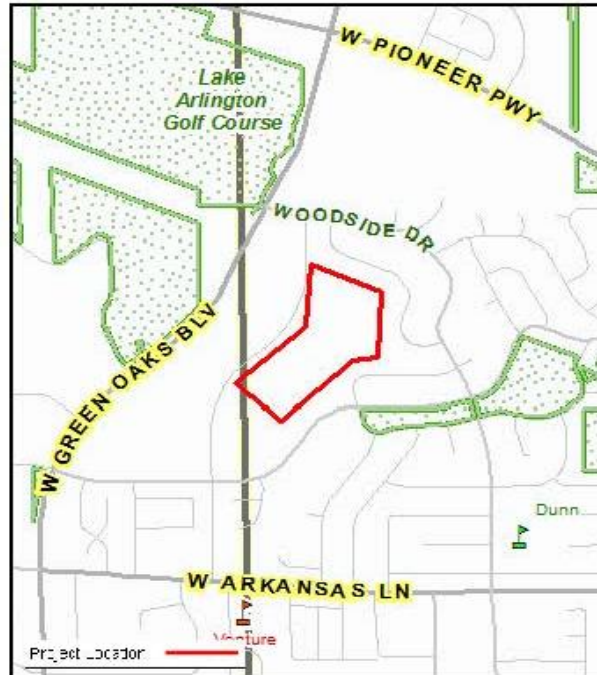
Green Sheet Report

WU - Water Utilities

Project: PB WTP Asset Management Phase I

Status Updated: 07/25/2012

Project Scope	
Phase I: development of data inventory for management of assets at Pierce-Burch WTP.	
Project Number:	WUTR12007
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Sally Mills
Phone Number	517-575-8972
Email Address	sally.mills@arlingtontx.gov
Design Firm	Freese and Nichols, Inc.
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$421		

Project Budget & Expenditures	
Current Budget:	\$376,996.00
Committed Expenses:	\$376,996.00
Expended to Date:	\$35,945.67

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The data assessment phase of the project is complete. A final meeting with GIS is scheduled for the end of July to finalize decision for unique identifier. The next phase of the project - Asset Management Plan Implementation will kick off with a workshop in mid-August. This phase will be to design the road map for the progra. This phase will outline how the plan will work, assignments, outline workflows and define processes for implementations, updates, conditional assessment schedules, criteria updates, etc. During this time the consultant continues to enter as-built drawings into the geodatabase in preparation of the next phase of the project - Task C: Yard piping.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: PB WTP Chlorine Scrubbers Improvements

Status Updated: 07/25/2012

Project Scope	
The scope of this project is to evaluate current chlorine scrubber requirements and provide construction plans and specifications for: replacement and improvements to the existing chlorine scrubber system; improvements to the existing chemical storage holding tank area; and replacement of the existing 18-inch fiberglass reinforced ductwork from the chlorine storage tank area and chlorinator room	
Project Number:	WUTR11018
Construction Start	Jul-12
Construction End	Feb-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Freese & Nichols
General Contractor	Archer Western Construction



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
Revenue Bonds	\$92	\$470	

Project Budget & Expenditures	
Current Budget:	\$603,700.00
Committed Expenses:	\$592,326.40
Expended to Date:	\$89,707.81

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
On June 5, 2012, Council approved the construction contract with Archer Western Construction in an amount not to exceed \$462,915. Pre-construction meeting scheduled for 8/1/2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: PB WTP Enhanced Biofiltration Study

Status Updated: 07/25/2012

Project Scope	
Determination of baseline performance and enhanced biofiltration performance on a full scale pilot project with the analysis of filter performance with current biofiltration practices as well as utilizing process enhancements (addition of bionutrients/chemicals) which were identified in the recent Tailored Collaboration Project.	
Project Number:	WUTR11013
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bill Gase
Phone Number	817-575-8974
Email Address	bill.gase@arlingtontx.gov
Design Firm	Carollo Engineers
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011		
Other	\$180		

Project Budget & Expenditures	
Current Budget:	\$180,000.00
Committed Expenses:	\$111,870.67
Expended to Date:	\$41,812.67

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Testing is in progress. The Hydrogen Peroxide was recieved on June 27, 2012 and Carollo Eng started to add the chemical to filter #3 on June 29, 2012. Samples are being collected every other Tuesday.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: PB WTP Pipe Gallery Improvements

Status Updated: 07/25/2012

Project Scope	
This project includes: rehabilitation of existing 36" steel pipe, replacement of 210 feet of existing 24" steel pipe and 340 feet of existing 20" steel pipe (backwash pipe), 20 new 16" plug valves, 20 new 20" butterfly valves, 1 new 24" butterfly valve, 20 new 30" butterfly valves (filter backwash waste), 20 new 8" butterfly valves (air scour), instrumentation, lighting, electrical improvements, miscellaneous piping/fittings, painting, and rehabilitation of existing effluent concrete channel.	
Project Number:	WUTR12012
Construction Start	Apr-13
Construction End	May-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Revenue Bonds	\$260		

Project Budget & Expenditures	
Current Budget:	\$260,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Currently working on the design scope with the consultant.

CAPITAL IMPROVEMENT PROGRAM

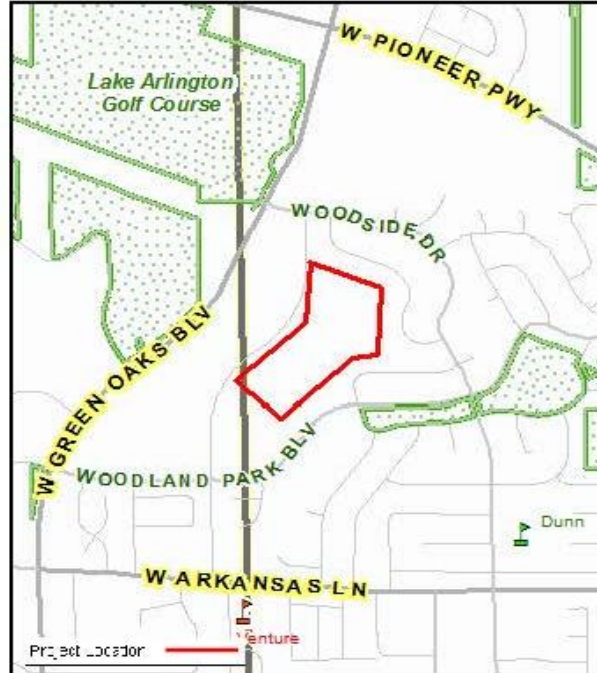
Green Sheet Report

WU - Water Utilities

Project: PB WTP Sedimentation Basin Improvements and Safety Upgrades

Status Updated: 07/25/2012

Project Scope	
The scope of this project includes improvements to Sedimentation Basins 3 and 4. This includes removal and replacement of grout, stainless steel trash rack, Saf-T-Climb Fall Protection Device modification, grating and associated railings around Alum Mixer pump area.	
Project Number:	WUTR12005
Construction Start	Jul-12
Construction End	Dec-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Freese and Nichols Inc.
General Contractor	Archer Western Construction



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$335		

Project Budget & Expenditures	
Current Budget:	\$335,125.56
Committed Expenses:	\$299,026.60
Expended to Date:	\$19,790.70

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
On June 5, 2012, Council approved the construction contract with Archer Western Construction in an amount not to exceed \$240,810. Pre-construction meeting scheduled for 8/1/2012.

CAPITAL IMPROVEMENT PROGRAM

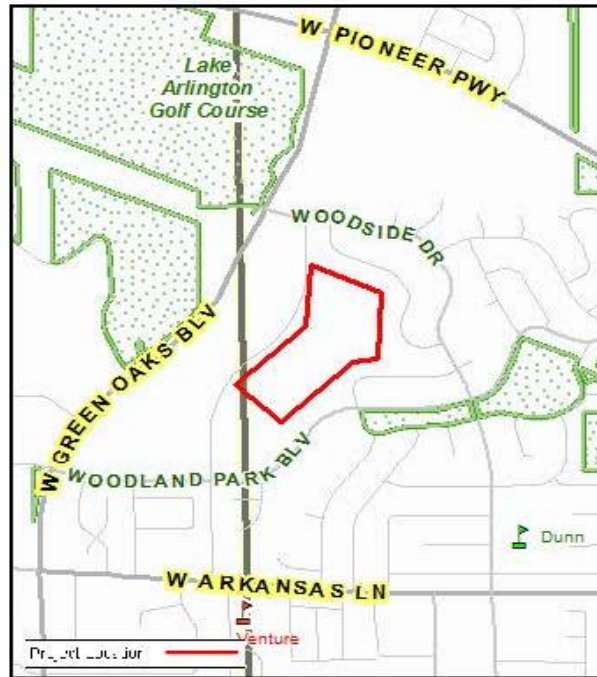
Green Sheet Report

WU - Water Utilities

Project: PB WTP South Clear Wells Improvements

Status Updated: 07/25/2012

Project Scope	
The scope includes evaluating current stormwater conveyance capacity and provide plans for: construction of new overflow structures in the 2 MG and 4 MG clearwells; construction of additional overflow outlet in the 6 MG clearwell; construction of drainage improvements to direct overflows to existing offsite conveyance facilities; repair of interior and exterior structural wall cracks and miscellaneous concrete repairs; bringing the six manways and their respective ladders to meet the TCEQ code.	
Project Number:	WUTR12018
Construction Start	Mar-13
Construction End	Dec-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Freese and Nichols
General Contractor	



Approved Project Funding (Thousands)		
Funding Source		
Project Budget & Expenditures		
Current Budget:	\$0.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Currently working on the design scope with the consultant.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Pleasant Ridge WL (Little to Woodside)

Status Updated: 07/25/2012

Project Scope	
Install 4,250 linear feet of 8-inch water line along Pleasant Ridge Road from Little Road to Oldfield Drive and from Oak Springs Drive to Woodside Drive.	
Project Number:	WUWA12006
Construction Start	Jun-12
Construction End	Jan-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	Lori Du
Phone Number	817-459-6636
Email Address	Lori.Du@Arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	Gra-Tex Utilities



Approved Project Funding (Thousands)			
Funding Source	2012		
Revenue Bonds	\$700		

Project Budget & Expenditures	
Current Budget:	\$1,083,510.00
Committed Expenses:	\$1,083,422.90
Expended to Date:	\$662.90

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
This project was approved by Council on May 1, 2012. Construction start is scheduled for June 11, 2012.

CAPITAL IMPROVEMENT PROGRAM

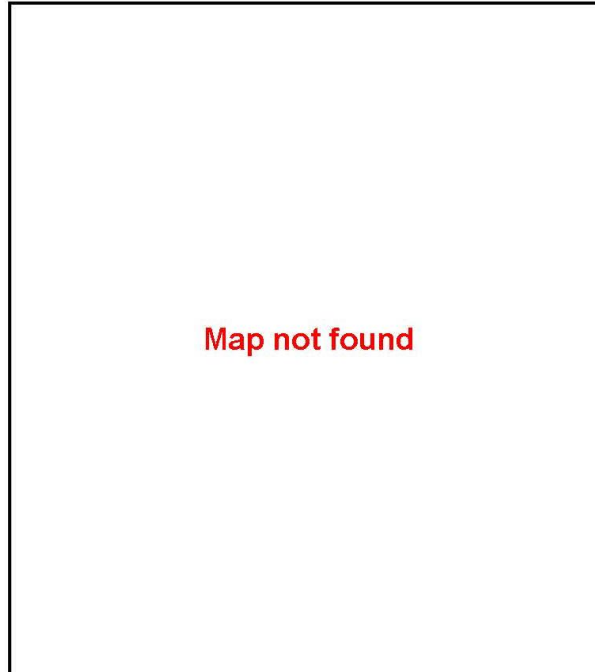
Green Sheet Report

WU - Water Utilities

Project: Reclaimed Water Delivery System Phase 2

Status Updated: 07/25/2012

Project Scope	
The City of Arlington proposes to evaluate extension of the existing reclaimed water delivery pipeline through a feasibility study. The proposed pipeline would provide reclaimed water availability to private commercial/industrial customers as well as City parks and recreation areas in order to offset the demand of potable water for irrigation and other industrial uses. The Phase II expansion will evaluate delivering reclaimed water to the City's Entertainment District.	
Project Number:	WUWA11021
Construction Start	Oct-13
Construction End	May-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Mia Dia
Phone Number	817-459-6646
Email Address	Mia.Dia@Arlingtontx.gov
Design Firm	Alan Plummer & Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011	2012		
Revenue Bonds	\$80	\$250		

Project Budget & Expenditures	
Current Budget:	\$349,500.00
Committed Expenses:	\$99,500.00
Expended to Date:	\$39,483.31

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project team has met with the Rangers, General Motors, Sheraton, UTA, the Cowboys, Arlington Parks Department and AISD to gage interest for using reclaimed water. All parties want to pursue reclaimed water and currently the consultant is working on potential alignments and acquiring specific needs from each entity. The feasibility study draft report is due to the City to review in July 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Rolling Meadows Phase 2 W&S Renewal

Status Updated: 07/25/2012

Project Scope	
The project scope includes the renewal of approximately 6,700 linear feet of 6-inch and 8-inch water line and 9,600 linear feet of 8-inch sanitary sewer line. After completion of the water and sanitary sewer line renewals, all streets within the project limits will be repaved by street reclamation. The streets include Waverly Drive, Laurel Hill Court, Burgess Court, Dickens Court, Providence Court, Hermitage Place, Wmslow Drive, Westminster Court, Christopher Court, Wmsboro Court, Avington Court and Fairfax Court.	
Project Number:	WUCR10003
Construction Start	Nov-11
Construction End	Nov-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Parche Consulting Eng.
General Contractor	Muniz Construction, Inc.



Approved Project Funding (Thousands)			
Funding Source	2011	2012	
Other	\$175	\$3,263	

Project Budget & Expenditures	
Current Budget:	\$3,438,079.70
Committed Expenses:	\$3,396,208.72
Expended to Date:	\$1,318,919.56

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project was approved by Council on September 13, 2011. Construction started November 7, 2011. Utilities are installed in Waverly and Wmslow Drive, court streets on east side of project. The contractor continues with utility installation on court streets on the west side of the project. Also, concrete work is in progress prior to asphalt street reclamation. Reclamation is expected to begin week of July 23, 2012. Construction completion is estimated November 2012.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Rolling Meadows Phase 3 W&S Renewal

Status Updated: 07/25/2012

Project Scope	
This project consists of designing approximately 8,800 linear feet of aging and undersized sanitary sewer line. Approximately 3,800 linear feet would be replacing clay pipe with 8-inch pvc, 900 linear feet would replace an existing 12-inch line with 18-inch pvc, and the remaining 4,100 linear feet would replace an undersized interceptor with 21-inch and 24-inch pvc pipe along Johnson Creek.	
Project Number:	WUCR10011
Construction Start	Sep-12
Construction End	Sep-13
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Graham Associates, Inc.
General Contractor	SYB Construction Company



Approved Project Funding (Thousands)				
Funding Source	2012			
General Obligation Bonds	\$70			
Other	\$1,099			
Revenue Bonds	\$2,100			

Project Budget & Expenditures	
Current Budget:	\$486,124.65
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project has been approved by the Texas Water Development Board. The project has been awarded by council to SYB Construction Company on June 26, 2012. Signatures are in process and construction is expected to begin late late September.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Rush Creek Sanitary Sewer Phase 1

Status Updated: 07/25/2012

Project Scope	
This project consists of designing approximately 1,300 linear feet of 30-inch sanitary sewer line along Kee Branch Creek which is a tributary to Rush Creek. The scope also includes 215 cubic yards of gabion erosion protection over the existing Village Creek 27-inch water supply line.	
Project Number:	WUSR12015
Construction Start	Feb-13
Construction End	Jun-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Gary Burton Engineering Inc.
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$70		

Project Budget & Expenditures	
Current Budget:	\$69,880.00
Committed Expenses:	\$69,880.00
Expended to Date:	\$5,300.63

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Council approved the project scope and fee on May 15, 2012. Contracts were approved and the consultant is working on conceptual plan options.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Town North W&S Renewal

Status Updated: 07/25/2012

Project Scope	
This project consists of designing approximately 8,000 linear feet of 6-inch through 18-inch sanitary sewer lines and 4,000 linear feet of 6-inch through 12-inch water lines. The project begins at Collins Street just north of Truman Circle and continues in a westerly direction to Cooper Street just north of Sanford Street.	
Project Number:	WUSR09002
Construction Start	Sep-11
Construction End	Aug-12
Current Phase	Construction
Bond Election	
Project Contract Information	
Project Manager	John Morgan
Phone Number	8174596609
Email Address	John.Dmorgan@Arlingtontx.gov
Design Firm	Stream Water Group, Inc.
General Contractor	Gra-Tex Utilities, Inc.



Approved Project Funding (Thousands)				
Funding Source	2010	2011	2012	
Revenue Bonds	\$525	\$1,350	\$2,604	

Project Budget & Expenditures	
Current Budget:	\$3,990,366.76
Committed Expenses:	\$3,944,846.43
Expended to Date:	\$3,393,466.40

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The contractor completed all utility installations and reclamation and asphalt pavement installed. Striping is being replaced and clean up is in progress. The project is scheduled to be completed earlier than expected in early August.

CAPITAL IMPROVEMENT PROGRAM

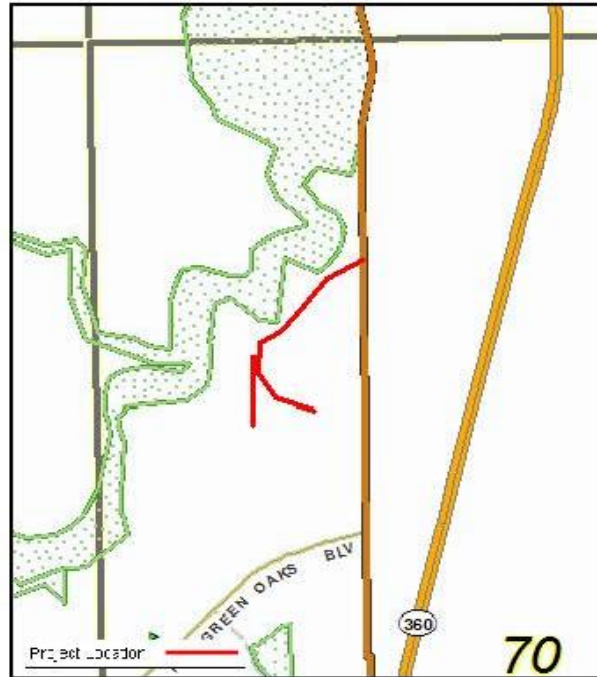
Green Sheet Report

WU - Water Utilities

Project: Trinity Branch Sanitary Sewer Renewal

Status Updated: 07/25/2012

Project Scope	
The project scope includes the design of approximately 4,200 linear feet of 24-inch sanitary sewer line along a tributary creek of the Trinity River. This creek is located in the northeast part of Arlington just north of Northeast Green Oaks Boulevard and west of State Highway 360.	
Project Number:	WUSR12017
Construction Start	Jun-13
Construction End	Dec-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Dean Yanagi
Phone Number	817-459-6608
Email Address	Dean.Yanagi@Arlingtontx.gov
Design Firm	Kimley-Horn and Associates, Inc
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2011		
Other	\$160		

Project Budget & Expenditures	
Current Budget:	\$160,160.00
Committed Expenses:	\$160,160.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is currently under design.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Village Creek 27-inch SS Interceptor

Status Updated: 07/25/2012

Project Scope	
This project consists of designing approximately 3,850 linear feet of 27-inch sanitary sewer line from Northwest Green Oaks Boulevard to Park Hill Drive. The project also includes the renewal of approximately 1,260 linear feet of 6-inch water line and 2,100 linear feet of 8-inch sanitary sewer line. After completion of the water and sanitary sewer lines, all streets within the project limits will be repaved by street reclamation.	
Project Number:	WUSS11006
Construction Start	Jan-13
Construction End	Jan-14
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Mia Dia
Phone Number	817-459-6646
Email Address	Mia.Dia@Arlingtontx.gov
Design Firm	Half and Associates
General Contractor	



Approved Project Funding (Thousands)	
Funding Source	2010
Revenue Bonds	\$150

Project Budget & Expenditures	
Current Budget:	\$424,450.88
Committed Expenses:	\$408,790.00
Expended to Date:	\$295,493.07

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The City provided the preliminary plans comments back to the consultant on April 26, 2012. A public meeting was held on April 30th. The 90% submittal was submitted and is currently under the City's review. The easement acquisitions are in process.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report

WU - Water Utilities

Project: Village Creek Sanitary Sewer Flow Meter

Status Updated: 07/25/2012

Project Scope	
Install a sewer flow meter capable of recording peak flow and the data provided by the City of Kennedale can be compared and analyzed.	
Project Number:	WUSR12008
Construction Start	Apr-13
Construction End	Jul-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Lori Du
Phone Number	817-459-6636
Email Address	Lori.Du@Arlingtontx.gov
Design Firm	Schrickel, Rollins and Associat
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$276		

Project Budget & Expenditures	
Current Budget:	\$204,400.00
Committed Expenses:	\$102,200.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Approximately 4,500 linear feet of the existing sewer line downstream and upstream of the flow meter will be cleaned and inspected to determine the condition of the pipe so the project scope with the consultant can be finalized. Cleaning and TV inspectoin contract thru BuyBoard is schedueld on Council agenda June 4, 2012.

CAPITAL IMPROVEMENT PROGRAM

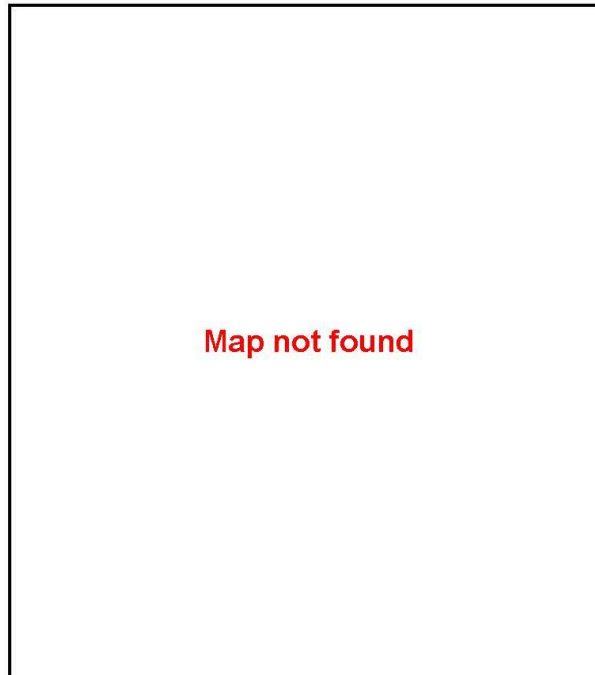
Green Sheet Report

WU - Water Utilities

Project: Water and Wastewater Rate Study

Status Updated: 07/25/2012

Project Scope	
The Water and Wastewater Rate Study scope includes the following: evaluate historical water and wastewater utilities customer service characteristics by customer class and meter size; forecast trends in water and wastewater utility use by customer class and meter size; develop separate financial plans for the water and wastewater utilities for the 10-year study period, FY 2013 through FY 2022; preparing a cost of service analyses in accordance with industry methods; design a proposed water and wastewater rate structure to produce adequate revenue; develop a rate model, study report, and provide training to City	
Project Number:	WUWR12008
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Medria Browhow
Phone Number	817-459-6810
Email Address	medria.browhow@arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$300		

Project Budget & Expenditures		
Current Budget:	\$259,750.00	
Committed Expenses:	\$259,750.00	
Expended to Date:	\$126,656.74	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		

CAPITAL IMPROVEMENT PROGRAM

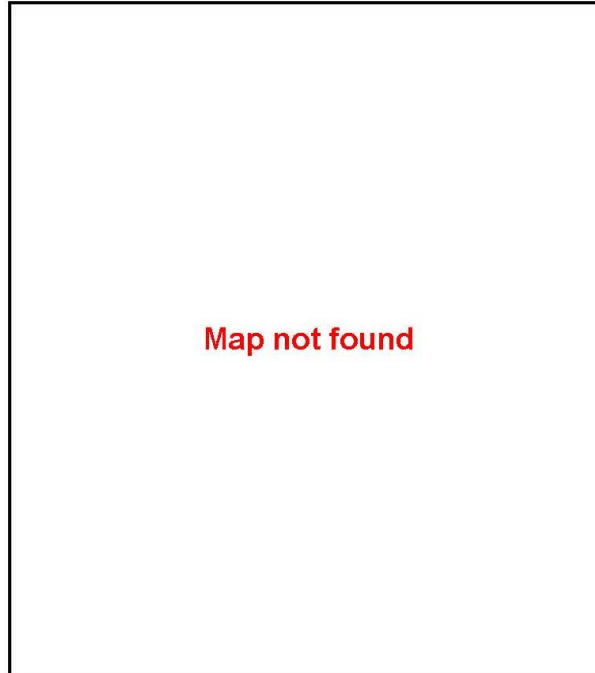
Green Sheet Report

WU - Water Utilities

Project: Water Distribution Study and Master Plan

Status Updated: 07/25/2012

Project Scope	
The water master plan provides a systematic, comprehensive and cost effective action plan for improving the distribution system to meet current and future water supply demands. Changes in water usage due to water conservation efforts, accelerated development in the far north, and redevelopment within the UTA and downtown area of the city necessitate the need for a comprehensive update of the Capital Improvement Plan. This master plan update also includes a thorough evaluation to determine the most efficient path for expanding treatment facilities to accommodate future water	
Project Number:	WUWR12011
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Robert Stanley
Phone Number	8174596824
Email Address	Robert.Stanley@arlingtonx.gov
Design Firm	Freese and Nichols
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
Other	\$1,000			

Project Budget & Expenditures	
Current Budget:	\$1,000,000.00
Committed Expenses:	\$799,650.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The city council approved the design contract on June 26, 2012. A kickoff meeting is scheduled for June 27, 2012.

CAPITAL IMPROVEMENT PROGRAM

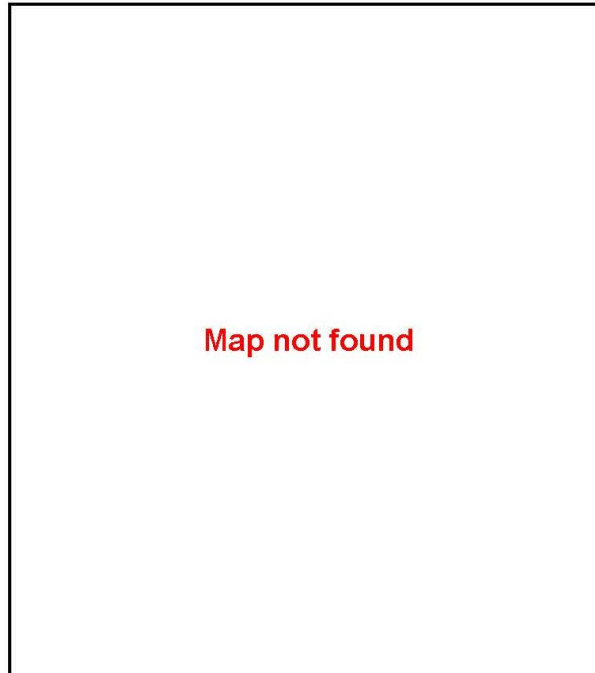
Green Sheet Report

WU - Water Utilities

Project: WT Arc-Flash Study for Water Treatment Plants and Raw Water Pump Station

Status Updated: 07/25/2012

Project Scope	
Services related to the performance of an arc-flash hazard study to improve the electric safety at both water treatment plants and the raw water pump station	
Project Number:	WUTR12003
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Gary Alford
Phone Number	(817) 575-8941
Email Address	gary.alford@arlingtontx.gov
Design Firm	Gupta and Associates
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011			
Other	\$118			

Project Budget & Expenditures		
Current Budget:	\$117,842.00	
Committed Expenses:	\$117,842.00	
Expended to Date:	\$50,781.50	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
6/29/2012: Arlington Arc Flash Draft Final Report Review		

CAPITAL IMPROVEMENT PROGRAM

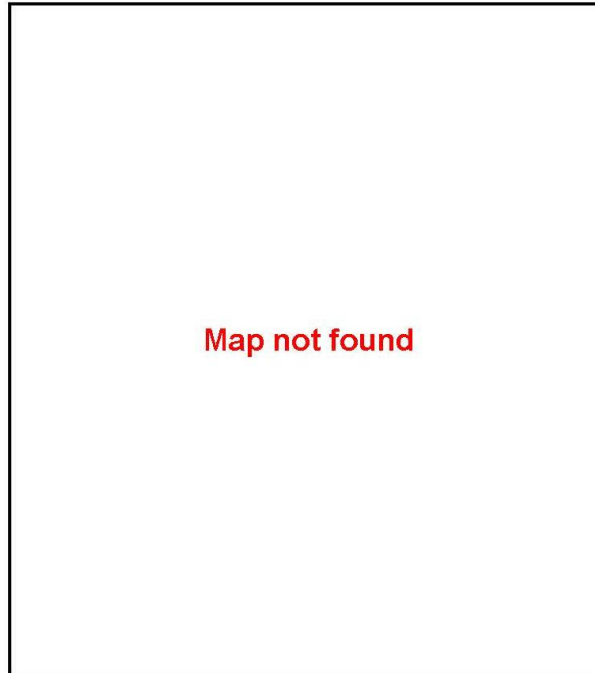
Green Sheet Report

WU - Water Utilities

Project: WT Clear Wells Video Enhancements

Status Updated: 07/25/2012

Project Scope	
Repair malfunctioning cameras and install new video surveillance cameras at specific locations.	
Project Number:	WUTR12014
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Gary Alford
Phone Number	(817) 575-8941
Email Address	gary.alford@arlingtontx.gov
Design Firm	
General Contractor	Wunderlich-Malec



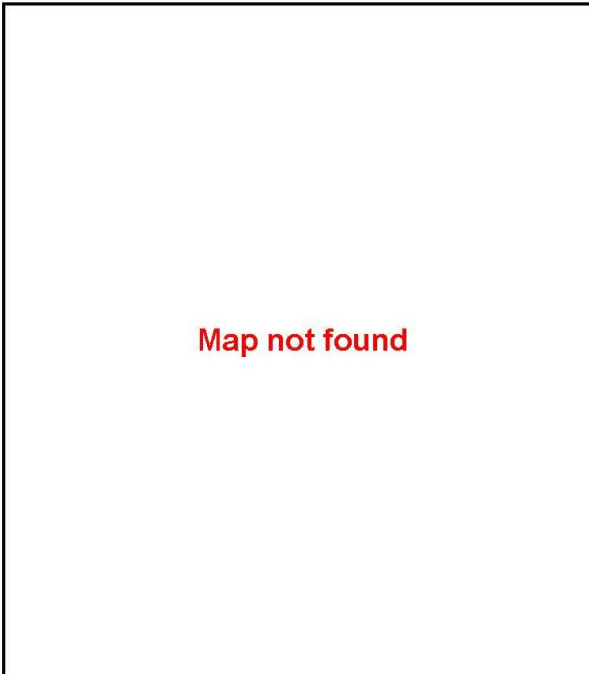
Approved Project Funding (Thousands)				
Funding Source	2012			
Other	\$90			

Project Budget & Expenditures		
Current Budget:	\$90,000.00	
Committed Expenses:	\$7,950.00	
Expended to Date:	\$7,950.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
7/16/2012: All but one new camera is in place. All existing cameras that were not reporting through Milestone have been added. The new camera on the PB Admin roof will not tour. Investigations underway.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 WU - Water Utilities
 Project: WT Intercom Enhancements
 Status Updated: 07/25/2012

Project Scope	
The purpose of this specification is for the replacement/upgrade of the current security gate controllers and intercom system at two (2) water treatment facilities owned and maintained by Arlington Water Utilities.	
Project Number:	WJTR12010
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Gary Alford
Phone Number	(817) 575-8941
Email Address	gary.alford@arlingtontx.gov
Design Firm	
General Contractor	Wunderlich-Malec



Approved Project Funding (Thousands)			
Funding Source	2012		
Other	\$85		

Project Budget & Expenditures	
Current Budget:	\$85,000.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
7/17/2012: Recommendation made to proceed with the Wunderlich-Malec bid proposal.

CAPITAL IMPROVEMENT PROGRAM

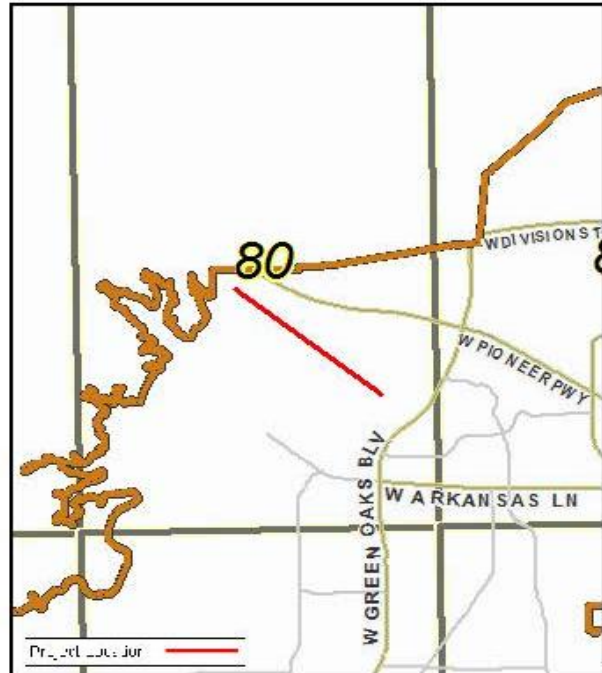
Green Sheet Report

WU - Water Utilities

Project: WT Lake Arlington Dam Drive Rehabilitation

Status Updated: 07/25/2012

Project Scope	
Rehabilitation of the existing Lake Arlington Dam Drive.	
Project Number:	WUTR12019
Construction Start	Jan-13
Construction End	Mar-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	Freese and Nichols
General Contractor	



Approved Project Funding (Thousands)			
Funding Source			

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Currently working on the design scope with the consultant.

CAPITAL IMPROVEMENT PROGRAM

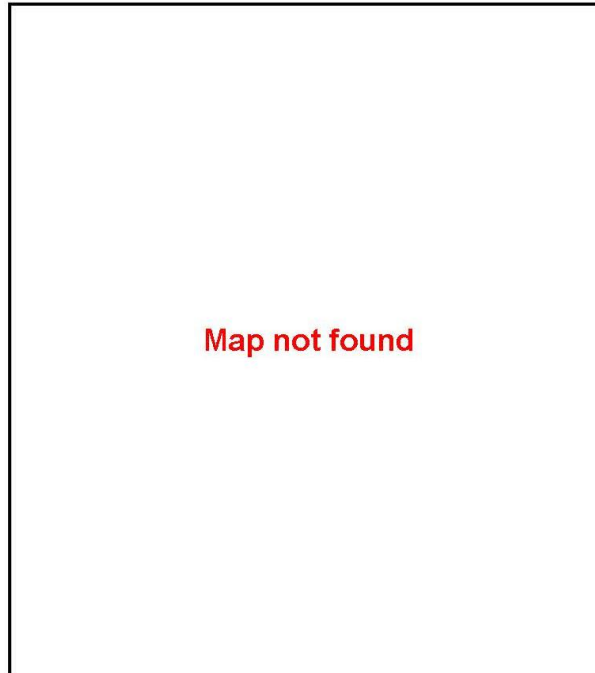
Green Sheet Report

WU - Water Utilities

Project: WT Lake Arlington Dam EAP Update

Status Updated: 07/25/2012

Project Scope	
Update to the Lake Arlington Dam Emergency Action Plan and completion of a Lake Arlington Dam Security Plan. The scope also includes a tabletop Emergency Action Plan training exercise.	
Project Number:	WUTR11015
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bill Gase
Phone Number	817-575-8974
Email Address	bill.gase@arlingtontx.gov
Design Firm	Freese & Nichols, Inc.
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011			
Other	\$32			

Project Budget & Expenditures	
Current Budget:	\$32,200.00
Committed Expenses:	\$32,200.00
Expended to Date:	\$29,109.68

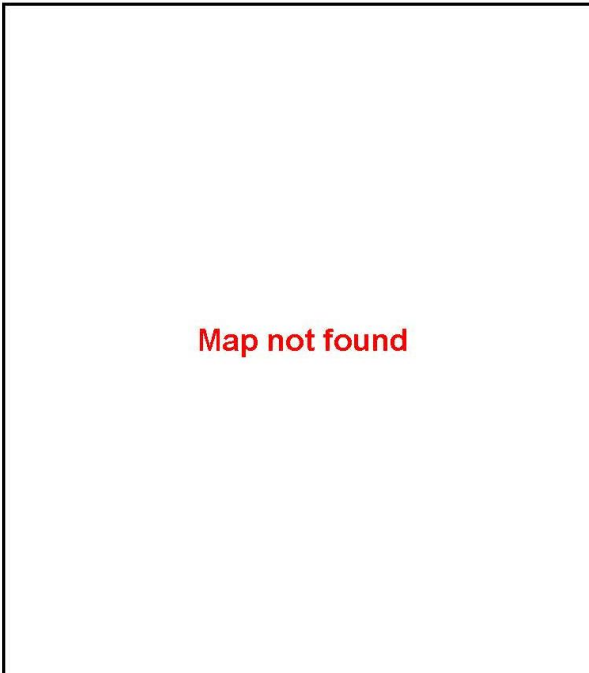
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The Lake Arlington Dam EAP has been published and signed. FNI and the City of Arlington have copies of the document. Need to distribute copies to the State and local county agencies.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
WU - Water Utilities
Project: WT LIMS Replacement
 Status Updated: 07/25/2012

Project Scope	
LIMS is an electronic database used by Laboratory Services to track samples and store analytical data and generate reports. ASPEN, the current LIMS system, has been discontinued and is no longer supported. The LIMS database is essential for monitoring water quality and fro tracking data and generating water and wastewater reports in compliance with state, federal, and NELAC requirements.	
Project Number:	WUTR12006
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bill Gase
Phone Number	817-575-8974
Email Address	bill.gase@arlingtontx.gov
Design Firm	Promium LLC
General Contractor	Promium LLC



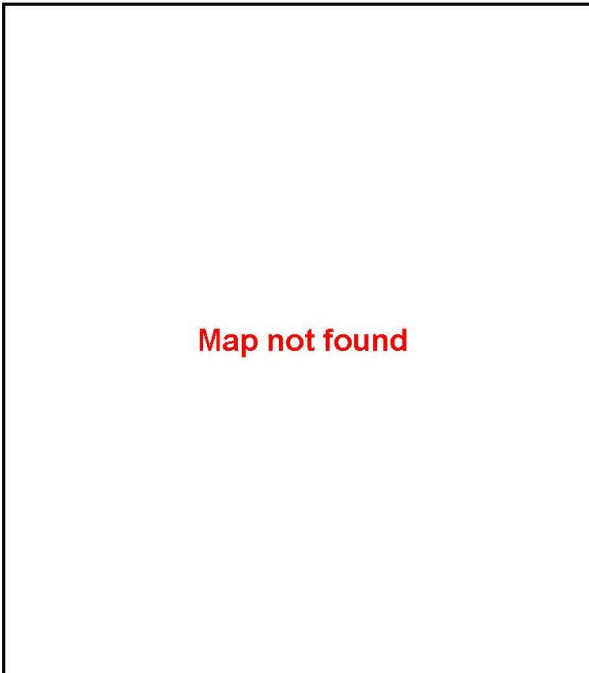
Approved Project Funding (Thousands)				
Funding Source	2012			
Other	\$115			

Project Budget & Expenditures		
Current Budget:	\$115,000.00	
Committed Expenses:	\$97,937.00	
Expended to Date:	\$97,937.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Database has been populated. Promium reviewed the database and trained the LIMS administrator June 19, 20, and 21. Promium will return in the week of August 6 to train the lab on how to use the system. The lab will begin the testing phase in August and is expected to go live the first week of September.		

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 WU - Water Utilities
 Project: WT Portable Generator
 Status Updated: 07/25/2012

Project Scope	
Procurement of a new 150kW portable generator.	
Project Number:	WUTR12011
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
Other	\$60			

Project Budget & Expenditures		
Current Budget:	\$60,000.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
New staff report to go for Council approval on 9/18/2012. The generator has not been ordered due to changes in the generator specifications. Project engineer, purchasing department, and maintenance staff are working together in order to select a new portable generator.		

CAPITAL IMPROVEMENT PROGRAM

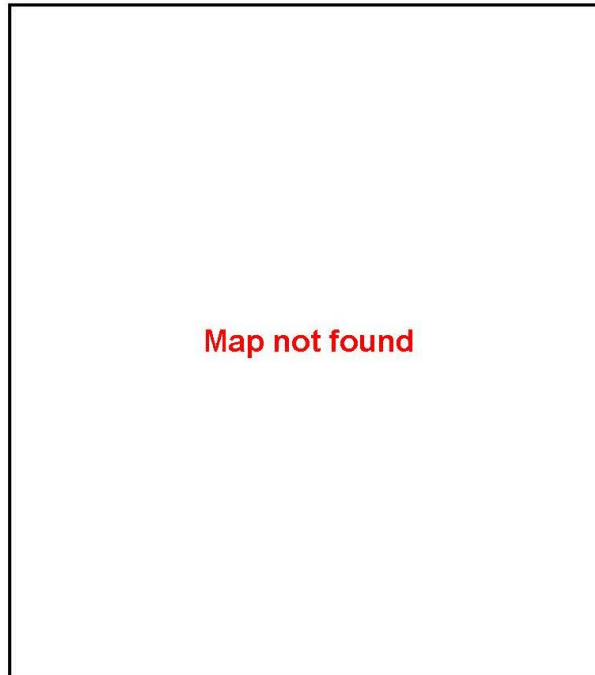
Green Sheet Report

WU - Water Utilities

Project: WT SCADA Data Management Upgrade

Status Updated: 07/25/2012

Project Scope	
Migration of historical data to the new Proficy Historian Server and development of enhanced operational reports to improve data collection from SCADA for Ad Hoc and regulatory reports for Water Treatment.	
Project Number:	WUTR11017
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Bill Gase
Phone Number	817-575-8974
Email Address	bill.gase@arlingtontx.gov
Design Firm	Camp Dresser & McKee
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2011			
Other	\$135			

Project Budget & Expenditures	
Current Budget:	\$135,491.00
Committed Expenses:	\$135,491.00
Expended to Date:	\$131,355.20

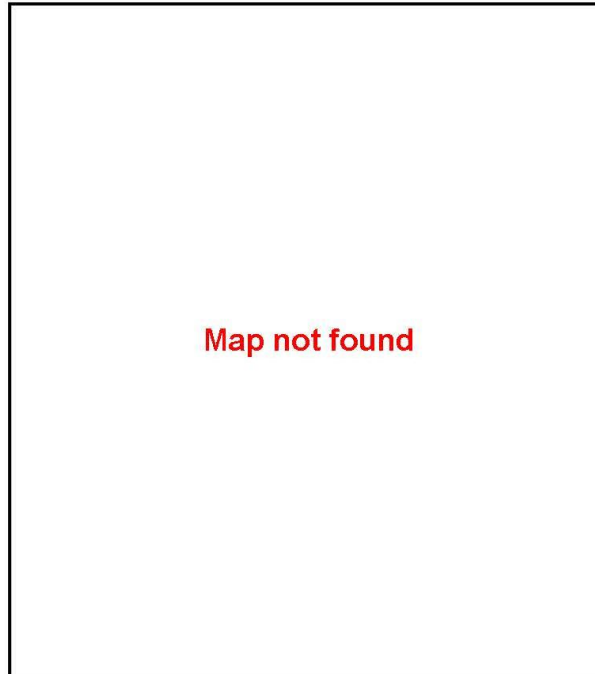
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
The project is approximately 99% complete. Waiting to receive the final 5 copies of the Compliance Report Data Monitoring.

CAPITAL IMPROVEMENT PROGRAM

Green Sheet Report
 WU - Water Utilities
 Project: WT Security Improvements
 Status Updated: 07/25/2012

Project Scope	
This project includes: new gates (1 to 6) at PB WTP, new gate (east gate) at JK WTP, Lox containment structure for PB and JK WTPs	
Project Number:	WJTR12009
Construction Start	Jan-13
Construction End	May-13
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Felix Carles
Phone Number	817-575-8975
Email Address	Felix.Carles@arlingtontx.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source	2012			
Revenue Bonds	\$530			

Project Budget & Expenditures		
Current Budget:	\$530,000.00	
Committed Expenses:	\$0.00	
Expended to Date:	\$0.00	
Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life
Current Activity		
Currently working on the design scope with the consultant.		

CAPITAL IMPROVEMENT PROGRAM

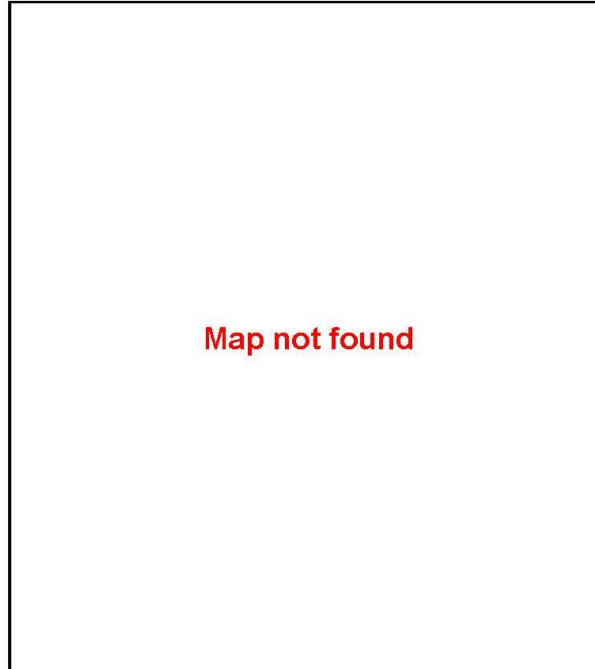
Green Sheet Report

WU - Water Utilities

Project: WT Surveillance Study and Upgrades

Status Updated: 07/25/2012

Project Scope	
Secure qualified surveillance consultant to provide detailed, site-specific recommendations with cost estimates for implementing technology-based security components for the Water treatment facilities throughout the City. This will include video cameras, motion detection, intrusion detection, and lighting. Structure access system for authorizing entry and alarm notification will also be determined. Based on consultant recommendations, Water Treatment team will prioritize the security recommendations and begin implementation.	
Project Number:	WUTR12013
Construction Start	
Construction End	
Current Phase	Design
Bond Election	
Project Contract Information	
Project Manager	Paul McCutcheon
Phone Number	(817) 459-6282
Email Address	Paul.McCutcheon@ArlingtonTX.gov
Design Firm	
General Contractor	



Approved Project Funding (Thousands)				
Funding Source				

Project Budget & Expenditures	
Current Budget:	\$0.00
Committed Expenses:	\$0.00
Expended to Date:	\$0.00

Operation & Maintenance Cost		
Maintenance Cost of Improvement	Avg. Annual	Life

Current Activity
Currently in the process of developing the Request for Qualificaitons (RFQ) for the project. Anticipate submitting the RFQ in early August with the goal of having a vendor on board in September/October.

CAPITAL IMPROVEMENT PROGRAM

OTHER BUDGET INFORMATION

		() = # of Positions			Non- Recurring Expenses		
Department	Name	Recurring Expenses			Business Continuity	Gas Fund	
		Recurring	Offsetting	Net Impact			
Approved Budget Issues - General Fund							
Aviation	Electric Service Increase for West Taxiway Lighting	\$7,000		\$7,000			
Fire	Microsoft Licensing for Mobile Data Computers	11,935		11,935			
Fire	Cable Service for Fire Facilities	24,000		24,000			
Fire	Gas Well Response Team	602,507	(6)	602,507			
Fire	Fire Staffing	250,000		250,000			
Fire	Law Enforcement Education Pay	5,000		5,000			
Court	Court Admin. Aide position "Teen Court Coordinator"	50,380	(1)	50,380			
Workforce Svcs.	Subrogation Recovery Fee	46,900		46,900			
Workforce Svcs.	Alternative Service Concepts - Contract Fee	48,860		48,860			
Parks	Enterprise Programs Reorganization	208,752		208,752			
Fleet	General Fund Portion of Fleet Fuel	325,000		325,000			
Fleet	General Fund Portion of "Government 4 Solutions" Contract	150,000		150,000			
FMR	M/WBE and Local Vendor Coordinator	91,802	(1)	91,802			
FMR	Intergovernmental Program	39,000		39,000			
FMR	Increase in Tarrant County Tax Collection Fees	50,800		50,800			
IT	Lawson Smart Office - Implementation and Hosting	22,940		22,940			
IT	Redundant Internet Service	9,045		9,045			
IT	Server Hardware and Storage Maintenance	92,164		92,164			
Judiciary	Enhance Responsibility of Chief Justice at Municipal Court	29,000		29,000			
Judiciary	Additional Budget for Judiciary Car Allowance	3,960		3,960			
Police	Police Staffing	235,401		235,401			
Police	Grant Positions	307,047	(7)	307,047			
Police	One Safe Place	70,000		70,000			
Non-Dept	Retiree Health Care Cost Increase	400,000		400,000			
Code	Veterinary Clinic Supplies and Microchips	42,250		42,250			
Audit	Internal Audit Peer Review					3,200	
Planning	Unified Development Code					56,000	
Planning	Regional Connectivity via Centreport Station/ Ride to Work Program					350,000	
Eco Dev	Economic Development Strategy Update					90,000	
City Attorney	Law Library Funding Increase					10,000	
Non-Dept	Creation of the "Asset Replacement Fund"					230,200	
Parks	Art Walk Sculpture Trail					150,000	
Library	Support Kindergarten Through 12th Grade					121,450	
Library	Woodland West Branch Carpeting					40,000	
Library	Self-check Machine Replacement/Improvement Program					49,200	
Library	Public Computing Software Purchases - Library					7,025	
Library	Library Computer Hardware Purchases - Security/Public Training					5,520	
FMR	Branding Initiative					75,000	
IT	IT Professional Services					300,000	
Fire	Fire Apparatus					1,375,000	
Fire	Fire Resource Clothing					300,000	
Pub Works	IH30 Entry Monuments					50,000	
Pub Works	Computer Room HVAC Replacement					175,000	
Pub Works	Fire Training Academy Roof Replacement					150,000	
Pub Works	Fire Station 13 Roof Replacement					70,000	
Non-dept	Transition Strategy					350,000	
Police	Grant Positions (Victims Service Counselors)					248,186 (4)	
General Fund Total		\$3,123,743	15	\$860,119	\$2,263,624	\$993,186	4
						\$3,212,595	

OTHER BUDGET INFORMATION

		() = # of Positions				
Department	Name	Recurring Expenses			Non- Recurring Expenses	
		Recurring	Offsetting	Net Impact	Ending Balance	Gas Fund
Approved Budget Issues - Other Funds						
Convention	Capital Maintenance Budget Line Item	\$50,000		\$50,000		
Convention	Digital Signage Software				12,000	
Convention	Experience Arlington Inc.				300,000	
Convention	Sweeper/Scrubber				48,000	
Convention	Hotel Feasibility Study				150,000	
Convention and Event Services Total		\$50,000	\$0	\$50,000	\$510,000	\$0
Fleet	Police Vehicle Replacement					\$560,000
Fleet	Police Vehicles (Traffic Unit)					250,000
Fleet	"Government 4 Solutions" Contract Increase	200,000		200,000		
Fleet	Fuel Increase	425,000		425,000		
Fleet Services Total		\$625,000	\$0	\$625,000	\$0	\$810,000
Water	Tarrant Region Water District Rate Increase	\$860,464		\$860,464		
Water	Trinity River Authority Rate Increase	1,081,538		1,081,538		
Water	Credit Card Expenditures Budget Increase	21,225		21,225		
Water	Software Maintenance Support Agreement	20,078		20,078		
Water	Transfer of Sr. Computer Operator Transfer to Water Utilities from IT	63,720	63,720	-		
Water	Vehicle Replacement				600,000	
Water and Wastewater Total		\$2,047,025	\$63,720	\$1,983,305	\$600,000	\$0
Storm Water	Bond Interest and Bond Principal	\$2,268,800		\$2,268,800		
Storm Water Utility Total		\$2,268,800	\$0	\$2,268,800	\$0	\$0
Streets	Increase Contracted Street Maintenance				\$4,800,000	
Streets	Increased funding for Street Maintenance, GF-supported Acc. Unit 720102					817,839
Street Maintenance Fund Total		\$0	\$0	\$0	\$4,800,000	\$817,839
Planning	Arlington Home Improvement Incentive Program					\$94,000
Gas Fund Total		\$0	\$0	\$0	\$0	\$94,000
Parks - Perf	Enterprise Programs Reorganization - Parks Performance Fund	\$21,733	\$21,733	\$0		
Parks - Perf	Arlington Tennis Center Youth Programming Enhancement	26,774		26,774		
Parks - Perf	Field Enhancement Fund	16,000	16,000	-		
Park Performance Fund Total		\$64,507	\$37,733	\$26,774	\$0	\$0
Pub Works	Americans With Disabilities Act (ADA) Coordinator	\$84,123	(1)	\$84,123		
CDBG Fund Total		\$84,123	\$0	\$84,123	\$0	\$0
IT - ISF	Lawson Smart Office - Implementation and Hosting	\$22,940		\$22,940		
IT - ISF	Enterprise Software Maintenance	22,628		22,628		
IT - ISF	E-Builder Transfer to IT Internal Service Fund	134,483	134,483	-		
IT - ISF	SCADA Network Administrator Transfer from Water to IT	88,793	88,793	-		
IT - ISF	Position Transfer Into IT Internal Service Fund from IT General Fund	68,318	(1)	68,318		
IT - ISF	Mid-Year PC Lease - Budget Transfer				33,483	
IT - ISF	Backup System Hardware Replacement				178,663	
IT - ISF	Virtual Server Replacement				34,317	
IT - ISF	Network Redundancy - Fiber optic Network Construction				29,883	
IT - ISF	Police Server & Storage Hardware Replacement				110,712	
IT Support Fund Total		\$337,162	\$223,276	\$113,886	\$387,058	\$0

OTHER BUDGET INFORMATION

() = # of Positions

Department	Name	Recurring Expenses			Non- Recurring Expenses		
		Recurring	Offsetting	Net Impact	Ending Balance	Gas Fund	
Deferred Budget Issues - General Fund							
Aviation	ATCT Annual Equipment Certification and Maintenance	\$1,782		\$1,782			
Aviation	Airport Manager Compensation Adjustment	-4,993		-4,993			
Aviation	Aviation Marketing Committee Participation	2,500		2,500			
Code	Commercial Business Inspection Program	85,175		85,175			
Fire	EMS Clinical Coordinator Return to General Fund	79,000		79,000			
Fire	EMS Quality Improvement Coordinator Return to General Fund	74,000		74,000			
Fire	Firefighter Certificate Fee Increase	12,250		12,250			
Parks	Grounds Maintenance Service Contracts	121,423		121,423			
Parks	Project Manager 1 Position Request	77,506	(1)	77,506			
Library	Mobile Computer Lab	15,227		15,227			
Attorneys	Attorney I Municipal Court Prosecutor	82,466	(1)	82,466			
Judiciary	Associate Municipal Court Judge	119,265	(1)	119,265			
Muni Court	3 Deputy Court Clerk II	110,861	(3)	110,861			
Muni Court	Additional Funding for 6 PT Court Clerks	75,737		75,737			
FMR	Add 4 PTE to Action Center Staff	66,860		66,860			
IT	Supplemental Resources - Interns	10,000		10,000			
IT	Cartegraph Administration (net zero impact)	-		-			
Work FS	WFS - Position Trade	14,614		14,614			
Pub Works	Fire Training Academy HVAC Replacement				40,000		
FMR	Action Center Remodel				125,000		
Parks	Our Community Our Kids Youth Plan				200,000		
Library	Support our Seniors				75,000		
Library	Digital Collection Building				80,000		
Library	Central Library Furniture Replacement				37,700		
General Fund Total		\$943,673	6	\$0	\$943,673	\$557,700	\$0

() = # of Positions

Department	Name	Recurring Expenses			Non- Recurring Expenses	
		Recurring	Offsetting	Net Impact	Ending Balance	Gas Fund
Deferred Budget Issues - Other Funds						
Convention	Main Entrance Doors				120,000	
Convention	Caterer/Concessionaire Bars				12,000	
Convention	Managed WiFi System				82,000	
Convention	Clark Forklift				26,500	
Convention and Event Services Total		\$0	\$0	\$0	\$240,500	\$0
Streets	Entertainment District Streetlight Upgrades				\$660,000	
Street Maintenance Fund Total		\$0	\$0	\$0	\$660,000	\$0
Water	New Irrigation Evaluation Program	\$20,000		\$20,000		
Water and Wastewater Total		\$20,000	\$0	\$20,000	\$0	\$0

OTHER BUDGET INFORMATION

() = # of Positions

Department	Name	Recurring Expenses			Non- Recurring Expenses	
		Recurring	Offsetting	Net Impact	Ending Balance	Gas Fund
Declined Budget Issues - General Fund						
Pub Works	Janitorial Contract Increase	\$27,036		\$27,036		
Fire	Fire Resource Administrative Aide I	47,102	(1)	47,102		
Fire	ALS Resource Officer	106,367	(1)	106,367		
Parks	ADA Accessibility Improvement Plan	100,000		100,000		
Parks	Storm Water Utility Funding	85,458		85,458		
Library	Library LiNK Coordinator	55,050		55,050		
Library	North Texas Regional Library Partners Membership	12,000		12,000		
Attorneys	Senior Management Analyst CAO	81,566	(1)	81,566		
Muni Court	Restore Court Reductions for Reclassifications	71,419		71,419		
Work FS	WFS - Assistant - Risk	44,238		44,238		
Police	Volunteer Bike Patrol				7,100	
Code	Third Party Deceased Animal Pickup				60,000	
General Fund Total		\$630,236	3	\$0	\$630,236	\$67,100
						\$0

() = # of Positions

Department	Name	Recurring Expenses			Non- Recurring Expenses	
		Recurring	Offsetting	Net Impact	Ending Balance	Gas Fund
Declined Budget Issues - Other Funds						
Water	New Conservation Specialist Position	\$65,292	(1)	\$65,292		
Water and Wastewater Total		\$65,292	1	\$0	\$0	\$0

OTHER BUDGET INFORMATION

	Reductions Adopted	Reductions Not Taken	Total Target Reductions
<u>Code Compliance</u>			
Turnover (increase over target by \$24,460)	145,652		121,192
General Services	6,640		6,640
Nuisance Abatement	20,000		20,000
Weed and Grass Abatement		20,000	20,000
Memberships		2,854	2,854
Texas Unites Conference		3,360	3,360
Legal Services		5,000	5,000
Code Compliance Totals	172,292	31,214	179,046
<u>Communication Services</u>			
Turnover factor	71,358		71,358
Communication Services Totals	71,358	-	71,358
<u>Community Development and Planning</u>			
Salary Savings	210,399		210,399
Overtime	11,607		11,607
Non-Metro Travel / Training	14,650		14,650
Special Services	23,366		23,366
Eliminate SWEEPS	4,200		4,200
CD&P Totals	264,222	-	264,222
<u>Fire</u>			
Transfer EMS Admin pos to Liq. Damages		88,649	88,649
Transfer EMT Certif. costs to Liq. Damages		14,190	14,190
Transfer contract training to Liq. Damages		12,000	12,000
Transfer EMT labor costs to Liq. Damages		70,000	70,000
Turnover factor, civilian	60,000		60,000
Discretionary spending reductions		94,863	94,863
Fire Totals	60,000	279,702	339,702
<u>FMR</u>			
PT/Hourly Savings in OMB	3,800		3,800
GovMax	15,000		15,000
Catalyst	15,000		15,000
Grant Thornton	15,000		15,000
Treasury Hiring Plan	16,834		16,834
FMR Turnover Factor	210,304		210,304
Citizen Satisfaction Survey		23,000	23,000
Managing Editor to Comm. Coordinator	5,928		5,928
FMR Totals	281,866	23,000	304,866

OTHER BUDGET INFORMATION

	Reductions Adopted	Reductions Not Taken	Total Target Reductions
<u>Information Technology - General Fund</u>			
Vacancy Savings	126,736		126,736
Misc. Operation Reductions		39,080	39,080
IT General Fund Totals	126,736	39,080	165,816
<u>Information Technology - Support Fund</u>			
Vacancy projection	69,862		69,862
PC lease deferral		101,940	101,940
Server maintenance deferral		60,000	60,000
IT Support Fund Totals	69,862	161,940	231,802
<u>Library</u>			
Turnover Factor	51,032		51,032
Collection Maintenance	50,000		50,000
Collection Service Level Reduction		137,207	137,207
Library Totals	101,032	137,207	238,239
<u>Municipal Court</u>			
Overtime	25,886		25,886
Contract Labor	50,000		50,000
Office Supplies	10,000		10,000
Credit Card Fees	5,000		5,000
Court "Notify" Program reduction	20,000		20,000
Municipal Court Totals	110,886	-	110,886
<u>Non-Departmental</u>			
Shift Health Insurance Costs to Retirees		213,938	213,938
Non-Departmental Totals	-	213,938	213,938
<u>Parks - General Fund</u>			
Turnover Factor	223,083		223,083
Forestry Services	30,000		30,000
Business Services Utilities	10,000		10,000
Capital Maintenance Projects	200,000		200,000
Parks - General Fund Totals	463,083	-	463,083
<u>Parks - Performance Fund</u>			
Turnover Factor	180,016		180,016
PPF Totals	180,016	-	180,016

OTHER BUDGET INFORMATION

	Reductions Adopted	Reductions Not Taken	Total Target Reductions
<u>Police</u>			
Professional Staff Attrition	394,017		394,017
10% Reduction in Overtime	104,960		104,960
Sworn Attrition		224,142	224,142
Police Totals	498,977	224,142	723,119
<u>Public Works - General Fund</u>			
Vacancy Savings	223,505		223,505
Non-Target Vehicle Maintenance	40,000		40,000
Traffic Study	12,000		12,000
Construction Management Part-time	10,000		10,000
Household Hazardous Waste Program	88,250		88,250
PW&T General Fund Totals	373,755	-	373,755
<u>Public Works - Fleet Services Fund</u>			
Non-Target Vehicle Maintenance	38,551		38,551
Public Works - Fleet Totals	38,551	-	38,551
<u>Public Works - Street Maint. Fund</u>			
Turnover Factor	64,088		64,088
Electricity Savings	49,835		49,835
Public Works - SMF Totals	113,923	-	113,923
<u>Workforce Services</u>			
Educational Assistance	75,000		75,000
Executive Workshop		5,000	5,000
Turnover (increase over target by \$12,000)	30,617		18,617
Consulting / Training		7,000	7,000
Workforce Services Totals	105,617	12,000	105,617
General Fund Totals	2,558,466	960,283	3,553,647
Other Fund Totals (with GF impact)	473,710	161,940	564,292
City-wide Totals	3,032,176	1,122,223	4,117,939
Turnover Savings	2,060,669	67.96%	
Other Savings	971,507	32.04%	

OTHER BUDGET INFORMATION

Asset Forfeiture Fund FY 2013 Operating Position

The Arlington Police Department receives funds from the sale of assets seized in certain law enforcement activities in which the department has assisted state law enforcement agencies. The process of liquidating and distributing seized assets is commonly called "asset forfeiture", and each asset received by the department is considered an "awarded asset". The state asset forfeiture program is authorized by Chapter 59 of the Texas Code of Criminal Procedure. This chapter requires that the annual budget be submitted to the governing body (Mayor and Council) for adoption.

The main goals of the state asset forfeiture program are to deprive criminals of property used in or acquired through illegal activities, to encourage joint operations among law enforcement agencies at various levels of government, and to strengthen law enforcement. Recipient law enforcement agencies must use the assets solely for law enforcement purposes and assets are to be held in a special fund, subject to audit and review by the appropriate authorities. The Arlington Police Department is responsible for the receipt, expenditure, and oversight of award assets.

Revenues:	\$ 474,922
Expenditures:	
Salaries:	
IRS Criminal Investigations Task Force Detective	\$ 96,500
Tactical Intelligence Sergeant	103,300
Equipment & Supplies:	\$ 52,241
Grant Cash Matches:	
TxDOT Comprehensive STEP Grant	\$ 172,881
Travel and Training:	\$ 50,000
Total Expenditures:	\$ 474,922
Ending Balance:	\$ -

OTHER BUDGET INFORMATION

Ambulance Services Liquidated Damages Fund FY 2013 Operating Position

The City of Arlington provides ambulance service through contract with American Medical Response (AMR), the City's sole ambulance service provider. The City pays no subsidy to the ambulance contractor. The contract establishes fees for AMR's use of Fire Department facilities, including fire stations and the 9-1-1 Dispatch Center. The contract also establishes penalties, known as liquidated damages, for emergency and non-emergency ambulance response times that do not meet contractual performance requirements.

Funds received from the ambulance contractor are deposited into a Special Revenue account established to maintain the stability of Arlington's non tax-subsidized EMS system. Funds in this account are used to ensure the stability and performance of the Arlington EMS System. This account funds enhancements to EMS response equipment, professional development training for Fire EMS responders, funds the City's Public Health Authority, and retains an industry consultant who supports the Fire Department's Medical Operations Section.

Additionally the Liquidated Damages account funds the salary and benefits costs for two occupied EMS Coordinator positions, transferred to the fund in FY10. The Fire Department's intent is to eventually return these positions to the General Fund Budget since projected revenue is insufficient to maintain funding for the EMS Coordinators long-term. The beginning balance in the account is estimated at \$560,000. Revenue is projected at \$240,000; expenses are projected at \$279,000. The Fire Department projects expenditures will exceed available

Beginning Balance:	\$ 560,000
Revenues:	
Station Use Fees (per contract)	\$ 30,000
System Use Fees (per contract)	60,000
Liquidated Damages (estimate)	150,000
	<hr/>
Total Revenues	\$ 240,000
Total Available Funds	\$ 800,000
Expenditures:	
EMS QI Coordinator	\$ 74,000
EMS Training Coordinator	79,000
Equipment & Supplies:	60,000
Health Authority Contract	24,000
Ambulance Industry Consultant	18,000
Travel/Training	24,000
	<hr/>
Total Expenditures	\$ 279,000
Ending Balance	\$ 521,000

OTHER BUDGET INFORMATION

General Gas Fund FY 2013 Operating Position

The City has established three funds to receive revenues from natural gas operations that do not go to the Arlington Tomorrow Foundation (ATF). These funds receive 10 percent of lease bonuses and 50 percent of royalties, with the remaining 90 percent of lease bonuses and 50 percent of royalties going to the ATF. The policies and procedures concerning expenditures by, and transfers to and from, the General Gas Fund 3095 are outlined below.

The General Gas Fund receives revenues that are not specifically designated for the Parks or Airport Gas Funds. Within this fund, a total of three accounting units have been established for expenditures, including:

- 910102 - Neighborhood Grants, with an amount designated for expenditure
- 910103 - Innovation/Venture Capital, with an amount designated for expenditure
- 910106 - Land Banking, with an amount designated for expenditure

Periodically, fiscal conditions may necessitate transfers from the General Gas Fund to the General Fund to offset revenue shortfalls or to cover one-time costs. All proposed interfund transfers involving gas funds will require approval by the City Manager's Officer prior to implementation.

Beginning balance, available cash	\$ 8,190,203
Less:	
Reserved for encumbrances	\$ (402)
Reserved for increase / decrease in investment value	(12,355)
Designated for Neighborhood Grants	(243,319)
Designated for Innovation / Venture Capital	(1,854,439)
Designated for Innovation / Venture Capital (abatement return)	(440,000)
Designated for Land Banking	(489,217)
Arlington Home Improvement Incentive Program	(94,000)
Street Maintenance funding	(817,739)
Police Vehicle Replacement	(810,000)
Deferred revenue, lease bonuses	(96,747)
Transfer to General Fund for one-time costs in FY 2013	<u>(3,212,595)</u>
Total commitments and reserves	\$ (8,070,813)
Remaining available resources	\$ 119,390

OTHER BUDGET INFORMATION

Parks Gas Fund FY 2013 Operating Position

The City has established three funds to receive revenues from natural gas operations that do not go to the Arlington Tomorrow Foundation (ATF). These funds receive 10 percent of lease bonuses and 50 percent of royalties, with the remaining 90 percent of lease bonuses and 50 percent of royalties going to the ATF. The policies and procedures concerning expenditures by, and transfers to and from, the Parks Gas Fund 3096 are outlined below.

The Parks Gas Fund receives natural gas revenues derived from drilling operations beneath the City's park land. Accounting unit 910201 has been established to account for one-time expenditures from the fund. No expenditures that are in lieu of ongoing expenditures typically made from the Parks Department's operating budget may be incurred without prior approval from the City Manager's Office. Because the Parks Gas Fund is designated for specific purposes, expenditure amounts in the fund are not appropriated on an annual basis as they would be in the City's operation funds.

Periodically, fiscal conditions may necessitate transfers from the Parks Gas Fund to other funds to cover specific one-time costs. All proposed interfund transfers involving gas funds will require approval by the City Manager's Office Prior to Implementation.

In addition, transfers of gas revenues from the Parks Gas Fund cash account into various operational activity codes or other spending accounts may be requested by the Parks and Recreation Department in order to facilitate the encumbrance and disbursement of these resources. All transfers of this type must be made in writing to the Assistant Director of Financial and Management Resources for OMB, and may not proceed without his/her written approval.

Beginning Balance, available cash:	\$ 4,602,972
Less:	
Reserved for increase / decrease in investment value	\$ (4,825)
Remaining FY 2012 Expenditures	(100,000)
Deferred revenue, lease bonuses	(270,264)
Total commitments and reserves	<u>\$ (375,089)</u>
Available resources	\$ 4,227,883
Anticipated expenditures	
Capital Maintenance Program	\$ 200,000
Bob Duncan Center Plaza Renovations	75,000
Don Misenhimer Parks Sprayground Vault	240,000
Lake Arlington Golf Course Erosion	200,000
Rush Creek Mitigation Area	720,000
Hugh Smith Recreation Center Parking Lot	85,000
Parks, Recreation and Open Space Plan Revisions	100,000
City-Wide Skatepark at Vandergriff Park	300,000
River Legacy Parks Roadway/Parking Lot Renovation	300,000
High Oak Park Phase One Development	300,000
W.O. and Zeta Workman Park Skate Spot	50,000
Meadowbrook Golf Course Water Well	125,000
Senior Recreation Center-New York HVAC	<u>300,000</u>
Total Expenditures	\$ 2,995,000
Ending Balance	\$ 1,232,883

OTHER BUDGET INFORMATION

Airport Gas Fund FY 2013 Operating Position

The City has established three funds to receive revenues from natural gas operations that do not go to the Arlington Tomorrow Foundation (ATF). These funds receive 10 percent of lease bonuses and 50 percent of royalties, with the remaining 90 percent of lease bonuses and 50 percent of royalties going to the ATF. The policies and procedures concerning expenditures by, and transfers to and from, the Airport Gas Fund 3097 are outlined below.

The Airport Gas Fund Receives natural gas revenues derived from drilling operations beneath the City's airport. Accounting unit 910301 has been established to account for one-time expenditures from the fund. No expenditures that are in lieu of ongoing expenditures typically made from the Airport's operating budget may be incurred without prior approval from the City Manager's Office. Because the Airport Gas Fund is designated for specific purposes, expenditure amounts in the fund are not appropriated on an annual basis as they would be in the City's operating funds.

Periodically, fiscal conditions may necessitate transfers from the Airport Gas Fund to other funds to cover specific one-time costs. All proposed interfund transfers involving gas funds will require approval by the City Manager's Office prior to implementation.

Beginning Balance, available cash:	\$ 1,590,526
Less:	
Reserved for encumbrances	\$ (34,130)
Reserved for increase / decrease in investment value	(2,315)
Remaining FY 2012 Expenditures	(151,533)
Designated for FY 2012 Debt Service	(235,000)
Total commitments and reserves	<u>\$ (422,978)</u>
Available resources	\$ 1,167,548
Anticipated expenditures	
Used Runway Sweeping Broom	\$ 30,000
Scissor Lift	18,000
Backup Radio System	21,224
Terminal Building Monument Sign	43,000
North Gate Replacement	40,000
Painting of Hangars	20,000
Rebuild Fuel Farm Drive	76,000
Used oil tank containment bay	<u>33,000</u>
Total Expenditures	\$ 281,224
Ending Balance	\$ 886,324

OTHER BUDGET INFORMATION

Gas Well Response Team FY 2013 Operating Position

As approved by mid-year budget amendment in FY2012, the Fire Department will staff, train, and equip Gas Well Response teams at Fire Station #1 (401 West Main Street) and Fire Station #9 (909 Wimbledon Drive). Gas Well fees will be readjusted annually to cover the program costs and is currently set at \$2,397 per well. The Gas Well Response team will collaborate with operators for:

- Standard response and site safety and emergency planning effort
- Development of consistent initial actions for emergencies and operator recovery
- Preventive, maintenance, and preparedness efforts
- Specialized training, resourcing, and operations
- An effort to ensure informed and educated decision making during emergency situations
- Preparedness for defensive actions – if needed
- Proactive initial actions to minimize negative conditions at the inception of an incident/emergency
- Efforts for the best possible outcome in the event of an emergency – to limit the negative outcomes for all parties

Revenues:	
Gas Well Operational Permit Fees	\$ 781,000
Total Revenues	\$ 781,000
Expenditures:	
8 FTE Salary and Benefits	\$ 584,375
Equipment & Supplies	64,184
Travel and Training	56,000
Fixed Assets	76,441
Total Expenditures	\$ 781,000
Ending Balance	\$ -

OTHER BUDGET INFORMATION

Multi-Family Inspection Program Cost Recovery

Code Compliance Officer Avg. Annual Salary/Benefits	57,829.83
Non-Personnel Costs per Year	10,489.74
Total CCO Cost per Year	68,319.57

4 FT CCO Positions	231,319.31
Supplies/Maintenance/Chargebacks/Training	41,958.96
Total Cost of CCO's for Multi-Family Program	273,278.27
Administrative Aide Salary/Benefits (85%)	42,641.28
Field Operations Manager (100%)	101,142.00
Community Services Supervisor (30%)	21,984.00
Neighborhood Services Analyst (5%)	4,565.00
Sr. Management Analyst (30%)	32,428.00
Asst. Director Code Compliance (50%)	74,090.50
Total Cost of Multi-Family Program	550,129.05

Multi-Family Revenue

Multi-family inspection revenue	565,000
Multi-family reinspection revenue	22,500
Total annual program revenue	587,500.00

Cost Recovery

Expenses	550,129.05
Revenue	587,500.00
	106.79%

Note: Multi-Family Inspection Fees will be readjusted annually to cover program costs.

OTHER BUDGET INFORMATION

Selected Reserves Funds Estimated as of 10/1/2012 Unless Otherwise Noted

The City of Arlington maintains a number of reserves in funds outside of the General Fund, intended to mitigate any unusual expenditure or revenue experiences. These reserves are generally for specific purposes.

Self Insurance Funds

Group Health: Provides City employees and retirees with Health Insurance.

Worker's Compensation: Account for the activity of worker's compensation insurance.

Arlington Property Finance Authority (APFA): Provide the City a defined and funded self-insurance program for general and automotive liability.

Operating Fund Reserves

Water Reserves: Arlington Water Utilities keeps a number of reserves to ensure 60 days operating expenses, fleet replacement, stable rates, and lab equipment.

Debt Service Reserve: The City is required by City Council Policy to maintain 4% of tax supported Debt Service expenditures in reserve. Any balance above 10% is subject to arbitrage, therefore the City maintains a reserve between those percentages.

Convention Center Maintenance Reserve: This reserve is maintained for any large, unexpected facility repairs that may be required at the Convention Center.

<u>Fund</u>	<u>Reserve</u>
Group Health	\$4,200,000
Worker's Compensation	\$6,296,000
APFA	\$3,411,000
Water Operating Reserve	\$14,422,129
Water Fleet Reserve	\$1,032,396
Water Rate Stabilization	\$2,800,000
Water Lab Equipment	\$490,000
Debt Service Reserve (9/30/13)	\$3,844,794
Convention Center Maintenance Reserve (9/30/13)	\$ 1,076,000

OTHER BUDGET INFORMATION

APPENDICES

FY 2013 AUTHORIZED FULL-TIME POSITIONS

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
AVIATION				
Airport Maintenance Technician	4	4	4	4
Airport Manager	1	1	1	1
Airport Operations Supervisor	1	1	1	1
Assistant Airport Manager	0	0	1	1
Office Coordinator	1	1	1	1
Project Coordinator	1	1	0	0
AVIATION TOTAL	8	8	8	8
CITY ATTORNEY'S OFFICE				
Administrative Aide II	1	1	1	1
Administrative Services Coordinator II	1	1	1	1
Assistant City Attorney	3	3	3	3
Assistant To the City Attorney	1	1	1	1
Attorney I / II / Sr Attorney	18	18	18	18
City Attorney	1	1	1	1
Office Assistant	2	2	2	2
Paralegal	5	6	6	6
Secretary	6	5	5	5
CITY ATTORNEY'S OFFICE TOTAL	38	38	38	38
CITY MANAGER'S OFFICE				
City Manager	1	1	1	1
Deputy City Manager	2	2	2	2
CITY MANAGER'S OFFICE TOTAL	3	3	3	3
CODE COMPLIANCE SERVICES				
Accounting Aide	2	0	0	0
Administrative Aide I	1	1	1	1
Animal Services Administrative Coordinator	2	2	2	2
Animal Services Manager	1	1	1	1
Assistant Director Code Enforcement	1	1	1	1
Business Process Analyst	1	1	0	0
Code Compliance Officer I / II / Sr Code Compliance Officer	38	38	37	37
Community Services Agent	2	2	2	2
Community Services Educator	1	1	1	1
Community Services Supervisor	7	6	6	6
Community Services Technician	2	1	1	1
Environmental Health Specialist	1	0	0	0
Field Operations Manager	5	4	4	4
Neighborhood Services Analyst	1	1	1	1
Sr Management Analyst	1	1	1	1
Veterinarian	1	1	1	1
Veterinary Tech	0	0	1	1
Vital Records Agent	1	0	0	0

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Vital Records Coordinator	1	0	0	0
CODE COMPLIANCE SERVICES TOTAL	69	61	60	60
COMMUNITY DEVELOPMENT AND PLANNING				
Administrative Aide II	1	2	2	2
Administrative Assistant	2	2	3	3
Administrative Services Coordinator II	1	1	1	1
Assistant Director of Planning	2	2	2	2
Assistant Utility Engineer	1	1	1	1
Building Official	1	1	1	1
Civil Engineer	3	3	3	3
Combination Inspector	5	5	5	5
Communications Specialist	0	0	1	1
Community Services Supervisor	0	1	1	1
Development Operations Manager	1	1	1	1
Development Services Supervisor	1	1	1	1
Director of Community Development and Planning	1	1	1	1
Engineering Operations Manager	1	1	1	1
Engineering Technician	1	1	1	1
Environmental Health Specialist	1	2	2	2
Field Inspections Supervisor	1	1	1	1
Field Operations Manager	0	1	1	1
Fire Plans Compliance Specialist	2	2	1	1
Gas Well Coordinator	2	2	2	2
Gas Well Specialist	0	0	1	1
GIS Technician I	1	1	1	1
Graduate Planner	1	1	2	2
Landscape Administrator	1	1	0	0
Map Records Technician	1	1	1	1
Office Manager	1	1	1	1
Operations Analyst II	1	1	1	1
Planning Manager	3	3	3	3
Planning Project Manager I	6	6	5	5
Planning Project Manager II	2	2	2	2
Planning Technician	2	2	2	2
Plans Examiner	3	3	3	3
Plans Examiner Supervisor	1	1	1	1
Project Engineer	1	1	1	1
Real Estate Manager	0	1	1	1
Real Estate Representative	0	2	2	2
Secretary	1	1	0	0
Service Representative	3	3	3	3
Sr Account Clerk	2	2	2	2
Sr Clerk	1	1	1	1
Sr Inspector	2	2	2	2
Sr Management Analyst	1	1	1	1
Sr Plans Examiner	2	2	2	2

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Streetscape Inspector	1	1	1	1
COMMUNITY DEVELOPMENT AND PLANNING TOTAL	64	71	71	71
ECONOMIC DEVELOPMENT				
Economic Development Manager	1	1	1	1
Economic Development Specialist	2	2	2	2
ECONOMIC DEVELOPMENT TOTAL	3	3	3	3
FINANCIAL AND MANAGEMENT RESOURCES				
Accountant I	1	0	0	0
Accounting Aide	0	2	2	2
Action Center Agent	7	7	7	7
Action Center Manager	1	1	1	1
Action Center Supervisor	1	1	1	1
Administrative Aide I	3	3	4	4
Administrative Aide II	1	1	1	1
Administrative Services Coordinator I	3	3	3	3
Administrative Services Coordinator II	1	1	1	1
Assistant Director	3	3	3	3
Broadcast Specialist	1	1	1	1
Budget Administrator	0	0	3	1
Budget Officer	0	0	1	1
Buyer	2	2	2	2
Cash Debt Administrator	1	1	1	1
City Secretary	1	1	1	1
Communication Coordinator	2	2	3	3
Computer Graphics Specialist	1	0	0	0
Controller	1	1	1	1
Council Assistant	1	1	1	1
Council Coordinator	2	2	2	2
Deputy City Secretary	1	1	1	1
Design Communication Coordinator	1	1	1	1
Digital Media Editor	1	1	1	1
Director Financial and Management Resources/CFO	1	1	1	1
Executive Assistant to Mayor and Council	1	1	1	1
Financial Accountant	1	1	1	1
Financial System Administrator	1	1	1	1
Intermediate Account Clerk	1	1	1	1
Lead Data Entry Operator	1	0	0	0
Management Analyst	1	1	0	0
Managing Editor	1	1	0	0
Marketing Communication Manager	1	1	1	1
M/WBE Coordinator	0	0	0	1
OMB Coordinator	1	1	0	0
Payroll Assistant	1	1	1	1
Payroll Supervisor	1	1	1	1
Position Control Coordinator	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Project Coordinator	5	5	1	1
Purchasing Agent	1	1	1	1
Purchasing Manager	1	1	1	1
Sr Budget Analyst	0	0	2	3
Sr Financial Accountant	4	4	4	4
Sr Management Analyst	3	3	0	0
Sr Performance Analyst	0	0	1	1
Sr Public Finance Analyst	0	0	1	1
Sr Purchasing Agent	1	1	1	1
Staff Accountant	2	2	2	2
Treasurer	0	0	1	1
Treasury Analyst	1	1	1	1
Treasury Manager	1	1	0	0
Vital Records Agent	0	1	1	1
Vital Records Coordinator	0	1	1	1
Web Designer	1	1	1	1
FINANCIAL AND MANAGEMENT RESOURCES TOTAL	69	70	70	70
FIRE DEPARTMENT				
Sworn:				
Fire Chief Director Emergency Management	1	1	1	1
Assistant Fire Chief	3	3	3	3
Fire Battalion Chief	13	13	13	13
Fire Captain	18	18	19	19
Fire Lieutenant	52	55	55	55
Fire Apparatus Operator	64	67	67	67
Firefighter / Firefighter Trainee	131	137	137	143
Civilian:				
Administrative Aide II	3	3	3	3
Administrative Analyst I	1	1	1	1
Administrative Secretary	2	2	2	2
Administrative Services Manager	1	1	1	1
Assistant Fire Marshall	1	1	1	1
Deputy Fire Marshall	2	2	2	2
Emergency Management Administrator	1	1	1	1
Emergency Management Coordinator	1	1	1	1
Emergency Management Planner	1	0	0	0
EMS Coordinator	1	1	1	1
Fire Investigator Bomb Technician	2	2	2	2
Fire Prevention Inspector	2	2	3	3
Fire Prevention Specialist	2	2	3	3
Lead Fire Prevention Inspector	4	4	3	3
Media Technician	1	1	1	1
Office Assistant	1	1	1	1
Operations Analyst	1	1	1	1
Payroll Coordinator	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Resource Management Assistant	2	2	2	2
Resource Management Specialist	1	1	1	1
Resource Management Supervisor	1	1	1	1
Service Unit Assistant	2	2	2	2
Sworn Total	282	294	295	301
Civilian Total	34	33	34	34
FIRE GRAND TOTAL	316	327	329	335
INFORMATION TECHNOLOGY				
Administrative Aide II	1	1	1	1
Applications Specialist I	4	4	4	3
Applications Specialist II	3	3	3	3
Business Analyst II	0	0	0	3
Business Process Analyst	0	0	1	1
Chief Information Officer	1	1	1	1
Data Base Administrator	2	2	2	2
GIS Applications Developer	1	1	1	1
IT Asset Coordinator	1	1	1	1
IT Asset Specialist	1	1	1	1
IT GIS Supervisor	1	1	1	1
IT Manager	4	4	4	3
IT Reporting Specialist	1	1	1	1
IT Security Administrator	1	1	1	1
Operations Analyst II	1	1	1	1
Program Supervisor	4	4	4	4
Project Coordinator	1	1	1	0
Sr Computer Operator	2	2	2	0
Sr Systems Programmer	1	1	1	1
Web Administrator	1	1	1	1
Web Developer	2	2	2	2
INFORMATION TECHNOLOGY TOTAL	33	33	34	32
INTERNAL AUDIT				
Assistant City Auditor	1	1	1	1
City Auditor	1	1	1	1
Internal Auditor	2	2	2	2
Staff Auditor	1	1	1	1
INTERNAL AUDIT TOTAL	5	5	5	5
JUDICIARY				
Court Administrative Aide	1	1	1	1
Juvenile Case Coordinator	1	1	1	1
Municipal Court Judge	4	4	4	4
JUDICIARY TOTAL	6	6	6	6
LIBRARIES				
Administrative Support Coordinator	1	1	1	1
Cataloging Assistant	3	3	3	3

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Cataloging Process Supervisor	1	1	1	1
CMVE Administrator	1	1	1	1
Collections Development Acquisitions Supervisor	1	1	1	1
Customer Service Assistant	13	13	13	13
Director Library	1	1	1	1
ISPC Administrator	1	1	1	1
Librarian	16	16	16	16
Library Business Administrator	1	1	1	1
Library Clerk II	3	3	3	3
Library Development Coordinator	1	1	1	1
Library Network Administrator	1	1	1	1
Library Program Specialist	8	8	8	7
Library Services Manager	4	4	4	4
OFM Administrator	1	1	1	1
PMCE Administrator	1	1	1	1
Public Services Coordinator	8	8	8	8
Technology Training Specialist	0	0	0	1
User Support Specialist	1	1	1	1
Virtual Services Supervisor	1	1	1	1
LIBRARIES TOTAL	68	68	68	68
MUNICIPAL COURT				
Court Administrative Aide	0	0	0	1
Court Cashier Supervisor	1	1	1	1
Court Customer Service Supervisor	1	1	1	1
Court Support Services Supervisor	1	1	1	1
Court System Administrator	0	0	1	1
Deputy Court Clerk 1 Certified	2	2	2	2
Deputy Court Clerk II / III / IV	32	32	31	31
Deputy Court Clerk II Certified	2	2	2	2
Director Municipal Court Services	0	0	1	1
Municipal Court Services Director	1	1	0	0
Staff Accountant	1	1	1	1
MUNICIPAL COURT TOTAL	41	41	41	42
PARKS AND RECREATION				
Accounting Aide	1	1	1	1
Administrative Aide I	1	1	1	1
Administrative Aide II	1	1	1	0
Administrative Coordinator	1	1	1	1
Administrative Services Coordinator II	1	1	1	1
Apprentice Electrician	1	1	1	1
Assistant Director Parks	3	3	3	3
Athletic Field Maintenance Supervisor	2	2	2	2
Business Services Manager	1	1	1	1
Carpenter Parks	1	1	1	1
Center Programs Manager	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Contract Inspector	2	2	2	2
Director Parks and Recreation	1	1	1	1
Electronic Media Specialist	0	0	1	1
Facilities Operations Manager	1	1	1	1
Facility Maintenance Supervisor	1	1	1	1
Forester	1	1	1	1
Inventory Coordinator	1	1	1	1
Irrigation Technician	3	3	3	3
Lake Supervisor	1	1	0	0
Landscape Technician / Sr Landscape Technician	44	43	42	41
Lead Landscape Technician	13	13	14	15
Maintenance Superintendent	1	1	1	1
Marketing and Enterprise Development Manager	0	0	1	1
Marketing Enterprise Development Coordinator	0	0	1	1
Mechanic Parks	1	1	1	1
Office Assistant	1	1	1	1
Park District Supervisor	3	2	2	2
Park Landscape Supervisor	1	1	1	1
Park Operations Administrator	1	1	1	1
Park Operations Manager	1	1	1	1
Parks Chief Mechanic	1	1	1	1
Parks Fiscal Services Manager	1	1	1	1
Parks Marketing Specialist	1	1	0	0
Parks Operations Analyst	1	1	1	1
Parks Planning Manager	1	1	1	1
Parks Project Manager II	2	2	2	2
Parks Resource Manager	1	1	1	1
Parks Services Supervisor	1	1	1	1
Service Representative	2	2	1	2
Urban Forestry Land Manager	1	1	1	1
PARKS AND RECREATION TOTAL	103	101	101	101
POLICE DEPARTMENT				
Sworn:				
Police Chief	1	1	1	1
Assistant Police Chief	3	3	3	3
Deputy Police Chief	7	7	7	7
Police Lieutenant	23	23	23	23
Police Sergeant	83	83	83	83
Police Officer / Recruit	482	482	482	513
Association Liaison Officer	1	1	1	1
Civilian:				
Accounting Aide	1	1	1	1
Administrative Aide I	2	2	2	2
Administrative Analyst	1	1	1	1
Administrative Services Manager	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Alarm Administrator	1	1	1	1
Application Developer	2	2	2	2
Assistant To Police Chief	1	1	1	1
Community Services Assistant	1	1	1	1
Community Support Manager	1	1	1	1
Crime Analysis Supervisor	1	1	1	1
Crime and Intelligence Analyst	3	3	3	6
Crime Scene Investigator 1 / 2 / 3	10	10	10	11
Data Base Administrator	1	1	1	1
Detention Officer	34	34	34	34
Detention Supervisor	3	3	3	3
Evidence Property Control Specialist	7	7	7	7
Fingerprint Technician	1	1	1	1
Fiscal Coordinator	1	1	1	1
Fiscal Services Manager	1	1	1	1
Fleet Specialist	2	2	2	2
Grants Coordinator	1	1	1	1
Information Resource Manager	1	1	1	1
Intermediate Account Clerk	1	1	1	1
Investigative Aide	4	4	4	4
Jail Court Assistant	6	6	6	6
Lead Detention Officer	3	3	3	3
Office Assistant	21	21	21	21
Office Coordinator	3	3	3	3
Operations Analyst	1	1	1	1
Operations Research Analyst	1	1	1	1
Payroll Coordinator Police	1	1	1	1
Police Management Services Director	1	1	1	1
Police Media Relations Coordinator	1	1	1	2
Police Program Coordinator	1	1	1	1
Police Report Supervisor	1	1	1	1
Police Reports Operator	20	20	20	20
Police Reports Team Leader	3	3	3	3
Police Resource Management Supervisor	1	1	1	1
Police Service Assistant	6	6	6	8
Police Service Specialist	8	8	8	8
Police Technology Specialist	0	0	0	1
Records Assistant	7	7	7	7
Records Coordinator	1	1	1	1
Records Management Systems Specialist	1	1	1	1
Records Team Lead	2	2	2	2
Research and Development Manager	1	1	1	1
Sr Clerk	4	4	4	4
Sr Data Entry Operator	2	2	2	2

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Training Development Specialist	1	1	1	1
Victim Services Assistant	1	1	1	1
Victim Services Coordinator	1	1	1	1
Victim Services Counselor	2	2	2	3
Victim Services Supervisor	1	1	1	1
Warrant Clerk	4	4	4	4
Youth Family Specialist	1	1	1	1
Sworn Total	600	600	600	631
Civilian Total	189	189	189	198
POLICE GRAND TOTAL	789	789	789	829

PUBLIC WORKS AND TRANSPORTATION

Accounts Analyst	1	1	1	1
Administrative Aide I	2	2	2	2
Administrative Aide II	1	0	0	0
Administrative Analyst I	1	1	1	1
Administrative Support Specialist	1	1	1	1
Apprentice Electrician	1	1	1	1
Asset System Administrator	1	1	1	1
Assistant Director Public Works	3	3	3	3
Building Maintenance Worker	1	1	1	1
Building System Mechanic	3	3	3	3
Building Systems Specialist	2	2	2	2
Building Systems Supervisor	1	1	1	1
Carpenter	4	4	4	4
Carpentry Supervisor	1	1	1	1
City Surveyor	1	1	1	1
City Traffic Engineer	1	1	1	1
Civil Engineer	4	4	4	4
Construction Services Manager	2	2	2	2
Construction Specialist	3	3	3	3
Contract Administrator	1	1	1	1
Custodial Services Administrator	1	1	1	1
Director Public Works & Transportation	1	1	1	1
Electrician	3	3	3	3
Engineering Coordinator	1	1	1	1
Engineering Operations Manager	1	1	1	1
Engineering Technician	2	2	2	2
Environmental Programs Coordinator	1	1	1	1
Environmental Services Administrator	1	1	1	1
Facility Services Manager	1	1	1	1
Finish Carpenter	1	1	1	1
Fleet Coordinator	1	1	1	1
Information Systems Coordinator	1	1	1	1
Inspections Supervisor	3	3	3	3
Inventory Coordinator	1	1	1	1
ITS Coordinator 1	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Master Electrician	1	1	1	1
Master Plumber	1	1	1	1
Office Assistant	2	2	2	2
Operations Analyst II	1	1	1	1
Project Engineer	2	2	2	2
Public Works Administrative Manager	1	1	1	1
Public Works Inspector	13	13	13	13
Real Estate Manager	1	0	0	0
Real Estate Representative	2	0	0	0
ROW Permit Inspector	1	1	1	1
Signal Specialist	2	2	2	2
Streetlight System Administrator	1	1	1	1
Survey Instrument Technician	1	1	1	1
Survey Party Assistant	1	1	1	1
Traffic Engineer	2	2	2	2
Traffic Technician	2	2	2	2
Warehouse Inventory Clerk	1	1	1	1
PUBLIC WORKS AND TRANSPORTATION TOTAL	90	86	86	86
WORKFORCE SERVICES				
Benefits Specialist	2	2	2	2
Claims Specialist	1	1	0	0
Compensation Specialist	1	1	1	1
Director Workforce Services	1	1	1	1
Employee Relations Specialist	1	1	1	1
Organizational Development Specialist	2	2	2	2
Risk Specialist	0	0	1	1
Workforce Services Assistant	3	3	3	3
Workforce Services Manager	3	3	3	3
Workforce Services Consultant	4	4	4	4
Workforce Services Information Specialist	1	1	1	1
WORKFORCE SERVICES TOTAL	19	19	19	19
SUBTOTAL GENERAL FUND	1724	1729	1731	1776
COMMUNICATION SERVICES FUND				
Apprentice Telecommunicator / Telecommunicator	87	87	87	87
Communication Services Administrator	1	1	1	1
Communications Training Assistant	1	1	1	1
Communications Manager	3	3	3	3
Communications Supervisor	13	13	13	13
Service Unit Assistant	1	1	1	1
COMMUNICATION SERVICES FUND TOTAL	106	106	106	106
CONVENTION CENTER				
Accountant I	1	1	1	1
Assistant Director Convention Center	1	1	1	1
Building Operations Superintendent	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Booking Coordinator	1	1	1	1
Business Analyst	1	1	1	1
Business Manager	1	1	1	1
Convention and Event Administrator	1	1	1	1
Custodian	5	5	5	5
Director Convention Event Services	1	1	1	1
Event Coordinator	3	3	3	3
Event Services Worker	6	6	6	6
Facility Crew Chief	1	1	1	1
Facility Systems Administrator	1	1	1	1
Facility Systems Specialist	4	4	4	4
Operations Crew Leader	2	2	2	2
Sr Clerk	1	1	1	1
CONVENTION CENTER TOTAL	31	31	31	31
EPAB				
EMS Clinical Coordinator	1	1	1	1
EMS Coordinator	1	1	1	1
EPAB TOTAL	2	2	2	2
FLEET SERVICES FUND				
Fleet Manager	1	1	1	1
FLEET SERVICES FUND TOTAL	1	1	1	1
INFORMATION TECHNOLOGY - INTERNAL SERVICE FUND				
Customer Support Specialist	7	7	7	7
IT Supervisor	3	3	3	3
Network Administrator	4	4	4	5
Network Designer	1	1	1	1
Sr Computer Operator	0	0	0	1
Systems Engineer	6	6	6	6
INFORMATION TECHNOLOGY - INTERNAL SERVICE FUND TOTAL	21	21	21	23
KNOWLEDGE SERVICES FUND				
Administrative Secretary	1	1	1	1
Knowledge Services Supervisor	0	0	0	1
Mail and Office Services Coordinator	1	1	1	1
Mail Clerk I	2	2	2	2
Mail Clerk II	1	1	1	1
Marketing Communication Manager	1	1	1	0
Records Center Technician	2	2	2	2
Reprographic Equipment Operator	1	1	1	1
KNOWLEDGE SERVICES FUND TOTAL	9	9	9	9
PARKS PERFORMANCE FUND				
Administrative Aide I	2	2	2	2
Apprentice Mechanic	1	1	1	1
Aquatics Maintenance Technician I & II	2	2	2	2
Aquatics Manager	1	1	1	1

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Aquatics Program Coordinator	1	1	1	1
Assistant Facility Coordinator Tennis	1	1	1	1
Assistant Restaurant Manager	1	1	1	1
Athletic Programs Manager	1	1	1	1
Athletics Facility Manager	1	1	1	1
Athletics Sports Coordinator	1	1	1	1
Athletics Sports Manager	2	1	1	1
BDC Event Coordinator	1	1	0	0
Clubhouse Attendant	6	6	6	6
Customer Service Representative	1	1	1	1
Golf Facility Manager	1	1	1	1
Golf Operations Administrator	1	1	1	1
Golf Programs Manager	1	1	0	0
Golf Services Manager	1	1	1	1
Greens Superintendent 18 Hole	3	3	2	2
Head Golf Pro 18 Hole	3	3	3	3
Landscape Technician / Sr Landscape Technician	16	16	16	16
Lead Landscape Technician	2	2	2	2
Mechanic Parks	3	3	3	3
Park Facility Coordinator	1	1	1	1
Park Landscape Supervisor	1	1	1	1
Recreation Program Coordinator	5	4	4	4
Recreation Facility Manager	5	5	5	5
Rental and Lake Services Coordinator	0	0	2	2
Rental and Lake Services Manager	0	0	1	1
Restaurant Manager	1	1	1	1
Service Representative	1	1	1	1
Sr Citizens Activities Supervisor	1	1	1	1
Service Unit Coordinator	2	1	0	0
Superintendent Golf Course Maintenance	0	0	1	1
Tennis Facility Manager	1	1	1	1
Tennis Pro Shop Attendant	1	1	1	1
PARKS PERFORMANCE FUND TOTAL	72	69	69	69
STORM WATER UTILITY FUND				
Asset System Analyst	1	1	1	1
Civil Engineer	3	3	3	3
Concrete Specialist	1	1	1	1
Crew Leader	2	2	2	2
Engineering Operations Manager	0	0	1	1
Environmental Compliance Officer	3	3	3	3
Environmental Compliance Supervisor	1	1	1	1
Environmental Education Specialist	1	1	1	1
Environmental Engineer	1	1	1	1
Field Technician	3	3	2	2
Heavy Equipment Operator II	3	3	3	3

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Heavy Equipment Operator III	2	2	2	2
Project Engineer	1	1	0	0
Public Works Operations Supervisor	1	1	1	1
Sr Field Technician	1	1	2	2
Storm Water Executive Manager	1	1	1	1
Storm Water Fund Administrator	1	1	1	1
Storm Water Specialist	1	1	1	1
STORM WATER UTILITY FUND TOTAL	27	27	27	27
STREET MAINTENANCE FUND				
Administrative Aide I	2	2	2	2
Asset System Analyst	1	1	1	1
Crew Leader	13	13	13	13
Field Tech	34	34	19	19
Heavy Equipment Operator II	2	2	2	2
Heavy Equipment Operator III	4	4	4	4
Markings Specialist	2	2	2	2
Public Works Operations Manager	2	2	2	2
Public Works Operations Supervisor	4	4	4	4
Sign Fabricator	1	1	1	1
Sign Specialist	4	4	4	4
Signal Specialist I	5	5	5	5
Signal Specialist II	8	8	8	8
Sr Field Technician	5	5	20	20
Streetlight Specialist	4	6	6	6
STREET MAINTENANCE FUND TOTAL	91	93	93	93
WATER UTILITIES FUND				
Administrative Aide I	1	1	1	1
Administrative Aide II	1	1	1	1
Administrative Secretary	2	2	2	2
Apprentice Service Worker	2	2	2	2
Apprentice Utilities Dispatcher / Utilities Dispatcher	5	5	5	5
Assistant Director Water Utilities	3	3	3	3
Chief Electrical Technician	1	1	1	1
Chief Mechanical Technician	2	2	2	2
Chief Treatment Technician	4	4	4	4
Civil Engineer Water	4	4	5	5
Conservation Program Coordinator	1	1	1	1
Customer Assistant	4	4	4	4
Customer Information System Analyst	1	1	1	1
Customer Services Manager	1	1	1	1
Customer Service Supervisor	2	2	2	2
Customer Services Trainer	1	1	1	1
Deputy City Manager	1	1	1	1
Director Utilities	1	1	1	1
Electrical Technician / Electrical Technician Trainee	3	3	2	2

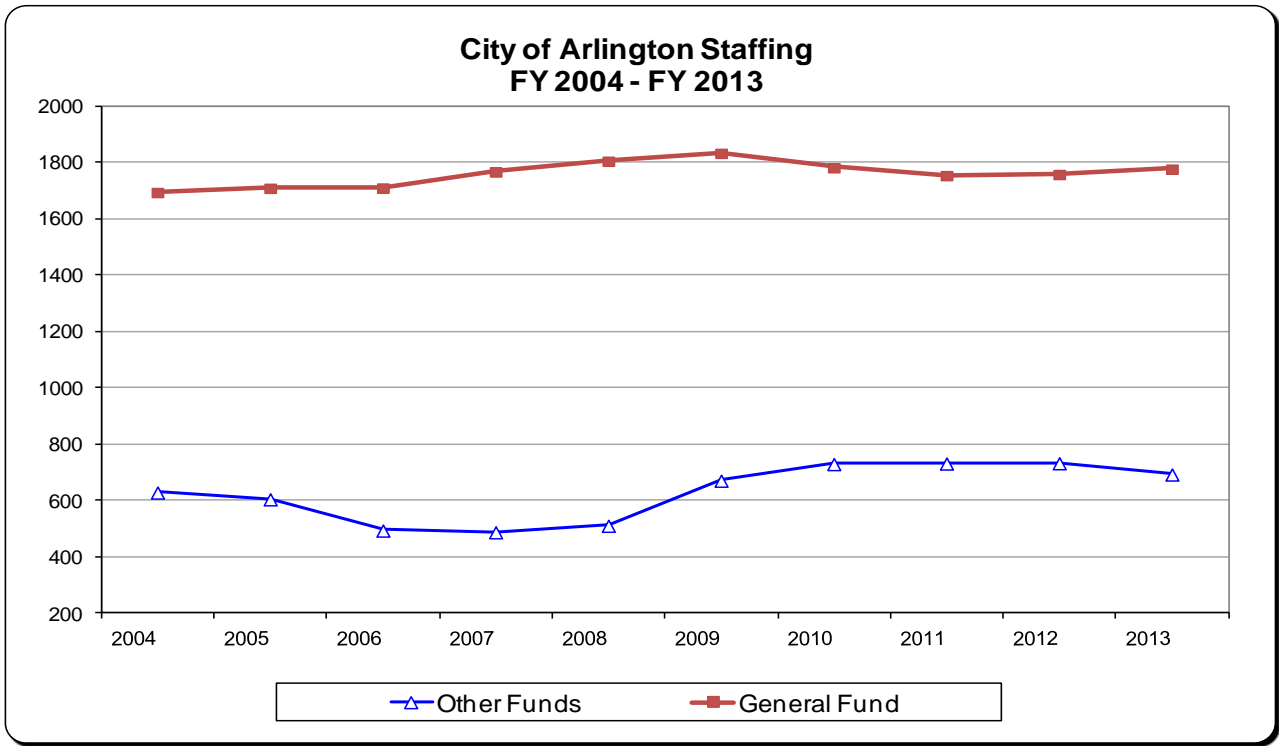
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	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Engineering Information Specialist	1	1	1	1
Field Operations Manager	1	1	0	0
Financial Administrator	1	1	1	1
GIS Applications Administrator	1	1	1	1
GIS Applications Programmer	1	1	1	1
GIS Applications Supervisor	1	1	0	0
GIS Researcher	1	1	1	1
GIS Supervisor	1	1	1	1
GIS Technician I / II / III	4	4	4	4
Graduate Engineer	1	1	0	0
Heavy Equipment Operator II	2	2	2	2
Inflow Infiltration Supervisor	1	1	0	0
Information Services Project Coordinator	1	1	1	1
Laboratory Services Manager	1	1	1	1
Laboratory Analyst	3	3	3	3
Laboratory Specialist	2	2	2	2
Laboratory Technician	3	3	3	3
Maintenance Services Administrator	1	1	1	1
Mechanical Technician / Mechanical Technician Trainee	7	7	7	7
Meter Service Worker	12	12	12	12
Meter Services Crew Chief	1	1	1	1
Meter Services Leader	5	5	5	5
Meter Services Manager	1	1	1	1
Meter Services Supervisor	2	2	2	2
Meter Services Trainer	1	1	1	1
Network Administrator	0	0	1	0
Office Assistant	2	2	2	2
Office Coordinator	1	1	1	1
Operations Support Manager	1	1	1	1
Operations Support Supervisor	1	1	1	1
Operations Services Administrator	1	1	1	1
Project Engineer	1	1	1	1
SCADA Technician	0	0	1	1
Secretary	1	1	1	1
South Field Operations Manager	1	1	0	0
Sr Account Clerk	2	2	2	2
Sr Computer Operator	0	0	0	1
Sr Meter Reader	11	11	11	11
Sr Programmer Analyst	1	1	1	1
Sr Utilities Warehouse	2	2	2	2
Sr Utility Customer Service Representative	2	2	2	2
Treatment Technician / Treatment Technician Trainee	12	12	12	12
Utilities Account Analyst	1	1	1	1
Utilities Administrative Coordinator	1	1	1	1
Utilities Customer Service Representative	14	14	14	14

APPENDICES

	Actual FY 2011	Budgeted FY 2012	Estimated FY 2012	Adopted FY 2013
Utilities Engineer	1	1	1	1
Utilities Environmental Analyst	3	3	3	3
Utilities Information Services Manager	1	1	1	1
Utilities Programmer Analyst	1	1	1	1
Utilities Service Specialist	6	6	6	6
Utilities Warehouse	1	1	1	1
Utility Support Specialist	1	1	1	1
Utility Technician SB1 / 2 / 3 / 4	33	33	32	32
Water Field Operations Manager	0	0	2	2
Water Resource Services Manager	1	1	1	1
Water Resource Technician	2	2	2	2
Water Sewer Crew Chief	17	17	17	17
Water Sewer Leader Meter Reading	1	1	1	1
Water Treatment Manager	2	2	2	2
Water Utilities Field Operations Supervisor	0	0	2	2
Water Wastewater Model Engineer	1	1	1	1
WATER UTILITIES FUND TOTAL	222	222	222	222
GRANT FUNDS				
Code Compliance Services	2	2	2	2
Community Development and Planning	59	59	58	58
Financial and Management Resources	1	1	1	1
Fire	9	9	9	9
Handitran	24	24	24	24
Judiciary	0	0	1	1
Library	1	1	1	1
Municipal Court	1	1	1	0
Police	53	53	55	16
Public Works and Transportation	2	2	2	2
Workforce Services	0	0	0	1
GRANT FUNDS TOTAL	152	152	154	115
SUBTOTAL OTHER FUNDS	734	733	735	698
TOTAL ALL FUNDS	2458	2462	2466	2474

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CITY OF ARLINGTON

STATEMENT OF FINANCIAL PRINCIPLES

Accounting, Budgeting, and Financial Planning

- The City will establish accounting practices that conform to generally accepted accounting principles as set forth by the Governmental Accounting Standards Board.
- An independent certified public accounting firm will perform an annual audit and an official comprehensive annual financial report (CAFR) shall be issued no later than 6 months following year-end.
- The independent certified public accounting firm shall provide a management letter, if one is issued, no later than March 31 following the end of each fiscal year.
- The City shall submit the CAFR to the Government Finance Officers Association (GFOA) for the purpose of earning the Certificate of Achievement for Excellence in Financial Reporting.
- The City shall prepare an Annual Operating Budget and submit it for City Council approval prior to September 30.
- The Annual Operating Budget shall be prepared such that current revenues plus net operating transfers will be sufficient to support current expenditures.
- Expenditures from all operating funds shall not exceed the budgeted appropriations (as amended) for these funds.
- An adequate level of maintenance and replacement will be funded each year to ensure that all capital facilities and equipment are properly maintained.
- Charges for services and other revenues will be annually examined and adjusted as deemed necessary to respond to cost increases or any other changing circumstances.
- A 3-year financial forecast shall be prepared annually projecting revenues and expenditures for all operating funds. This forecast shall be used as a planning tool in developing the following year's operating budget.
- The City shall submit the Annual Operating Budget to the GFOA for the purpose of earning the Distinguished Budget Presentation Award.

APPENDICES

CITY OF ARLINGTON

STATEMENT OF FINANCIAL PRINCIPLES (continued)

Investments

Investments shall be made in conformance with the City's Investment Policy, with the primary objectives of:

- Safety – preservation of capital in the investment portfolio;
- Liquidity – portfolio remain sufficiently liquid to meet operating requirements;
- Yield – goal of rate of return of 102% of U.S. treasury curve at average maturity.

Grants

All grants and other federal and state funds shall be managed to comply with the laws, regulations, and guidance of the grantor, and all gifts and donations shall be managed and expended according to the wishes and instructions of the donor.

Tax Collection

The City shall encourage the Tax Assessor-Collector to follow an aggressive policy of collecting property tax revenues. An average collection rate of at least 98% of current levy shall be maintained.

Self-Insurance & Retirement Funds

All retirement and self-insurance funds will be examined annually to ensure that adequate balances are maintained. Unfunded actuarial liabilities in a retirement program are to be amortized over a 25-year period or less. The self-insurance program for workers' compensation shall be funded at a 75% confidence level, and the APFA self-insurance program shall be funded at a 50% confidence level.

Reserves

- The City's working capital reserve in the General Fund shall be maintained at a minimum level of 8.33% (1/12th) of annual General Fund expenditures.
- The City's General Fund unreserved ending balance may only be used for one-time purchases such as capital equipment.
- The total General Fund balance shall be maintained at a minimum of 15% of annual General Fund expenditures.
- The fund balance in the debt service fund shall be maintained at a minimum level of 4.0% of annual debt service expenditures.

APPENDICES

CITY OF ARLINGTON

STATEMENT OF FINANCIAL PRINCIPLES (continued)

Debt Management

- Debt financing which includes permanent improvement bonds, revenue bonds, certificates of obligation, lease/purchase agreements and other obligations allowed under Texas law shall be used to acquire or construct land and improvements that cannot be funded by current revenues. The term of debt shall not exceed the expected useful life of the capital asset being financed and in no case shall it exceed 25 years.
- Debt will not be used to fund current expenditures.
- Permanent Improvement Bonds shall normally be issued with a level principal structure. This structure equates to an average life of 11 years or less for a 20-year issue. Interest shall be paid in the first fiscal year after a bond sale and principal must be paid no later than the second fiscal year after the bond sale.
- Each year the City will adopt a capital improvement plan. The plan will recommend specific funding of projects for the following two fiscal years and will identify projects for further consideration in years three through five.
- The City is committed to providing continuing disclosure of certain financial and operating data and material event notices as required by Securities and Exchange Commission (SEC) Rule 15c2-12. The Finance Department shall be responsible for the preparation of all disclosure documents and releases required under Rule 15c2-12.
- The City will obtain a rating from at least one nationally recognized bond-rating agency on all issues being sold on the public market. Required information will be presented to the rating agency(s) at least annually in order to maintain ratings on outstanding debt.
- The City shall comply with the Internal Revenue Code Section 148 – Arbitrage Regulations for all tax-exempt debt issued. An annual estimate of arbitrage liabilities shall be obtained by the City and recorded on the financial statements.
- A good faith deposit of 2.0% of the par amount of the bond sale shall be presented by the underwriter in the form of a check or surety acceptable to the City and Bond Counsel prior to the approval of the bonds by the Mayor and City Council.
- The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis.
- The City welcomes ideas and proposals from investment bankers and will seek to give first consideration to those firms that submit unique and innovative ideas that benefit the City. Unsolicited proposals should be submitted to the City's Finance Department.
- The selection of an underwriter or group of underwriters for a negotiated sale shall be based on the following factors:
 - Participation in the City's competitive sales;
 - Submission of unique or creative proposals;
 - Qualifications of firm;
 - Size and geographic distribution of their sales staff.

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CITY OF ARLINGTON

STATEMENT OF FINANCIAL PRINCIPLES (continued)

Debt Management (continued)

- All professional service providers selected in connection with the City's debt issuance and management program shall be chosen through a competitive process such as request for proposals (RFP's) on an as needed basis.
- An advance or current refunding of outstanding debt shall only be considered when present value savings of at least 4.25% of the principal amount of the refunded bonds are produced, unless a debt restructuring or bond covenant revisions are necessary. Savings from refundings will be distributed evenly over the life of the refunded bonds.
- An analysis of the risks and potential rewards of a derivative product for debt management must be prepared before the structure is selected. The City's Bond Counsel must opine that the City is authorized to enter into the necessary agreements under all existing statutes.
- The use of reimbursement resolutions shall be encouraged as a cash management tool for debt funded projects. Reimbursement resolutions may be used for any project that has been approved in the City's Capital Budget. Reimbursement resolutions may be used for other projects if the projects are revenue supported or funded within departments' operating budget.
- The City shall obtain a clear opinion from qualified legal counsel that the City is not liable for the payment of principal and/or interest in the event of default by a conduit borrower. If no such opinion can be obtained, the conduit borrower will be required to purchase insurance or a letter of credit in the City's name in the event of default. Examples of a conduit issuer are special authorities, tax-increment financing districts, public improvement districts, or industrial development issuers.

Debt Management – Ratio Targets

- The ratio of net debt (total outstanding tax-supported general obligation debt less debt service fund balance) to total taxable assessed valuation shall not exceed 2.0%. This excludes debt of overlapping jurisdictions. The City shall structure its bond issuance to achieve and maintain a debt-to-assessed-value of 2.0% or less.
- The ratio of debt service expenditures to total expenditures (General Fund operating expenditures and debt service combined) shall not exceed 20%.
- The ratio of outstanding net tax-supported debt to population shall not exceed \$850.
- The Finance Department shall prepare an analysis of the impact of proposed tax-supported debt prior to the issuance of the additional debt. The analysis shall project the debt ratios described in numbers 1, 2 and 3 above as well as any other applicable debt ratios.

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CITY OF ARLINGTON

STATEMENT OF FINANCIAL PRINCIPLES (continued)

Debt Management –Certificates of Obligation

- It is the City's priority to fund capital expenditures with cash or voter approved debt. However, non-voter approved debt may be used for capital expenditures as an alternative to lease/purchase or other financing options if the capital expenditure is:
 - Urgent;
 - Necessary to prevent an economic loss to the City;
 - Revenue generating and expected to cover debt service out of the revenue source;
 - Non-voter approved debt is the most cost effective financing option available.
- The average maturity of non-voter approved debt shall not exceed the average life of the capital items financed.
- Capital items financed with non-voter approved debt shall have an expected economic life of at least 3 years.

Adopted by resolution No. 00-526 on August 22, 2000.

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FY 2013 Budget Calendar

Wed., January 25	BAR and Business Plan update materials distributed to department contacts
Fri., February 10	BAR revenue & expenditure estimates due, Capital Budget Sheets due, Business Plan Updates due
Thurs., March 22	City Council Planning Session
Mon., April 30	TAD Preliminary Property Tax Roll available
Wed., May 2	Budget Kickoff (Council Chambers, 2 pm) 2 nd Quarter BAR/Business Plan materials distributed Departments build base budget in GovMax Departments begin building FY2013 Business Plan
Early May	GovMax training class/training tools
Fri., May 25	Base Budget Submissions due (expenditures & revenues) Budget Issues due 2 nd Quarter BAR estimates due (expenditures & revenues) 2 nd Quarter Business plan updates due
Fri., June 1	FY 2013 Business Plan projects due from Departments Chargebacks due from Internal Service Funds
Mon., June 11	Capital project “Greensheets” & instructions available
Tues., June 19 - Fri., June 29	CMO Departmental Budget Reviews
Thurs., June 28	2 nd Quarter BAR/FY12 Budget & Business Plan Update to Council
Mon., July 9	OMB Presents Preliminary Budget to DCMs

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FY 2013 Operating Budget Calendar (cont.)

Wed., July 11 - Wed., July 18	3 rd Quarter BAR Capital project "Greensheets" due
Wed., July 25	Certified Property Tax Roll available
Mon., July 30	City Manager's final decisions
Tues., August 7	FY13 Proposed Budget presentation to City Council & City Secretary Proposed Water/Sewer Fees to Council (informational staff report)
Tues., August 15	Council Budget Retreat Resolution on Maximum Tax Rate/ Resolution calling Public Hearings
Late August	Citizen Town Hall Meetings/ First Public Hearing on Tax Rate
Tues., September 4	Second Public Hearing on Tax Rate
Thurs., September 13	Special Meeting to Adopt the FY 2013 Budget, Tax Rate, & Water/Sewer Rates – First Reading
Fri., September 14	Tax Rate to Tarrant County Tax Assessor Collector
Tues., September 18	Adopt the FY 2013 Budget, Tax Rate, & Water/Sewer Rates – Second Reading

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FUND ACCOUNTING INFORMATION

Governmental Funds

General Fund: The General Fund is the principal fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the General Fund are paid the general operating expenditures and the capital improvement costs that are not paid through other funds.

Special Revenue Funds: The Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Funds include Community Development Block Grants, Home Investment Partnership, Federal Aviation Administration, Federal Transit Administration, Automobile Theft Protection, Texas Department of Community Affairs, Police Restricted, Texas Department of Transportation, Park Performance, Convention and Event Services, and other special revenue funds.

Debt Service Fund: The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on the general long-term debt not being financed by proprietary funds. The fund's primary source of revenue is ad valorem taxes, which are levied by the City.

Capital Projects Funds: The Capital Projects Funds are used to account for the acquisition or construction of capital facilities being financed from bond proceeds, contributed capital, assessments levied or transfers from other funds, other than those recorded in Proprietary Funds. The Capital Projects Funds include Municipal Office Building, Police, Fire, Library, Airport, Park, Street, Traffic, Community Development, and Fleet.

Proprietary Funds

Enterprise Funds: The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Enterprise Funds include the Water and Sewer Fund and the Stormwater Utility Fund.

Internal Service Funds: The Internal Service Funds are used to account for the financing of materials and services provided by one department of the City to other departments of the City on a cost-reimbursement basis. The Internal Service Funds include General Services, Fleet Services, Technology Services, and the City's self-insurance activities consisting of the Arlington Property Finance Authority, Workers' Compensation and Group Health Funds.

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All of the City's governmental fund types are accounted for using a current financial resources measurement focus. Under this measurement focus, generally only current assets and liabilities are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

All proprietary funds and trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity is segregated into contributed capital and retained earnings

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components for proprietary funds and fund balance for trust funds. Operating statements present increases and decreases in net total assets.

Accrual basis: The accrual basis of accounting is utilized by the Enterprise Funds, the Internal Service Funds, and Pension Trust Funds. Accordingly, revenues and expenses are recognized in the accounting period in which they are earned and incurred, respectively.

Modified accrual basis: The modified accrual basis is used for all other funds. Modifications in the accrual basis for these funds include the following:

1. Revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Primary revenue sources treated as susceptible to accrual include property taxes collected within 60 days of year-end and sales taxes collected and held by the state at year end of behalf of the City. Revenue sources from licenses, fines and forfeitures, service charges and other miscellaneous revenues are generally recognized as the cash is received.
2. Expenditures are recognized when the related fund liability is incurred, except for interest and principal on general long-term debt which are recorded when due or otherwise payable.
3. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration.

Basis of Budgeting

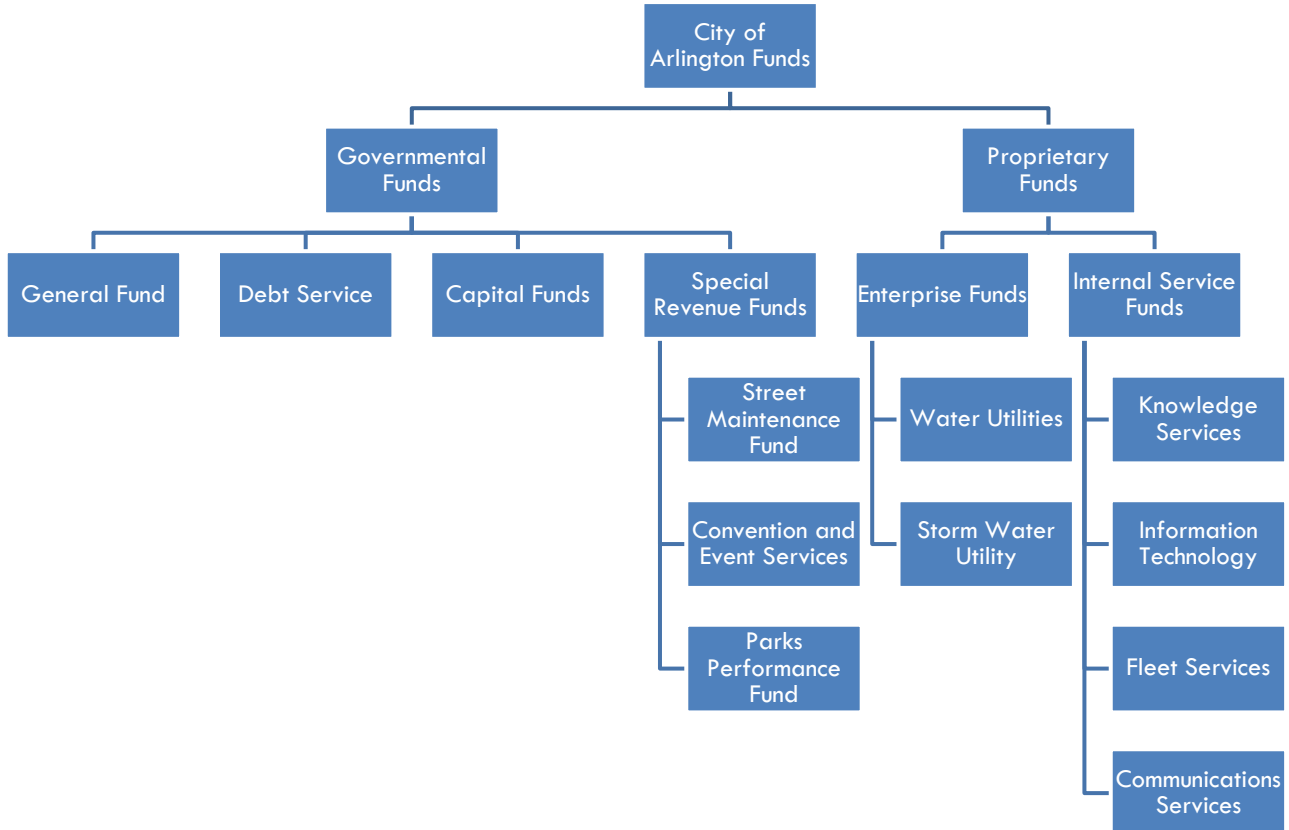
The City Council adopts an annual legal budget which covers the General Fund, Debt Service Fund, Enterprise Funds, Internal Service Funds, and certain Special Revenue Funds (Park Performance, Street Maintenance, and Convention and Event Services). All appropriations lapse at fiscal year-end. The budgets for the General Fund, Debt Service Fund and Special Revenue Funds are prepared on the modified accrual basis except for encumbrances, which are treated as budgeted expenditures. The budgets for the

Enterprise Funds are prepared on the modified accrual basis and include encumbrances, debt principal retirements and capital outlays as expenditures. Additionally, the Enterprise Funds do not include depreciation as a budgetary expense. Budgetary level of control is exercised at the departmental level. The City Manager, or his designee, is authorized to transfer budgeted amounts within and among departments; however, any revisions that alter total appropriations of the fund must be approved by the City Council.

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Fund Structure

City of Arlington funds are by definition either governmental or proprietary and are structured in the manner shown below. All funds are appropriated except for Internal Service Funds.



APPENDICES

BUDGET PROCESS

The following describes the preparation, development and adoption of the City's annual budget.

Pre-Planning Phase: After the first quarter of the fiscal year, departments submitted current-year revenue and expenditure estimates to the Office of Management and Budget (OMB), which prepared a first quarter Budget Analysis Report (BAR). This is the first look at current-year expenditures and revenue estimates compared to budgeted amounts. After the first quarter BAR, departments begin to set priorities for the next fiscal year including preparation of preliminary new program requests and justifications.

Council Planning Session - Staff hold a daylong retreat with Council members to determine what their priorities for the upcoming fiscal year will be.

Budget Kick-off: At this May meeting, departments received an overview of the financial position of the City, and forms and reports necessary to prepare formal new business plan requests. They also received a Target Number, which is the maximum amount they are authorized for their base budget submissions. Additionally, departments received a calendar indicating significant dates for budget meetings and deliberations.

Second Quarter Budget Analysis Report: After kick-off, departments submitted second quarter revenue and expenditure estimates. The OMB prepared a second quarter BAR analyzing variances for the City Manager's Office.

New Business Plan proposal: Departments submitted new business plan proposals (BPPs) in the last week of May. The OMB reviewed BPPs and either approved for inclusion in the base budget or resubmitted to the City Manager's Office.

Preliminary Council Review: The City Manager briefed the City Council on the FY 2012 Preliminary Budget, including revenue and expenditure estimates.

Office of Management and Budget Review: The City Manager and the Deputy City Managers met with department heads, managers, department analysts, and the Office of Management and Budget to discuss current-year estimates and next-year requests.

City Manager's Review: Following the presentations to Council, the City Manager met with the Deputy City Managers and the OMB. The City Manager reviewed BPPs and determined which ones to include in his proposed budget.

City Manager Presentation to City Council: On the first Tuesday in August, the City Manager presented his proposed budget to City Council. The Manager's Message outlines business plan additions.

Public Hearings: During August, A Town Hall meeting was held to receive public comments regarding the proposed budget. Two public hearings on the tax rate and one on the budget were conducted in August and September on the proposed budget, in accordance with applicable provisions of state law.

City Council Deliberations: In August, the City Council reviewed the budget. During this time, citizens were able to address Council about specific issues. Also during this time, Council was able to amend the budget to include programs considered a high priority.

APPENDICES

Tax Rate: State law requires the calculation of “effective” and “rollback” tax rates. The “effective” rate is that rate which generates the same revenue in the proposed year as in the current year from properties on the tax roll in both years. The “rollback” rate is a rate that represents an eight percent increase in the operations/maintenance portion of the total tax rate. These rates were provided to Council.

Adoption: Upon meeting notice and hearing requirements, City Council voted to adopt the budget and the tax rate. In accordance with City ordinance, a majority of the Council must approve the ordinance adopting the budget; adoption of the tax rate requires a two-thirds majority. The budget and the tax rate are adopted by ordinance, requiring two readings.

Amending the Budget: Upon adoption of the budget, the OMB may approve the transfer of appropriations within a department. Transfer of appropriations between departments within the General Fund requires the approval of the City Manager’s Office. Formal Council approval is required to move appropriations from one fund to another fund, or to increase authorized appropriations in any fund.

APPENDICES

CITY OF ARLINGTON Facts & Figures

City Government

Year Founded	1875
Incorporated	April 21, 1884
Charter Adopted	January 17, 1920
Government	Council-Manager
City Council	Mayor and a Council composed of three at-large and five single-member districts

Physiographic

Land Area	99.5 square miles
Extraterritorial Jurisdiction	None
Public Parkland	4,576 acres
City Parks	1,394 acres
Community Parks	882 acres
Linear Parks	1,830 acres
Neighborhood Parks	382 acres
Natural Areas	115 acres
Longitude Range	W97° 14'-W97° 03'
Latitude Range	N32° 35'-N32° 48'
Elevation Range	462'-687'
Lake Arlington	
Pool Elevation	550'
Surface Area	2,250 acres
Average Annual Rainfall	33.7"
Average Annual Temperature	76.9°F
Average January Temperature	44°F
Average July Temperature	85°F

APPENDICES

CITY OF ARLINGTON Facts & Figures (continued)

Demographics (American Community Survey, US Census Bureau; Community Development and Planning, City of Arlington)

Population

1980	160,113
1990	261,721
2000	332,969
2011 (est.)	366,500

Average Annual Population Growth Rate

2000 - 2010	0.9%
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Population Rank of Arlington

Texas Cities	7th
U.S. Cities	50th

Population by Race & Ethnicity

White	59.0%
African-American	18.8%
Asian/Pacific	6.8%
Native American	0.8%
Other	<u>14.6%</u>
Total	<u>100.0%</u>
Of Hispanic Origin	27.4%

Median Age

1990	29.1 years
2010	33.1 years

Age Distribution

Under 20	31.0%
20 to 44	37.6%
45 to 64	23.3%
65+	8.1%

Median Household Income

1990	\$35,048
2010	\$52,094

Average Household Size	2.72
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APPENDICES

CITY OF ARLINGTON Facts & Figures (continued)

Housing (Community Development and Planning Quarterly Growth Profiles, Calendar Year 2011)

Single-Family Units	99,983	
Multi-Family Units	45,108	
Other	93	
Building Permit Activity		
	# Permit	\$ Value
New Single Family	229	\$ 42,433,455
New Multifamily	1	9,427,510
New Commercial	83	55,386,719
Other (Additions, fences, etc.)	3,770	117,896,683
Total	4,083	\$ 225,144,367

Education

AISD Enrollment (AISD Public Information Office, as of 5/29/2012)

Elementary	38,013
Junior High	9,107
High School	<u>16,567</u>
Total	63,687

UTA Enrollment (UTA Office of Public Affairs, Fall 2011)

Undergraduate	25,419
Graduate	<u>8,020</u>
Total	33,439

Highest Education Level Attained (Over age 25 - ACS, US Census, 2010)

No H.S. Diploma	11.20%
High School/GED	20.80%
Some College	25.43%
Associate Degree	7.76%
Bachelor's Degree	24.85%
Graduate/Professional Degree	9.96%

APPENDICES

CITY OF ARLINGTON Facts & Figures (continued)

Economic

2013 Taxable Value

Personal Property	\$ 2,292,990,463
Real Estate	\$15,076,927,435
Mineral Lease	\$ 382,507,940
Agriculture	\$ 527,995
Suggested Decrease for pending ARB accounts and incomplete accounts	\$ (128,911,393)
Total	\$17,624,036,440

2013 Tax Levy

Personal Property	\$ 14,858,578
Real Property	\$ 100,180,524
Pending ARB accounts / Incomplete Accounts	\$ (835,346)
Total	\$ 114,203,756

Tax Rate per \$100 Valuation

City	\$0.6480
AISSD	\$1.3010
Hospital District	
College District	
County	<u>\$0.2640</u>
Total	\$2.2155

***Top Ten Taxpayers**

	Valuation
General Motors LLC	\$191,807,656
Oncor Electric Delivery	\$148,816,934
Parks at Arlington LP	\$143,172,642
Chesapeake	\$117,250,070
Arlington Highlands LTD	\$115,938,650
Carrizo Oil & Gas	\$ 86,003,570
Six Flags Fund LTD	\$ 78,075,742
Barnett Shale Operating LLC	\$ 72,246,900
Lincoln Square Dunhill LP	\$ 68,253,352
Wal-Mart	\$ 64,579,715

*Tarrant Appraisal District (7/25/2012)

APPENDICES

CITY OF ARLINGTON Facts & Figures (continued)

Economic (continued)

City Sales Tax (General Fund)	(Budgeted) FY 2013	\$ 52,159,077
Property Tax (General Fund and Debt Service Fund)	FY 2013	\$ 113,410,202

Municipal Bond Rating

	Moody's	S&P	Fitch
General Obligation	Aa1	AA+	AA+
Water/Sewer	Aa2	AA+	AAA
Drainage	Aa2	AAA	

Tourism

Visitors to Arlington/Economic Impact (Arlington Convention and Visitors Bureau)

Approximately 7 million visitors came to Arlington in 2010.

\$593 million estimated annual visitor spending which is 8.4% higher than 2008.

Tourism spending supports over 10,500 jobs within Arlington. Of these, 7,800 jobs are directly supported by tourism spending. Tourism has increased employment by over 900 jobs since 2008.

APPENDICES

CITY OF ARLINGTON Facts & Figures (continued)

Employment

Civilian Labor Force (Texas Workforce Commission – September 2011)

Arlington 209,680

Annual Average Unemployment Rate (Labor Market Information – 1/2011 - 12/2011)

Arlington 7.60%

2012 Top 10 Employers	# of employees
Arlington ISD	8,000
University of Texas at Arlington	5,300
Six Flags Over Texas	3,800
The Parks at Arlington	3,500
General Motors	2,900
City of Arlington	2,462
J.P. Morgan-Chase	1,965
Texas Rangers	1,881
Americredit	1,591
Arlington Memorial Hospital	1,400

APPENDICES

Ad Valorem Tax Structure Fiscal Year 2013

Estimated Total Valuation	\$ 17,624,036,440
Tax Rate	\$ 0.6480
Total Tax Levy	\$ 114,203,756
Total Projected Revenue	\$ 113,410,202
General Fund Tax Revenue	\$ 76,830,111
Interest and Sinking Fund Tax Revenue	\$ 36,580,091

Distribution of Tax Rate

Fund	Rate	Percent
General Fund	\$0.4423	68.3%
Interest and Sinking Fund	<u>\$0.2057</u>	<u>31.7%</u>
Total	\$0.6480	100.0%

APPENDICES

City of Arlington Ten-Year History of Tax Rate and Levy

Fiscal Year	Assessed Valuation	Tax Rate Per \$100	Levy
2004	\$ 14,938,462,524	\$0.6480	\$ 96,801,237
2005	\$ 15,470,320,256	\$0.6480	\$ 100,247,675
2006	\$ 16,105,819,783	\$0.6480	\$ 104,365,712
2007	\$ 16,640,883,811	\$0.6480	\$ 107,832,927
2008	\$ 17,466,794,066	\$0.6480	\$ 113,184,826
2009	\$ 18,201,437,747	\$0.6480	\$ 117,945,317
2010	\$ 18,132,322,248	\$0.6480	\$ 117,497,448
2011	\$ 17,106,393,548	\$0.6480	\$ 110,849,430
2012	\$ 17,205,712,008	\$0.6480	\$ 111,493,014
2013	\$ 17,624,036,440	\$0.6480	\$ 114,203,756

APPENDICES

City of Arlington Ad Valorem Tax Rate General Fund and Debt Service Fund Twenty-Year History

Fiscal Year	General Fund		Debt Service Fund		Total Rate	Percent Variance
	Rate	Percent	Rate	Percent		
1994	\$0.2674	41.7%	\$0.3743	58.3%	\$0.6417	2.6%
1995	\$0.2519	39.3%	\$0.3898	60.7%	\$0.6417	0.0%
1996	\$0.2685	42.0%	\$0.3715	58.0%	\$0.6400	-0.3%
1997	\$0.2986	46.7%	\$0.3414	53.3%	\$0.6400	0.0%
1998	\$0.3103	48.6%	\$0.3277	51.4%	\$0.6380	-0.3%
1999	\$0.3200	50.2%	\$0.3180	49.8%	\$0.6380	0.0%
2000	\$0.3200	50.2%	\$0.3180	49.8%	\$0.6380	0.0%
2001	\$0.3276	51.7%	\$0.3064	48.3%	\$0.6340	-0.6%
2002	\$0.3429	54.1%	\$0.2911	45.9%	\$0.6340	0.0%
2003	\$0.3620	57.1%	\$0.2720	42.9%	\$0.6340	0.0%
2004	\$0.3879	59.9%	\$0.2601	40.1%	\$0.6480	2.2%
2005	\$0.4023	62.1%	\$0.2457	37.9%	\$0.6480	0.0%
2006	\$0.4244	65.5%	\$0.2236	34.5%	\$0.6480	0.0%
2007	\$0.4468	69.0%	\$0.2012	31.0%	\$0.6480	0.0%
2008	\$0.4467	68.9%	\$0.2013	31.1%	\$0.6480	0.0%
2009	\$0.4467	68.9%	\$0.2013	31.1%	\$0.6480	0.0%
2010	\$0.4467	68.9%	\$0.2013	31.1%	\$0.6480	0.0%
2011	\$0.4330	66.8%	\$0.2150	33.2%	\$0.6480	0.0%
2012	\$0.4393	67.8%	\$0.2087	32.2%	\$0.6480	0.0%
2013	\$0.4423	68.3%	\$0.2057	31.7%	\$0.6480	0.0%

APPENDICES

Budget Glossary

Activities: Discrete tasks accomplished by Departments on an on-going basis.

Accrual Basis: A method of financial accounting whereby revenues and expenses are recognized in the accounting period in which they are earned and incurred. The City's enterprise and internal service funds utilize this basis of accounting.

Ad Valorem Tax: Property taxes based on assessed valuation of property and collected from property owners.

Appropriation: An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are made for fixed amounts and are granted, in the operating budget, for a one-year period.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. Property values in Arlington are established by the Tarrant Appraisal District. Assessed value in Arlington for FY 2013 is \$17.6 billion. This is an increase of 2.4% percent from the assessed value of \$17.2 billion for FY 2012.

Assumptions: items assumed to be true for a given budget cycle and/or built into budget projections or analysis of a program or budget.

AV Tax: see Ad Valorem Tax.

BAR: see Budget Analysis Report.

Bifurcated Tax Rate: The City of Arlington has a bifurcated tax rate, meaning that the tax rate is divided into two smaller tax rate subsets. For example, the adopted FY 2013 tax rate is 64.80¢ per \$100 of valuation. The tax rate is then bifurcated in to two smaller groups, the general fund portion and the debt service portion, which are 44.23¢ and 20.57¢ respectively.

Balanced Budget: As required by law, revenues and interfund transfers must equal or exceed expenditures for all funds. Additionally, one-time funds cannot be used for recurring expenditures.

Bond Election: a special election held in order that citizens may cast a ballot for or against a proposal to perform a given capital improvement project. Elections may include approval for the City to issue General Obligation Bonds.

Bond rating: A rating assigned by outside credit rating companies which gives investors an idea of the credit-worthiness of the City.

Bond sales: The sale of General Obligation bonds and other debt instruments in the public market, proceeds from which allow the funding of various capital improvement program (CIP) projects.

Budget: A financial plan for a specified period of time (fiscal years) that matches all planned revenues and expenditures for various municipal services.

Budget Analysis Report (BAR): A quarterly report compiled to show fiscal year-end revenue and expenditure projections, which may allow for adjustments in expenditures as needed so as not to exceed the City's annual operating budget.

APPENDICES

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Business Plan: A summary of how the departments comprising the City of Arlington organization plan to achieve outcomes in relation to the priorities of the City Council. The Business Plan is a working document that includes information related to departmental goals and objectives, program-related budgets, and performance measures.

Business Plan Proposal: A document used by departments to provide information relating to desired outcomes; this form includes information regarding the goals and objectives, and request budget dollars and personnel needed to accomplish any given outcome.

CAFR: see Comprehensive Annual Financial Report.

Capital Budget: A budget designated solely for Capital Improvement Program, and which gives details about infrastructure improvements throughout the City.

Capital Expenditure: An expenditure for equipment or infrastructure costing in excess of \$25,000.

Capital Improvement Program: A plan of action for the establishment and/or maintenance of the City's infrastructure and other capital investments.

Certificate of Obligation: A type of debt instrument that is issued for the funding of certain capital improvements, or portions of total cost for those projects. Proceeds from the sale of this debt may be used to fund cost overruns or unexpected expenses associated with depreciable assets.

CIP: see Capital Improvement Program.

City Manager's Message: A general discussion of the budget presented in writing as a part of or supplement to the budget document. The message explains principal budget issues against the background of financial experience in recent years.

Commercial Paper: A type of short-term debt instrument issued to fund capital projects.

Comprehensive Annual Financial Report: A report designed to present the financial position and results of operations of various funds of the City.

Convention and Event Services Fund: Supports the operation of the Arlington Convention Center, the Convention and Visitors Bureau, and debt service on the Convention Center and Convention and Visitors Bureau building. The fund also provides support for the Fielder Museum and downtown Arlington. Revenues are from hotel occupancy taxes and fees at the Convention Center.

Debt Service: The City's obligation to pay the principal and interest on all bonds and other debt instruments according to a pre-determined payment schedule.

Deficit: A situation where expenditures exceed revenues

Depreciation: A type of expense associated with the use of fixed assets other than land. The annual depreciation of fixed assets is reported on the financial statements of funds using the accrual basis of accounting.

APPENDICES

Effective Tax Rate: A hypothetical tax rate that will yield the same amount of property tax revenue produced in the preceding year using the current year's tax base.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. In Arlington, the Water and Sewer Fund and the Sanitary Landfill Fund are enterprise funds.

Expenditure: This term refers to the outflow of funds paid, to be paid for an asset obtained, or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Arlington has specified October 1 to September 30 as its fiscal year.

Franchise Fee: A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, water, natural gas, cable television and sanitation.

Fund: In governmental accounting a fund may be described as representing a distinct phase of the activities of government and is controlled by a self-balancing group of accounts in which all of the financial transactions of the particular phase are recorded.

Fund Balance: The unencumbered cash remaining in a fund at the end of a specified time period, usually the end of the fiscal year.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operation services, such as fire and police protection, parks and recreation, libraries, public works, transportation, and general administration.

General Obligation Bonds: Bonds that finance public projects such as streets, municipal facilities, and park improvements. The repayment of these bonds is made from property taxes, and these bonds are backed by the full faith and credit of the issuing government.

Governmental Funds: funds generally used to account for tax-supported activities.

GovMax: Web-based budgeting software program used by the City for the creation of the annual budget.

Homestead Exemption: A deduction from the total taxable assessed value of owner-occupied property. For FY 2013, the exemption in Arlington is 20%, with an additional \$60,000 for the elderly and disabled.

Impact Fees: A charge to developers for the cost of off-site capital improvements needed to serve a new development.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Examples in Arlington include the General Services Fund, the Communication Services Fund, the Information Technology Fund, and the Fleet Services Fund.

Issuing debt: see Bond Sales, Certificates of Obligation and Commercial Paper.

APPENDICES

Modified Accrual Basis: A modified method of accrual basis accounting whereby revenues are recognized when they become both measurable and available for use during the year. For example, certain taxes (Sales and Alcoholic Beverage) are considered measurable when in the hands of intermediary collecting governments (State of Texas) and are recognized as revenue at that time. The City's General Fund utilizes this basis of accounting.

Objective: Performance indicator of a program.

Operating Budget: The budget that pertains to daily operations which provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, fuel, and capital equipment.

Outcome: Desired state that will arise from strategically applied resources.

Performance Measures: Quantitative measure of a program's effectiveness or efficiency (e.g., average time to dispatch an emergency 911 call). Often used in conjunction with workload measures (e.g., number of emergency 911 calls received) to evaluate and revise resource allocation strategies.

Position Control: The initiative to fund, monitor and maintain only the number of positions authorized by City Council in any given budget year.

Priority: Certain outcomes that have been selected for a higher level of attention and effort by the City Council

Program: An organized set of related work activities which are directed toward a common purpose or goal and represent a well-defined expenditure of City resources.

Program Budget: A budget which structures budget choices and information in terms of programs and their related activities, (i.e., repairing roads, treating water, etc.), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

Program Description: Outlines the function of the program, the various activities involved in the program and other pertinent information about the program. It answers the question, "what does this program do?"

Program Goal: A general statement on the intended effect or purpose of the program's activities. It includes terms such as: to provide (a service), to supply (a given need), to control, reduce, or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes the essential reason for the program's existence.

Program Objectives: Objectives are statements of the intended beneficial and/or tangible effects of a program's activities. They are measurable, and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities, and make staff assignments. Objectives should quantifiably be addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

Project: Discrete tasks accomplished by Departments on a one-time basis.

Proprietary Funds: A class of fund types that account for a local government's businesslike activities.

APPENDICES

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines and forfeitures, licenses and permits, and interest income.

Salary and Benefits Schedule (SBS): The table of salaries and associated benefits costs for all budgeted positions citywide. This report is used largely to aid in the development of the City's annual operating budget, and is used also for the purpose of Position Control.

Salary Savings: The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

Special Revenue Fund: A fund used to account for revenues legally earmarked for a particular purpose.

Street Maintenance Fund: Primarily support by ¼-cent sales tax approved by the voters of Arlington in September 2002. Other sources include a transfer from the General Fund.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation. The FY 2013 tax rate for the City of Arlington is 64.80¢.

TIRZ: Tax Increment Reinvestment Zone

TMRS: Texas Municipal Retirement System

Turnover Savings: See Salary Savings

UTA: The University of Texas at Arlington

Vacancies Report: Related to Position Control, this report allows the projection of budgeted dollar savings due to unfilled positions citywide.

Water and Sewer Fund: Oversees the provision of drinking water and wastewater disposal services to resident and businesses. Expenses are for functions such as Field Operation, Water Treatment, and Customer Service. The fund also pays debt service, purchases water, and contributes to various capital reserves to avoid future debt issuance.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

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**City of Arlington
Texas**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Davison Jeffrey R. Egan

President

Executive Director