



PRELIMINARY PLAT TECHNICAL REQUIREMENTS

The following elements must be shown. Each lot shall comply with the requirements specified in the Zoning Chapter for width, depth, and area. If Plat requires more than one sheet, number the sheets and provide match lines and a key map.

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- location map, north arrow, written and graphic scale
- location and dimensions of all boundary lines (indicated by heaviest lines) and all lots
- a number or letter identifying each lot, block, and site
- title block in the lower right corner that includes:
 - type of plat
 - proposed name of subdivision, with section or phase if applicable
 - proposed lot and block numbers
 - reference to the original survey or previous plat including recording information
 - city, county, state
 - date of preparation
 - number of lots
- location, dimension, and purpose of all easements within or abutting the subdivision, and the recording information of all existing easements
- the following information on adjoining property, which should be shown with dotted or dashed lines:
 - if platted, subdivision name; lot, block, or tract numbers; recording information
 - if unplatted, current deed record ownership information
 - if subdivided without platting, both of the above
- gross acreage of the subdivision
- former lot numbers and lot lines shown in half tones ("ghosted")
- location of city limit lines if they traverse, form a part of the boundary, or are contiguous to the boundary of the subdivision
- data table showing the numbers of residential and non-residential lots and the acreages of residential, non-residential, public street, and park or open space uses
- location and dimensions of existing structures and a notation stating whether structures will remain or be removed
- note describing the location of proposed perimeter fencing
- if this subdivision requires perimeter fencing or contains property held in common ownership, the following note: "The Property Owners' Association shall be responsible for the maintenance of perimeter fencing and Lots # _____, which will be held in common ownership."
- name, address, phone, fax, and email address of record owner, the professional preparing the plat, and the developer.

Preparer's Signature: _____

Printed Name: _____

Date: _____