



FINAL PLAT APPLICATION

DOCUMENTS REQUIRED

Staff review will not begin until all the following have been submitted. Contact the Community Development and Planning Department for required payment of taxes and documents needed prior to filing.

Staff Applicant

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | plat application with owner's disclosure and notary statement |
| <input type="checkbox"/> | <input type="checkbox"/> | application fee |
| <input type="checkbox"/> | <input type="checkbox"/> | documents required check list, completed and signed by applicant |
| <input type="checkbox"/> | <input type="checkbox"/> | technical requirements check list, completed and signed by applicant |
| <input type="checkbox"/> | <input type="checkbox"/> | 12 folded copies of the plat, minimum sheet size 18"x24", maximum 24"x36", folded to 9"x12" with the title block visible |
| <input type="checkbox"/> | <input type="checkbox"/> | Two 11"x17" reductions of the plat |
| <input type="checkbox"/> | <input type="checkbox"/> | as-built survey for any existing permanent structures |
| <input type="checkbox"/> | <input type="checkbox"/> | 2 folded copies of the landscape plan (street trees and open space landscaping) *required only for residential subdivisions. |

Preparer's Signature: _____

Printed Name: _____

Date: _____