



COMMERCIAL SITE PLAN APPLICATION

101 W Abram St, Arlington TX 76010, 817-459-6502

Property Development Information

- new construction
 addition
 demolition

Project Name: _____ **Project Address:** _____

Subdivision: _____ **Lot(s)/Block:** _____

Zoning: _____ **Proposed Use:** _____

(*Provide approved development plan or Specific Use Permit plan –if applicable)

Gross Acreage: _____ **Building Footprint Area:** _____ **Pavement Area:** _____

What do you plan to build? _____

Type of Construction per Building Code: _____

Applicant Information

Name: _____ **Telephone:** _____

Street Address: _____ **Fax:** _____

City: _____ **Email:** _____

State: _____ **Zip Code:** _____

Owner Information (If there is more than one owner, please attach a separate application.)

Name: _____ **Telephone:** _____

Address: _____ **Fax:** _____

City: _____ **Email:** _____

State: _____ **Zip Code:** _____

FIVE COMPLETE (5) SETS OF FOLLOWING DOCUMENTS:

Rev 10/02/09

Staff	Appl	For Zoning Review
<input type="checkbox"/>	<input type="checkbox"/>	Final Plat *
<input type="checkbox"/>	<input type="checkbox"/>	Zoning Site Plan Technical Requirements Checklist
<input type="checkbox"/>	<input type="checkbox"/>	Zoning Site Plan **
<input type="checkbox"/>	<input type="checkbox"/>	Elevations
<input type="checkbox"/>	<input type="checkbox"/>	Landscape Plan ***
		For Engineering Review - Each page must be signed and sealed by the preparing engineer:
<input type="checkbox"/>	<input type="checkbox"/>	Cover Sheet
<input type="checkbox"/>	<input type="checkbox"/>	Dimension Control Plan ** (<i>include impervious area sq.ft.</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Drainage Area Map (<i>include calculations</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Site Grading Plan
<input type="checkbox"/>	<input type="checkbox"/>	Paving and Drainage Plan, Profile and Details
<input type="checkbox"/>	<input type="checkbox"/>	Water and Sanitary Sewer Plan, Profile and Details
<input type="checkbox"/>	<input type="checkbox"/>	Storm Water Management Site Plan (SWMSP) (<i>If platted after 8/3/03</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Streetlights, street markers, signs and pavement markings including details (<i>if applicable</i>)
		TWO (2) SETS - Each page must be signed and sealed by the preparing engineer.
<input type="checkbox"/>	<input type="checkbox"/>	Storm Water Pollution Prevention Plan (SWPPP)
<input type="checkbox"/>	<input type="checkbox"/>	SWPPP Narrative, for sites greater than 1 acre
		* Final Plat must be approved prior to Site Plan Approval ** Zoning Site Plan and Dimension Control Plan information can be combined and does not need to be sealed *** Lot(s) more than half an acre must have plans prepared and signed by a Landscape Architect

STAFF REVIEW WILL NOT BEGIN UNTIL ALL DOCUMENTS HAVE BEEN SUBMITTED



ZONING SITE PLAN TECHNICAL REQUIREMENTS

The following elements must be shown for zoning review purposes

Staff Appl

COVER PAGE

- contact information: name, address, telephone number and email and/or fax
- project name, address and legal description and project description

ON EVERY SHEET

- north point, graphic scale, title block and consecutive sheet numbers lower right corner

SITE LAYOUT

- zoning and land uses for land within 200 feet of site boundary
- location, dimension, use and arrangement of all proposed buildings, list computations in chart form showing the amount required and provided:
 - height in stories and feet, total building area, gross square footage, total lot area, floor area ratio, total impervious area, total open space
- distance from property lines to buildings and from building to building
- required minimum setbacks, front, side and rear
- proposed sidewalks along streets
- existing structures and fences, labeled whether they are to be removed
- existing and proposed public and private rights-of-way and walkways dedicated to public use, easements located on or adjacent to the plan area, and access points

PARKING AND LOADING

- list computations in chart form compliant with off street parking standards
- location, dimensions and number of all vehicular and pedestrian circulation elements, including driveways, curb radii, curb cuts, driving lanes, parking stalls, loading spaces, sidewalks, walkways, including type of surface material, identify handicap and covered parking
- location, height and intensity of all outdoor lighting including parking lot lighting
- location and dimensions of loading docks, service areas, refuse and recycling containers and the type of materials or plantings to be used for fencing and screening

FENCING

- location and height of all walls, fencing, and screening (including dock, loading areas, and service areas) and the type of materials or plantings to be used for fencing and screening
- location of controlled access gates, gate control pedestals, and key boxes

LANDSCAPE PLAN

- landscape plan per Article XIV and any other specific landscaping requirements, noting all required and proposed landscape setbacks, transitional buffers, parking, landscaping, and screening

Preparer's Signature: _____

Printed Name: _____

Date: _____