



**SPECIAL EVENT COMMERCIAL PARKING LOT  
PERMIT APPLICATION**

101 W. Abram St, Arlington, TX 76010, 817-459-6502

**Parking Area Property Information**

Property Address: \_\_\_\_\_  
 Current Zoning: \_\_\_\_\_  
 Current Property Use: \_\_\_\_\_  
 Number of Parking Spaces: \_\_\_\_\_  
 Is there an existing Shared Parking Agreement for this property?: \_\_\_\_\_

<b><u>Applicant Information*</u></b>
Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Sales Tax ID #: _____
Telephone: _____
Email: _____
Fax: _____
*The Lot Operator/Responsible Party

<b><u>Property Owner Information*</u></b>
Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Sales Tax ID #: _____
Telephone: _____
Email: _____
Fax: _____
*Fill out only if Owner is not Applicant

**To Complete the Application, Applicant must provide the following:**

<b><u>Staff</u></b>	<b><u>Applicant</u></b>	<b><u>For Review</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>Copy of General Liability Insurance Certificate</u></b> , including Independent Contractor's Liability, Completed Operations and Contractual Liability, fully insuring Operator/Responsible Party's liability for injury to or death of third parties, extended to include personal injury liability coverage and for damage to property of third parties, with a minimum limit of \$1,000,000.00 per occurrence/\$2,000,000 annual aggregate.
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>Parking Site Plan</u></b> , to scale, showing site layout, dimensions, aisle width, handicapped spaces, ingress and egress, parking space number and arrangement, paving, lighting, number and placing of parking attendants, and placement of cash-handling area. The plan shall be no larger than 11" X 17".
<input type="checkbox"/>	<input type="checkbox"/>	<b><u>Notarized Authorization Statement and Affidavit</u></b> , provided on page two and three of this application.



STATE OF TEXAS

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KNOW ALL BY THESE PRESENTS:

COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, personally appeared the person who has signed below, who, being by me duly sworn, deposed as follows:

“I am of sound mind, capable of making this affidavit, and personally acquainted with the facts herein stated. I have personal knowledge of the facts contained in this affidavit. The facts stated herein are all true and correct.

“I swear and affirm that I am the owner (or the authorized signatory on behalf of the owner) of the property located at \_\_\_\_\_(address) and that there is an active nonresidential use at that location..”

\_\_\_\_\_  
PRINT NAME OF AFFIANT(Owner or Owner’s signatory)

\_\_\_\_\_  
SIGNATURE OF AFFIANT (Owner or Owner’s signatory)

\_\_\_\_\_  
DATE

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas