

MINUTES  
PARK AND RECREATION BOARD MEETING  
MONDAY JULY 14, 2008

The Board convened for their regular meeting at 6:30 p.m. at the Parks and Recreation Administration Office located at 717 West Main Street, Arlington, Texas on July 14, 2008, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

**Members:**

	Chair	Place 6
Mr. Mark James	Member	Place 3
Mr. Tony Powell	Member	Place 1
Ms. Sue Phillips.	Member	Place 5
Mr. Gene Gehring	Member	Place 4
Mr. Patrick Wyatt	Member	Place 8
Ms. Lynn Healy	Member	Place 2
Ms. Susan Eaves	Member	Place 9
Ms. Lanora Wright	Member	Place 7
	Youth Member	Place 10

**Staff:**

Pete Jamieson	Director - PARD
Matt Young	Assistant Director - PARD
Bill Gilmore	Assistant Director - PARD
De'Onna Garner	Planning Manager – PARD
Jennifer Chadwell	Assistant to the Director
Sheila Wiemers	Recreation Program Coordinator

**I. INTERIM CHAIR APPOINTMENT**

Ms. Healy made a motion to appoint Sue Phillips as Interim Chair for the July Board meeting. Mr. James seconded the motion. The motion passed unanimously.

**II. CALL MEETING TO ORDER**

Interim Chairwoman Sue Phillips called the Board Meeting to order at 6:35 p.m.

**III. APPROVAL OF PARK BOARD MEETING MINUTES**

Ms. Phillips asked for approval of the June 9, 2008 minutes. Ms. Healy made a motion to approve the minutes. Mr. James seconded the motion. The motion passed unanimously.

**IV. RECOGNITION**

Mr. Gilmore introduced Sheila Wiemers, Recreation Program Coordinator for the Senior Eunice Recreation Center. Ms. Wiemers provided a brief overview of her work history and highlighted details from her current work assignments.

**V. ITEMS FROM CITIZENS**

Lavonna Shapley and Sharon Honolka with the Senior Advisory Committee provided a brief power point presentation outlining the need for a 25 passenger vehicle to transport seniors on outings. The presentation included statistics on the senior community growth as well as pictures identifying current needs. Kevin Donovan and Ruby Woolridge addressed the Board with their endorsement of option A for O.S. Gray Park development.

**VI. ITEMS FOR ACTION**

**Comments from Citizens (about Items for Action)**

N/A

### **Items for Action**

#### **a. Park Permits**

Mr. Young provided the Board with the park permit report. Ms. Healy motioned to approve the park permit requests. Mr. James seconded the motion. The motion passed unanimously.

#### **b. Treepoint Park Master Plan**

Ms. Garner provided a power point presentation about the Treepoint master plan to the Board. Ms. Garner introduced Jason Landrem, Parks Project Manager, and Jana Tidwell with Schrickel and Rollins. Ms. Tidwell provided a presentation which included a brief history of Treepoint, the construction budget, the master plan, construction schedules and infrastructure needs. Mr. Landrem provided feedback from public meetings. Mr. Wyatt asked if 15 parking spots would be enough parking for this park. Mr. Landrem explained that it should be and a few additional spaces could be added if needed. Ms. Wright requested that staff ensure the safety of park patrons by erecting a fence barrier along the drainage channel close to the playground. Ms. Healy reported out of the Planning and Policy Committee which endorsed the Treepoint master plan revisions. Ms. Healy made a motion to approve the proposed master plan. Ms. Wright seconded the motion. The motion carried unanimously.

#### **c. Facility Use Policies**

Mr. Gilmore provided a handout and update regarding facility use policies. Mr. Gilmore highlighted issues such as youth criminal activity at youth events, facility rental contract addendum, application reviews and other initiatives to lessen incidents. Ms. Healy reported out of the Planning and Policy Committee which endorsed the revisions. Ms. Wright stated that the revisions would give staff greater control over rentals. Ms. Healy made a motion to approve the revised facility use policies. Ms. Wright seconded the motion. The motion carried unanimously.

### **VII. PARD INFORMATION ITEMS(for discussion)**

#### **Johnson Creek/Caelum Moore Project Update**

Ms. Garner provided a brief update and informed the Board that the permit to move ahead with the project had been granted. Construction will start this week and dredging is scheduled to be finished soon. Ms. Garner provided a brief power point presentation which included re-installation of the Caelum Moor artwork and a schedule timeline for the project.

#### **Needs Assessment Update**

Mr. Jamieson informed the Board that staff would present this issue in the August or September meeting after the Needs Assessment recommendations are evaluated. Mr. Jamieson also informed the Board that this item will be taken to City Council in October. Ms. Phillips stated that she would like the entire Board to schedule a special work session to review the needs assessment findings. Mr. Gehring suggested that the Board divide into smaller work groups to accomplish this task in a more timely manner.

#### **OS Gray Park Master Plan**

Kurt Beilharz, Parks Project Manager, updated the Board on the OS Gray Master Plan and provided a power point presentation highlighting location, size and history of the park.

#### **Park Tour**

Mr. Jamieson asked the Board if they would be interested in a parks tour some time in the Fall. The Board expressed an interested.

### **VIII. PARB Committees**

#### **Planning and Policies – Lynn Healy, Chair**

Ms. Healy reported out of the committee for the Treepoint and Facility Use Policies agenda items.

#### **Acquisition and Development**

N/A  
Operations and Maintenance  
N/A

**IX. REQUESTED INFORMATIONAL ITEMS (for distribution)**

Staff distributed informational reports to the Board. There was no discussion.

**X. ITEMS FROM PARB MEMBERS**

Board Members

Mr. Wyatt would like to see a few new members on the Golf Advisory Committee.

There being no further business, the meeting adjourned at 9:38 p.m.

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PARB Chair

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.