

MINUTES
PARK AND RECREATION BOARD MEETING
MONDAY FEBRUARY 11, 2008

The Board convened for their regular meeting at 6:30 p.m. at the Parks and Recreation Administration Office located at 717 West Main Street, Arlington, Texas on February 11, 2008, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

Members:

Mr. Val Gibson	Chair	Place 9
Mr. Mark James	Member	Place 3
Mr. Justin Martinez	Member	Place 1
Ms. Sue Phillips.	Member	Place 5
Mr. Gene Gehring	Member	Place 4
Mr. Patrick Wyatt	Member	Place 8
Ms. Lynn Healy	Member	Place 2
Ms. Laura Capik - absent	Vice-Chair	Place 6
Ms. Lanora Wright	Member	Place 7
Mr. Benjamin Bates - absent	Youth Member	Place 10

Staff:

Pete Jamieson	Director of Parks and Recreation
Matt Young	Assistant Director - PARD
Gary Packan	Assistant Director - PARD
Evonne Sandas	Director of Golf - PARD
Bill Gilmore	Assistant Director - PARD
De'Onna Garner	Parks Project Manager - PARD
Kelly Drawdy	Marketing Manager - PARD
Kurt Beilharz	Parks Project Manager - PARD

I. CALL MEETING TO ORDER

Chairman Val Gibson called the Board Meeting to order at 6:35 p.m.

II. APPROVAL OF PARK BOARD MEETING MINUTES

Chairman Gibson asked for approval of the January 14, 2008 minutes. Ms. Wright made a motion to approve the minutes with one correction. Ms. Phillips seconded the motion. The motion carried unanimously.

III. RECOGNITION

Mr. Young introduced Kurt Beilharz, Parks Project Manager, to the Board. Mr. Beilharz provided a brief synopsis of his work history and experience.

IV. ITEMS FROM CITIZENS

Don Cole, Vice President of the Arlington Senior Men's Golf Association, spoke on behalf of the organization in regards to the temporary closing of Lake Arlington Golf Course for renovations. He also said he would like to see staff redirect funds proposed in the 2008 Park Bond program for renovation of the clubhouse at Ditto Golf Course. He felt the \$1.5 million should go for irrigation repairs and course improvements.

V. ITEMS FOR ACTION

Comments from Citizens (about Items for Action)

N/A

Items for Action

Ventana Grille Business Plan – Ms. Phillips updated the Board on the ad-hoc committee meeting. Mr. Packan took the Board through a slide show presentation highlighting the history of the Ventana Grille, special events and promotions. Ms. Healy inquired as to how many positions were currently vacant at the Ventana Grille. Ms. Sandas stated that currently, eight positions are open. Ms. Healy would like to see these positions added to the work plan. Ms. Phillips would like to see a mission statement created for the restaurant. Ms. Wright would like to see staff track objectives and performance measures. The Board asked Mr. Packan to report back on a quarterly basis. Mr. Gehring asked staff if they had looked at cross-training their staff. Mr. Sandas stated that they do cross-train and currently have full time staff working at the Grille on a part time basis. Mr. James asked at what point staff would consider looking at alternatives for the restaurant's operation if it continues to show significant financial losses. Mr. Jamieson stated that, since the restaurant heavily supports the entire golf experience, it is difficult to gauge the impact of the restaurant, but he indicated that staff would continue to track revenue and report back to the Board on a quarterly basis. Mr. Gibson called for a vote of support for the Ventana Grille based on quarterly updates and reviews of improvement plans. Ms. Phillips made a motion to approve the motion. Ms. Lynn seconded the motion. The motion passed unanimously.

VI. PARD INFORMATION ITEMS(for discussion)

River Legacy Canoe Launch Update

Ms. Garner presented a brief slideshow detailing the proposed River Legacy Parks canoe launch site, the path of the canoe trail, funding, and construction details.

Golf Update

Mr. Packan presented a slideshow detailing strategic goals, past and future initiatives, quality programs and services, employee development, facility enhancements and keys for measuring success. Mr. Gibson applauded Mr. Packan for taking an aggressive approach to revitalizing Arlington Golf.

VII. PARB Committees

Planning and Policies – Lynn Healy, Chair

N/A

Acquisition and Development – Laura Capik, Chair

N/A

Operations and Maintenance – Justin Martinez, Chair

N/A

VIII.REQUESTED INFORMATIONAL ITEMS (for distribution)

Staff distributed informational reports to the Board. There was no discussion.

IX. ITEMS FROM PARB MEMBERS

Board Members – Ms. Healy applauded staff for the LEAF program award as well as the Light up the Lake regional TRAPS award.

Chair – Mr. Gibson applauded staff for the increase in Park Partners projects and the new gas revenue report. Mr. Gibson asked staff if there was potential for surface gas drilling at any city parks. Mr. Jamieson stated that this was against City ordinance as of now, but that Council could meet to overturn that decision.

There being no further business, the meeting adjourned at 9:20 p.m.

Val Gibson, PARB Chair

NOTE: Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.