

MINUTES  
PARK AND RECREATION BOARD MEETING  
MONDAY MAY 14, 2007

The Board convened for their regular meeting at 6:30 p.m. at the Parks and Recreation Administration Office located at 717 West Main Street, Arlington, Texas on May 14, 2007, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

**Members:**

Mr. Val Gibson	Chair	Place 8
Ms. Caron Montgomery	Vice-Chair	Place 3
Mr. Justin Martinez	Member	Place 1
Ms. Candace Halliburton	Member	Place 5
Mr. James Maibach	Member	Place 4
Mr. Glenn Troutman	Member	Place 9
Ms. Lynn Healy	Member	Place 2
Ms. Laura Capik	Member	Place 6
Ms. Lanora Wright	Member	Place 7
Mr. Alex English - absent	Youth Member	Place 10

**Staff:**

Pete Jamieson	Director of Parks and Recreation
Matt Young	Assistant Director – PARD
Jay Jacobs	Assistant Director - PARD
Gordon Robertson	Parks Planning Manager
Bill Gilmore	Assistant Director – PARD
Jennifer Chadwell	Assistant to the Director
Frank Ocampo	Recreation Facility Manager

**I. CALL MEETING TO ORDER**

Chairman Val Gibson called the Board Meeting to order at 6:35 p.m.

**II. APRIL 9, 2007 REGULAR MEETING MINUTES**

Chairman Gibson asked for approval of the minutes. Mr. Maibach asked for a correction to the April minutes. Ms. Capik made a motion to approve the minutes of the April 9, 2007, Board meeting with Mr. Maibach's corrections. Mr. Martinez seconded the motion. The motion passed unanimously.

**III. RECOGNITION**

Ms. Falgout introduced Frank Ocampo, Recreation Facility Manager. Mr. Ocampo provided a summary of his work experience and his current responsibilities at Hugh Smith Recreation Center.

**IV. ITEMS FROM CITIZENS**

N/A.

**V. ITEMS FOR ACTION**

**Comments from Citizens (about Items for Action)**

No discussion

**Items for Action**

Park Permits – Mr. Young provided the Board with the park permit report. Mr. Troutman motioned to approve the park permit requests. Ms. Montgomery seconded the motion. The motion passed unanimously.

2008 Operating Budget – Mr. Gilmore informed the Board of the business plan proposal process flow. Mr. Jamieson further elaborated on the budget approval process. Mr. Gibson asked if this information was attainable by the general public and if Council was aware of all original proposals. Mr. Jamieson informed the Board that the Budget office reviews submittals with the City Manager's Office, then submits all recommendations to Council and that there are several public meetings held throughout the year. Mr. Jamieson also explained the Kronos project cost offset credit which was used to help fund some projects.

Mr. Gibson asked if the Great Southwest Industrial District median improvements were a Parks issue. Mr. Young explained that all median care was the responsibility of the Parks and Recreation Department. Ms. Montgomery asked what was included in the training budget projections. Mr. Gilmore informed the Board that all cost projections for training included travel and mileage reimbursements.

Ms. Wright inquired as to the next step in the approval process. Mr. Jamieson informed the Board that staff would continue to update the Board as the process continues and will inform the Board when they can advocate for any specific items listed in the proposed budget. Mr. Troutman motioned to approve staff's recommendations as they related to 2008 operating budget. Ms. Capik seconded the motion. The motion passed unanimously.

Dog Park Naming – Mr. Jacobs provided the Board with a handout listing the top three name recommendations and asked the Board to vote on their favorite submission. The Board decided to name the new Arlington Dog Park "Tails and Trails Dog Park". Mr. Maibach motioned to approve the new name. Ms. Capik seconded the motion. The motion passed unanimously.

1997 Park Bond – Mr. Robertson informed the Board of the two remaining projects: Meadowbrook Park restrooms and Jake Langston Park pedestrian bridge. Mr. Robertson also informed the Board that Mycoskie and Associates estimated the cost of a new pedestrian bridge to approach \$456,000. With a current project budget of only \$250,000, staff felt that it would be more feasible to reallocate funds in support of other capital projects. Mr. Maibach motioned to approve the reallocation of funds from the bridge project. Mr. Troutman seconded the motion. The motion passed unanimously. Staff will report out on the distribution of these funds at the June 11 Board meeting.

## **VI. PARD INFORMATION ITEMS(for discussion)**

Park Security Program Update - Mr. Young made a slideshow presentation about the security program and a handout detailing call types, park districts and facilities. Mr. Young will provide the Board with a formal report at the June Park Board meeting.

2008 Bond Program Projection Recommendations – Mr. Robertson presented the Board with a slideshow detailing a 2008 Bond program draft project list providing details on proposed acquisitions, development and renovation projects. Mr. Robertson informed the Board about the May 15, 2007 public meeting at the Bob Duncan Center. Mr. Robertson asked that the Board convene in a special work session before the June meeting. The Board will convene again on May 23, 2007 at 5:30 p.m. for a special work session.

Facility Needs Assessments – Mr. Jacobs provided the Board with an update on the facility needs assessment process.

Meadowbrook Tennis Courts Reconstruction – Mr. Robertson informed the Board that staff will be placing informational signage about the Meadowbrook Park tennis court reconstruction announcing court closures and replacement.

Parkway Central CDBG Grant Award – Mr. Robertson informed the Board that the CDBG awarded \$350,000 in funding for enhancements to Parkway Central Park. The funds will be used to design an open lawn area and trail system at this location as well as a park pavilion. Funding will be made

available late summer or early fall. Staff is also looking at the possibility of a band shell.

**VII. PARB Committees**

Planning and Policies – Val Gibson, Board Chair

Mr. Troutman updated the Board on the April 17, 2007 committee meeting on the naming of park facilities.

Acquisition and Development – Caron Montgomery, Chair

N/A

Operations and Maintenance – Glenn Troutman, Chair

The Operations and Maintenance Committee will be working with staff to identify base pricing at concession stands in the fall.

**VIII. REQUESTED INFORMATIONAL ITEMS (for distribution)**

Staff distributed informational reports to the Board. There was no discussion.

**IX. ITEMS FROM PARB MEMBERS**

Board Members – N/A

Chair – No discussion.

There being no further business, the meeting adjourned at 9:45 p.m.

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Val Gibson, PARB Chair

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.