

MINUTES  
PARK AND RECREATION BOARD MEETING  
TUESDAY, APRIL 9, 2007

The Board convened for their regular meeting at 6:30 p.m. at the Parks and Recreation Administration Office at 717 West Main Street, Arlington, Texas on April 9, 2007, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

**Members:**

Mr. Val Gibson	Chair	Place 8
Ms. Caron Montgomery	Vice-Chair	Place 3
Mr. Justin Martinez	Member	Place 1
Ms. Candace Halliburton - absent	Member	Place 5
Mr. James Maibach - absent	Member	Place 4
Mr. Glenn Troutman	Member	Place 9
Ms. Lynn Healy	Member	Place 2
Ms. Laura Capik	Member	Place 6
Mr. Alex English	Youth Member	Place 10

**Staff:**

Pete Jamieson	Director of Parks and Recreation
Matt Young	Assistant Director – PARD
Jay Jacobs	Assistant Director - PARD
Gordon Robertson	Parks Planning Manager
Bill Gilmore	Assistant Director – PARD
Jennifer Chadwell	Assistant to the Director
Clif Spangler	Sports Facilities Manager

**I. CALL MEETING TO ORDER**

Chairman Val Gibson called the Board Meeting to order at 6:32 p.m.

**II. MARCH 12, 2007 REGULAR MEETING MINUTES**

Chairman Gibson asked for approval of the minutes. Mr. Troutman asked for a correction to the March minutes. Ms. Capik made a motion to approve the minutes of the March 12, 2007, Board meeting with Mr. Troutman's corrections. Mr. Martinez seconded the motion. The motion passed unanimously.

**III. RECOGNITION**

Mr. Young introduced Clif Spangler, Sports Facilities Manager. Mr. Spangler provided a summary of his work experience and his current responsibilities in the Park Operations division.

**IV. ITEMS FROM CITIZENS**

Noah Peznell with the Senior Advisory Board spoken in favor of purchasing a van for the seniors. Charlene Gorman with the Senior Advisory Board read a letter from the advisory board that would be presented to council.

**V. ITEMS FOR ACTION**

**Comments from Citizens (about Items for Action)**

No discussion

## **Items for Action**

Park Permits – Mr. Young provided the Board with the park permit report. Mr. Troutman motioned to approve the park permit requests. Ms. Capik seconded the motion. The motion passed unanimously.

## **VI. PARD INFORMATION ITEMS(for discussion)**

FY 2008 Budget- Mr. Gilmore provided a presentation detailing the FY08 Parks and Recreation Department budget requests and informed the Board that the Water Utilities Department is proposing a significant rate increase for sprinkler systems.

Electronic Board Packets – Mr. Jamieson and Ms. Chadwell asked the Board if they would like the next Board packet emailed electronically. The Board would like to continue to receive mailed hard copies.

Park Security Update – Mr. Young informed the Board that he would be providing a quarterly park security update report starting next month.

Facility Needs Analysis Board Appointees – Mr. Jacobs informed the Board that the Request for Proposals are due and that three companies are bidding on projects. Mr. Jacobs reminded the board to appoint members to represent the Board on the committee. Mr. Gibson appointed Ms. Capik, Ms. Montgomery and Mr. Troutman to serve on the committee.

Parks Chapter Revision Update – Mr. Young informed the Board that the informal staff report would be presented to City Council at the April 24, 2007 afternoon meeting. The formal staff report and ordinance readings are scheduled for May 8, 2007 and May 22, 2007.

LEAF Program Update – Mr. Young informed the Board that the LEAF Program would be presented to Council on April 24, 2007. Phase I of the LEAF Program includes a request for \$160K in funding.

## **VII. PARB Committees**

### Planning and Policies – Val Gibson, Board Chair

The Planning and Policy Committee will meeting on April 17, 2007 to schedule park name selling guidelines.

### Acquisition and Development – Caron Montgomery, Chair

The Acquisition and Development Committee is waiting on staff update to discuss the Parks Master Plan.

### Operations and Maintenance – Glenn Troutman, Chair

The Operations and Maintenance Committee will be working on identifying real estate managing for base pricing at concession stands in the fall.

## **VIII. REQUESTED INFORMATIONAL ITEMS (for distribution)**

Staff distributed informational reports to the Board. There was no discussion.

## **IX. ITEMS FROM PARB MEMBERS**

Board Members – Mr. Jamieson updated the Board on the Mayor's Youth Commissions. Mr. Gibson ask that the Park Board Youth member serve on this commission. Mr. Robertson updated the Board on park naming rights. Mr. Jamieson distributed a staff report to Council in regards to Caelum Moor and Levitt Park.

Chair – No discussion.

There being no further business, the meeting adjourned at 8:42 p.m.

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Val Gibson, PARB Chair

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.