Procedures to Follow for Connecting to the Sanitary Sewer from an Existing Septic System

The following steps must be followed to properly connect the home to the Sanitary Sewer.

1. Contact Becky Wilkerson, City of Arlington Water Department, (817) 459-6803, to pay the tap and impact fees for connection to the city sanitary sewer.

2. Have a **licensed and registered plumbing contractor** obtain a permit from the City of Arlington Building Inspection Division, 101 W. Abram St.. Note: If a person owns and occupies the home, they are allowed to do the work themselves without hiring a licensed plumber. However, the homeowner must follow requirements as established in the *International Plumbing Code* as amended. Some homeowners may be unaware of all of these technical requirements, which may result in delays and/or rework. If you are unsure of the steps required to properly install and test plumbing lines and complete a connection to the city sewer, consider hiring a registered contractor plumber. If the homeowners do the work themselves, they must still obtain a permit from Building Inspections Office.

3. Run the necessary plumbing lines to connect the house to the city sewer.

4. Once the plumbing lines have been installed and are ready for inspection, call Building Inspections Division at (817) 459-6500 or (817)-261-8817 for an inspection. Do not cover the ditch until the work is approved.

5. When the work has been approved, the Building Inspector will issue a green tag. After receiving a green tag, the ditch may be covered.

The following steps must be followed to properly disconnect an abandoned septic system.

1. Have all of the wastewater/ sludge removed by a licensed waste transporter, holding a valid registration with the City of Arlington and Texas Commission on Environmental Quality.

2. Remove or crush the lid of the tank

3. Fill the tanks with clean sand or other clean fill dirt that is free of organic debris.

4. The Building Inspector will check to see that the septic tanks are properly filled and covered with soil when checking the plumbing installation.

5. After receiving a green tag from the Building Inspector, finish covering the tank area with topsoil until it is level with the finished grade.

City of Arlington Contact Information

Water Department, Customer Service
Contact Becky Wilkerson
(817) 459-6803

Neighborhood Services/Health Division
Contact Barbara Martindale
(817) 459-5982

Building Inspections Permit Information
101 W Abram St.
(817) 459-6500

Building Inspection Department
24-7 Inspection Request Line
(817) 261-8817

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