



**Arlington Animal Services**  
**Special Advisory Board Meeting Agenda**  
**Discussion of Staffing**

Tuesday, 8/19/08  
 12:00 Noon

**Board Members**

Larae Mason, DVM, Place 1, Present  
 Jerry Tees, Place 2, Present  
 Edna Collin-Harris, Place 3, Absent  
 Melissa Martin, Place 4, Present  
 Jania Villarroel, Place 5, Absent  
 Tony Molina, Place 6, Present  
 Fred Sanderson, Place 7, Present  
 Jay Sabatucci, Place 8, Chair, Present  
 Mike Bass, Place 9, Present

**Staff/Minutes**

Chris Huff

**Visitors and Guests**

**Dr. Gail Rapport, Shelter Veterinarian**  
**Jodi Davis, Citizen**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Follow Up</b>
Call to Order Time 11:59 a.m.			
Roll Call / Introductions - Jay Sabatucci			
Approval of Minutes from 5/28/08	1 <sup>st</sup> , Larae Mason 2 <sup>nd</sup> , Melissa Martin		
Presentation of current staffing-Chris Huff	Distribution of statistics, audit recommendations and 3 recommendations by staff.		
Discussion of AAS staffing needs-Board	Recommendations were discussed and approved by the board.		
Recommendations	1) Close on Mondays with		

	field operations only. 2) Shelter open at 12:00 nn instead of 10:00 a.m. to give kennel staff the needed cleaning time. 3) Additional Staff		
Adjourn Time 1:00 p.m.	1 <sup>st</sup> Tony Molina 2 <sup>nd</sup> Larae Mason		