



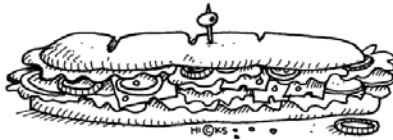
# Arlington Animal Services Advisory Board Meeting Agenda

Thursday, 3/13/08  
12:00 Noon

## Board Members

- x Larae Mason, DVM, Place 1
- B.J. Hall, Place 2
- x Edna Collin-Harris, Place 3
- x Melissa Martin, Place 4
- x Jania Villarroel, Place 5
- x Jayme Cole, Place 6
- x Luis Castillo, Place 7
- x Jay Sabatucci, Place 8, Chair
- x Mike Bass, Place 9

Lunch will be  
provided by Jo-Ed's  
Bomber



## Staff

Chris Huff

## Minutes

Chris Huff



## Visitors and Guests

Don Farrell

Agenda Item	Discussion	Action Taken	Follow Up
Call to Order Time 12:20 p.m.			
Roll Call / Introductions - Jay Sabatucci	Edna Collins-Harris introduced retired veterinarian Don Farrell. He may be interested in volunteering at the shelter.		
Approval of Minutes from Jan.9, 2008 Sabatucci	Approved. Jayme Cole, 1 <sup>st</sup> Edna Collins-Harris, 2 <sup>nd</sup> .		

Shelter Report - Mike Bass	Scheduled to be released to the city on June 1, 2008.		
Restructure of Animal Services-Mike Bass	Effective March 10, 2008, Animal Services Officers and Code Enforcement officers were combined as Code Compliance Officers. Pay levels were increased to reflect the change and officers are currently being hired in at \$17.03 which places Arlington in the competitive market. Officers will rotate from the kennels to the field.		
Report on Summer Shelter Opening Events (Committee Meeting) – BJ Hall  Minutes for Board?	The Furr Ball is scheduled for June 20 <sup>th</sup> and the Grand Opening is scheduled for June 21 <sup>st</sup> .  Mike Bass and B.J. Hall are updating minutes.		
Shelter Donations committee report? – Jayme, Edna, Chris	Edna Collins-Harris and Jayme Cole will work with Chris Huff to update and finalize donation schedule.	Update will be sent to all board members when completed.	
Update of proposed hiring of veterinarian - Mike Bass	Mike Bass is working on hiring process for the veterinarian. Salary range will be from \$75,000		

	to \$78,00 annually with benefits.		
Update from Board email – J. Sabatucci	NA		
No Report			
Update on Unlawful Restraint of Dogs Act (tethering) and city tethering ordinance –Luis Castillo, Mike Bass	Motion was made to accept recommended changes to tethering ordinance similar to those accepted by Irving and Fort Worth. Approved. Jania Villarroel, 1 <sup>st</sup> . Luis Castillo, 2 <sup>nd</sup> .		
Microchipping/Licensing- Mike Bass	Mike Bass will send information to board. Tentative approvals of micro chipping all shelter animals. Tentative Approval. Jania Villarroel, 1 <sup>st</sup> . Edna Collins-Harris, 2 <sup>nd</sup> .	Re-visit after elections are complete.	
More discussion on ordinance prohibiting circuses. (Total Ban recommended, but tabled awaiting tethering ord.) – J. Sabatucci	Animal Services Board supports complete circus ban in Arlington.		
FAAS Action Plan-Mike Bass	Mike Bass will invite FAAS President, Jodi Davis to the next scheduled A.A.S. Board meeting to discuss FAAS Action Plan.		

	Feral Cats, Trap Neuter Release program and other issues to be discussed.		
Board Goals Report-Luis Castillo	NA		
Update on rescues/adoptions– Chris Huff	Update of rescue numbers were distributed for review and discussed.		
AAS Calendar Report – Chris Huff	The cost of calendars were reduced to \$5 as of March 1, 2008.	Over 600 calendars were sold for \$10 each.	
Other Old Business  1. Have all members viewed the Open Gov't Video? Jania and Edna 2. Essay contest report – Chris Huff	Jania Villarroel returned video and will bring certificate to Chris Huff. Edna Collins-Harris has video for review.	Essay contest went well this year. School visits, Time Warner Taping, and City Council Meeting are all completed. The 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> place winners from the first essay contest participated in the Time Warner taping on March 12 <sup>th</sup> .	Chris Huff distributed t-shirts before the meeting and received the final approval on business cards.  The first two TCAP clinics went well. During first clinic 37 animals were altered and 39 animals received rabies vaccines. During the second clinic 39 altered animals and 53 rabies vaccines were given.
New Business?	Volunteers have put together a newsletter to be distributed in the lobby each quarter. A copy was distributed for		

	the to board review.		
Announcements Upcoming Shelter Events?	Events calendar was distributed for review of all upcoming events.  The next event is Easter Bunny pictures on March 15 <sup>th</sup> .	Mike Bass requested that Chris Huff have it placed on the website.	
<b>2008 Meeting Dates:</b> Jan 9 Mar 12 (moved to Mar 13) May 14 (moved to May 21) Jul 9 Sep 10 Nov 12 June 14-Dog walk at Highlands? June 20-Fur Ball June 21-Grand Opening			
Adjourn Time 1:05 p.m.	Luis Castillo, 1 <sup>st</sup> Edna Collins-Harris, 2 <sup>nd</sup> .		
<b>Action Items</b>			