



Arlington Animal Services Advisory Board Meeting

January 11, 2006
12:00 Noon

Board Members

- John McDermott, Place 1
- x B.J. Hall, Place 2
- x Suzanne Berk, Place 3
- x Erin Miller, DVM, Place 4
- x Lisa Allen, Place 5
- x Jayme Cole, Place 6
- x Luis Castillo, Place 7
- x Jay Sabatucci, Place 8, Chair
- Lee Hitchcock, Place 9

Staff

Mike Bass
Cheryl Wilson
Chris Huff

Visitors and Guests

Cheryl, Stars of Texas
Anita, Almost Home Dog Rescue

Agenda Item	Discussion	Action Taken	Follow Up
Call to Order Time: 12:05 p.m.			
Roll Call / Introductions / Guests	Mike Bass introduced Cheryl Wilson as Acting Animal Services Manager		
Approval of Minutes from June 27, 2005	Table until next meeting.	1 st Jayme 2 nd Lisa	Approved during the next board meeting.

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Current Amount in Shelter Fund Mike Bass	\$384, 795.		
Procedure for AAS Board Meetings when Chair is unavailable-Jay Sabatucci, Lee Hitchcock	Jay requested a backup chair when he is not available. Mike Bass suggested Vice Chair position be put into place.	1 st Jayme 2 nd Luis <u>Calendar Year</u> Suzanne, 1 st Qtr Lisa, 2 nd Qtr Erin, 3 rd Qtr Luis, 4 th Qtr	
Address chronic non-attendees issue and implement city SOP to develop only active membership participation-Jay Sabatucci, Lee Hitchcock		Mike Bass will contact appropriate council member.	
Pending and emerging issues needing board attention or action as well as Board Goals for 2006 – Lee Hitchcock, L	Luis discussed interest and goals being developed for 2006 as well as our goals for the new shelter project. Luis discussed the Board being proactive.	Mike suggested reviewing the ordinances and view other cities policies regarding pitbulls, number of animals per household, etc.	Luis will send email regarding individual goals to all board members.
Bobcat policy Update - Mike Bass		Mike Bass stated, education is our answer regarding the bobcat issues. Information flyer was distributed.	
Implementation Status of Incoming Animal Policy and Procedure (SOPs) and distribution to Board – Luis Castillo, Mike Bass	Staff received Incoming Animal Policy and SOP 10/18/05	Polices and SOP implemented 10/18/05	

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New Shelter Update – Lee Hitchcock	Building Committee held a meeting regarding interior level and draft has been returned to architect.	Building is close to construction bid process. The original draft was 26,000 sq.ft. and has been reduced to 19,000 sq. ft.	Mike Bass will email draft to board members. Possible additional funds. <ol style="list-style-type: none"> 1. Possible source for funding. 2. Fundraisers 3. Other key sources from past contributors.
Placement Partners Stakeholders Meeting-Mike Bass	Mike sent SOP to Rescue Groups and proposed meeting has been scheduled for 01/26/06.	Placement Partners meeting has been scheduled for 01/26/06 @ 6:30 p.m.	Compliant resolution process will be put into place.
Restrictions on number of animals per household policy-Suzanne Berk.	Placed in goals.		
Other Old Business	None		
New Business/Future Items for Agenda Consideration 1. Request Board reference copy of “Robert’s Rules of Order” – Luis Castillo.	Suzanne has book and it’s also available at the library.	Cheryl Wilson will order a copy.	
Announcements 1. HSUS in new office, Fort Worth 6815 Manhattan Blvd., Ste 102, Fort Worth, Texas 76120	HSUS has moved from Dallas to Fort Worth.	Annual essay contest is coming up. Comcast is the 2006 sponsor.	Award day is scheduled for February 28, 2006 during the council meeting.

Agenda Item	Discussion	Action Taken	Follow Up
Next Meeting Due Wednesday, March 15, 2006 12 :00 Noon			
Adjourn Time: 1:04p.m.	1 st , Lisa 2 nd , Erin		