



# Arlington Animal Services Advisory Board Meeting

December 1, 2004

12:00 PM

## Board Members

- John McDermott, Place 1
- B.J. Hall, Place 2
- Suzanne Berk, Place 3
- Erin Miller, DVM, Place 4
- Lisa Allen, Place 5
- Jayme Cole, Place 6
- Luis Castillo, Place 7
- Jay Sabatucci, Place 8, Chair
- Lee Hitchcock, Place 9

## Staff

Mike Bass

## Visitors and Guests

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Follow Up</b>
Call to Order  Time: 12:08 p.m.			
Roll Call / Introductions / Guests	All Board Members present except B.J. Hall, Lisa Allen and Mike Bass. Guest was Chris Huff from staff.		
Approval of Minutes from Oct.27, 2004	Motion to accept made by Jayme Cole with motion to 2 <sup>nd</sup> by Lee Hitchcock.		

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Follow Up</b>
Current Amount in Shelter Fund	\$164,439. Amount does not include promised donations of \$500, \$2,500 and \$10,000 not yet received.		
Discussion of trip to Cleburne to observe TCAP.	Dr. Miller explanation. Good for Cleburne.	Lee Hitchcock recommended a RFP (spay/neuter) draft. Luis Castillo accepted the motion with a motion to 2 <sup>nd</sup> by John McDermott.	Lee Hitchcock will create a format and email to Erin Miller. Erin will review and forward to other board members. Goal to have completed within 60 days.
Possible trip to HSUS and SPCA Clinics.	Jay will setup the tour and contact board members with agenda.	Board members felt this trip would be a good opportunity to compare to Cleburne visit.	
Other Old Business?	The shelter will participate in the Parade of Lights on December 4. Reception for essay winners will be held December 14 at 6 p.m. at City Hall.	PAWS 2005 and shelter staff will meet at 4:30 p.m. to prepare for parade.	
New Business?	On December 11 <sup>th</sup> PAWS 2005 is sponsoring pictures with your pet and Santa Claus.	Pictures cost \$10 each. The fundraiser is scheduled for 10 a.m. until 4:30 p.m and monies will go to the shelter. Lee requested it's posted on city website.	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Follow Up</b>
Announcements	Suzanne Berk needs 200 brochures for John David and Moritz.		
Next Meeting Date  Tentatively set for January 12, 2005. NOON	Motion to adjourn made by Jayme Cole and 2 <sup>nd</sup> by Suzanne Berk.		
Adjourn  Time: 12:42 p.m.			